



# CODED CORRESPONDENCE

**DATE:**

April 3, 2019

**NUMBER:**

19-04

**TO:**

All Individuals and Groups Interested in the Activities  
of the Commission on Teacher Credentialing

**FROM:**

Mary Vixie Sandy  
Executive Director  
Commission on Teacher Credentialing

**SUBJECT: Approved Amendments to Title 5 Regulations Pertaining to the Single Induction Experience for New Teachers and Extensions by Appeal**

**Summary:**

Amendments to Title 5 sections 80048.8, 80048.8.1, 80413, and 80523 of the California Code of Regulations (CCR) pertaining to the single induction experience for new teachers and regarding how educators qualify for an extension of time to a credential were approved by the Office of Administrative Law and became effective on March 7, 2019.

**Key Provisions**

The key provisions apply to Single Subject, Multiple Subject, and Education Specialist credentials only. The approved amendments include the following changes:

- Create a pathway that allows an educator who already holds a clear teaching credential in one area, general education or special education, to be granted a clear teaching credential in a new credential type, in special education or general education, upon completion of the appropriate preliminary teacher preparation program without being required to complete an additional induction experience.
- Allow the issuance of two-year and three-year credential extensions to any qualified teacher holding a general education or special education credential that requires completion of a Commission-approved teacher induction program.

**Background:**

In October 2016 the Commission, as part of strengthening and streamlining the accreditation process, adopted a [unitary set of program standards that governs induction for both general education and special education teachers](#). In doing so, the Commission recognized that a high quality, job embedded mentoring program is the most effective means of delivering support and

assistance to new teachers regardless of credential area.

Through the adoption of the new Teacher Induction standards, the Commission established the policy that an educator earning a teaching credential should only need to complete one induction experience. The approved amendments to regulations support the standards by creating a new pathway for educators, allowing an educator who already holds a clear teaching credential in one area, such as general education, to be granted a clear credential in a new credential type, such as special education, upon completion of the appropriate preliminary teacher preparation program without being required to undergo the extra time and any related expense to complete an additional induction experience for the new credential. The same would apply to holders of clear Education Specialist Credentials seeking a Multiple Subject or Single Subject Credential.

The approved amendments also provide updates to 5 CCR Sections 80413 and 80523 regarding how educators qualify for an extension of time to a credential. Assembly Bill 2210 (Chap. 343, Stats. 2004) that took effect on August 30, 2004 specifies that California-prepared general education teachers are required to complete a Commission-approved induction program to establish their academic eligibility for a clear credential.

Senate Bill 1209 (Chap. 517, Stats. 2006) that went into effect January 1, 2007 added the requirement of completion of induction to beginning teachers coming from out-of-state and those prepared outside the United States. Amendments to Title 5 regulations that became effective June 26, 2010 included the sunset of California special education Level II programs and the transition to Clear Education Specialist Induction programs.

As a result, all individuals who hold preliminary or Level I teaching credentials, except out-of-state credentialed teachers with two or more years of full-time teaching experience, are now required to complete a Commission-approved beginning teacher induction program to obtain a clear credential.

The Commission promulgated regulations that became effective in February 2009 to provide two-year and 3-year extensions for California prepared general education teachers who may not have been employed during the valid dates of their preliminary teaching credentials and required additional time to complete a Commission-approved teacher induction program. However, although the above changes in statute and regulations now require all preliminary and Level I credential holders to complete an induction program, educators prepared outside California and special education teachers have only been allowed one-year extensions of time, which is not always sufficient for these educators to locate suitable employment and complete induction (generally a two-year program). This has resulted in the added cost of additional appeals for extension for these educators to remain employed and continue in the program.

The approved amendments to Sections 80413 and 80523 have removed the disparities between credential types and pathways to allow for the issuance of two-year and three-year extensions of time to any general education or special education teacher holding a preliminary or Level I credential that requires completion of a Commission-approved teacher induction program,

regardless of the preparation pathway used to earn the initial credential.

The approved amendments also include:

- 1) Cleanup of language related to NCLB requirements, now outdated with the signing of the Every Student Succeeds Act (ESSA);
- 2) Removal of references to fifth year programs which have now sunset or transitioned into teacher induction programs under the new standards; and
- 3) Added language that allows the use of a baccalaureate degree in professional education toward meeting the requirements for the Multiple Subject Teaching Credential, as provided in Education Code §44225(a)(1)(B).

**Important Dates:**

*March 7, 2019* – Effective date for approved amendments to regulations.

**Source:**

Education Code section 44225; Title 5, California Code of Regulations sections 80048.8, 80048.8.1, 80413, and 80523.

**References:**

*Extension by Appeal for Credentials and Permits*

<http://www.ctc.ca.gov/docs/default-source/leaflets/al3.pdf?sfvrsn=2>

**Contact Information:**

Commission's Information Services Unit by email at [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov) or by telephone at (916) 322-4974 Monday through Friday from 12:30 PM to 4:30 PM Pacific time.

**CALIFORNIA CODE OF REGULATIONS  
TITLE 5. EDUCATION  
DIVISION 8. COMMISSION ON TEACHER CREDENTIALING**

**§ 80048.8. Specific Requirements for the Preliminary Education Specialist Instruction Credential.**

(a) The minimum requirements for the five-year preliminary Education Specialist Instruction Credential includes (1) through (10):

- (1) a baccalaureate or higher degree from a regionally accredited institution of higher education;
- (2) the completion of a Commission-approved preliminary Education Specialist program of professional preparation, as appropriate to the specialty area(s) sought; as provided in Education Code Section 44373(c).
- (3) meet the basic skills requirement as described in Education Code Section 44252, unless exempt by statute;
- (4) subject-matter knowledge by one of the following:



- (A) passage of examination(s) as provided in Education Code Sections 44280, 44281, and 44282 as appropriate for the multiple subject credential, or for the single subject credential in the areas of art, English, foreign language, mathematics including foundational-level mathematics, music, social science, or science including foundational-level general science and specialized science; or
  - (B) by completion of a subject matter program as provided in Education Code Section 44310 as appropriate for the multiple subject credential, or for the single subject credential in the areas of art, English, foreign language, mathematics including foundational-level mathematics, music, social science, or science including foundational-level general science and specialized science.
  - (C) holders of a California clear, professional clear, preliminary, Level I, or life teaching credential requiring a baccalaureate or higher degree, verification of subject-matter competence, and a program of professional preparation, including student teaching, are exempt from the subject matter knowledge requirement.
  - (D) candidates for the education specialist credential in Early Childhood Special Education are exempt from the subject matter knowledge requirement.
  - (5) demonstration of the study of alternative methods of developing English language skills, including the study of reading, as described in Education Code Section 44259(b)(4) and passage of the reading instruction competence assessment as provided in Education Code Section 44283;
  - (6) knowledge of the Constitution of the United States, as specified in Education Code Section 44335;
  - (7) completion of the study of health education, as described in Education Code Section 44259(c)(4)(A);
  - (8) completion of the study of computer based technology, including the uses of technology in educational settings, as described in Education Code Section 44259(c)(4)(C);
  - (9) completion of the study of English learners as described in Education Code Section 44259.5(c); and
  - (10) The preliminary Education Specialist preparation program must develop a Transition Plan for each candidate prior to the completion of the preliminary program that will assist the developers of the Individual Learning Plan (ILP).
- (b) Period of Validity.
- (1) A preliminary Education Specialist Instruction Credential issued on the basis of the completion



of the requirements in subsection (a) is valid for five years.

(c) Definition.

- (1) "Transition Plan": The preliminary education specialist preparation program will develop a Transition Plan for each candidate prior to the completion of the preliminary program that will assist the developers of the ILP defined in Section 80048.8.1(e)(1). The Plan includes the individual's strengths and areas of need that can be addressed in the clear credential preparation program. The Plan facilitates the individual's transition from initial teacher preparation to a clear education specialist credential preparation program by building upon and providing opportunities for demonstration and application of the pedagogical knowledge and skills acquired in the preliminary credential preparation program.

Note: Authority cited: Section 44225(q), Education Code. Reference: Sections 44227(a), 44251, 44252, 44259, 44259.5, 44265, 44274.2, 44280, 44281, 44283, 44310, 44335 and 44373, Education Code.

**§ 80048.8.1. Specific Requirements for the Clear Education Specialist Instruction Credential.**

(a) The minimum requirements for the clear Education Specialist Instruction Credential for a candidate prepared in California include all of the following:

- (1) possession of a preliminary or Level I Education Specialist Instruction Credential;
- (2) Enrollment in and successful completion of the mentor supported Individual Learning Plan (ILP) based requirements in a Commission-Approved Program of Beginning Teacher Induction.
  - (A) If an individual holds more than one general or special education credential that requires the completion of an induction program for renewal, the ILP that guides the teacher's advanced preparation shall be written to clear all general and special education preliminary credentials held as is applicable to the candidate's assignment and induction participation.
- (b) Completion of a Commission-approved preparation program accredited by the Committee on Accreditation in the clear credential specialty area(s) sought, as provided in Education Code Section 44373(c).
- (c) A qualified applicant holding a valid clear Multiple Subject or Single Subject Teaching Credential who has completed a Commission-Approved Program of Beginning Teacher Induction shall upon completion of a preliminary education specialist credential program be granted a clear Education Specialist Instruction Credential without first being required to hold a preliminary Education Specialist Instruction Credential or complete an additional induction experience.

(d) Period of Validity.



(1) A clear Education Specialist Instruction Credential issued on the basis of the completion of the requirements in subsections (a), (b), and (c) is valid for five years.

(e) Definitions.

(1) "Individual Learning Plan (ILP)": Based on the Transition Plan defined in Section 80048.8(c)(1), the ILP is a plan designed collaboratively at the beginning of the candidate's enrollment in the Commission-Approved Program of Beginning Teacher Induction by the candidate and the mentor, with input from the employer regarding the candidate's job assignment, to comprehensively document the candidate's growth and learning during the beginning teacher induction experience. The ILP shall be tailored to the needs of the candidate's credential type and job assignment. The ILP shall also be designed so that the candidate is provided with a high level of mentoring and support to assist the candidate in developing enduring professional skills. The ILP shall address the six California Standards for the Teaching Profession as specified in Section 80413.3(c)(4). Completion of the ILP-based activities shall provide evidence in determining candidate competency for the clear credential recommendation.

(2) "Commission-Approved Program of Beginning Teacher Induction" - A program of beginning teacher induction as specified in Education Code Section 44259(c)(2) approved by the Commission and accredited by the Committee on Accreditation pursuant to Section 80691(h).

Note: Authority cited: Section 44225, Education Code. Reference: Sections 44225, 44251, 44259, 44265 and 44373, Education Code.

**§ 80413. Specific Requirements for Preliminary and Clear Multiple and Single Subject Teaching Credentials for Applicants Prepared in California.**

(a) The minimum requirements for the five-year preliminary multiple and single subject teaching credentials for California-prepared applicants shall include successful completion of all of the following:

(1) A baccalaureate degree or higher degree from a regionally accredited institution of higher education. For the single subject credential candidate, the degree earned shall not be in professional education.

(2) Meet the basic skills requirement as described in Education Code Section 44252, unless exempt by statutes or regulations.

(3) A Commission-approved multiple subject or single subject program of professional preparation, as appropriate to the credential sought as described in Education Code Section 44259(b)(3).

(4) Completion of a study of alternative methods of developing English language skills, including the study of reading, as provided in Education Code Section 44259(b)(4). In addition multiple



subject applicants shall pass the reading instruction competence assessment as provided in Education Code Section 44283.

(5) Subject-matter knowledge:

(A) For a multiple subject credential, an applicant enrolled in a teacher preparation program shall meet this requirement either by passage of an examination as provided in Education Code Sections 44280, 44281, and 44282 or by completion of a subject-matter program as provided in Education Code Section 44310.

(B) For a single subject credential, an applicant shall meet this requirement either by passage of an examination as provided in Education Code Sections 44280, 44281, and 44282 or by completion of a subject-matter program as provided in Education Code Section 44310.

(6) Demonstration of knowledge of the Constitution of the United States as provided in Education Code Section 44335.

(7) Demonstration of basic competency in the use of computers in the classroom as provided in Education Code Section 44259(b)(7).

(8) Verification of completion from a Commission-approved program accredited by the Committee on Accreditation in the preliminary credential sought, as provided in Education Code Sections 44373(c) and 44259(b)(3).

(b) The minimum requirements for the clear multiple or single subject teaching credentials must be completed within five years from the initial date of the issuance of the preliminary credential. The requirements include, successful completion of all of the following:

(1) Possession of a valid preliminary teaching credential.

(2) Completion of a Commission-approved program of beginning teacher induction as specified in Education Code Section 44259(c)(2).

(3) A health education requirement, as provided in Education Code Section 44259(c)(4)(A).

(4) Special education training, as provided in Education Code Section 44259(c)(4)(B).

(5) Study of advanced computer-based technology, including the uses of technology in educational settings, as provided in Education Code Section 44259(c)(4)(C).

(6) Effective July 1, 2005 advanced study in the area of Teaching English Learners.

(7) An application for a clear multiple subject or single subject credential shall only be submitted by a Commission-Approved Program of Beginning Teacher Induction.



- (c) A qualified applicant holding a valid Education Specialist Instruction Credential who has completed a Commission-Approved Program of Beginning Teacher Induction shall upon completion of a preliminary multiple subject teaching credential program be granted a clear multiple subject teaching credential without first being required to hold a preliminary multiple subject teaching credential or complete an additional induction experience.
- (d) A qualified applicant holding a valid Education Specialist Instruction Credential who has completed a Commission-Approved Program of Beginning Teacher Induction shall upon completion of a preliminary single subject teaching credential program be granted a clear single subject teaching credential without first being required to hold a preliminary single subject teaching credential or complete an additional induction experience.
- (e) All applicants for multiple subject and single subject clear credentials issued pursuant to Education Code Section 44259(c) shall complete the requirements in subsection (b)(2) above, with the exception of those qualifying under subsections (c) and (d).
- (f) Definition:
  - (1) A beginning teacher is one who is eligible to participate in a Commission-Approved Program of Beginning Teacher Induction.

Note: Authority cited: Section 44225, Education Code. Reference: Sections 44227, 44251, 44252, 44259, 44259.5, 44280, 44281, 44282, 44283, 44310, 44335 and 44373, Education Code.

**§ 80523. Extensions of Time.**

- (a) The Commission may assign to its certification staff the authority to extend the time periods prescribed by Education Code Sections 44251, 44260, 44260.2, 44325, or 44455 concerning the term of the credential for applicants who request a one-year extension of time to complete requirements. The applicant must demonstrate good cause for requesting an extension of time to complete requirements. Good cause shall include, but is not limited to, the following:
  - (1) a requirement has been established since the applicant received his or her credential;
  - (2) the applicant was unable to complete requirements because of personal health problems or the health problems of a family or household member;
  - (3) the applicant is currently employed in a position requiring a credential or its equivalent and no IHE or LEA can be reached within one and one-half hours of traveling time;
  - (4) the applicant submits verification from the IHE or LEA that there were no openings in the program or that the required course work was unavailable;
  - (5) the applicant unknowingly completed course work, such as continuing education courses,



- which the IHE, LEA, or Commission cannot accept toward completion of the requirements;
- (6) the applicant did not receive information about the requirement from the Commission with sufficient time to complete the requirement;
  - (7) the applicant enrolled in a second or subsequent IHE or LEA and the new IHE or LEA required additional course work or assessment which the applicant was unable to complete on time;
  - (8) demands of job or family made attendance at an IHE or LEA impossible;
  - (9) the applicant has completed educational requirements, but has not met the experience requirement; and
  - (10) the applicant has not been employed in the California public school system since the credential was issued.
- (b) Application for a one-year extension pursuant to subsection (a) requires submission of a completed Application for Credential Authorizing Public School Service (41-4) together with its related Instruction and Information Sheet and Form OA-EF, as specified in section 80001, the appropriate fee as specified in section 80487(a)(1), a letter explaining the good cause for the extension, and verification of enrollment in a program or course work as related to the requirements associated with the document for which the extension is requested.
  - (c) The extensions described in subsection (a) may be issued only once, except in cases where the extenuating circumstances continue to exist and the applicant has made sufficient progress toward completion of the requirements.
  - (d) The Commission may extend one-time the term of a preliminary or Level I teaching credential that requires completion of a Commission-Approved Program of Beginning Teacher Induction for a two-year period if the following conditions apply:
    - (1) An individual's five-year time period has expired or will expire within one calendar year and the individual obtains employment in an employing agency as defined in subsection (f) which would allow the individual to complete a Commission-Approved Program of Beginning Teacher Induction.
    - (2) The individual submits the following to the Commission:
      - (A) A completed Application for Credential Authorizing Public School Service (41-4) together with its related Instruction and Information Sheet and Form OA-EF, as specified in section 80001, and the appropriate fee as specified in section 80487(a)(1).
      - (B) Verification of employment from an employing agency in a position that allows the individual to complete a Commission-Approved Program of Beginning Teacher Induction.



- (C) Verification of enrollment in a Commission-Approved Program of Beginning Teacher Induction.
- (e) The Commission may extend one time the term of a preliminary or Level I teaching credential that requires completion of a Commission-Approved Program of Beginning Teacher Induction for a three-year period if the following conditions apply:
- (1) An individual's five-year time period has expired or will expire within one calendar year and the individual has not been employed in a position which would allow completion of a Commission-Approved Program of Beginning Teacher Induction.
  - (2) The individual submits the following to the Commission:
    - (A) A completed Application for Credential Authorizing Public School Service (41-4), together with its related Instruction and Information Sheet and Form OA-EF, as specified in section 80001, and the appropriate fee as specified in section 80487(a)(1).
    - (B) A signed statement by the individual which includes:
      - (i) Why the Commission-Approved Program of Beginning Teacher Induction was not completed in the five years while the preliminary or Level I credential was valid and a description of the plan to complete the requirements within the three year extension time period, and
      - (ii) Certification that he or she was not employed in a position for which the Commission-Approved Program of Beginning Teacher Induction was available or was employed for less than one school year and was not able to complete the Commission-Approved Program of Beginning Teacher Induction.
- (f) Definitions:
- (1) The term "employing agency" as used in this section shall mean the following located within the state of California:
    - (A) Public school districts.
    - (B) County offices of education or county superintendents of schools.
    - (C) Schools that operate under the direction of a California state agency.
    - (D) Nonpublic, nonsectarian schools and agencies as defined in Education Code Sections 56365 and 56366.
    - (E) Charter Schools as established pursuant to Education Code Section 47600 et seq.



(F) Private schools.

(G) Juvenile court school.

(H) Juvenile or adult corrections.

(2) “Commission-Approved Program of Beginning Teacher Induction” – A program of beginning teacher induction as specified in Education Code Section 44259(c)(2) approved by the Commission and accredited by the Committee on Accreditation pursuant to Section 80691(h).

Note: Authority cited: Section 44225, Education Code. Reference: Sections 44225(m), 44251, 44260, 44260.2, 44325, 44348 and 44455, Education Code.