



## CODED CORRESPONDENCE

<b>DATE:</b> December 23, 2013	<b>NUMBER:</b> 13-17
<b>TO:</b> All Individuals and Groups Interested in the Activities of the Commission on Teacher Credentialing	<b>FROM:</b> Mary Vixie Sandy Executive Director Commission on Teacher Credentialing
<b>SUBJECT: Approved Amendments to Title 5 Section 80499 of the California Code of Regulations Pertaining to Adding a Teaching or Content Area to a General Education Credential</b>	

### Summary:

Amendments to Title 5 section 80499 of the California Code of Regulations (CCR) pertaining to Adding a Teaching or Content Area to a General Education Credential were approved by the Office of Administrative Law and will become effective on January 1, 2014. The approved amendments pertain to changes in the pedagogy, reading, and English learner requirements to earn a new teaching credential or add a content area to an existing general education teaching credential.

### Key Provisions:

The changes that take effect January 1, 2014 apply to Multiple and Single Subject Credentials, as well as previously issued general education credentials, and affect five major areas:

- Pedagogy Courses
- Reading/Reading Instruction Competency Assessment (RICA)
- English Learner Authorization
- National Board Certification (NBC)
- Out-of-State Credential Holders

Educators who are adding an additional content area to an existing credential must be prepared in the content and pedagogy of that content area. An educator must establish subject matter competence by passing the appropriate examinations or, for single subject areas only, by completing a Commission approved subject matter program.

### *Pedagogy Courses*

A pedagogy course of three semester units (or four quarter units) that aligns with the specific content area requested must be completed. This applies to:

- 1) Multiple Subjects Credential holders seeking a new Single Subject Credential;

- 2) Single Subject Credential holders seeking a new Multiple Subjects Credential; and
- 3) Single Subject Credential holders seeking to add a new content area to an existing credential.

For example, an individual holding a Single Subject Credential in physical education seeking to add mathematics as a new content area must complete a departmentalized pedagogy course specific to teaching mathematics. Generic pedagogy courses that do not target the specific content area, such as a general “Secondary Methods” course, would not meet this requirement.

Some Commission-approved programs have only one pedagogy course for all subjects within the scope of a content area. A teacher completing the pedagogy course for a credential in biological sciences would already have satisfied the pedagogy requirement if seeking to add chemistry or another science content area. Therefore, applicants adding a new content area within the following are exempt from the pedagogy course requirement:

- 1) adding a new Science content area to an existing Science credential;
- 2) upgrading a Foundational-Level Mathematics credential to the full Mathematics content area; or
- 3) adding an additional World Language (Language other than English) content area to an existing World Language credential.

The exemption does not apply when seeking to add the content area of World Language: English Language Development (ELD) or when adding a new content area to the World Language: ELD credential due to the specialized preparation and specific pedagogy required for the World Language: ELD content area.

Single Subject Credential holders seeking to add a Multiple Subject Credential must complete a self-contained or elementary pedagogy course. Some institutions offer more than one pedagogy course in the area of self-contained or elementary education, including several courses each of which may feature elementary teaching methods in different content areas, such as separate courses in elementary social science, elementary mathematics, etc. Any course (or courses) of at least three semester units (or four quarter units) taken at a regionally accredited institution that covers self-contained (elementary) teaching methods would meet this requirement. It would not be necessary for the person seeking to obtain the Multiple Subjects Credential by this route to complete multiple pedagogy courses as long as one course was at least three semester or four quarter units.

Commission-approved program sponsors may grant equivalency for coursework completed at their own institution for candidates seeking to meet the pedagogy requirement to avoid any potential redundancy in satisfying this requirement. Educators must submit a letter on the institution’s letterhead signed by the person authorized to sign subject matter letters when applying for the new credential type or content area.

Pedagogy courses completed in California are acceptable only if the institution has a Commission-approved program for the credential type or content area sought. For example, educators in California seeking to add the content area of mathematics to an existing Single Subject Credential would need to complete coursework from an institution with a Commission-approved methodology course in mathematics. Refer to the “Subjects” column of the selected institution on the Commission-approved professional preparation programs chart under the selection “Single Subject” ([http://cig.ctc.ca.gov/cig/CTC\\_apm/SS.php](http://cig.ctc.ca.gov/cig/CTC_apm/SS.php)).

Pedagogy courses from states outside of California will be accepted only if the courses were completed at regionally-accredited institutions with state-approved professional teacher preparation programs.

#### *Reading/RICA Requirement*

Since October 1, 1998, passage of a reading course and the Reading Instruction Competency Assessment (RICA) has been required for all California-prepared Multiple Subjects Credential candidates. Approved amendments to 5 CCR section 80499 require Single Subject Credential holders seeking the Multiple Subject Credential to complete both a beginning reader methodology course and pass the RICA, thus removing the option to complete only one or the other. This change is consistent with the intent of requiring more rigorous preparation to effectively teach reading skills at the beginning reader’s level.

#### *English Learner Requirement*

Educators earning a teaching credential or adding a content area to an existing credential using the provisions of 5 CCR section 80499 must hold a California English Learner (EL) Authorization, except for those qualifying by National Board Certification (NBC), as these educators are exempt by statute from the EL requirement. Effective January 1, 2014, educators who do not already hold a California EL Authorization, including those prepared out-of-state or outside the United States, must meet the EL requirement before they can be issued any additional credential type or content area via 5 CCR section 80499. Educators completing a Commission-approved California Teacher of English Learners (CTEL) program must be recommended for the EL Authorization before they can apply for any additional authorizations under 5 CCR section 80499. Those who pass the CTEL examination may include a copy of their passing score report along with their application packet and the EL Authorization will be added along with the new content area or credential type at the same time.

#### *National Board Certification (NBC)*

Education Code section 44399.1 allows individuals to earn an additional credential or add a content area to a general education teaching credential based on NBC. Persons earning a new credential type or content area based on NBC are exempt by statute from completing the pedagogy, reading course, RICA, and the EL Authorization requirements.

Holders of the Multiple Subject Credential can earn a Single Subject Credential based on completion of NBC in a comparable single subject content area. For example, an educator holding a preliminary Multiple Subject Credential who obtains NBC in Early Adolescence or Adolescence and Young Adulthood Mathematics can use the NBC to apply for a preliminary

Single Subject Credential in Mathematics. Single Subject Credential holders will also be able to add a new single subject content area based on completion of NBC in that content area.

To meet No Child Left Behind compliance, holders of a Single Subject Credential or a previously issued equivalent general education teaching credential seeking to earn a Multiple Subject Credential based on NBC must pass the California Subject Examination for Teachers (CSET): Multiple Subjects examination.

#### *Out-of-State Credential Holders*

Education Code section 44274.2 allows possession of a full credential earned in a state or U.S. Territory outside of California to be used to obtain a comparable California credential. To align 5 CCR section 80499 with statute, the approved regulations allow educators issued a comparable professional level teaching credential by another state or U.S. Territory to meet the requirement to add a new credential type or content area.

An educator holding a Multiple Subject Credential may use an out-of-state credential with a departmentalized classroom or secondary level teaching authorization that is comparable to a content area currently issued in California to obtain a Single Subject Credential. In addition, an educator holding a Single Subject Credential may use an out-of-state credential with an elementary education or self-contained classroom teaching authorization to obtain a Multiple Subject Credential.

#### *Application Processing*

Educators may submit a paper application to the Commission with appropriate supporting documentation. This applies to all three options provided in 5 CCR section 80499, Multiple Subject Credential holders seeking a Single Subject Credential, Single Subject Credential holders seeking to add a Multiple Subject Credential, and Single Subject Credential holders seeking to add an additional content area to an existing credential. Recommendation using the CTC Online system is not appropriate for this route unless the educator has completed a full professional program including student teaching in the new content area or credential type. Completing a subject-matter program, a reading course, a pedagogy course, and/or the EL requirement does not constitute completion of a full program.

Candidates currently enrolled in a preliminary single subject teacher preparation program who pass the appropriate CSET examination in an additional content area will be required to complete a pedagogy class specific to the additional content area to obtain a preliminary credential in both subject areas. The Commission-approved program sponsor will be responsible to verify that the student meets the program standards in both single subject content areas before the student is recommended for the preliminary credential.

Applications received for a new credential type or additional content area(s) with an issuance date of January 1, 2014 or later will need to provide verification of completion of these new requirements. To qualify under the requirements in place prior to January 1, 2014, educators who may presently be in the process of taking examinations or coursework must complete all requirements for the new credential or content area and submit their applications to the

Commission no later than December 31, 2013 or they will need to meet the additional requirements in effect after this date.

Paper applications submitted based on completing the current requirements by December 31, 2013 may be received by the Commission up to April 1, 2014 if the applications are filed through an employing agency or program sponsor, but all requirements must have been met and the requested issuance date for the credential must be prior to January 1, 2014.

### **Educators Not Completing Requirements by January 1, 2014**

Individuals who will not complete all the requirements of 5 CCR section 80499 before January 1, 2014 may discuss with their employer the option of a General Education Limited Assignment Permit to allow them to serve in the new credential or content area sought until such time as they have completed all requirements to apply for the full certification via 5 CCR section 80499. A link to Credential Leaflet CL-828 outlining the steps to obtain the permit is found in the References section.

### **Important Dates:**

The requirements using the provisions of 5 CCR section 80499 detailed in this Coded Correspondence take effect January 1, 2014.

### **Background:**

5 CCR section 80499 allows a California credentialed teacher to add a teaching or content area to an existing general education teaching credential without completing the full professional preparation program for the new content area or credential type.

Requirements for earning a Multiple or Single Subject Credential have changed since the last update to this section of regulations in 2000. As a result, the regulation section was no longer consistent with current credential requirements.

### **Source:**

Education Code §§44225(e), 44274.2 and 44399.1

5 CCR section 80499

### **References:**

*Adding a Teaching or Content Area to a General or Standard Teaching Credential (CL-621):*  
<http://www.ctc.ca.gov/credentials/leaflets/cl621.pdf>

*Adding a Teaching or Content Area to a Multiple or Single Subject Credential (CL-621A):*  
<http://www.ctc.ca.gov/credentials/leaflets/cl621a.pdf>

*Commission-approved Preparation Programs Chart-Single Subject Programs:*  
[http://cig.ctc.ca.gov/cig/CTC\\_apm/SS.php](http://cig.ctc.ca.gov/cig/CTC_apm/SS.php)

*General Education Limited Assignment Teaching Permit*  
<http://www.ctc.ca.gov/credentials/leaflets/cl828.pdf>

**CALIFORNIA CODE OF REGULATIONS  
TITLE 5. EDUCATION  
DIVISION 8. COMMISSION ON TEACHER CREDENTIALING**

**§80499. Adding a Teaching or Content Area to a Multiple or Single Subject Credential or Previously Issued Credential.**

- (a) A qualified applicant who holds a teaching credential as described in (b) and desires an additional teaching or content area may apply for the authorization directly to the Commission pursuant to (c), (d), (e), (f), (g), (h), or (i) below.
- (b) The following definitions apply only to §80499. A “qualified applicant” is defined as a holder of a valid credential that meets the definition of a “basic teaching credential” pursuant to Education Code Section 44203(e)(1) only. The “holder of a valid credential” is defined as an individual who possesses the appropriate basic teaching credential that has not yet expired.
- (c) A qualified applicant holding a valid clear or life Multiple or Single Subject Teaching Credential may obtain an additional teaching or content area when the holder has verified successful completion of (1), (2), or (3) below.
  - (1) The holder of a Multiple Subject Teaching Credential may obtain a Single Subject Teaching Credential by verifying all of the following requirements:
    - (A) subject matter knowledge in the requested area by passage of the appropriate subject-matter examination(s) adopted by the Commission, or completion of a Commission-approved subject-matter program,
    - (B) a course of three semester or four quarter units in subject matter pedagogy directly related to teaching in a departmentalized setting in the content area to be listed on the Single Subject Teaching Credential. Pedagogy courses completed in California shall be accepted only if the institution has a Commission-approved preparation program for the content area sought. Commission-approved preparation programs may grant equivalency for pedagogy coursework completed at their institution. A pedagogy course completed in another state shall be accepted only from a regionally-accredited institution with a professional teacher preparation program, and
    - (C) possession of a California English Learner Authorization issued pursuant to the requirements specified in Education Code Section 44253.3 or 44259.5.
  - (2) The holder of a Single Subject Teaching Credential may obtain a Multiple Subject Teaching Credential by verifying all of the following requirements:
    - (A) subject matter knowledge in the requested area by passage of the appropriate subject-matter examination(s) adopted by the Commission,

- (B) a course of three semester or four quarter units in subject-matter pedagogy directly related to teaching in a self-contained setting. Pedagogy courses completed in California shall be accepted only if the institution has a Commission-approved Multiple Subject preparation program. A pedagogy course completed in another state shall be accepted from only a regionally-accredited institution with a professional teacher preparation,
  - (C) study of alternative methods of developing English language skills as described in Education Code Sections 44259(b)(4) and 44283. This requirement shall be satisfied by completion of coursework at the level required for the Multiple Subject Teaching Credential and by passage of the Reading Instruction Competence Assessment (RICA), and
  - (D) possession of a California English Learner Authorization issued pursuant to the requirements specified in Education Code Section 44253.3 or §44259.5.
- (3) The holder of a Single Subject Teaching Credential may obtain a Single Subject Teaching Credential in an added content area by verifying the following requirements:
- (A) subject matter knowledge in the requested area by passage of the appropriate subject-matter examination(s) adopted by the Commission, or completion of a Commission-approved subject-matter program,
  - (B) a course of three semester or four quarter units in subject matter pedagogy directly related to teaching in a departmentalized setting in the content area to be listed on the Single Subject Teaching Credential. Pedagogy courses completed in California shall be accepted only if the institution has a Commission-approved preparation program for the content area sought. Commission-approved preparation programs may grant equivalency for pedagogy coursework completed at their institution. A pedagogy course completed in another state shall be accepted only from a regionally-accredited institution with a professional teacher preparation program. Applicants adding the following content areas shall be exempt from this requirement:
    - (i) a Science content area to an existing Science credential;
    - (ii) upgrading a Foundational-Level Mathematics credential to the full Mathematics content area; or
    - (iii) a World Language content area, other than English Language Development, to an existing World Language credential in any content area other than English Language Development
  - (C) possession of a California English Learner Authorization issued pursuant to the requirements specified in Education Code Section 44253.3 or 44259.5.

- (4) A grade of “C” or better, “Pass,” or “Credit,” must be earned in the coursework in the study of alternative methods of developing English language skills and the subject-matter pedagogy.
  - (5) The applicant will be granted a clear multiple or single subject teaching or content area if the credential held is a clear or life.
- (d) A qualified applicant holding a valid preliminary Multiple or Single Subject Teaching Credential may obtain a preliminary multiple or single subject teaching or content area when the holder has verified successful completion of (1), (2), or (3) below:
- (1) The holder of a Multiple Subject Teaching Credential may obtain a Single Subject Teaching Credential by verifying all of the following requirements:
    - (A) subject matter knowledge in the requested area by passage of the appropriate subject-matter examination(s) adopted by the Commission or completion of a Commission-approved subject-matter program,
    - (B) a course of three semester or four quarter units in subject matter pedagogy directly related to teaching in a departmentalized setting in the content area to be listed on the Single Subject Teaching Credential. Pedagogy courses completed in California shall be accepted only if the institution has a Commission-approved preparation program for the content area sought. Commission-approved preparation programs may grant equivalency for pedagogy coursework completed at their institution. A pedagogy course completed in another state shall be accepted only from a regionally-accredited institution with a professional teacher preparation program,
    - (C) study of alternative methods of developing English language skills, as described in Education Code Section 44259(b)(4),
    - (D) demonstration of a knowledge of the principles and provisions of the Constitution of the United States pursuant to Education Code Section 44335, and
    - (E) possession of a California English Learner Authorization issued pursuant to the requirements specified in Education Code Section 44253.3 or 44259.5.
  - (2) The holder of a Single Subject Teaching Credential may obtain a Multiple Subject Teaching Credential by verifying all of the following requirements:
    - (A) subject matter knowledge in the requested area by passage of the appropriate subject-matter examination(s) adopted by the Commission,
    - (B) a course of three semester or four quarter units in subject matter pedagogy directly related to teaching in a self-contained setting. Pedagogy courses completed in California shall be accepted only if the institution has a Commission-approved



- Multiple Subject preparation program. A pedagogy course completed in another state shall be accepted only from a regionally-accredited institution with a professional teacher preparation program,
- (C) study of alternative methods of developing English language skills as described in Education Code Sections 44259(b)(4) and 44283. This requirement shall be satisfied by completion of coursework at the level required for the Multiple Subject Teaching Credential and by passage of the RICA
  - (D) demonstration of a knowledge of the principles and provisions of the Constitution of the United States pursuant to Education Code Section 44335, and
  - (E) possession of a California English Learner Authorization issued pursuant to the requirements specified in Education Code Section 44253.3 or 44259.5.
- (3) The holder of a Single Subject Teaching Credential may obtain a Single Subject Teaching Credential in an added content area that will be valid for five years from the original issuance date of the initial preliminary Single Subject Teaching Credential by verifying all of the following requirements:
- (A) Subject matter knowledge in the requested area by passage of the appropriate subject-matter examination(s) adopted by the Commission or completion of a Commission-approved subject matter program,
  - (B) A course of three semester or four quarter units in subject matter pedagogy directly related to teaching in a departmentalized setting in the content area to be listed on the Single Subject Teaching Credential. Pedagogy courses completed in California shall be accepted only if the institution has a Commission-approved preparation program for the content area sought. Commission-approved preparation programs may grant equivalency for pedagogy coursework completed at their institution. A pedagogy course completed in another state shall be accepted only from a regionally-accredited institution with a professional teacher preparation program. Applicants adding the following content areas shall be exempt from this requirement:
    - (i) a Science content area to an existing Science credential;
    - (ii) upgrading a Foundational-Level Mathematics credential to the full Mathematics content area; or
    - (iii) a World Language content area, other than English Language Development, to an existing World Language credential in any content area other than English Language Development,
  - (C) study of alternative methods of developing English language skills, as described in Education Code Section 44259(b)(4),

- (D) demonstration of a knowledge of the principles and provisions of the Constitution of the United States pursuant to Education Code Section 44335, and
  - (E) possession of a California English Learner Authorization issued pursuant to the requirements specified in Education Code Section 44253.3 or 44259.5.
- (4) A grade of “C” or better, “Pass,” or “Credit,” must be earned in the coursework in the study of alternative methods of developing English language skills and the subject-matter pedagogy.
  - (5) The applicant will be granted a 5-year preliminary multiple or single subject teaching or content area. Upon completion of all requirements for the clear credential as specified in section 80413(b), 80413.3(a)(2), or 80413.3(b)(2), as applicable, the qualified applicant may be granted a clear single or multiple subject teaching or content area.
- (e) A qualified applicant holding a valid teaching credential obtained prior to January 1, 1974, who has completed a fifth year program after earning a baccalaureate degree at a regionally accredited institution may obtain a clear Multiple or Single Subject Teaching Credential by verifying subject matter knowledge in the requested area. Subject matter knowledge can be verified pursuant to subsection (c)(1)(A) for the Single Subject Teaching Credential or subsection (c)(2)(A) for the Multiple Subject Teaching Credential.
  - (f) A qualified applicant holding a valid teaching credential obtained prior to January 1, 1974, but who has not yet completed a fifth year program after earning a baccalaureate degree at a regionally accredited institution, may obtain a preliminary Multiple or Single Subject Teaching Credential when the holder has verified subject matter knowledge in the requested area. Subject matter knowledge can be verified pursuant to subdivision (c)(1)(A) for the single subject teaching credential or (c)(2)(A) for the multiple subject teaching credential. Upon completion of a fifth year program including the recommendation of a Commission-approved institution, the qualified applicant may be granted a clear Multiple or Single Subject Teaching Credential.
  - (g) A qualified applicant holding a valid clear or life Multiple or Single Subject Teaching Credential may obtain a clear Multiple or Single Subject Teaching Credential pursuant to Education Code Section 44399.1 when the holder has verified successful completion of (1), (2), or (3) below:
    - (1) The holder of a Multiple Subject Teaching Credential may obtain a Single Subject Teaching Credential by verifying possession of National Board Certification in a departmentalized content area that is comparable to a content area specified in Education Code Section 44257.
    - (2) The holder of a Single Subject Teaching Credential may obtain a Multiple Subject Teaching Credential by verifying both of the following requirements:

- (A) Possession of National Board Certification in the area of Early Childhood (ages 3-8) Generalist or Middle Childhood (ages 7-12), and
  - (B) subject matter knowledge in the requested area by passage of the appropriate subject-matter examination(s) adopted by the Commission pursuant to Education Code 44399.1(b).
- (3) The holder of a Single Subject Teaching Credential may obtain a Single Subject Teaching Credential in an added content area by verifying possession of National Board Certification in a subject area in a departmentalized content area that is comparable to a content area specified in Education Code Section 44257.
- (h) A qualified applicant holding a valid preliminary Multiple or Single Subject Teaching Credential may obtain a preliminary Multiple or Single Subject Teaching Credential pursuant to Education Code Section 44399.1 when the holder has verified successful completion of (1), (2), or (3) below:
- (1) The holder of a Multiple Subject Teaching Credential may obtain a 5-year preliminary Single Subject Teaching Credential by verifying possession of National Board Certification in a departmentalized content area that is comparable to a content area specified in Education Code Section 44257.
  - (2) The holder of a Single Subject Teaching Credential may obtain a 5-year preliminary Multiple Subject Teaching Credential by verifying both of the following requirements:
    - (A) Possession of National Board Certification in the area of Early Childhood (ages 3-8) Generalist or Middle Childhood (ages 7-12), and
    - (B) subject matter knowledge in the requested area by passage of the appropriate subject-matter examination(s) adopted by the Commission pursuant to Education Code 44399.1(b).
  - (3) The holder of a Single Subject Teaching Credential may obtain a Single Subject Teaching Credential in an added content area that will be valid for five years from the original issuance date of the initial preliminary Single Subject Teaching Credential by verifying possession of National Board Certification in a subject area in a departmentalized content area that is comparable to a content area specified in Education Code Section 44257.
  - (4) Upon completion of all requirements for the clear credential, as specified in section 80413(b), 80413.3(a)(2), or 80413.3(b)(2) as applicable, the qualified applicant may be granted a clear Single or Multiple Subject Teaching Credential or content area.

- (i) A qualified applicant holding a valid clear or life Multiple or Single Subject Teaching Credential may obtain an additional teaching or content area on the basis of an out-of-state credential by verifying (1), (2), or (3) below:
  - (1) The holder of a Multiple Subject Teaching Credential may obtain a clear Single Subject Teaching Credential by verifying possession of both of the following:
    - (A) a professional level teaching credential issued by another state or U.S. Territory with a departmentalized classroom teaching authorization that is comparable to an authorization specified in Education Code Section 44257, and
    - (B) a California English Learner Authorization issued pursuant to the requirements specified in Education Code Section 44253.3 or 44259.5.
  - (2) The holder of a Single Subject Teaching Credential may obtain a clear Multiple Subject Teaching Credential by verifying possession of both of the following:
    - (A) a professional level teaching credential issued by another state or U.S. Territory with an elementary education or self-contained classroom teaching authorization, and
    - (B) a California English Learner Authorization issued pursuant to the requirements specified in Education Code Section 44253.3 or 44259.5.
  - (3) The holder of a Single Subject Teaching Credential may obtain a clear Single Subject Teaching Credential in an additional content area by verifying possession of both of the following:
    - (A) a professional level teaching credential issued by another state or U.S. Territory with a departmentalized classroom teaching authorization that is comparable to an authorization specified in Education Code Section 44257, and
    - (B) a California English Learner Authorization issued pursuant to the requirements specified in Education Code Section 44253.3 or 44259.5.

Note: Authority cited: Section 44225(q), Education Code. Reference: Sections 44225(e), 44253.3, 44257, 44259, 44259.5, 44274.2 and 44399.1, Education Code.