



Credential Information Alert

DATE:

August 22, 2023

NUMBER:

23-07

SUBJECT: Career Counselors

Summary:

The purpose of this Credential Information Alert (CIA) is to announce the Certification Division's team of Education Career Counselors and the various services they provide and options to contact them.

Key Provisions:

The Roadmap to Educational Careers Initiative (Roadmap Project) was established by Assembly Bill (AB) 178 (2022-2023 Budget Trailer Bill) with the goal of helping to guide teacher credential candidates and explain pathways for individuals interested in a career in education. The Education Career Counselors are a resource to provide direct support to individuals who are interested in becoming educators.

Career Counselors act as credential experts, subject matter experts, and resource specialists for individuals seeking PK-12 education careers. These staff members' prior extensive background and experience greatly increase their ability to provide guidance from multiple perspectives as well as to provide accurate, relevant information for aspiring educators and educators looking to grow in their careers.

New resources and webpages are also available on the Commission's website via the "Roadmap to Teaching" link on the homepage. These new webpages provide support for individuals interested in a career in education and complements the work of Education Career Counselors. A link to the new webpages is included in the References section below.

Contacting a Career Counselor

Career Counselors can schedule appointments with educators via video chat or phone to discuss questions related to the education profession. Through appointments and follow-up emails, information can be provided at all stages of an individual's career, ranging from assistance for potential candidates with understanding the overall process and choosing a preparation program to discussing potential growth options with veteran California educators.

Educators can request to book an appointment by clicking the "Connect with us!" button on the side bar of all the new Career Guidance webpages, as well as at the bottom of the [Roadmap to Teaching page](#). Once the questionnaire form is submitted, a Career Counselor will schedule an appointment and an email notification will be sent to the educator with the appointment date and time.

Career Counselors are available via email at careerguidance@ctc.ca.gov and questions generally receive a response in 1-2 business days.

Career Counselors will also be prepared to serve as a resource at in-person and virtual job fairs, adding face-to-face assistance to the communication efforts. If you would like a Career Counselor to attend your event, please email careerguidance@ctc.ca.gov and the Commission will attempt to accommodate your request.

Please continue to refer inquiries and questions regarding status updates, login issues, and general questions about credentials/permits to credentials@ctc.ca.gov or the Commission's Live Chat feature on the website.

References:

Roadmap to Education Career Initiative
[Agenda Item \(ca.gov\)](#)

Roadmap to Teaching
<https://www.ctc.ca.gov/credentials/roadmap-to-teaching>

Assembly Bill 178
[Bill Text - AB-178 Budget Act of 2022. \(ca.gov\)](#)

Important Dates:

Educators can request to book an appointment as the date of this CIA.

Contact Information:

Questions can be directed to the Commission's Career Counselors at careerguidance@ctc.ca.gov