

Division VIII of Title 5 of the California Code of Regulations

Proposed Amendments to Title 5 of the California Code of Regulations Pertaining to the Administrative Services Credential

Final Statement of Reasons

Public Problem

There is no change to the public problem information since the original submission of the Initial Statement of Reasons.

Purpose of Proposed Action

There is no change from the original purpose of the proposed action in the Initial Statement of Reasons.

Substantive, but Closely Related, Modification to the Proposed Text:

§80054(d)(3)(A) – The modification to this subsection deletes the words ‘college or university’ and adds ‘Commission-approved preparation program.’ Other entities such as professional organizations, school districts, and county office of education may offer Commission-approved clear Administrative Services Credential programs since program approval is not limited only to colleges and universities.

Non-Substantive Modifications to the Proposed Regulation Text

The following non-substantive errors were noticed in the proposed text while finalizing the regulation packet for submission to the Office of Administrative Law. The changes below were all typographical errors that do not alter the final proposed language in any way.

§80054(a)(1)(C) – The words “health services” were underlined in the original proposed text, indicating new language; however, “health services” is included in the current 5 CCR language. Only “for school nurse” was added to clarify the type of health services credential that serves as a prerequisite for the Administrative Services Credential. The underline has been removed from “health services” in the final text.

§80054(a)(2)(C) [amended to (a)(2)(B)] – The word “and” between “reference” and “accredited” is new proposed language that should be underlined as shown in the final text.

§80054(a)(5)(A) [amended to (a)(5)] – This subsection included language in strikethrough that is not included in the current 5 CCR language, underlined existing language, and is missing the word “California” that should have been shown in strikethrough.

The language that should not have been included in strikethrough (and that has been removed from the final text) is “a recommendation from a California regionally accredited institution of higher education” and “that has.”

In addition, “California” should have been shown in strikethrough between “from a” and “preliminary administrative.” California in strikethrough has been added to the final text.

Lastly, the words “verification of completion from” were underlined in the original proposed text, indicating new language; however, “verification of completion from” is included in the current 5 CCR language. The underline has been removed from “verification of completion from” in the final text. The word “verification” has also been changed to “Verification” for consistency with the other numbered subsections that all begin with a capitalized word [reference (a)(1) through (a)(4) and (a)(6) through (a)(7) of §80054].

§80054(d)(3) – The words “one of the following:” should have been underlined due to the addition of subsections (d)(3)(A) through (d)(3)(C) that list additional Education Code options to earn the clear credential. The phrase above has been underlined in the final text.

§80054(d)(3)(A): This is a new subsection that includes most of the language previously provided in (d)(3). The subsection was created due to the addition of two Education Code options in (d)(3)(B) and (d)(3)(C). As a result, the (A) should be underlined as shown in the final text.

Also, the proposed text indicated that “a” was being amended to “an” to correct a typographical error. However, the word in the current text is “an” and no amendment is necessary. The “a” shown in the original text in strikethrough has been deleted and the underline removed from “an” in the final text.

The following are additional non-substantive modifications to the proposed regulations made at the request of the Office of Administrative Law for clarity and/or to correct typographical errors.

§80054(a)(1)(B) – The comma (,) between “subjects” and “provided” is new text that should be underlined as shown in the final text.

§80054(a)(2)(C) – Replaced “administrator preparation standards listed in subsections (A) and (B)” with “*Administrative Services Credentials Program Standards* (rev. 9/2011) identified in subsections (A) and (B)” to clarify the standards to which the examination must be aligned.

§80054(a)(4)(C) – Added “equal to five years” at the end of this subsection to clarify the intent of the requirement is a total of five years combined experience.

§80054(a)(5)(B) – The Commission intended to strikethrough this entire subsection; however, the word “and” at the end was overlooked. The word “and” is now shown in strikethrough in the final text.

§80054(b) – The comma (,) between “credential” and “as defined” was deleted in error. The comma has been added to the final text.

§80054(d)(3)(B): The “M” in “mastery,” the “F” in “fieldwork,” the “P” in “performance,” and the “S” in “standards” have all been changed to lowercase for consistency with Education Code

§44270.5(b)(2). In addition, “pursuant to Education Code section 44270.5(b)(2)” has been added to the end of this subsection to clarify that this provision refers to standards specified in the referenced Education Code section.

Note: Education Code sections 44510, 44511, 44512, 44513, 44514, 44515, 44516, and 44517 were repealed as of January 1, 2013. Therefore, “44510 through 44517,” has been removed from the Reference section in the final text.

Documents Incorporated by Reference:

Pursuant to 1 CCR §20(c)(1), the Commission requests that the *Administrative Services Credentials Program Standards (rev. 9/2011)* not be printed in the code. The program standards document includes 68 pages and publishing the incorporated document would be cumbersome, unduly expensive, and otherwise impractical. The program standards are available on the Commission’s website at <http://www.ctc.ca.gov/educator-prep/standards/SVC-Admin-Handbook.pdf>.

Consideration of Alternatives

The Commission has determined that no reasonable alternative considered by the agency or that has otherwise been identified and brought to the attention of the agency would be more effective in carrying out the purpose for which the action is proposed or would be as effective and less burdensome to affected private persons than the proposed action or would be more cost-effective to affected private persons and equally effective in implementing the statutory policy or other provision of law.

Mandated Costs

These proposed regulations will not impose a mandate on local agencies or school districts that must be reimbursed in accordance with Part 7 (commencing with section 17500) of the Government Code.

Updated Tally of Responses

The Commission received the following written responses to the public announcement:

<i>Support</i>	<i>Opposition</i>
0 organizational opinion	1 organizational opinions
1 personal opinions	0 personal opinions

Total Written Responses: 2

Responses Representing Organizations in Support: None

Responses Representing Individuals in Support

1. Meredith Curley, Dean, University of Phoenix

Responses Representing Organizations in Opposition: None

1. Franca Dell’Olio, Associate Professor, Loyola Marymount University and CAPEA President

Comment: Title 5 80054 (2) c successfully passing an exam.....As President of the California Association of Professors of Education Administration (CAPEA), and on behalf of

CAPEA, I would like to register our strong recommendation that the stand-alone exam be eliminated completely. I will be in attendance during the Public Hearing on December 7th.

Response: Education Code section 44270.5(a)(2) and (3) were added in 2003 in Senate Bill 1655 (Chap. 225, Stats. 2002) to establish an examination route for the preliminary credential for an examination adopted by the Commission and aligned with California administrator program preparation standards. The subsection is added to regulations to align with the statute. This information must be added to regulation as the statute allows the Commission to determine whether to adopt an examination. Currently, the Commission has taken action to adopt an examination for the preliminary credential which is the CPACE examination.

Responses Representing Individuals in Opposition: None

Oral Comments Received During the Public Hearing: None

Written Responses to the 15-Day Notice: None

Grand Total of Responses: 2