



CODED CORRESPONDENCE

DATE: December 8, 2010	NUMBER: 10-20
TO: All Individuals and Groups Interested in the Activities of the Commission on Teacher Credentialing	FROM: Dale A. Janssen Executive Director Commission on Teacher Credentialing
SUBJECT: Proposed Addition and Amendments to Title 5 of the California Code of Regulations Pertaining to Designated Subjects Adult Education Teaching Credentials	

Notice of Public Hearing is Hereby Given

The Commission on Teacher Credentialing (Commission) proposes to amend the regulatory action described below after considering all comments, objections and recommendations regarding the proposed action. A copy of the proposed regulations is attached with the added text underlined and the deleted text lined out.

A public hearing on the proposed actions will be held:

**January 27, 2011
1:00 p.m.
Commission on Teacher Credentialing
1900 Capitol Avenue
Sacramento, California 95811**

Written Comment Period

Any interested person, or his or her authorized representative, may submit written comments by fax, through the mail, or by e-mail on the proposed action. The written comment period closes at 5:00 p.m. on January 17, 2011. Comments must be received by that time or may be submitted at the public hearing. You may fax your response to (916) 322-0048; write to the Commission on Teacher Credentialing, attn. Tammy A. Duggan, 1900 Capitol Avenue, Sacramento, California 95811; or submit an email at tduggan@ctc.ca.gov.

Any written comments received 18 days prior to the public hearing will be reproduced by the Commission's staff for each member of the Commission as a courtesy to the person submitting the comments and will be included in the written agenda prepared for and presented to the full Commission at the hearing.

Authority and Reference

Pursuant to the authority vested by Section 44225 of the Education Code, and to implement, interpret or make specific Sections 44260.2 and 44260.3 of the Education Code, the Commission on Teacher Credentialing is proposing the addition of §80036.4 and amendments to §§80034, 80036, 80036.1, 80036.2, 80036.3, and 80036.5 of Title 5 of the California Code of Regulations.

Informative Digest/Policy Statement Overview

Summary of Existing Laws and Regulations

Governor Schwarzenegger signed Assembly Bill (AB) 1374 (Chap. 36, Stats. 2010) on July 6, 2010. The provisions of AB 1374 that take effect on January 1, 2011 amend the Education Code (EC) sections pertaining to the issuance of Designated Subjects Adult Education Teaching Credentials.

The Commission directed staff to recruit an expert advisory panel in April 2008 to review the requirements for adult education teaching credentials as well as the *Standards of Quality and Effectiveness for Designated Subjects Adult Education Programs*. The panel's recommendations pertaining to the adult education teaching credential requirements were presented to the Commission in March 2009. Several of the panel's recommendations required changes to statute, which resulted in AB 1374 by Assembly Member Brownley.

AB 1374 amended EC §§44260.2 and 44260.3 related to the issuance of adult education teaching credentials and included several recommendations by the advisory panel as follows:

- 1) Reduces the years of experience required for general subjects (formerly termed 'non-academic' subjects) from 5 years to 3 years;
- 2) Reduces the term of the preliminary credential from five years to three years;
- 3) Moves the U.S. Constitution requirement from the preliminary to clear credential;
- 4) Deletes EC section 44260.8 related to the health education and computer education requirements and incorporates that language into EC section 44260.3 pertaining to the requirements for the clear credential; and
- 5) Consolidates the 'full-time' and 'part-time' designations.

The *Standards of Quality and Effectiveness for Adult Education Teachers* were approved by the Commission in November 2010 and program sponsors are currently writing to the new standards. The Commission will continue to issue five-year 'full-time' and 'part-time' preliminary adult education teaching credentials based on five years of full-time experience or education under the current regulations until an adult education program sponsor receives approval from the Committee on Accreditation or when a program document has substantially completed the review process needing only a few technical changes under the new standards. Once a program sponsor meets one of the aforementioned conditions and has confirmed that it is offering the Early Orientation (required by the recently approved standards), the Three-Year Preliminary Adult Education Teaching Credential based on three years of experience and/or

education may be requested. Issuance of Three-Year Preliminary Adult Education Teaching Credentials will be phased in as follows:

Program Event	Effect on Candidates
Sponsor receives approval under new adult education standards or is notified that program needs only technical changes	Candidates are admitted to the new program only and CTC begins issuing Three-Year Preliminary Adult Education Teaching Credentials based on three years of full-time experience and/or education
Sponsor does not yet have program approved under the new adult education standards	Last issuance date for Five-Year Preliminary Full-Time and Part-Time Adult Education Teaching Credentials under pre-AB 1374 statutes and last date to admit candidates to 'old' program is January 31, 2013 . Candidates must complete the 'old' program by January 31, 2016 or transition to a new program

From January 1, 2011 until January 31, 2013, the Commission will issue six types of Designated Subjects Adult Education Teaching Credentials. Individuals issued Preliminary Full-Time or Part-Time Adult Education Teaching Credentials under pre-AB 1374 statutes will be allowed time to complete their current programs. The following chart lists the six types of Designated Subjects Adult Education Teaching Credentials, the proposed regulation addition or amendments, and the associated sunset dates:

Credential Type	Associated Regulations	Sunset Date
Three-Year Preliminary Adult Ed	§80036.4(a)	N/A
Clear Adult Ed	§80036.4(b)	N/A
Five-Year Preliminary Full-Time Adult Ed	§80036(a)	January 31, 2013
Clear Full-Time Adult Ed	§80036(c)	January 31, 2016
Five-Year Preliminary Part-Time Adult Ed	§80036.1(a)	January 31, 2013
Clear Part-Time Adult Ed	§80036.1(c)	January 31, 2016

The proposed regulations include the following recommendations made by the adult education advisory panel that were not included in AB 1374:

- a) Require submission of preliminary and clear adult education teaching credential applications through Commission-approved program sponsors;
- b) Change the 'non-academic' area to 'general subjects' and include the two new general subjects categories of Career Technical Education and Personal Development available on the Three-Year Preliminary and Clear Adult Education Teaching Credential issued pursuant to AB 1374;
- c) Reduce the number of hours required to equal one year of experience from 1500 to 1000 hours;
- d) Allow advanced industry certificates to qualify for one year of the three years of experience required to qualify for the Three-Year Preliminary Adult Education Teaching Credential in a general subjects area, as determined by a Commission-approved program sponsor;



- e) Accept one year of teaching experience earned while holding a general education teaching credential toward the three years of experience required to qualify for the Three-Year Preliminary Adult Education Teaching Credential in a general subjects area; and
- f) Update the criteria to qualify for the academic subject area of English as a Second Language.

Proposed Amendments to Title 5 Regulations

Section 80034

Amends the title of this section to add ‘Adult Education Teaching’ as the definitions and terms will only apply to the issuance of Adult Education Teaching Credentials. The Commission no longer initially issues Vocational Education Teaching Credentials and the definitions and terms for Career Technical Education Teaching Credentials are provided in §80034.1.

(a): Adds ‘teaching’ to the opening to accurately reflect the name of the Adult Education *Teaching* Credential.

(b): Amends the term ‘non-academic’ to ‘general subjects’ per recommendation of the advisory panel and adds ‘teaching’ to accurately reflect the name of the Adult Education *Teaching* Credential.

(b)(2): Adds Career Technical Education as a as a general subjects category available for three-year preliminary and clear adult education credentials issued under the provisions of AB 1374 per recommendation of the advisory panel.

(b)(3): Renumbered from (b)(2) due to the proposed addition of the new subject category described above.

(b)(4): Renumbered from (b)(3) due to the proposed addition of the new subject category in (b)(2).

(b)(5): Renumbered from (b)(4) due to the proposed addition of the new subject category in (b)(2).

(b)(6): Renumbered from (b)(5) due to the proposed addition of the new subject category in (b)(2) and deleted the ‘and’ because more than one category follows.

(b)(7): Personal Development added as a general subjects category available for three-year preliminary and clear adult education credentials issued under the provisions of AB 1374 per recommendation of the advisory panel.

(b)(8): Renumbered from (b)(6) due to the proposed addition of the new subject categories in (b)(2) and (b)(7).

(c): Amends the definition for “Commission-approved LEA” to “Commission-approved program of personalized preparation” for consistency with the language used in the proposed amendments below. The term ‘LEA’ pertains to a ‘Local Education Agency’, which does not accurately

reflect all the types of agencies that are allowed to develop and implement adult education credential programs.

In addition, the proposed amendments delete redundant language and the reference to §§80040.2 and 80040.2.5 pertaining to the Level I and Level II programs. Level I and Level II programs are required for full-time/part-time adult education teaching credentials; however, new program standards that will not have the same structure were recently approved by the Commission and the Commission will not review or approve any new Level I or Level II programs. Commission staff is also proposing deletion of the reference to §80042 due to its repeal on May 11, 2009 and the addition of the adult education teaching credential title for clarity.

(c)(5): Amends the period (.) to a semicolon (;) at the end of this subsection due to the proposed addition of subsection (c)(6).

(c)(6): Adds a new subsection listing charter schools as an agency authorized to develop, submit and implement an adult education program of personalized preparation.

(d): Clarifies that an ESD is a California employer that ‘elects to’ rather than is required to employ individuals with designated subjects teaching credentials to teach adults. ‘Vocational’ and ‘special subjects’ have been deleted from this section as the definitions and terms pertain only to adult education teaching credentials.

(e): Deletes and adds language to clarify that the definition for successful teaching pertains only to adult education teaching credentials. In addition, deletes ‘five-year’ from the definition because the Commission will be issuing five-year (§§80036 and 80036.1) and three-year (§80036.4) preliminary adult education credentials until January 31, 2013. Also, deletes the language requiring two terms with one ESD since adult education teachers may potentially have more than one employer.

(e)(1): Deletes the subsection number and the existing language will be included in (e) as explained above.

(e)(2): Deletes the subsection language pertaining to vocational education teaching credentials.

(f): Deletes the section because the program definition is provided in section (c). Section (g) will be renumbered to section (f).

(f)(1): Renumbered from (g)(1) due to the proposed deletion of section (f).

(f)(2): Renumbered from (g)(2) due to the proposed deletion of section (f) and deletes the outdated examples for foreign equivalents. Individuals who receive foreign diplomas and/or degrees must have their transcripts evaluated by a Commission-approved foreign transcript evaluation agency for equivalency.

(g): Proposing the renumbering of Section (n) to (g). See proposed amendment explanations in section (n) below.

(h): Deletes the definition for ‘work experience’ related to the issuance of preliminary vocational education teaching credentials. The last initial issuance date for preliminary vocational education teaching credentials was August 31, 2010 [reference §§80035(a)(7) and 80035.1(a)(6)]. Section (o) will be renumbered to (h). See amendment explanations in section (o) below.

(i): Deletes the definition for ‘vocational teaching experience’ related to the issuance of preliminary vocational education teaching credentials. The last initial issuance date for preliminary vocational education teaching credentials was August 31, 2010 [reference §§ 80035(a)(7) and 80035.1(a)(6)].

(j): Deletes the definition for ‘college level related coursework’ related to the issuance of preliminary vocational education teaching credentials. The last initial issuance date for preliminary vocational education teaching credentials was August 31, 2010 [reference §§ 80035(a)(7) and 80035.1(a)(6)].

(k): Deletes the definition for ‘non-college related coursework’ related to the issuance of preliminary vocational education teaching credentials. The last initial issuance date for preliminary vocational education teaching credentials was August 31, 2010 [reference §§ 80035(a)(7) and 80035.1(a)(6)].

(l): Deletes the definition for ‘occupational internship’ related to the issuance of preliminary vocational education teaching credentials. The last initial issuance date for preliminary vocational education teaching credentials was August 31, 2010 [reference §§80035(a)(7) and 80035.1(a)(6)].

(m): Deletes the definition for ‘supervised occupational student teaching’ related to the issuance of preliminary vocational education teaching credentials. The last initial issuance date for preliminary vocational education teaching credentials was August 31, 2010 [reference §§ 80035(a)(7) and 80035.1(a)(6)].

(n): Renumbered to (g) due to the proposed deletion of the sections above. Also deletes the reference to ‘work experience’, which was a term related to the issuance of preliminary vocational education teaching credentials. The last initial issuance date for preliminary vocational education teaching credentials was August 31, 2010 [reference §§80035(a)(7) and 80035.1(a)(6)].

(o): Renumbered to (h) due to the proposed deletion of the sections above and deletes the redundant language indicating that the section pertains to adult education teaching credentials. The whole section will provide definitions and terms related to this type of credential, only. In addition, proposing that the number of clock hours required to equal one year of experience be amended from 1500 to 1000 hours as recommended by the advisory panel in March 2009.

Note: Deletes the referenced Education Code sections related to Career Technical Education and Special Subjects Teaching Credentials.

Section 80036

(a): Adds language to clarify that full-time adult education teaching credentials are not available in any general subjects that fall under the new Career Technical Education and Personal Development categories. The new categories will only be available on three-year preliminary and clear adult education teaching credentials issued under the provisions of AB 1374 (reference §80036.4).

(a)(4): Updates the basic skills requirement language in this subsection to conform to EC §44252. Amends the term ‘Non-academic’ to ‘general’ subjects to align with the recommendation of the advisory panel.

(a)(5): Deletes the language pertaining to LEAs (a term that is no longer used) and ESDs (who will no longer have the authority to submit adult education applications to the Commission for processing).

(a)(6): Deletes the application revision date and adds reference to §80001, which now provides definitions for applications used for certification purposes. In addition, deletes the language that duplicates the credential requirements listed in (1) through (5); deletes the LEA recommendation language that will be listed separately in subsection (a)(7); adds the specific subsection reference for the required fee; and changes the period (.) at the end of the subsection to a semicolon (;) due to the proposed addition of subsection (a)(7).

Clarifies that the requirement in EC §44340 to include fingerprints when filing an application is met with the submission of fingerprints via livescan (electronic process) as required by the Department of Justice. Penal Code §11077.1 as amended by Senate Bill 970 (Chap. 470, Stats. 2003) now requires submission of fingerprints via livescan and no longer accepts fingerprint cards. Deletes language pertaining to fingerprint cards and the obsolete form that was previously required with the fingerprint cards (Application for Character and Identification Clearance).

(a)(7): Adds subsection requiring recommendation for the credential by a Commission-approved program of personalized preparation.

(a)(8): Adds subsection to set the final issuance date for an initial Preliminary Five-Year Full-Time Adult Education Teaching Credential.

(b)(2): Deletes all references to Commission-approved LEAs and ESDs to avoid any potential claims for reimbursement of mandated costs. It is the responsibility of the credential holder to obtain verification from the approved program that he/she has completed the Level I requirement and to provide the verification to his/her employer.

(c): Deletes the entire section as it outlines the provisions for a one-time preliminary reissuance to individuals who do not satisfy the teaching experience requirement. Regulations pertaining to appeals are provided in §80523, so the information provided in this section is not needed. Section (d) renumbered to (c).

(c)(1): Renumbered from (d)(1) due to the proposed deletion of the language in section (c) and adds ‘full-time’ for clarity.

(c)(2): Renumbered from (d)(2) due to the proposed deletion of the language in section (c) and proposing deletion of superfluous language pertaining to the teaching experience requirement. Other minor language additions made for clarification.

(c)(3): Renumbered from (d)(3) due to the proposed deletion of the language in section (c). Deletes the language requiring verification of program completion by a Commission-approved LEA to avoid any potential claims for reimbursement of mandated costs. Program completion will be verified by the Commission-approved program of personalized preparation upon recommendation of the applicant per subsection (c)(6).

(c)(4): Renumbered from (d)(4) due to the proposed deletion of the language in section (c). Clarifies the language pertaining to the health education requirement and now includes the appropriate Education Code reference.

(c)(5): Renumbered from (d)(5) due to the proposed deletion of the language in section (c). Deletes the application revision date and adds reference to §80001, which now provides definitions for applications used for certification purposes. In addition, deletes the language that duplicates the credential requirements listed in (1) through (4); deletes the LEA recommendation language that will be listed separately in subsection (c)(6); and adds the specific subsection reference for the required fee.

(c)(6): Addition of this subsection is proposed to require recommendation for the clear credential by a Commission-approved program of personalized preparation.

(c)(7): Adds subsection to establish the program completion date for the Clear Full-Time Adult Education Teaching Credential.

(d): Renumbered from (e) due to the proposed deletion of the language in section (c).

(e): Renumbered from (f) due to the proposed deletion of the language in section (c).

(e)(1): Renumbered from (f)(1) due to the proposed deletion of the language in section (c). Deletes ‘ing’ from the end of ‘except’ for clarity; deletes the application revision date and adds reference to §80001, which now provides definitions for applications used for certification purposes; and adds the specific subsection reference for the required fee.

(e)(2): Renumbered from (f)(2) due to the proposed deletion of the language in section (c). Deletes all references to Commission-approved LEAs and ESDs to avoid any potential claims for reimbursement of mandated costs. It is the responsibility of the credential holder to obtain verification from the approved program that he/she has completed the Level I requirement and to provide the verification to his/her employer.

(e)(3): Renumbered from (f)(3) due to the proposed deletion of the language in section (c). Deletes the subsection language allowing for a five year reissuance of a preliminary full-time adult education teaching credential due to the proposed deletion of the language in section (c) and because the final date to complete the requirements for a clear full-time adult education credential is January 31, 2016 as stated in subsection (c)(7) [as renumbered from (d)(7)]. Subsection (f)(4) renumbered to (e)(3) due to the proposed deletion of that subsection and amends the referenced section from (d) to (c) due to earlier proposed amendments.

(g): Deletes section because renewal of clear credentials is provided in §80493 and EC §44251(a)(4). Deletes current language pertaining to professional growth requirements pursuant to amendments to EC §44227(a) that removed professional growth requirements for renewal of teaching and services credentials.

Note: Adds EC § 44225(e): authority to determine the scope and authorization of credentials; EC §44259(c)(4)(A): health education requirement; and EC §§ 44339, 44340, and 44341: fingerprint clearance and professional fitness. Deletes EC §44253 pertaining to instruction of English learners which is not related to adult education teaching credentials; EC §§44260.2 and 44260.3 that now pertain to the new 3-year preliminary and clear adult education credentials; and EC §§ 44260.8 and 44277 which are redundant references for the health education and CPR requirements.

Section 80036.1

(a): Adds language to clarify that part-time adult education teaching credentials are not available in any general subjects that fall under the new Career Technical Education and Personal Development categories. The new categories will only be available on three-year preliminary and clear adult education teaching credentials issued under the provisions of AB 1374 (reference §80036.4).

(a)(3): Updated to conform to EC §44252 allowing additional options to meet the basic skills requirement. Amends the term ‘Non-academic’ to ‘general’ subjects to align with the recommendation of the advisory panel.

(a)(4): Deletes the language pertaining to LEAs (a term that is no longer used) and ESDs (who will no longer have the authority to submit adult education applications to the Commission for processing).

(a)(5): Deletes the application revision date and adds reference to §80001, which now provides definitions for applications used for certification purposes. In addition, deletes the language that duplicates the credential requirements listed in (1) through (4); deletes the LEA recommendation language that will be listed separately in subsection (a)(6); adds the specific subsection reference for the required fee; and changes the period (.) at the end of the subsection to a semicolon (;) due to the proposed addition of subsection (a)(6).

Clarifies that the requirement in EC §44340 to include fingerprints when filing an application is met with the submission of fingerprints via livescan (electronic process) as required by the Department of Justice. Penal Code §11077.1 as amended by Senate Bill 970 (Chap. 470, Stats.

2003) now requires submission of fingerprints via livescan and no longer accepts fingerprint cards. Deletes language pertaining to fingerprint cards and the obsolete form that was previously required with the fingerprint cards (Application for Character and Identification Clearance).

(a)(6): Adds subsection to require recommendation for the preliminary credential by a Commission-approved program of personalized preparation.

(a)(7): Adds subsection to set the final issuance date for an initial Preliminary Five-Year Part-Time Adult Education Teaching Credential.

(b)(2): Deletes all references to Commission-approved LEAs and ESDs to avoid any potential claims for reimbursement of mandated costs. It is the responsibility of the credential holder to obtain verification from the approved program that he/she has completed the Level I requirement and to provide the verification to his/her employer.

(c): Deletes the entire section as it outlines the provisions for a one-time preliminary reissuance to individuals who do not satisfy the teaching experience requirement. Regulations pertaining to appeals are provided in §80523, so the information provided in this section is not needed. Section (d) renumbered to (c).

(c)(1): Renumbered from (d)(1) due to the proposed deletion of the language in section (c) and adds 'part-time' for clarity.

(c)(2): Renumbered from (d)(2) due to the proposed deletion of the language in section (c) and proposing deletion of superfluous language pertaining to the teaching experience requirement. Other minor language additions made for clarification.

(c)(3): Renumbered from (d)(3) due to the proposed deletion of the language in section (c). Deletes the language requiring verification of program completion by a Commission-approved LEA to avoid any potential claims for reimbursement of mandated costs. Program completion will be verified by the Commission-approved program of personalized preparation upon recommendation of the applicant per subsection (c)(6).

(c)(4): Renumbered from (d)(4) due to the proposed deletion of the language in section (c). Clarifies the language pertaining to the health education requirement and now includes the appropriate Education Code reference.

(c)(5): Renumbered from (d)(5) due to the proposed deletion of section (c). Deletes the application revision date and adds reference to §80001, which now provides definitions for applications used for certification purposes. In addition, deletes the language that duplicates the credential requirements listed in (1) through (4); deletes the LEA recommendation language that will be listed separately in subsection (c)(6); and adds the specific subsection reference for the required fee.

(c)(6): Adds subsection to require recommendation for the clear credential by a Commission-approved program of personalized preparation.

(c)(7): Adds subsection to establish the program completion date for the Clear Part-Time Adult Education Teaching Credential.

(d): Renumbered from (e) due to the proposed deletion of the language in (c).

(e): Renumbered from (f) due to the proposed deletion of the language in (c).

(e)(1): Renumbered from (f)(1) due to the proposed deletion of the language in (c). Deletes all references to Commission-approved LEAs and ESDs to avoid any potential claims for reimbursement of mandated costs. It is the responsibility of the credential holder to obtain verification from the approved program that he/she has completed the Level I requirement and to provide the verification to his/her employer.

(e)(2): Renumbered from (f)(2) due to the proposed deletion of section (c). Deletes the language allowing for a five year reissuance of a preliminary part-time adult education teaching credential due to the proposed deletion of the language in section (c) and because the final date to complete the requirements for a clear part-time adult education credential is January 31, 2016 as stated in subsection (c)(7) [as renumbered from (d)(7)]. Subsection (f)(3) renumbered to (f)(2) and the amends the referenced section from (d) to (c) due to earlier proposed amendments.

(g): Deleted because renewal of clear credentials is provided in §80493 and EC §44251(a)(4) and amendments to EC §44227(g) eliminated professional growth requirements for renewal of teaching and services credentials.

Note: Adds EC §44225(e): authority to determine the scope and authorization of credentials; EC §44252: basic skills requirement; EC §44259(c)(4)(A): health education requirement; and EC §§44339, 44340, and 44341: fingerprint clearance and professional fitness. Deletes EC §§ 44260.8 and 44277 which are redundant references for the health education and CPR requirements.

Section 80036.2

(a): Adds ‘teaching’ to accurately reflect the credential name, amends the term ‘non-academic’ to ‘general subjects’ per recommendation of the advisory panel, and deletes reference to the table to allow for the proposed addition of subsection (a)(2).

(a)(1): Adds subsection to differentiate between the experience and education combinations available to qualify for the preliminary full-time/part-time adult education teaching credentials and the new three-year preliminary adult education teaching credentials. This subsection provides the experience and education combinations related to §§80036(a) and 80036.1(a).

(a)(2): Adds subsection to clarify the experience and/or education requirement related to three-year preliminary adult education teaching credentials issued pursuant to §80036.4, establish the recency requirement for any experience used to qualify for a general subjects area(s), and allow alternatives in lieu of two of the three years of experience.

(a)(2)(A): Allows for the acceptance of an advanced industry certificate (as determined by a Commission-approved program) in lieu of one year of experience for general subjects.

(a)(2)(B): Allows for acceptance of one year full-time teaching experience earned while holding a general education teaching credential in lieu of one year of experience for general subjects.

(a)(2)(C): Allows for acceptance of 48 semester units of postsecondary coursework in lieu of two years of experience for general subjects.

(c): Amends this section to add ‘certificate’ as an option to qualify for the academic subject of English as a Second Language (ESL) and moves the ‘regionally accredited college or university’ language to indicate that the degree, certificate or course work must be completed at such an institution.

(c)(3): Deletes English from the list to qualify for the academic subject of English as a Second Language (ESL) as recommended by the advisory panel and renumbered subsection (4) to (3) due to the proposed deletion.

(c)(4): Renumbered from (c)(5) due to the proposed deletion of English.

(c)(5): Renumbered from (c)(6) due to the proposed deletion of English.

(c)(6): Renumbered from (c)(7) due to the proposed deletion of English, deletes teaching reading from the list to qualify for the academic subject of ESL and adds second language acquisition to the list as recommended by the advisory panel. Changes the semicolon (;) to a period (.) to indicate the end of the subsection.

(c)(8): Deletes speech from the list to qualify for the academic subject of ESL as recommended by the advisory panel.

Section 80036.3

(a): Deletes ‘LEAs’ (a term that is no longer used) and ‘ESDs’ (who will no longer have the authority to submit adult education applications to the Commission for processing) and adds ‘Commission-approved program of personalized preparation’ (current program term as defined in §80034).

Adds the new Career Technical Education and Personal Development categories along with the lists of general subjects that fall within each category to the table in this section. The general subjects for these two new proposed categories will only be available on three-year preliminary and clear adult education teaching credentials issued pursuant to §80036.4.

(b): Amends the term ‘from time to time’ at the beginning of this section to ‘as needed’ for clarity.

Section 80036.4

The proposed addition of this section outlines the requirements for the three-year preliminary and clear adult education teaching credentials issued pursuant to AB 1374.

(a): Clarifies that the three-year preliminary adult education teaching credentials are available in any academic subject area or any general subjects that fall under the new Career Technical Education and Personal Development categories.

(a)(1): Establishes the experience and/or education requirement for three-year preliminary adult education teaching credentials.

(a)(2): Indicates that a high school diploma or the equivalent as defined in §80034(f) is required for issuance of a three-year preliminary adult education teaching credential.

(a)(3): Clarifies the basic skills requirement for adult education credentials and the exemptions to the requirement.

(a)(4) and (a)(6): Requires that the three-year preliminary adult education teaching credential application must be submitted by a Commission-approved program.

(a)(5): Provides language to reference the application form and processing fee required when applying for a three-year preliminary adult education teaching credential. Staff is also recommending the inclusion of livescan (electronic process) in (a)(5) to conform to EC §44340 that requires the submission of identification (fingerprint) cards with each application and Department of Justice requirements. Penal Code §11077.1 as amended by Senate Bill 970 (Chap. 470, Stats. 2003) now requires submission of fingerprints via livescan and no longer accepts fingerprint cards.

(b)(1) through (b)(8): Provide the minimum requirements for issuance of a Clear Adult Education Teaching Credential.

(b)(4): Clarifies that knowledge of the U.S. Constitution is a requirement for the clear credential, not the preliminary credential, pursuant to EC §44260.3.

(c): Provides the authorization for the preliminary and clear adult education teaching credential.

(d)(1): States that the term for the preliminary adult education teaching credential is three years.

(d)(2): States that the term for the clear adult education teaching credential is five years.

Note: Lists the authority cited and Education Code references for this new section.

Section 80036.5

Deleted because amendments to EC §44251.2 supersede this section.

Documents Incorporated by Reference: None.

Documents Relied Upon in Preparing Regulations: *Update on the Designated Subjects: Adult Education Advisory Panel:* Presented to the Commission in March 2009 and available on the Commission's website at www.ctc.ca.gov.

Disclosures Regarding the Proposed Actions

The Commission has made the following initial determinations:

Mandate to local agencies or school districts: None.

Other non-discretionary costs or savings imposed upon local agencies: None.

Cost or savings to any state agency: None.

Cost or savings in federal funding to the state: None.

Significant effect on housing costs: None.

Significant statewide adverse economic impact directly affecting businesses including the ability of California businesses to compete with businesses in other states: None.

These proposed regulations will not impose a mandate on local agencies or school districts that must be reimbursed in accordance with Part 7 (commencing with section 17500) of the Government Code.

Cost impacts on a representative private person or business: The Commission is not aware of any cost impacts that a representative private person or business would necessarily incur in reasonable compliance with the proposed action.

Assessment regarding the creation or elimination of jobs in California [Govt. Code §11346.3(b)]: The Commission has made an assessment that the proposed amendments to the regulations would not (1) create or eliminate jobs within California, (2) create new business or eliminate existing businesses within California, or (3) affect the expansion of businesses currently doing business within California.

Effect on small businesses: The proposed regulations will not have a significant adverse economic impact upon business since they apply only to the requirements for adult education teaching credentials that authorize service in California's public schools.

Consideration of Alternatives

The Commission must determine that no reasonable alternative considered by the agency or that has otherwise been identified and brought to the attention of the agency will be more effective in carrying out the purpose for which the action is proposed or will be as effective as and less burdensome to affected private persons than the proposed actions. These proposed regulations

will not impose a mandate on local agencies or school districts that must be reimbursed in accordance with Part 7 (commencing with §17500) of the Government Code.

Contact Person/Further Information

General or substantive inquires concerning the proposed action may be directed to Tammy A. Duggan by telephone at (916) 323-5354 or Tammy A. Duggan, Commission on Teacher Credentialing, 1900 Capitol Avenue, Sacramento, CA 95811. General question inquiries may also be directed to Hai Jue Theriault at (916) 322-6253 or at the address mentioned in the previous sentence. Upon request, a copy of the express terms of the proposed action and a copy of the initial statement of reasons will be made available. This information is also available on the Commission’s website at www.ctc.ca.gov. In addition, all the information on which this proposal is based is available for inspection and copying.

Availability of Statement of Reasons and Text of Proposed Regulations

The entire rulemaking file is available for inspection and copying throughout the rulemaking process at the Commission office at the above address. As of the date this notice is published in the Notice of Register, the rulemaking file consists of this notice, the proposed text of regulations, and the initial statement of reasons.

Modification of Proposed Action

If the Commission proposes to modify the actions hereby proposed, the modifications (other than nonsubstantial or solely grammatical modifications) will be made available for public comment for at least 15 days before they are adopted.

Availability of Final Statement of Reasons

The Final Statement of Reasons is submitted to the Office of Administrative Law as part of the final rulemaking package, after the public hearing. When it is available, it will be placed on the Commission’s website at www.ctc.ca.gov or you may obtain a copy by contacting Tammy A. Duggan at (916) 323-5354.

Availability of Documents on the Internet

Copies of the Notice of Proposed Action, the Initial Statement of Reasons and the text of the regulations in underline and strikeout can be accessed through the Commission’s website at www.ctc.ca.gov.

**CALIFORNIA CODE OF REGULATIONS
TITLE 5. EDUCATION
DIVISION 8. COMMISSION ON TEACHER CREDENTIALING**

§80034. Designated Subjects Adult Education Teaching Credentials and Programs: Definition and Terms.

(a) The term "Academic Subjects," as it applies to designated subjects adult education teaching credentials, means those studies that are liberal, classical and/or related to high school



graduation requirements, rather than technical or vocational, including, but not limited to the subjects contained within the following categories:

- (1) Elementary and Secondary Basic Skills;
- (2) English;
- (3) English as a Second Language;
- (4) Fine Arts;
- (5) A Language Other than English (specify);
- (6) Mathematics;
- (7) Science; and
- (8) Social Sciences.

(b) The term "~~non-academic~~ general subjects," as it applies to designated subjects adult education teaching credentials, means those subjects that are technical or vocational, rather than liberal or classical, including, but not limited to the subjects contained within the following categories:

- (1) Adults with Disabilities;
- (2) Career Technical Education;
- (~~23~~) Health and Safety;
- (~~34~~) Home Economics;
- (~~45~~) Older Adults;
- (~~56~~) Parent Education; ~~and~~
- (7) Personal Development; and
- (~~68~~) Vocational Education.

(c) "~~Local Education Agency~~" (LEA) "Commission-approved program of personalized preparation" as it applies to designated subjects credentials, means any of the following categories of agencies which are authorized to develop, submit and implement a Commission-approved program of personalized preparation, as listed in Sections 80040.2, 80040.2.5 and 80042 for designated subjects adult education teaching credentials:

- (1) A California public school district or consortium of school districts;
 - (2) A California county superintendent of schools office;
 - (3) A California regional occupation program or center;
 - (4) A California State Agency;
 - (5) A Commission-approved teacher preparation institution;
 - (6) A Charter School as established in Education Code Section 47605.
- (d) "Employing School District" (ESD) means a California school district, county superintendent of schools office, or other public education agency, or private school of equivalent status that elects to employs holders of designated subjects credentials to teach ~~vocational, adult or special subjects~~ classes.
- (e) "Two years of successful teaching" means:
- ~~(1) for any designated subjects teaching credential, teaching a minimum of one course in each of four terms within the five-year period of validity of the preliminary designated subjects~~ adult education teaching credential. ~~Two of these terms must be with one ESD;~~
or
 - ~~(2) for the designated subjects vocational education teaching credential, a minimum of 360 clock hours of supervised occupational student teaching.~~
- ~~(f) "Program of Personalized Preparation" means a program submitted by a LEA approved by the Commission on Teacher Credentialing for the purpose of developing pedagogical or andragogical skills and understandings specific to the needs of designated subjects credential holders.~~
- ~~(g)~~ "Equivalent to the high school diploma" means:
- (1) a diploma based on passage of the General Education Development Test; or
 - (2) the foreign equivalent to the high school diploma which is a diploma, certificate, or the title awarded to mark the completion of a program normally requiring twelve years of schooling, or required for admission to an institution of higher education. ~~Examples of such foreign equivalents are listed in the "Placement Recommendation" of the American Association of College Registrars and Admission Officers' "World Education Series," and the U.N.E.S.C.O. "World Survey of Education, IV, Higher Education".~~

- ~~(h) "Work experience," as it applies to designated subjects vocational education teaching credentials, means full time or part time experience directly related to the subject to be named on the credential. Work experience may be paid or not paid. No more than one year of work experience shall apply toward meeting designated subjects credential requirements during any twelve calendar month period. 1500 clock hours shall be the minimum required for each year of work experience. Part time work experience may be cumulated to equate to the required 1500 clock hours of work experience.~~
- ~~(i) "Vocational teaching experience" means experience as a teacher or instructor of the specific subject to be named on the credential in any course that is intended to result in the entry level employment of the students enrolled in that course. One class hour of vocational teaching experience is equal to one clock hour of work experience.~~
- ~~(j) "College level related coursework" means postsecondary coursework that is offered by an accredited college or university that directly relates to the subject to be named on the credential. One semester unit of college or university coursework, for the purpose of computing work experience for the designated subjects vocational education credential only, equates to sixty two and one half (62 1/2) clock hours.~~
- ~~(k) "Non college related coursework" means coursework, workshops, or seminars offered by an agency other than an accredited college or university that provides upgrading or development of skills directly related to the subject to be named on the credential. One class hour of non-college related coursework is equal to one clock hour of work experience.~~
- ~~(l) "Occupational internship" means a planned occupational experience offered by an educational agency in cooperation with an employer designed to provide the intern with depth, breadth and expertise in the subject to be named on the credential. One class hour of occupational internship experience is equal to one clock hour of work experience.~~
- ~~(m) "Supervised occupational student teaching" means a planned course of instruction that is approved by the Commission and offered by an LEA for the purpose of providing the student teacher with depth, breadth and expertise in pedagogical skills through actual classroom teaching experience in an occupational program or programs in the public schools. Such occupational student teaching shall be offered by the LEA if there is an appropriate course or program available where the supervised occupational student teaching may occur. Supervised occupational student teaching shall be offered in cooperation with an ESD and shall be supervised by both the LEA and the ESD.~~
- ~~(ng) "Verification of experience" or "verification of work experience" means confirmation of the applicant's qualifying experience, in writing, signed by the applicant's past or present employer(s) on company letterhead that attests to and or includes all of the following:~~

- ~~(1) employer's name, address and telephone number;~~

- (2) the working relationship of the person signing the verification to the applicant;
 - (3) beginning and ending dates of employment;
 - (4) complete description of duties;
 - (5) a statement as to whether or not the employment was full-time; if employment was less than full-time, an accounting of the number of hours the applicant was employed;
 - (6) If the applicant was self-employed or if the applicant's experience was avocational, verification shall include a statement, signed by the applicant under penalty of perjury, detailing the information described in (n)(1) through (n)(5), above, and must be further substantiated, in writing, by other person(s) having first-hand knowledge of the applicant's self-employment or avocation, such as the applicant's accountant, major supplier of goods, or major user of goods or services.
- (e) "Experience," as it applies to designated subjects adult education teaching credentials, means full-time or part-time experience directly related to the subject to be named on the credential. Experience may be paid or not paid. No more than one year of experience shall apply toward meeting designated subjects credential requirements during any twelve calendar month period. ~~1500~~ 1000 clock hours shall be the minimum required for each year of experience. Part-time experience may be cumulated to equate to the required ~~1500~~ 1000 clock hours of experience.

Note: Authority cited: Section 44225, Education Code. Reference: Sections ~~44260, 44260.1, 44260.2, 44260.3, 44260.4 and 44260.5~~, Education Code.

§ 80036. Specific Requirements for and Authorization of the Full-time Designated Subjects Preliminary and Clear Adult Education Teaching Credential.

- (a) The minimum requirements for the issuance of an initial preliminary full-time adult education teaching credential in an academic subject area(s) specified in Section 80034(a) or in a general subjects area(s) except those included in the Career Technical Education and Personal Development categories specified in Section 80036.3 shall include all of the following:
 - (1) Verification of five years of experience and/or education related to each subject to be named on the credential. The experience and/or education shall meet the criteria specified in Section 80036.2.
 - (2) Verification of a high school diploma or the equivalent;
 - (3) Verification of knowledge of the Constitution of the United States, as specified in Education Code Section 44335, by one of the means described in Section 80415;

- (4) ~~Verification of passage of the California Basic Educational Skills Test, as Meet the basic skills requirement as specified in Education Code Section 44252. Applicants for an adult education teaching credential authorizing the teaching of adults in an apprenticeship program, approved by the Apprenticeship Standards Division of the Department of Industrial Relations, or in a non-academic general subjects area are exempt from this requirement;~~
 - (5) ~~Verification, signed by a Commission approved LEA, or by an ESD authorized to do so by a Commission approved LEA, that the applicant has been fully apprised of the requirements for both the preliminary and clear credentials, including Level I and Level II requirements of the program of personalized preparation;~~
 - (6) ~~Submission of a completed Application for Credential Authorizing Public School Service (REV. 11/94) as specified in section 80001; a recommendation signed by a Commission approved LEA or the ESD on a form approved by the Commission; verification of the applicant's qualifying experience, if experience is offered in partial satisfaction of requirements; the fee as specified in Section 80487(a)(1); verification as specified for requirements (a)(1) through (a)(5); and verification of completion of livescan, unless clearance is already on file with the Commission; personal identification on duplicate fingerprint cards and the Application for Character and Identification Clearance (REV. 11/93);~~
 - (7) Recommendation from a Commission-approved program of personalized preparation on a form approved by the Commission.
 - (8) Final date for initial issuance of a preliminary full-time adult education teaching credential pursuant to this subsection shall be January 31, 2013.
- (b) The minimum requirements for the continuance of a preliminary full-time adult education teaching credential shall include all of the following:
- (1) A valid initial preliminary full-time adult education teaching credential;
 - (2) ~~Verification by a Commission approved LEA to the ESD of the successful e-Completion of all Level I requirements of a Commission-approved program of personalized preparation. In the event that the ESD is not known to the LEA, such verification shall be provided directly to the candidate.~~
- (c) ~~The minimum requirements for the one time reissuance of a preliminary full-time adult education teaching credential shall include all of the following:~~
- (1) ~~A valid preliminary full-time adult education teaching credential;~~
 - (2) ~~Verification by a Commission approved LEA of completion of all Level I and Level II requirements of a Commission approved program of personalized preparation;~~

- ~~(3) Verification of completion of the health education unit requirements specified in Education Code Section 44260.8;~~
- ~~(4) Submission of a completed Application for Credential Authorizing Public School Service (REV. 11/94); a recommendation signed by a Commission-approved LEA and/or the ESD on a form approved by the Commission; the fee(s) as specified in Section 80487; and verification as specified for requirements (c)(2) through (c)(4).~~
- (d) The minimum requirements for the clear full-time adult education teaching credential shall include all of the following:
- (1) A valid preliminary full-time adult education teaching credential;
 - ~~(2) Verification by the ESD of t~~ Two years of successful teaching of adult learners in the subject(s) authorized by the preliminary adult education teaching credential while holding the valid preliminary full-time adult education teaching credential;
 - ~~(3) Verification by a Commission-approved LEA of e~~ Completion of all Level I and Level II requirements of a Commission-approved program of personalized preparation;
 - ~~(4) Verification of completion of t~~ The study of health education as unit requirement specified in Education Code Section ~~44260.8~~ 44259(c)(4)(A);
 - ~~(5) Submission of a completed Application for Credential Authorizing Public School Service (REV. 11/94) as specified in Section 80001; a recommendation signed by the Commission-approved LEA and/or the ESD on a form approved by the Commission; and the fee as specified in Section 80487(a)(1); and verification as specified for requirements (d)(2) through (d)(5).~~
 - (6) Recommendation from a Commission-approved program of personalized preparation on a form approved by the Commission.
 - (7) Applicants who have not completed the clear full-time adult education teaching credential requirements as specified in this section on or before January 31, 2016 may apply for a three-year preliminary adult education teaching credential pursuant to Section 80036.4(a) or a clear adult education teaching credential pursuant to Section 80036.4(b), as determined by a Commission-approved program of personalized preparation.
- (ed) Authorization. The preliminary or clear full-time adult education teaching credential authorizes the holder to teach the subjects named on the credential as specified in Section 80036.3 in courses organized primarily for adults.
- (fe) Period of Validity. The period of validity of the preliminary and clear full-time adult education teaching credentials shall be as follows:

- (1) A preliminary full-time adult education teaching credential issued on the basis of the applicant's satisfaction of all requirements excepting (a)(3) shall be valid for one year. The one-year preliminary adult education teaching credential shall be extended to the full five-year preliminary period upon verification of satisfaction of requirement (a)(3) and submission of a completed Application for Credential Authorizing Public School Service, as specified in Section 80001, (REV. 11/94) and the fee, as specified in Section 80487(a)(1);
 - (2) An initial preliminary full-time adult education teaching credential issued on the basis of the applicant's satisfaction of all requirements specified in subsection (a) shall be valid for five years, but shall authorize service for no more than two years from the date of issuance of the credential unless the holder presents verification ~~of having met requirements for continuance, by a Commission-approved LEA, to his or her ESD~~ of the successful completion of all Level I requirements of a Commission-approved program of personalized preparation;
 - (3) ~~A preliminary full-time adult education teaching credential reissued on the basis of the applicant's satisfaction of all requirements specified in subsection (c) shall be valid for five years. Only one five-year reissuance shall be allowed to any qualifying applicant.~~
 - (4) A clear full-time adult education teaching credential issued on the basis of the applicant's satisfaction of all requirements specified in subsection ~~(d)~~ shall be valid for five years.
- ~~(g) **Renewal Requirements.** A clear full-time adult education teaching credential is renewable on the basis of submission of an Application for Credential Authorizing Public School Service (REV. 11/94), the payment of a fee as specified in Section 80487. A clear full-time adult education teaching credential that is initially issued on or after July 1, 1996, is renewable on the basis of submission of an Application for Credential Authorizing Public School Service (REV. 11/94), the payment of a fee as specified in Section 80487, and verification of completion of 100 clock hours of professional growth requirements as described in Section 80567.~~
- Note: Authority cited: Section 44225, Education Code. Reference: Sections 44225(e), 44252, 44253, 44259(c)(4)(A), 44260.2, 44260.3, 44260.8, 44277 and 44335, 44339, 44340, and 44341, Education Code.

§ 80036.1. Specific Requirements for and Authorization of the Designated Subjects Preliminary and Clear Part-Time Adult Education Teaching Credential.

- (a) The minimum requirements for the issuance of an initial preliminary part-time adult education teaching credential in an academic subject area(s) specified in Section 80034(a) or in a general subjects area(s) except those included in the Career Technical Education and Personal Development categories specified in Section 80036.3 shall include all of the following:

- (1) Verification of five years of experience and/or education related to each subject to be named on the credential and listed in Section 80036.3. The experience and/or education shall meet the criteria specified in Section 80036.2;
 - (2) Verification of a high school diploma or the equivalent;
 - (3) ~~Verification of passage of the California Basic Educational Skills Test, Meet the basic skills requirement~~ as specified in Education Code Section 44252. Applicants for an adult education teaching credential authorizing the teaching of adults in an apprenticeship program or in a ~~non-academic~~ general subjects area(s) are exempt from this requirement;
 - (4) ~~Verification, signed by a Commission approved LEA, or by an ESD authorized to do so by a Commission approved LEA, that the applicant has been fully apprised of the requirements for both the preliminary and clear credentials, including the program of personalized preparation;~~
 - (5) Submission of a completed Application for Credential Authorizing Public School Service ~~(REV. 11/94) as specified in Section 80001; a recommendation signed by a Commission approved LEA or the ESD on a form approved by the Commission; verification of the applicant's qualifying experience and education; the fee as specified in Section 80487(a)(1); verifications as specified for requirements (a)(1) through (a)(5); and verification of completion of livescan, unless clearance is already on file with the Commission, personal identification on duplicate fingerprint cards and the Application for Character and Identification Clearance (REV. 11/93);~~
 - (6) Recommendation from a Commission-approved program of personalized preparation on a form approved by the Commission.
 - (7) Final date for initial issuance of a preliminary part-time adult education teaching credential pursuant to this subsection shall be January 31, 2013.
- (b) The minimum requirements for the continuance of a preliminary part-time adult education teaching credential shall be all of the following:
- (1) A valid initial preliminary part-time adult education teaching credential;
 - (2) ~~Verification by a Commission approved LEA to the ESD of the successful e~~ Completion of all Level I requirements of a Commission-approved program of personalized preparation. ~~In the event that the ESD is not known to the LEA, such verification shall be provided directly to the candidate.~~
- (c) ~~The minimum requirements for the one time reissuance of a preliminary part time adult education teaching credential shall include all of the following:~~
- (1) ~~A valid preliminary part time adult education teaching credential;~~

- ~~(2) Verification by a Commission-approved LEA of completion of all Level I requirements of a Commission-approved of personalized preparation;~~
 - ~~(3) Verification of completion of the health unit requirements specified in Education Code Section 44260.8;~~
 - ~~(4) Submission of a completed Application for Credential Authorizing Public School Service (REV. 11/94); a recommendation signed by a Commission-approved LEA and or the ESD on a form approved by the Commission; the fee(s) as specified in Section 80487; and verifications as specified for requirements (c)(2) through (c)(4).~~
- (d) The minimum requirements for the clear part-time adult education teaching credential shall include all of the following:
- (1) A valid preliminary part-time adult education teaching credential;
 - (2) ~~Verification by the ESD of t~~ Two years of successful teaching of adult learners in the subject(s) authorized by the preliminary adult education teaching credential;
 - (3) ~~Verification by a Commission-approved LEA of e~~ Completion of all Level I requirements of a Commission-approved program of personalized preparation;
 - (4) ~~Verification of completion of t~~ The study of health education as unit requirements specified in Education Code Section ~~44260.8~~ 44259(c)(4)(A);;
 - (5) Submission of a completed Application for Credential Authorizing Public School Service ~~(REV. 11/94) as specified in Section 80001; a recommendation signed by a Commission-approved LEA and/or the ESD on a form approved by the Commission; and the fee as specified in Section 80487(a)(1); and verification as specified for requirements (d)(2) through (d)(5).~~
 - (6) Recommendation from a Commission-approved program of personalized preparation on a form approved by the Commission.
 - (7) Applicants who have not completed the clear part-time adult education teaching credential requirements specified in this section on or before January 31, 2016 may apply for a three-year preliminary adult education teaching credential pursuant to Section 80036.4(a) or a clear adult education teaching credential pursuant to Section 80036.4(b), as determined by a Commission-approved program of personalized preparation.
- (ed) Authorization. The preliminary or clear part-time adult education teaching credential authorizes the holder to teach not more than half-time in the subject named on the credential in courses organized primarily for adults. For the purpose of this credential, half-time for the holder of this credential who teaches in only one school district shall not exceed one-half of a full-time assignment for adult educators in that school district. Half-time for the holder of this credential who teaches in more than one school district shall not exceed one-half of the

greatest number of hours considered to be a full-time assignment for adult educators in any one of the districts.

(~~f~~e) Period of Validity. The period of validity of the preliminary and clear part-time adult education teaching credentials shall be as follows:

- (1) An initial preliminary part-time adult education teaching credential issued on the basis of the applicant's satisfaction of all requirements specified in subsection (a) shall be valid for five years but shall authorize service for no more than two years from the date of issuance of the credential unless the holder presents verification ~~of having met requirements for continuance, by a Commission approved LEA, to his or her ESD~~ of the successful completion of all Level I requirements of a Commission-approved program of personalized preparation;
- (2) ~~A preliminary part-time adult education teaching credential reissued on the basis of the applicant's satisfaction of all requirements specified in subsection (c) shall be valid for five years. Only one five-year reissuance shall be allowed to any qualifying applicant;~~
- (3) A clear part-time adult education teaching credential issued on the basis of the applicant's satisfaction of all requirements specified in subsection (~~d~~c) shall be valid for five years.

~~(g) Renewal Requirements. A clear part-time adult education teaching credential is renewable on the basis of submission of an Application for Credential Authorizing Public School Service (REV. 11/94); and the payment of a fee as specified in Section 80487. A clear part-time adult education teaching credential that is initially issued on or after July 1, 1996, is renewable on the basis of submission of an Application for Credential Authorizing Public School Service (REV. 11/94); the payment of a fee as specified in Section 80487 and verification of completion of professional growth requirements as described in Section 80567.~~

Note: Authority cited: Section 44225, Education Code. Reference: Sections 44225(e), 44252, 44259(c)(4)(A), 44260.5, 44260.8 and 44277, 44339, 44340, and 44341, Education Code.

§ 80036.2. Qualifying Experience and/or Education for the Designated Subjects Adult Education Teaching Credential.

(a) Qualifying experience, or experience and education, or education, for an adult education teaching credential authorizing the teaching of a ~~non-academic~~ general subjects area shall meet one of the criteria described ~~in the table~~ below:

(1) For preliminary full-time adult education teaching credentials issued pursuant to Section 80036(a) and preliminary part-time adult education teaching credentials issued pursuant to Section 80036.1(a):

Education and/or Training	Years of Subject-Related Experience Required
High School Diploma or equivalent.....	+ 5 years



Twenty four semester units of collegiate course work, including a minimum four semester units in the subject to be taught.....	+ 4 years
Forty eight semester units of collegiate course work, including a minimum eight semester units in the subject to be taught.....	+ 3 years
Seventy two semester units of collegiate course work, including a minimum twelve semester units in the subject to be taught....	+ 2 years
Ninety six semester units of collegiate course work, including a minimum sixteen semester units in the subject to be taught.....	+ 1 year
Baccalaureate degree with subject matter in the field to be taught verified by at least one of the following:.....	+ 0 years
Completion of 20 semester units or 10 upper division semester units in the subject to be taught.	

(2) For three-year preliminary adult education teaching credentials issued pursuant to Section 80036.4(a), verification by employers of three years of experience directly related to each subject(s) to be named on the credential. One year of the required experience shall be within the last five years, or two years within the last ten years, immediately preceding the issuance of the three-year preliminary credential. One or more of the following may be used for up to a maximum of two of the three years of experience:

(A) Possession of an advanced industry certificate related to the subject to be named on the preliminary credential as determined by a Commission-approved program may be used as one year of experience;

(B) One year of full-time teaching experience providing instructional services in preschool or grades K-12 earned in a public or private school of equivalent status while holding a general education teaching credential based on completion of a teacher preparation program and student teaching may be used as one year of experience;

(C) Forty-eight semester units or the quarter unit equivalent of postsecondary vocational training, related to the subject(s) to be named on the preliminary credential and verified by official transcript, may be used for a maximum of two of the three years of experience.

(b) Qualifying education for an adult education credential authorizing the teaching of an academic subject shall include a baccalaureate or higher degree completed at a regionally accredited college or university and completion of 20 semester units or 10 upper division semester units in the subject to be taught.

(c) Qualifying education for an adult education credential authorizing the teaching of English as a Second Language shall include a baccalaureate or higher degree, a certificate, or ~~completed at a regionally accredited college or university and~~ completion of 20 semester units or 10



upper division semester units at a regionally accredited college or university in one or any combination of the following:

- (1) Teaching English as a Second Language (TESL);
- (2) Teaching English to Speakers of Other Languages (TESOL);
- (3) ~~English~~;
- ~~(4)~~ any language other than English;
- ~~(5)~~ linguistics;
- ~~(6)~~ bilingual/bicultural studies;
- ~~(7)~~ teaching reading second language acquisition;
- ~~(8)~~ speech.

(d) Qualifying education for an adult education credential authorizing the teaching of Elementary and Secondary Basic Skills shall include a baccalaureate or higher degree completed at a regionally accredited college or university and completion of 20 semester units with at least three units in four of the following six areas: English, mathematics, science, social sciences, fine arts and a foreign language.

Note: Authority cited: Section 44225, Education Code. Reference: Sections 44260.2, 44260.3 and 44260.5, Education Code.

§ 80036.3. Subject Classification System for Designated Subjects Adult Education Teaching Credentials.

(a) ~~LEAs or ESDs~~ Commission-approved programs of personalized preparation shall recommend applicants for designated subjects adult education teaching credentials in a subject(s) contained within the categories that follow:

Category	Subject (to be named on the credential)
Adults with Disabilities	adaptive arts and crafts; adaptive computer technology; adaptive physical education; health; self-maintenance skills; other (specify)
Elementary and Secondary Basic Skills	elementary and secondary basic skills (includes basic education-grades one through eight; arithmetic; reading; individualized high



school learning lab/G.E.D./contract class
settings; citizenship); other (specify)

<u>Career Technical Education</u>	<u>agriculture and natural resources; arts, media, and entertainment; building trades and construction; education, child development, and family services; energy and utilities; engineering and design; fashion and interior design; finance and business; health science and medical technology; hospitality, tourism, and recreation; information technology; manufacturing and product development; marketing, sales, and service; public service; transportation</u>
English	English
English as a Second Language	English as a second language
Fine Arts	fine arts
A Language Other than English (specify)	a specific language, other than English
Health and Safety	CPR; environmental safety; first aid; health education; nutrition; physical fitness and conditioning; safety education; other (specify)
Home Economics	arts and crafts; clothing construction; consumer education; decorative arts; dietetics and food management; nutrition; food preparation; home management; interior design; textiles; upholstery; other (specify)
Mathematics	mathematics
Older Adults	communication skills; creative arts; health; performing arts; physical fitness; public affairs; retirement planning; safety; self-maintenance; other (specify)
Parent Education	parent education; childbirth education; human development; family management; other (specify)
<u>Personal Development</u>	<u>art; health and safety; family education; financial literacy</u>

Science	life science, including general science; physical science, including general science; other (specify)
Social Sciences	social sciences
Vocational Education	aeronautics; agriculture; bookkeeping and accounting; building and construction trades; business management; career development; computer applications; computer programming; computer systems operation; computer technology; cosmetology; electronics technology; financial services; health occupations; industrial technology; information processing/keyboarding; marine technology; marketing; nursing; office occupations; small business ownership/management; other (specify)

- (b) ~~From time to time~~ As needed the Executive Director of the Commission on Teacher Credentialing may establish new categories or subjects, each of which shall be brought to the Commission on Teacher Credentialing on a regular basis for inclusion in Section 80036.3(a).

Note: Authority cited: Section 44225, Education Code. Reference: Sections 44260.2, 44260.3 and 44260.5, Education Code.

§ 80036.4. Specific Requirements for and Authorization of the Designated Subjects Three-Year Preliminary and Clear Adult Education Teaching Credentials.

- (a) The minimum requirements for the issuance of an initial three-year preliminary adult education teaching credential in an academic subject area(s) specified in Section 80034(a) or a subject(s) within the general subjects Career Technical Education and/or Personal Development categories listed in Section 80036.3 shall include all of the following:
- (1) Verification of three years of experience and/or education related to each subject to be named on the credential. The experience and/or education shall meet the criteria specified in Section 80036.2;
 - (2) Verification of a high school diploma or the equivalent;
 - (3) Meet the basic skills requirement as specified in Education Code Section 44252. Applicants for an adult education teaching credential authorizing the teaching of adults in an apprenticeship program, approved by the Apprenticeship Standards Division of the Department of Industrial Relations, or in a general subjects area(s) are exempt from this requirement.

- (4) Verification that the applicant has been apprised of the requirements for the clear credential, including requirements of the program of personalized preparation;
 - (5) Submission of a completed Application for Credential Authorizing Public School Service as specified in Section 80001; the fee as specified in Section 80487(a)(1); and verification of completion of livescan, unless clearance is already on file with the Commission.
 - (6) Recommendation from a Commission-approved program of personalized preparation on a form approved by the Commission.
- (b) The minimum requirements for the clear adult education teaching credential shall include all of the following:
- (1) A valid preliminary adult education teaching credential;
 - (2) Completion of a Commission-approved program of personalized preparation;
 - (3) Two years of successful teaching of adult learners in the subject(s) authorized by the preliminary adult education teaching credential;
 - (4) Verification of knowledge of the Constitution of the United States, as specified in Education Code Section 44335, by one of the means described in Section 80415;
 - (5) The study of health education as specified in Education Code Section 44259(c)(4)(A);
 - (6) The study of computer-based technology, including the uses of technology in educational settings.
 - (7) Submission of a completed Application for Credential Authorizing Public School Service as specified in Section 80001 and the fee as specified in Section 80487(a)(1).
 - (8) Recommendation from a Commission-approved program of personalized preparation on a form approved by the Commission.
- (c) Authorization. The preliminary or clear adult education teaching credential authorizes the holder to teach the subject(s) named on the credential as specified in Section 80036.3 in courses organized primarily for adults.
- (d) Period of Validity. The period of validity of the preliminary and clear career technical education teaching credentials shall be as follows:
- (1) A preliminary adult education teaching credential issued on the basis of the applicant's satisfaction of all requirements in subsection (a) shall be valid for three years;

(2) A clear adult education teaching credential issued on the basis of the applicant's satisfaction of all requirements specified in subsection (b) shall be valid for five years.

Note: Authority cited: Section 44225, Education Code. Reference: Sections 44225(e), 44252, 44259(c)(4)(A), 44260.2, 44260.3, 44335, 44339, 44340, and 44341, Education Code.

~~§ 80036.5. Effect of Changes Upon Certain Holders of Designated Subjects Teaching Credentials.~~

~~A preliminary Designated Subjects Adult Education Teaching Credential or a preliminary Designated Subjects Vocational Education Teaching Credential which was issued prior to effective date of this Section shall remain in force as it is valid and shall be renewed, provided all requirements for renewal are met in accordance with the requirements that were in effect at the time that credential was issued.~~

~~Note: Authority cited: Section 44225, Education Code. Reference: Section 44225, Education Code.~~



Commission on Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811 (888) 921-2682 Fax (916) 327-3166 www.ctc.ca.gov

Attn: Tammy A. Duggan, CAW Division
Title: Designated Subjects Adult Education Teaching Credentials
Section: Proposed Addition of § 80036.4 and Amendments to §§ 80034, 80036, 80036.1, 80036.2, 80036.3 and 80036.5

Response to the Attached Title 5 Regulations

To allow the Commission on Teacher Credentialing to more clearly estimate the general field response to the attached regulations, please return this response form to the Commission office, attention Tammy A. Duggan, at the above address or fax to her attention at (916) 322-0048. The response must arrive at the Commission by 5:00 pm January 17, 2011 for the material to be presented at the January 27, 2011 public hearing.

- 1. **Yes**, I agree with the proposed Title 5 Regulations. Please count me in favor of these regulations.
- 2. **No**, I do not agree with the proposed regulations for the following reasons:
PLEASE LIST THE SPECIFIC SECTION (80034, 80036, 80036.1, 80036.2, 80036.3, 80036.4 and/or 80036.5). If additional space is needed, use the reverse of this sheet or additional page.

- 3. Personal opinion of the undersigned and/or
 - Organizational opinion representing: (Circle One) School District, County Schools, College/University, Professional Organization, Other _____
- 4. I shall be at the public hearing. Place my name on the list for making a presentation to the Commission.
 - No, I will not make a presentation to the Commission at the public hearing.

Signature: _____ Date: _____

Printed Name: _____

Title: _____ Phone: _____

Employer/Organization: _____

Mailing Address: _____

Route to tad