



## **CODED CORRESPONDENCE**

<b>DATE:</b> August 23, 2011	<b>NUMBER:</b> 11-14
<b>TO:</b> All Individuals and Groups Interested in the Activities of the Commission on Teacher Credentialing	<b>FROM:</b> Elizabeth Graybill Interim Executive Director Commission on Teacher Credentialing
<b>SUBJECT: Minimum Passing Scores Adopted for the California Preliminary Administrative Credential Examination (CPACE)</b>	

### **Summary:**

The Commission on Teacher Credentialing, at its August 4, 2011 meeting, adopted a minimum passing scaled score for each of the two components of the California Preliminary Administrative Credential Examination (CPACE). The minimum passing scaled score for the CPACE-Written component is 220, and the minimum passing scaled score for the CPACE-Video component is also 220.

### **Key Provisions:**

Passage of both the CPACE-Written and the CPACE-Video components are required to pass the CPACE examination, which may be used in lieu of the one-year Administrative Services preparation program requirement for the preliminary Administrative Services Credential. The CPACE establishes the first California-specific examination that may be used for this purpose. As with the program option, applicants using the examination option must also verify possession of an appropriate prerequisite credential and three years of appropriate experience in an education setting.

The CPACE-Written was initially administered on June 16, 2011, and the CPACE-Video initial submission date was June 22, 2011. For both components, the Commission-adopted minimum passing standards are scaled to a range of 100-300, with 220 representing the minimum passing scaled score for each. The passing score for each component must be used toward California certification within five years of the date it was achieved.

The CPACE replaces the School Leaders Licensure Assessment (SLLA #1010) as the examination option for the preliminary Administrative Services Credential. Individuals who passed SLLA #1010 with scores of 173 or higher may use those scores towards California certification as long as they qualify and apply within five years of their

administration date. The last acceptable SLLA #1010 administration for this purpose was on February 26, 2011.

**Important Dates:**

February 26, 2011 ...Last SLLA #1010 administration in which passing scores may be used toward California certification

June 16, 2011 .....Initial administration date of the CPACE-Written

June 22, 2011 .....Initial submission date of CPACE-Video

August 4, 2011 .....Commission adopts minimum passing standards for the CPACE

**Background:**

In October 2008, the Commission initiated the CPACE Examination Development Team. Their charge was to create content specifications aligned to the current Preliminary Administrative Services Program Standards and consistent with relevant literature in the field, including the California Professional Standards for Educational Leaders (CPSEL) and the 2008 Interstate School Leadership Licensure Consortium (ISLLC) Standards.

The work of the CPACE Examination Development Team, which is comprised of experienced California educational administration specialists, along with national experts, numerous California educators, and the Commission's Bias Review Committee, resulted in the CPACE Content Specifications, which were approved by the Commission at their June 2010 meeting. These specifications place a focus on school law, finances, organization, and student populations relevant to California public schools and are the basis for the test items found in the CPACE examination. After the first administration, the CPACE Standard Setting Panel, again comprised of experienced specialists in this area, determined a recommended passing standard for both CPACE components that the Commission adopted at their August 2011 meeting.

**Source:**

Education Code section 44270.5

**References:**

*California Preliminary Administrative Credential Examination (CPACE) website, which includes the content specifications, test structure, sample test questions, and test registration:* <http://www.ctcexams.nesinc.com>

*Agenda Items related to the CPACE development from the October 2008, June 2010, and August 2011 meetings:* [www.ctc.ca.gov](http://www.ctc.ca.gov)

*Administrative Services Credential Information Leaflets:*

<http://www.ctc.ca.gov/credentials/leaflets/cl574c.pdf>

**Contact Information:**

For credentialing requirements, contact the Commission's Information Services Unit by telephone at (888) 921-2682, Monday through Friday from 12:00 pm to 4:45 pm or by electronic mail at [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov). For questions related to test development and policies, email the Commission's Examination and Research Unit at [exams@ctc.ca.gov](mailto:exams@ctc.ca.gov).