



## **CODED CORRESPONDENCE**

**DATE:** July 27, 2011

**NUMBER:** 11-12

**TO:**

All Individuals and Groups Interested in the Activities  
of the Commission on Teacher Credentialing

**FROM:**

Elizabeth Graybill  
Interim Executive Director  
Commission on Teacher Credentialing

**SUBJECT: Approval of Title 5 Regulations Pertaining to Special Education Added Authorizations in Adapted Physical Education, Early Childhood Special Education, and Resource Specialist**

**Summary:**

The amendments, deletions, and additions to Title 5 of the California Code of Regulations pertaining to Special Education Added Authorizations in Adapted Physical Education (APE), Early Childhood Special Education (ECSE), and Resource Specialist (RSP) and the Speech-Language Pathology (SLP) Services Credential including the Special Class Authorization (SCA) have been approved by the Office of Administrative Law. This correspondence specifically addresses the changes for Added Authorizations in APE, ECSE, and RSP which have an effective date of July 20, 2011.

A separate correspondence regarding the regulations concerning the SLP Credential and the SCA is being distributed. A link to the correspondence may be found in the References section.

**Key Provisions:**

The titles of the three documents discussed in this correspondence are changed to 'Added Authorization' to better reflect the type of program completed and the type of document earned. The requirements were updated for the three added authorizations and the authorization was also updated for APE and RSP. A link to the information leaflets with the updated titles, requirements, and authorizations may be found in the References section.

*Adapted Physical Education Added Authorization*

The APE Added Authorization allows an individual to teach special needs students who are precluded from participating in a general education physical education program or a specially designed physical education program as determined by the local level special education assessment. The APE Added Authorization is an add-on authorization for the holder of a general education physical education credential. One of the changes to regulations allows the holder of a special education teaching credential or a services

credential with a special class authorization to serve as an appropriate prerequisite. Individuals using these new prerequisite credentials are required to complete twelve semester units of physical education coursework along with the APE Added Authorization program. The twelve units must include a minimum of three semester units in both kinesiology and motor development. Candidates may pass all sections of the CSET examinations in Physical Education in lieu of the coursework.

#### *Early Childhood Special Education Added Authorization*

The ECSE Added Authorization is an add-on to a special education credential (usually in the area of mild/moderate or moderate/severe disabilities or a previously issued special education credential with a similar specialty area). The document authorizes providing special education services, as determined by the local level special education assessment, in the area of mild/moderate or moderate/severe disabilities for student's ages birth to pre-K. The authorization for the ECSE Added Authorization was included in regulations approved in June 2010. See the link in the References section to Coded Correspondence 10-14 distributed in July 2010.

The primary change in regulations adds the preliminary and Level I special education teaching credentials as appropriate prerequisites to earn the ECSE Added Authorization. This change aligns with the new requirements to earn a Clear Education Specialist Credential by completion of a Commission-approved Induction Program that may include up to twelve semester units of coursework. Earning an Added Authorization such as the ECSE is an appropriate option to meet the requirements for the clear induction program. An individual would need to submit a separate application for the ECSEAA.

#### *Resource Specialist Added Authorization*

The RSP Added Authorization is an additional authorization for the holder of a special education credential other than the Education Specialist Credential. The Education Specialist Credential includes a resource specialist authorization. The RSP Added Authorization allows an individual to provide resource instructional services across all disability areas to special needs students as determined by the local level special education assessment.

Both a preliminary and clear RSP Added Authorization will continue to be issued. The preliminary added authorization, issued for three years, must be submitted through an employing agency. The clear added authorization may be submitted through an approved program sponsor, currently either an institution of higher education or Special Education Local Planning Area (SELPA). The regulations include a sunset date of July 1, 2013, for the SELPA option to allow programs to transition to a Commission-approved program accredited by the Committee on Accreditation. One additional route, through an employing agency, based on previous resource experience remains available.

The RSP Added Authorization allows the holder to provide resource services across all disability areas. Resource specialist competencies within the program standards are not disability specific and resource employment settings are not limited to the authorization listed on the prerequisite special education credential. The holder of an RSP Added Authorization cannot provide instructional services outside the disability area(s) on their prerequisite credential in other settings such as home/hospital, special education

classrooms, and correctional facilities. The resource specialist may provide instruction and services for students who have special needs identified in the local level special education assessment and are assigned to general classroom teachers for a majority of a school day.

If a resource specialist does not possess the knowledge or skill to serve a particular student in a specific area, the local level special education assessment should state who will provide those services and/or consult with the resource specialist. This most often occurs with students who have low incidence disabilities such as deaf and hard-of-hearing, physical and health impairments, or visual impairments as well as autism.

In addition, an employer may determine for employment purposes that an additional authorization for a specific disability area is required beyond the Resource Specialist Added Authorization.

Holders of an RSP Added Authorization may not provide instructional services to general education students unless the teacher also holds an authorization for general education in the subject area and grade level of the assignment.

#### *Approved Programs*

New standards for these added authorizations were approved in 2008. The programs must transition to the new standards by September 2012.

#### *Application Processing*

The Commission's Credential Web Interface Project (CWIP) officially began April 25, 2011. The new system will replace the current online look-up, recommend and renewal system. Once implemented, the new system will be maintained by the Commission. The new system will allow for more timely changes, updates and enhancements leading to more efficiency and higher customer satisfaction. The new CWIP system will encompass a higher level of security to protect the confidentiality and integrity of CTC's database information.

As the new system is being developed, the Commission cannot change information in the current system. Therefore, individuals earning an APE, ECSE, or RSP Added Authorization that will have an issuance date on or after July 20, 2011 will need to submit a paper application to the Commission. Specific details on the paper application process will be distributed and sent to program sponsors.

#### **Important Dates:**

July 20, 2011 - Effective date of regulations

September 2012 – Programs must transition to new program standards

July 1, 2013 - SELPA programs must transition to a Commission-approved program accredited by the Committee on Accreditation

#### **Background:**

In June 2006, the Commission directed staff to begin the review and revision of the structure and requirements for the Special Education Teaching and Services Credentials

and Added Authorizations. In December 2007, the Commission approved the *Report to the Governor and Legislature on the Study of Special Education Certification* which contained 25 recommendations for modifications and improvements for Special Education Teaching and Services Credentials and Added Authorizations. A Commission-established Design Team had the responsibility for developing a set of proposed *Standards of Program Quality and Effectiveness* for all Education Specialist and Services Credentials, credential authorization statements for teaching and services credentials, and added authorizations in special education.

The Office of Administrative Law has approved two sets of special education regulations, the first in July 2009 concerning Added Authorizations in Special Education and the second in June 2010 on Special Education Teaching and Services Credentials. The Commission approved standards for the preliminary teaching and services credentials, clear teaching credential, and added authorizations in late 2008 and early 2009. The additions to regulations make changes to the special education added authorizations while continuing to meet state and federal mandates for serving students with disabilities.

**Source:**

Title 5 Sections 80046.1, 80048.5, and 80070.1 through 80070.6

**References:**

*Coded Correspondence on SLP and SCA:*

<http://www.ctc.ca.gov/notices/coded/2011/1113.pdf>

*Coded Correspondence 10-14 including the authorization for the Early Childhood Special Education Added Authorization:*

<http://www.ctc.ca.gov/notices/coded/2010/1014.pdf>

*APE Added Authorization Information Leaflet:*

<http://www.ctc.ca.gov/credentials/leaflets/cl623.pdf>

*Resource Specialist Added Authorization Information Leaflet:*

<http://www.ctc.ca.gov/credentials/leaflets/cl625.pdf>

*Education Specialist Credential including Early Childhood Special Education Added Authorization Added Authorization Information Leaflets:*

<http://www.ctc.ca.gov/credentials/leaflets/cl808c.pdf>

<http://www.ctc.ca.gov/credentials/leaflets/cl808ca.pdf>

<http://www.ctc.ca.gov/credentials/leaflets/cl808.pdf>

<http://www.ctc.ca.gov/credentials/leaflets/cl872.pdf>

**Contact Information:**

*Questions concerning the Added Authorization Requirements and Application Process:*

Commission's Information Services Unit by telephone at 1-888-921-2682, Monday through Friday from 12:00 pm to 4:45 pm or by email at [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov).

*Questions related to submitting an Added Authorization program for review and approval:*

Program content: Marilynn Fairgood at [mfairgood@ctc.ca.gov](mailto:mfairgood@ctc.ca.gov) or Process issues at [IPR@ctc.ca.gov](mailto:IPR@ctc.ca.gov)

## 5 California Code of Regulations Pertaining to Special Education Added Authorizations

### §80046.1. Requirements and Authorization for the Adapted Physical Education Added Authorization.

- (a) All individuals assigned to teach adapted physical education shall hold an Adapted Physical Education authorization. The requirements for the Adapted Physical Education Added Authorization include:
- (1) One of the following:
    - (A) A preliminary, clear, professional clear, or life California general education teaching credential based on a baccalaureate degree; and a program of professional preparation including student teaching that authorizes the teaching of physical education in any grades K - 12; or
    - (B) A preliminary, professional clear, Level I, Level II, clear or life special education teaching credential or a preliminary, clear, or life special education services credential with a special class authorization as listed in Sections 80047 through 80047.9 provided that the individual has completed a minimum of twelve semester units, or the equivalent quarter units, in physical education content courses with a minimum of three-semester units, or the equivalent quarter units, in both kinesiology and motor development,
  - (2) Completion of a Commission-approved professional program for the Adapted Physical Education Added Authorization, based on the *Education Specialist Teaching and Other Related Services Credentials Program Standards* (rev. 3/11) available on the Commission's website and hereby incorporated by reference, including successful completion of supervised field study in adapted physical education, and
  - (3) Verification of completion from a Commission-approved program accredited by the Committee on Accreditation as provided in Education Code Section 44373(c).
- (b) Period of Validity. The Adapted Physical Education Specialist Credential, and the Adapted Physical Education Emphasis Credential remains valid as long as the appropriate prerequisite credential or authorization required in subsection (a)(1)(A) or (B) remains valid.
- (c) Authorization. The Adapted Physical Education Added Authorization, the Adapted Physical Education Specialist Credential, and the Adapted Physical Education Emphasis Credential authorize the holder to conduct Educational Assessments related to student's progress towards meeting instructional physical education goals, provide instruction, and Special Education Support to teach students with special needs who are precluded from participation in the activities of the general physical education program or a specially designed physical education program in a special class, from birth through age 22, including preschool, and in classes organized primarily for adults.

(d) Definitions.

- (1) “Educational Assessment”: Assessment of students in a comprehensive manner within the authorization of the added authorization using multiple sources of information and a variety of strategies that directly measure a student’s performance to meet goals in areas of grade-level academic curriculum and/or functional goals designed to meet the Individualized Education Program (IEP), Individualized Family Service Program (IFSP), and/or Individualized Transition Plan (ITP) goals and objectives regarding eligibility and services that directly result from the student’s disability according to state and federal accountability systems. The assessment process may include both formal and informal assessments to evaluate students’ educational instruction needs and strengths for the purpose of making accommodations, modifications, and instructional decisions.
- (2) “Special Education Support”: Support includes participation in the IEP, IFSP, and/or ITP process including planning and implementation of the student’s IEP, IFSP, and/or ITP; providing consultative, collaborative, and coordinating instruction with students, parents, teachers including general education teachers, and other community and school personnel; planning, developing, and implementing instructional program plans relative and within the authorization of the added authorization. Special Education Support does not include providing speech, language and hearing, orientation and mobility, or audiology services found in Sections 80048.9, 80048.9.1, and 80048.9.2.

NOTE: Authority cited: Sections 44225 and 44265, Education Code. Reference: Sections 44273, 56363(b)(5) and 56100(f), Education Code.

**80048.5. Early Childhood Special Education Added Authorization: Requirements and Period of Validity.**

- (a) Requirements for the Early Childhood Special Education Added Authorization include both of the following:
  - (1) A preliminary, Level I, professional clear, clear, Level II, or life special education teaching credential as listed in 80047 through 80047.9; and
  - (2) Completion of a Commission-approved professional preparation program in the education specialist added authorization category for early childhood special education, based on the *Education Specialist Teaching and Other Related Services Credentials Program Standards* (rev. 3/11) available on the Commission’s website and hereby incorporated by reference, including successful completion of supervised field study.
- (b) Period of Validity. The Early Childhood Special Education Added Authorization remains valid as long as the appropriate prerequisite credential required in 80048.5(a)(1) remains valid.

NOTE: Authority Cited: Section 44225, Education Code. Reference: Sections 44225, 44265, and 44373, Education Code.



**§80070.1. The Resource Specialist Added Authorization: Definition and Terms.**

- (a) "Resource Specialist" as used in Section 80070.2(a)(2) is an individual who provided instruction and services as specified in subdivision (a) (1)-(5) below for two years prior to September 1, 1981; or provided instruction and services as specified in Section 80070.5, for two years prior to June 30, 1983, including:
- (1) Providing instruction and services for students whose needs were identified in a written Individualized Education Program (IEP), Individualized Family Service Program (IFSP), and/or Individualized Transition Plan (ITP) developed by a school appraisal team or an educational assessment service and who were assigned to general education classroom teachers for a majority of a school day.
  - (2) Providing information and assistance to individuals with exceptional needs and their parents.
  - (3) Providing consultation, resource information, and material regarding individuals with exceptional needs to their parents and to general education staff members.
  - (4) Coordinating the special education services provided each individual with exceptional needs served through the resource specialist program.
  - (5) Assessing student progress on a regular basis and revising IEPs, IFSP, ITP, as appropriate, and referring students who did not indicate appropriate progress to the educational assessment service.
- (b) "Prerequisite Special Education Credential" as used in Section 80070.2, 80070.3, 80070.4 and 80070.6 means a teaching or services credential that specifically authorizes the teaching of students with special needs as listed in 80047 through 80047.9. This includes the Speech-Language Pathology or Clinical and Rehabilitative Services Credential in Language, Speech and Hearing, including a Special Class Authorization. A Short-Term Staff Permit, Provisional Internship Permit, Emergency 30-Day Substitute Teaching Permit, Emergency Substitute Teaching Permit for Prospective Teachers, Emergency Career Substitute Teaching Permit, and Variable and Short-Term Waivers are not appropriate prerequisite documents.
- (c) "Three or more years of teaching experience, including both general and special education teaching experience" as used in Section 80070.3, 80070.4 and 80070.6 means full-time experience in one or more of the combinations specified in (1) through (6) below. All experience must be gained in public schools in California. The candidate shall be responsible for obtaining verification of this experience on the official letterhead of the employing agency by the superintendent, assistant superintendent, director of personnel, special education services region director, or the director of human resources in which the teacher was employed.

The minimum amount of general education classroom teaching experience required is one semester of student teaching. Various other general education classroom teaching experiences may be substituted. These may include such experience as summer school teaching in a general education classroom, or organized inservice programs

designed to provide teaching experience with general education classroom students, conducted by a school district, or county office.

- (1) One year of general education classroom teaching experience and two years of special education classroom teaching experience, or
  - (2) One year of special education classroom teaching experience and two years of general education classroom teaching experience, or
  - (3) Two and one-half years of general education classroom teaching experience and one semester or two quarters of full-time special education classroom teaching or student teaching, or
  - (4) Two and one-half years of special education classroom teaching experience and one semester or two quarters of full-time general education classroom teaching or student teaching, or
  - (5) Two years of general education classroom teaching experience and two semesters or three quarters of full-time special education classroom teaching or student teaching, or
  - (6) Two years of special education classroom teaching experience and two semesters or three quarters of full-time general education classroom teaching or student teaching.
- (d) "Local plan" as used in Sections 80070.3 and 80070.6 means a plan which meets the requirements commencing with Education Code Section 56205 and is submitted by a school district, special education service region, or county office.
- (e) "Educational Assessment": as used in Section 80070.5 includes assessment of students in a comprehensive manner within the authorization of the added authorization using multiple sources of information and a variety of strategies that directly measure a student's performance to meet goals in areas of grade-level academic curriculum and/or functional goals designed to meet the Individualized Education Program (IEP), Individualized Family Service Program (IFSP), and/or Individualized Transition Plan (ITP) goals and objectives regarding eligibility and services that directly result from the student's disability according to state and federal accountability systems. The assessment process may include both formal and informal assessments to evaluate students' educational instruction needs and strengths for the purpose of making accommodations, modifications, and instructional decisions.
- (f) "Special Education Support": as used in Section 80070.5 includes participation in the Individualized Education Program (IEP), Individualized Family Service Program (IFSP), and/or Individualized Transition Plan (ITP) process including planning and implementation of the student's IEP, IFSP, and/or ITP; providing consultative, collaborative, and coordinating instruction with students, parents, teachers including general education teachers, and other community and school personnel; planning,



developing, and implementing instructional program plans relative to and within the authorization of the added authorization. Special Education Support does not include providing speech, language and hearing, orientation and mobility, or audiology services found in Sections 80048.9, 80048.9.1, and 80048.9.2.

- (g) “Service Across the Continuum of Program Options Available”: as used in Section 80070.5 means pursuant to Education Code Sections 56031, 56360, and 56361, the continuum includes resource rooms or services; special education settings; general education settings; special schools; home/hospital settings; state hospitals; development centers; correctional facilities; non-public, non-sectarian schools and agencies as defined in Education Code Sections 56365 and 56366; and alternative and non-traditional instructional public school settings other than classrooms.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 56027, 56031, 56170, 56205, 56360, 56361, 56362, and 56362.5, Education Code.

### **§ 80070.2. The Clear Resource Specialist Added Authorization on Direct Application.**

(a) Requirements.

(1) A valid prerequisite special education credential as defined in Section 80070.1(b).

(2) Provided resource specialist instruction and services as described in (A) or (B) and verified as listed in (C).

(A) Provided instruction and services as specified in Section 80070.1, subdivision (a) (1)-(5), for two years prior to September 1, 1981; or

(B) Provided instruction and services as specified in Section 80070.5 for two years prior to June 30, 1983.

(C) All experience must be gained in public schools in California. The candidate shall be responsible for obtaining verification of this experience on the official letterhead of the employing agency by the superintendent, assistant superintendent, director of personnel, special education services region director, or the director of human resources in which the teacher was employed.

(3) A completed credential application form as found in Section 80001, the fee as specified in Section 80487(a)(1), and the experience specified in subsection (2) above.

(b) Period of Validity. A clear Resource Specialist Added Authorization authorizes service only if a valid prerequisite special education credential as found in Section 80070.1(b) is held concurrently.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 56362 and 56362.5, Education Code.

**§ 80070.3. The Preliminary Resource Specialist Added Authorization on Direct Application.****(a) Requirements.**

- (1) A valid prerequisite special education credential as found in Section 80070.1(b).
- (2) Three or more years of teaching experience as defined in 80070.1(c).
- (3) A written statement obtained by the candidate verifying that the candidate, if granted the Preliminary Resource Specialist, Added Authorization will be employed as a Resource Specialist and the candidate will engage in a course of study through a Commission–approved program or an approved program through a Special Education Service Region with a Comprehensive Local Plan to qualify for the clear Resource Specialist Added Authorization as described in Section 80070.4 or 80070.6. The statement may include the individual completing the program in Section 80070.6 until the sunset date of July 1, 2013.
- (4) A completed credential application form as found in Section 80001, the fee as specified in Section 80487(a)(1), and the experience and statement specified in (2) and (3) above.

- (b) **Period of Validity.** The Preliminary Resource Specialist Added Authorization is valid for three years. The Added Authorization authorizes service only if a valid prerequisite special education credential or authorization as found in Section 80070.1(b) is held concurrently. If the valid prerequisite requires renewal within the three-year issuance of the Preliminary, the Preliminary authorization will be continued only until the initial three-year period is completed. The Preliminary Resource Specialist Added Authorization is not renewable.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 56362 and 56362.5, Education Code.

**§ 80070.4. The Clear Resource Specialist Added Authorization Issued on the Completion of a Commission-Approved Resource Specialist Added Authorization Program.****(a) Requirements.**

- (1) A valid prerequisite special education credential or authorization as defined in Section 80070.1(b).
- (2) Three or more years of teaching experience, including both general and special education teaching experience, as defined in Section 80070.1(c).
- (3) Completion of a Commission-approved Resource Specialist Added Authorization program, based on the *Education Specialist Teaching and Other Related Services Credentials Program Standards* (rev. 3/11) available on the Commission’s website and hereby incorporated by reference, as provided in Education Code Section 44373(c).
- (4) A completed application form as found in Section 80001 the fee as specified in

Section 80487, and the teaching experience specified in (2).

- (b) **Period of Validity.** A Clear Resource Specialist Added Authorization authorizes service only if a valid prerequisite special education credential or authorization as found in Section 80070.1(b), is held concurrently.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 44373, 56362 and 56362.5, Education Code.

**§ 80070.5. Authorization for the Resource Specialist Added Authorization.**

- (a) The holder of a Preliminary or Clear Resource Specialist Added Authorization may conduct Educational Assessments, provide instruction and Special Education Support services to students across disability areas who are assigned to general education classroom teachers for a majority of a school day whose needs have been identified in an Individualized Education Program (IEP), Individualized Family Service Program (IFSP), and/or Individualized Transition Plan (ITP) developed by the IEP, IFSP, and ITP team from birth through age 22, and classes organized for adults across the continuum of program options available.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 56362 and 56362.5, Education Code.

**§80070.6. The Clear Resource Specialist Certificate of Competence from a Special Education Service Region with a Comprehensive Local Plan Approved by the Commission to Assess and Verify Completion for the Resource Specialist Added Authorization.**

- (a) Requirements.
- (1) A valid prerequisite special education credential or authorization as defined in Section 80070.1(b).
  - (2) Three or more years of teaching experience, including both general and special education teaching experience, as defined in Section 80070.1(c).
  - (3) Completion of a Commission-Approved Resource Specialist Added Authorization program, based on the *Education Specialist Teaching and Other Related Services Credentials Program Standards* (rev. 3/11) available on the Commission's website and hereby incorporated by reference, through a Special Education Service Region with a Comprehensive Local Plan approved by the Commission as defined in Section 80070.1(d)
  - (4) A completed application form as found in Section 80001, the experience specified in (2) above and the fee as specified in Section 80487.
- (b) **Validity Period.** A Clear Resource Specialist Added Authorization authorizes service only if a valid prerequisite special education credential or authorization as defined in Section 80070.1(b) is held concurrently.

- (c) Special Education Service Regions with a Comprehensive Local Plan approved by the Commission to assess and verify completion for the Resource Specialist Added Authorization must transition to a Commission-approved program, provided in Education Code Section 44373(c), by July 1, 2013. All individuals enrolled in the programs must complete their course of study by July 1, 2013 or transition to a Commission-approved program found in Section 80070.4. All applications for individuals completing the Added Authorization through the Special Education Service Regions must be submitted to the Commission by January 1, 2014.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 44273, 44373, 56362 and 56362.5, Education Code.