

COMMITTEE ON ACCREDITATION MINUTES

February 22, 2018

Commission on Teacher Credentialing

Committee Members Present

Jose Luis Alvarado
Jomeline Balatayo
Suzanne Borgese
Deborah Erickson
Bob Frelly
Anna Moore
Gerard Morrison
Kelly Skon
Yvonne White
James Webb

Absent Members

Cheryl Forbes
Margo Pensavalle
Iris Riggs

Staff Members Present

Cheryl Hickey, Administrator
Catherine Kearney, Administrator
Gay Roby, Consultant
Katie Croy, Consultant
Lynette Roby, Consultant
Erin Sullivan, Consultant
William Hatrick, Consultant
Bob Loux, Consultant
Miranda Gutierrez, Consultant
Hart Boyd, Assistant Consultant

Sarah Solari Colombini, Consultant
Michael Taylor, Consultant
Nicole Hill, Analyst
Roxann Purdue, Consultant
Karen Sacramento, Consultant
Michelle Bernardo, Secretary

Others Present

Donna Roberts, Humphreys University
Dr. Michael Hillis, California Lutheran
University
Dr. Lory Selby, California Lutheran University
Valerie Saylor, Bakersfield City Schools
Amy Bettencourt, Antioch Unified School
District
Craig Cook, Dean School of Education,
Simpson University
Darby Williams, Site Visit Team Lead
Dr. Edmundo Litton, Site Visit Team Lead

Others Present Via Technology

Shana Smith, San Bernardino City USD
Dan Schaefer, San Bernardino City USD
Julie Sheldon, Site Visit Team Lead
Alison DeMark, Site Visit Team Lead
Conni Campbell, Site Visit Team Lead
Lisa Tiwater, Site Visit Team Lead

Item 1 - CALL TO ORDER AND ROLL CALL

The February meeting of the Committee on Accreditation was called to order by Co-Chair Robert Frelly at 8:30 a.m. on Thursday, February 22, 2018.

Co-Chair Frelly introduced new Committee Member James Webb, Induction Director, William S. Hart Union High School.

Item 2 - APPROVAL OF THE AGENDA

It was moved, seconded (Borgese/Erickson) and carried to approve the November 2017 agenda.

Item 3 - APPROVAL OF THE MINUTES OF THE PRIOR MEETING

It was moved, seconded (Alvarado/Balatayo) (Skon abstained) and carried to approve the August 2017 minutes with a correction on page 9 of the minutes that stated that Bob Frelly had been elected Co-Chair representing K-12, when in fact he was elected Co-Chair representing higher education.

Item 4 - CO-CHAIR AND MEMBER REPORTS

- Co-Chair Frelly announced that he and Co-Chair Anna Moore presented the *COA Annual Report* to the Commission in December. It was reported that the presentation went well and the Commission was impressed with the work and decisions being made as well as the preparedness of the COA and PSD team.
- Administrator Hickey noted that Commissioner Haydee Rodriguez had nice words to say about the COA and how supportive she is of the work being done.
- Committee member Erickson reported on March 7, 2018 the Deans of the Independent Universities and Colleges are meeting with all Deans of the School of Education from the California State University systems. It will be a week of political action. Two days following will be the segmental Deans meeting at the SPAN conference of the California Council on Teacher Education and will include visiting with legislators discussing important issues in education.

Item 5 – STAFF REPORTS

- New staff member, Michelle Bernardo was introduced.
- A reminder to complete the Form 700 by the April 1st deadline. There is penalty for late submissions.
- Ms. Hickey announced the Governor’s proposed budget for Fiscal Year 2018-19 includes \$100 million towards the teacher shortage. Half of the \$100 million allows for local options to address the shortage, while the second \$50 million would be to support residencies for teacher preparation. The budget includes 2 new staff for the CTC to administer the grant programs.
- On December 20, 2017, a meeting was held regarding the Reading Instruction Competency Assessment (RICA) with over 100 participants. The focus of the discussion was on the need to update and rethink how reading preparation should be assessed in the coming years. The Commission would like to continue to study the issue before moving forward with any next steps.
- Lynette Roby reported on the work to revise the Pupil Personnel Services (PPS) standards which includes School Psychology, School Counseling, School Social Work, and Child Welfare and Attendance programs. The groups are interested in aligning the standards with the national standards.
- Gay Roby reported on a meeting in Fresno last December for Teacher Induction programs. She also reported that the Administrative Performance Assessment (APA) is in its field test

year. There are many more institutions having joined in the field test each having 5 candidates asking to take on all 3 cycles of the performance assessment. Currently, there is a proposal in the budget to fund another year of research. CalAPA Workshops were held for the field. Three meetings will be scheduled in September and October to share best practices.

- Consultants William Hatrick and Sarah Solari Colombini reported that the Commission made progress at the last meeting and determinations were made on the credential structure of 5 preliminary credentials: Mild/Moderate Support Needs, Significant Support Needs, Early Childhood Special Education, Deaf and Hard of Hearing, and Visual Impairments. All teachers will also have the common trunk of preparations Teaching Performance Expectation (TPEs). The Commission also agreed that all teaching candidates should be required to take a Teaching Performance Assessment. TPEs for Education Specialists are being drafted at this time and will be presented at the June Commission meeting. Discussion and recommendations continue for subject matter competency, clinical practice requirements, and specific credential authorizations for future meetings.
- Ms. Hickey announces the construction going on in the building to bring the stairways up to code and the addition of a conference room and other work around the building.
- Consultant Karen Sacramento discussed changes and challenges with Induction. Mentoring used previously was lock step and is now very individualized and measured against the CSTPs. Last year staff did a great deal of technical assistance to help programs transition to teacher induction standards. Ms. Sacramento described the nature of the changes and the challenges with implementation in 2017-18 which may be reflected in site visit reports this year as both programs and site visit teams try and figure out the extent to which programs have transitioned to the new standards and the program has been individualized for each candidate.

Item 6 – PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Bob Frelly.

PART 1

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Borgese/Skon) and carried to grant initial accreditation to the following preparation program(s):

Program(s) of Professional Preparation for Education Specialist Mild/Moderate Intern
Davis Joint Unified School District

It was moved, seconded (Webb/Balatayo) and carried to grant initial accreditation to the following preparation program(s):

Program(s) of Professional Preparation for Education Specialist Moderate/Severe Intern

B. Recommendation about the Withdrawal of Professional Preparation Programs

It was moved, seconded (Moore/Borgese) and carried to take action to withdraw the following preparation programs as requested by the institution:

Withdrawals Requested by Institutions

Fresno Pacific University

Education Specialist (Level II) Moderate/Severe Program, effective March 1, 2018

Education Specialist (Level II) Mild/Moderate Program, effective March 1, 2018

C. Professional Preparation Programs Requesting Reactivation

Gay Roby introduced the institution requesting reactivation. The institution has submitted new standards and identified how they will embed items into their preliminary program. They are diligently preparing for reactivation of the program. Ms. Hickey explained the process for reactivation. An institution must send a letter requesting reactivation. They must address activities that are required of all other programs in that time period they were inactive.

It was moved, seconded (Alvarado/Skon) and carried to take action to reactivate the Professional Preparation Programs(s) as requested:

University of San Francisco

Preliminary Administrative Services, effective February 23, 2018

PART 2

(The items in Part 2 were for notification purposes only)

D. Notification about the Transition of Professional Preparation Program(s)

Lodi Unified School District

General Education Induction Programs to Teacher Induction Programs

These institutions are now allowed to offer induction to individuals clearing either their general education or special education credentials.

Lodi Unified School District

Education Specialist Induction Programs to Teacher Induction Programs

These institutions are now allowed to offer induction to individuals clearing either their general education or special education credentials.

E. Programs of Professional Preparation Moving to Inactive Status

It was noted that the following four program sponsors were moving to inactive status. This section is for notification only. No action was required.

California State University, East Bay

Early Childhood Special Education – Added Authorization, effective February 24, 2018

Pepperdine University

Preliminary Administrative Services, effective February 24, 2018

University of California, Los Angeles

Early Childhood Special Education – Added Authorization, effective March 1, 2018

Emotional Disturbance – Added Authorization, effective March 1, 2018

Education Specialist Mild/Moderate Intern Program, effective March 1, 2018

Multiple Subject Intern, effective March 1, 2018

Single Subject Intern English, effective March 1, 2018

Single Subject Intern Mathematics, effective March 1, 2018

Single Subject Intern Music, effective March 1, 2018

Single Subject Intern Physical Education, effective March 1, 2018

Single Subject Intern Science, effective March 1, 2018

Single Subject Intern Social Science, effective March 1, 2018

Single Subject Intern World Languages, effective March 1, 2018

San Diego State University

School Nurse, effective May 31, 2018

Autism Spectrum Disorders – Added Authorization, effective July 31, 2018

Item 7 – INITIAL PROGRAM APPROVAL FOR NEW PROGRAM SPONSORS

This is a routine agenda item that includes new program proposals from institutions that just received provisional approval from the Commission. The Commission did award provisional approval to High Tech High Graduate School of Education at the February Commission meeting, however, the institution’s program proposals are still under review. Therefore, there were no initial program approvals from new program sponsors to report at this time.

Item 8 – DISCUSSION OF LATE DOCUMENTS

Consultant Hart Boyd presented an updated table and information regarding institutions that have not complied with the timelines of the accreditation cycle. Three institutions had not yet submitted a complete submission by the November COA meeting. The table indicates the institutions have now submitted the required information.

It was also noted that at the next March COA meeting, this agenda item will include a list of any institutions in the Yellow Cohort for which Commons Standards were not received, or the submission was incomplete, by the due date of February 28, 2018

Item 9 – REPORT OF THE ACCREDITATION TEAM TO HUMPHREYS UNIVERSITY

Consultant Bob Loux presented information about this site visit report. He was joined via technology by team lead Darby Williams and institutional representative Donna Roberts, Chair of Graduate Studies. After discussion, it was moved and seconded (Erickson/Balatayo) to grant the status of Accreditation to Humphreys University

Item 10 – REPORT OF THE ACCREDITATION TEAM TO CALIFORNIA LUTHERAN UNIVERSITY

Consultant Katie Croy presented information about this site visit report. She was joined by team lead Edmundo Litton and institutional representative Dr. Michael Hillis, Dean and Professor Graduate School of Education, and Dr. Lory Selby, Assessment Director/Lecturer and TPA coordinator. After discussion, it was moved and seconded (Moore/Borgese) to grant the status of Accreditation to California Lutheran University.

Item 11 – REPORT OF THE ACCREDITATION TEAM TO BAKERSFIELD CITY SCHOOLS

Consultant Gay Roby presented information about this site visit report. She was joined via technology by team lead Julie Sheldon and institutional representative Valerie Saylor. After discussion, it was moved and seconded (Webb/Borgese) to grant the status of Accreditation to Bakersfield City Schools.

Item 12 – REPORT OF THE ACCREDITATION TEAM TO ANTIOCH UNIFIED SCHOOL DISTRICT

Consultant Erin Sullivan presented information about this site visit report. She was joined via technology by team lead Alison DeMark and institutional representative Amy Bettencourt. After discussion, it was moved and seconded (Erickson/Skon) to grant the status of Accreditation to Antioch Unified School District.

Item 13 – REPORT OF THE ACCREDITATION TEAM TO SIMPSON UNIVERSITY

Consultant Bob Loux presented this information about this site visit report. Joining him from Simpson University is Craig Cook, Dean of School of Education.

After discussion, it was moved, seconded (Alvarado/Balatayo) to grant the status of Accreditation with a 7th year report required due in 6 months that will address all areas of the site visit report where standards were less than fully met as well as those elements that were inconsistent.

Item 14 – REPORT OF THE ACCREDITATION TEAM TO SAN BERNARDINO CITY USD

Consultant Karen Sacramento presented information about this site visit report. Joining her by Zoom was team lead Lisa Tiwater and institutional representatives Shana Smith and Dan Shaefer.

After discussion, it was moved and seconded (Erickson/Borgese) to grant the status of Accreditation to San Bernardino City USD.

Item 15 – UPDATE ON ACCREDITATION ACTIVITIES

Administrators Cheryl Hickey and Catherine Kearney presented an update on accreditation activities currently underway in the seven-year cycle system. This item was presented as information only, and no action was required or taken.

Item 16 – UPDATE AND DISCUSSION OF ANNUAL DATA SYSTEM

Analyst Nicole Hill presented this information. Nicole provided a demonstration of the Annual Data System for accreditation. This was an information item; no action was taken.

Item 17 – DISCUSSION OF CHANGES TO THE ACCREDITATION HANDBOOK

Administrator Cheryl Hickey introduced this informational report discussing anticipated changes that will be needed to be made to the *Accreditation Handbook* in order to address concerns from the Office of Administrative Law as a result of proposed changes to regulations pertaining to cost recovery fees. There was discussion about exploring the ability to charge a fee for institutions who requested an additional review.

It was moved, seconded (Borgese/Skon) and carried to approve the proposed changes to the *Accreditation Handbook* as outlined in the agenda item with the suggested addition of on page 10 adding the phrase “and will enter the regular accreditation cycle” to the section on Program Status for Approved Programs.

Item 18 – UPDATE AND DISCUSSION OF THE SURVEY DATA IN ACCREDITATION

Mike Taylor provided an update of the program completer survey data effort, followed by discussion regarding process and procedures of using the data in accreditation. This was an information item. No action was required.

Item 19 – PUBLIC COMMENT

There were no comments from the public.

ADJOURNMENT

The meeting was adjourned by Co-Chair Anna Moore at 2:36 p.m. The next meeting of the COA is scheduled for March 22, 2018.