



CODED CORRESPONDENCE

DATE: December 22, 2010	NUMBER: 10-21
TO: All Individuals and Groups Interested in the Activities of the Commission on Teacher Credentialing	FROM: Dale A. Janssen Executive Director Commission on Teacher Credentialing
SUBJECT: Implementation of Assembly Bill 1374 Pertaining to Designated Subjects Adult Education Teaching Credentials	

Summary:

Assembly Bill (AB) 1374 (Chap. 36, Stats. 2010) was signed by the Governor on July 6, 2010 and becomes effective on January 1, 2011. This coded correspondence explains the provisions of AB 1374.

AB 1374 included additional language pertaining to a grandfathering clause for documents issued under previous statute and regulations that is addressed in Coded Correspondence (CC) 10-19. A link to CC 10-19 is provided in the References section.

Key Provisions:

The Commission directed staff to recruit an expert advisory panel in April 2008 to review the requirements for adult education teaching credentials. AB 1374 included the following recommendations from the advisory panel:

- Reduces the years of experience required for ‘non-academic’ subjects from five years to three years;
- Reduces the term of the preliminary credential from five years to three years;
- Moves the U.S. Constitution requirement from the preliminary to clear credential; and
- Deletes EC section 44260.8 related to the health education and computer education requirements and incorporates that language into EC section 44260.3 pertaining to the requirements for the clear credential.

Issuance of Three-Year Preliminary Adult Education Teaching Credentials

The *Standards of Quality and Effectiveness for Adult Education Teachers* were approved by the Commission on November 8, 2010 and program sponsors are currently writing to the new standards. The Commission will continue to issue five-year ‘full-time’ and ‘part-time’ preliminary credentials based on five years of education and/or experience under

the current regulations until an adult education program sponsor receives approval from the Committee on Accreditation or when a program document has substantially completed the review process needing only a few technical changes under the new standards.

Once a program sponsor meets one of the aforementioned conditions and has confirmed that it is offering the Early Orientation (required by the standards), the Three-Year Preliminary Adult Education Teaching Credential, based on three years of experience and/or education, may be requested. Issuance of Three-Year Preliminary Adult Education Teaching Credentials will be phased in as follows:

Program Event	Effect on Candidates
Program sponsor receives approval under new adult education standards or is notified that program needs only technical changes	Candidates are admitted to the new program only and the Commission begins issuing Three-Year Preliminary Adult Education Teaching Credentials based on three years of full-time education and/or experience.
Program sponsor does not yet have a program approved under the new adult education standards	Last issuance date for Five-Year Preliminary Full-Time and Part-Time Adult Education Teaching Credentials under pre-AB 1374 regulations <u>and</u> last date to admit candidates to ‘old’ program is January 31, 2013 . Candidates must complete the ‘old’ program by June 30, 2016 or transition to a new program.

US Constitution and Full-Time/Part-Time Designators

Once a program sponsor has been notified by the Commission that it may begin recommending individuals for Three-Year Preliminary Adult Education Teaching Credentials, the U.S. Constitution course/examination becomes a requirement for the clear credential rather than the preliminary and the designators of full-time or part-time no longer apply.

Advisory Panel Recommendations

Several recommendations included in the advisory panel’s report were not included in AB 1374. Title 5 regulations must be approved before the following recommendations can be implemented:

- Change ‘non-academic’ to ‘general’ subjects and include the two new general subjects categories of Career Technical Education and Personal Development available on the Three-Year Preliminary and Clear Adult Education Teaching Credential issued pursuant to AB 1374 (see additional information below);
- Allow advanced industry certificates to qualify for one year of the three years of experience required to qualify for the Three-Year Preliminary Adult Education Teaching Credential in a general subjects area, as determined by a Commission-approved program sponsor;
- Accept one year of teaching experience earned while holding a general education teaching credential toward the three years of experience required to qualify for the Three-Year Preliminary Adult Education Teaching Credential in a general subjects area;
- Consolidate the ‘full-time’ and ‘part-time’ designators; and
- Update the criteria to qualify for the academic subject area of English as a Second Language (see additional information below).



A Public Hearing for the proposed Title 5 amendments pertaining to the issuance of adult education credentials is scheduled for 1:00 p.m. on January 27, 2011 during the Commission Meeting. A link to CC 10-20 announcing the Public Hearing for the adult education regulation amendments is provided in the References section.

Subject Categories and Areas

As recommended by the advisory panel, proposed regulation amendments will change the term ‘Non-Academic’ to ‘General’ Subjects and two new categories will be added to replace the subject areas currently listed on full-time and part-time adult education credentials. The new categories that will be available as General Subjects are Career Technical Education and Personal Development. The Career Technical Education category will replace the vocational education category and will include the 15 industry sector subject areas currently listed on Career Technical Education Teaching Credentials. The Personal Development category will replace the other ‘non-academic’ categories (i.e. Adults with Disabilities, Older Adults, etc.) and the subject areas formerly available will be subsumed under the broad subject areas of Art, Health and Safety, Family Education and Financial Literacy.

English as a Second Language Academic Subject Area

The proposed amendments to Title 5 include changes related to the coursework required to qualify for the academic subject area of English as a Second Language. English, speech and reading will be removed from the list of acceptable coursework as such courses may not include content related to second language acquisition. In addition, second language acquisition courses will be added to the list of acceptable coursework to qualify for the English as a Second Language authorization.

Program Sponsor Recommendations

Effective January 1, 2011, all applications for Preliminary and Clear Adult Education Teaching Credentials must be submitted to the Commission for processing by an approved adult education program sponsor. The option of submitting applications through an employing school district will no longer be available for adult education credential applications with a requested issue date of January 1, 2011 or later. Employing school districts should work closely with the approved program sponsors regarding the submission of adult education credential applications. A link to the *Prospective Program Sponsors* page for agencies interested in submitting an adult education program document for Commission-approval is provided in the References section.

Transition from Full-Time/Part-Time Credentials

Holders of Life or Clear Designated Subjects Adult Education Teaching Credentials issued under previous regulations may choose to either maintain their documents or transition to adult education credentials issued under the provisions of AB 1374. Due to significant changes to the program standards and structure, the holder of a Life or Clear Designated Subjects Adult Education Teaching Credential issued under previous regulations may not qualify initially for the Clear Adult Education Teaching Credential under the new program standards and may be required to first obtain the three-year preliminary. Individuals will need to work with their program sponsor concerning their specific requirements to transition.

Holders of Five-Year Preliminary (Full-Time or Part-Time) Adult Education Teaching Credentials may complete the renewal requirements printed on their documents or transition to an adult education credential issued under the provisions of AB 1374. Individuals who wish to transition to three-year preliminary or clear adult education credentials issued via the provisions of AB 1374 should contact a Commission-approved program sponsor for assistance.

Application Submission

It is no longer necessary for approved designated subjects programs to submit back-up materials with applications for clear full-time/part-time vocational/CTE credentials, three-year preliminary or clear CTE credentials, preliminary or clear full-time/part-time adult education credentials, three-year and clear adult education credentials issued pursuant to AB 1374, and special subjects credentials. It is the responsibility of the approved program to verify that the education and/or experience, U.S. Constitution, and program requirements are satisfied prior to recommending an individual for certification.

The only materials that need to be submitted with designated subjects applications are:

- 1) the application form (41-4);
- 2) \$55.00 processing fee;
- 3) the *Designated Subjects Recommendation* form (CL-689);
- 4) degree transcripts for individuals requesting adult education credentials in academic subjects; and
- 5) a *Request for Livescan Service* form (41-LS) if fingerprint clearance is not on file at the Commission.

Informational Leaflets

The informational leaflets for the full-time/part-time adult education credentials will be updated and a new leaflet for three-year and clear adult education credentials will be created when the proposed regulation addition and amendments are approved by the Office of Administrative Law. A link to the current *Designated Subjects Adult Education Teaching Credential* leaflet (CL-697a) is provided in the References section.

Important Dates:

Requested credential issue date of January 1, 2011 – All Preliminary and Clear Adult Education Teaching Credential applications must be submitted to the Commission for processing by an approved program sponsor.

January 31, 2013 – Proposed last date for admittance to an ‘old’ adult education program and for issuance of Five-Year Preliminary Full-Time or Part-Time Adult Education Teaching Credentials based on five years of experience and/or education.

January 31, 2016 – Proposed last date for issuance of Clear Full-Time or Part-Time Adult Education Teaching Credentials under the ‘old’ program standards.

Background:

The Adult Education Advisory Panel made several recommendations designed to improve the ability to recruit and train adult education teachers that required changes to statute. A link to the advisory panel’s report is available in the References section.

The required statute changes resulted in AB 1374, which amended Education Code Sections 44260.2 and 44260.3 pertaining to adult education credentials. Other recommendations from the advisory panel explained in this correspondence will be implemented upon approval of the proposed regulation amendments.

Accreditation and approval of adult education programs under the new standards is anticipated as early as April 2011. Commission staff anticipates approval of the proposed regulations by April 2011 to ensure a smooth transition from the full-time/part-time adult education credentials to three-year preliminary and clear credentials issued pursuant to AB 1374.

Source:

Education Code §§44260.2 and 44260.3

References:

CC 10-19: *Document Grandfathering Clause:*

<http://www.ctc.ca.gov/notices/coded/2010/1019.pdf>

CC 10-20: *Proposed Addition and Amendments to Title 5 of the California Code of Regulations Pertaining to Designated Subjects Adult Education Teaching Credentials:*

<http://www.ctc.ca.gov/notices/coded/2010/1020.pdf>

Designated Subjects Adult Education Teaching Credential leaflet (CL-697a):

<http://www.ctc.ca.gov/credentials/leaflets/cl697a.pdf>

Prospective Program Sponsors webpage:

<http://www.ctc.ca.gov/educator-prep/tech-assist.html>

Update on the Designated Subjects: Adult Education Advisory Panel:

<http://www.ctc.ca.gov/commission/agendas/2009-03/2009-03-2D.pdf>

Contact Information:

Questions concerning requirements: Contact the Commission's Information Services Unit by telephone at 1-888-921-2682, Monday through Friday from 12:00 pm to 4:45 pm or by e-mail at credentials@ctc.ca.gov.

Questions regarding the new adult education program standards: Contact Helen Hawley at hhawley@ctc.ca.gov.