

**§80025.1. Emergency Career Substitute Teaching Permit.**

(a) Requirements for the initial issuance of an Emergency Career Substitute Teaching Permit include all the following:

(1) Possession of a baccalaureate or higher degree from a regionally accredited institution of higher education;

~~(2) Passage of the California Basic Educational Skills Test (CBEST) unless exempted by statutes or regulations;~~

~~(3)~~ Verification, by an employer(s) agency, of ~~either one of the following:~~

(A) Three consecutive years of at least ninety days per year of day-to-day substitute teaching in the California school district requesting the permit in the three years immediately preceding the date of application, or

(B) If the county office of education maintains a consortium of ~~is responsible for the assignment of day-to-day~~ substitutes for all their multiple school districts, three consecutive years of at least ninety days per year of day-to-day substitute teaching accumulated from one or more California school districts within the county consortium in which the permit is being requested, in the county requesting the permit in the three years immediately preceding the date of application,; or

(C) The employing agency shall submit to the Commission verification of completion of 15 hours of pre-service preparation covering essential readiness topics including best practices in instruction and individualized education programs; classroom management and the learning environment; curriculum and instruction; health, safety, and hygiene; and local context. Preparation shall align with the content areas outlined in Section 80022(a)(4) and defined in subsections (2), (3), (4), (8), and (11) of Section 80022(f).

~~(4)~~ Statement of endorsement signed by the superintendent of the employing school district or county office of education, or their designee, stating that the individual has served successfully in the district(s) and the district(s) would allow the individual to substitute teach for up to 60 days for one teacher during the school year;

~~(54)~~ Verification that the employing agency will make available to the permit holder the ~~staff development-professional learning~~ activities that are offered to their regular teaching staff; and

(5) If qualifying under option (a)(2)(C) above, verification that the employing agency shall ensure the substitute is provided orientation, mentoring, and support of at least two hours per week with school site-based certificated staff. Support may include, but shall not be limited to, coaching, check-ins, modeling of routines, or assistance with instructional planning; and

~~(6) Submission to the California Commission on Teacher Credentialing of a completed Application for Credential Authorizing Public School Service (form 41-4, rev 6-97); the fee(s) as specified in Section 80487; and, unless clearance is already on file with the Commission, personal identification on duplicate fingerprint cards and the completed Application for Character and Identification Clearance (form 41-CIC, rev 11-96) of an application form as defined in Section 80001; the fee for issuance as specified in Section 80487; and fingerprint clearance as specified in Section 80442.~~

(b) Requirements for the reissuance of an Emergency Career Substitute Teaching Permit include all the following:

(1) Statement of continued endorsement from the superintendent of the employing school district or county office of education;

(2) If qualifying under option (a)(2)(C) above for the initial issuance of the permit, the employing agency shall submit verification of both of the following:

(A) Continued orientation, mentoring, and support of at least two hours per week with school site-based certificated staff. Support may include, but shall not be limited to, coaching, check-ins, modeling of routines, or assistance with instructional planning.

(B) Completion of an additional 30 hours of preparation as specified in Section 80022(a)(4). Preparation shall include all additional content defined in 80022(f) that was not covered in the initial 15 hours of preservice preparation required for initial issuance.

~~(23)~~ Verification that ~~staff development-professional learning~~ activities that were offered to their regular teaching staff were made available to the permit holder; and

~~(34) Submission to the California Commission on Teacher Credentialing of a completed Application for Credential Authorizing Public School Service (form 41-4, rev 6-97); and the fee(s) as specified in Section 80487 of an application form as defined in Section 80001; the fee for issuance as specified in Section 80487; and fingerprint clearance as specified in Section 80442.~~

- (c) Authorization: The Emergency Career Substitute Teaching Permit authorizes the holder to serve as a substitute in any classroom; preschool, kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults. However, the holder shall not serve as a substitute for more than 60 days for any one teacher during the school year. The permit shall be restricted to the schools operated by the employing agency that requested the permit.
- (d) An Emergency Career Substitute Teaching Permit is valid for no less than one year and expires one calendar year from the first day of the month immediately following the date of issuance.

(e) The following terms and definitions shall apply to this section:

(1) The term "orientation," as used in this section, means that the employing agency shall provide orientation to the assignment before or during the first month of service in the assignment.

(2) The term "professional learning activities," as used in this section, means activities that are offered to the employing agency's regular teaching staff.

(3) The term "employing agency," as used in this section, means any of the following: public school districts in California; county offices of education or county superintendents of schools in California; schools that operate under the direction of a California state agency; nonpublic, nonsectarian schools and agencies as defined in sections 56365 and 56366; charter schools as defined in section 47605.

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#### Credits

Note: Authority cited: Section 44225(q), Education Code. Reference: Sections 44225(d) and (e), 44252(b), 44258.9, 44300.5, 44339, 44340 and 44341.

#### § 80025.3. Day to Day Substitute Teaching.

- (a) The holder of a valid California teaching or services credential for which the requirements ~~are equal to or greater than those listed in Title 5 Section 80025(a)(1) and (2) for an Emergency 30-Day Substitute Teaching Permit~~ include possession of a baccalaureate or higher degree from a regionally accredited institution is authorized to serve as a substitute in any classroom; preschool, kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults. However, the holder shall not serve as a substitute for more than ~~360~~ 60 days for any one general education teacher or classroom, or more than 20 days for any one special education teacher or classroom during the school year.  ~~Holders of teaching or services credentials issued prior to February 1, 1983 will not be held to the requirement in Education Code Section 44252(b) if the requirements for the credential included a bachelor's degree and a professional preparation program. Credential holders placed in substitute assignments for which they are fully authorized may serve with no limitation to the number of days in which they can substitute for a teacher or classroom during the school year.~~

- (b) The holder of a permit or credential issued according to the provisions of Title 5 Sections 80021, 80021.2, 80022, 80023.2, 80025.1 or 80071.4(c) may, in addition to the authorization of the permit, serve as a substitute in any classroom; preschool, kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults during the valid period of the permit in any district within the county listed on the document. However, the holder shall not serve as a substitute for more than 30 days for any one general education teacher or classroom, or more than 20 days for any one special education teacher or classroom during the school year.
- (c) The provisions of this section do not apply to teachers who hold documents issued under the provisions of Education Code Sections 44321 or 44325.

**Credits**

Note: Authority cited: Sections 44225(q) and 56061(a), Education Code. Reference: Section 44225(e), Education Code.