

COMMISSION ON TEACHER CREDENTIALING

1900 Capitol Avenue
Sacramento, California 95814-4213
(916) 445-0184

**OFFICE OF THE EXECUTIVE DIRECTOR**

00-0007

Date: February 7, 2000

To: All Individuals and Groups Interested in the Activities of the California Commission on Teacher Credentialing

From: Sam W. Swofford, Ed.D., Executive Director

Subject: Assignment Monitoring Workshops 2000

The California Commission on Teacher Credentialing invites you to attend the Assignment Monitoring Workshops. The purpose of the workshops is to share information about the assignment monitoring process and recent changes to regulations that affect credential authorizations. These two-hour workshops, presented by the staff of the Assignment Unit of the Certification, Assignment and Waivers Division, will be held at sixteen sites around the state. The material presented will be applicable for county and district credential/personnel analysts, human resources directors, school site administrators, and program coordinators. Although there will not be material specifically designed for college and university credential analysts, they are also welcome to attend.

Subjects on the agenda include:

- Proposed and final regulation changes to credential authorizations
- Assignments in elective classes, special education settings, summer schools, middle schools, and alternative settings such as independent study and continuation schools
- Assignment monitoring process (annual report)
- Assignment options (board resolutions)
- Recent assignment changes in the Education Code

If you would like a topic added to the agenda, please e-mail Terri H. Fesperman in the Assignment Unit at [tfesperman@ctc.ca.gov]. Be sure to note which workshop you are planning to attend.

The scheduled dates and locations are listed on the next page. Note that some of the dates and times have changed since the list was distributed to the county offices of education in December.

Scheduled Assignment Workshops *

Date	Site	Time
Tuesday, March 7, 2000	San Joaquin County	9:00 to 11:00 am
Tuesday, March 7, 2000	Merced County	1:00 to 3:00 pm
Wednesday, March 8, 2000	Kings County	9:00 to 11:00 am
Wednesday, March 8, 2000	Kern County	1:00 to 3:00 pm
Thursday, March 9, 2000	Santa Barbara School District, Santa Barbara County	10:00 to 12:00 am
Monday, March 13, 2000	Monterey County	9:00 to 11:00 am
Monday, March 13, 2000	Milpitas School District, Santa Clara County	1:00 to 3:00 pm
Tuesday, March 14, 2000	Mendocino County	9:00 to 11:00 am
Tuesday, March 14, 2000	Solano County	2:00 to 4:00 pm
Thursday, March 16, 2000	Commission Office	1:30 to 3:30 pm
Monday, March 20, 2000	San Diego County	9:00 to 11:00 am
Monday, March 20, 2000	Orange County	1:30 to 3:30 pm
Tuesday, March 21, 2000	Riverside County	9:30 to 11:30 am
Wednesday, March 22, 2000	San Bernardino County	9:00 to 11:00 am
Wednesday, March 22, 2000	Los Angeles County	1:30 to 3:30 pm
Friday, March 24, 2000	Shasta County	10:00 to 12:00 am

* **Directions to each workshop are attached. The building name and room number (if available) is listed last in the top line. Some sites request that you RSVP while others list only a contact person. Specific directions to each location follows.**

Tuesday, March 7, 2000 - 9:00 to 11:00 am

San Joaquin County, Education Service Center: Burwood 3

2707 Transworld Drive, Stockton

RSVP and Contact Person: Rita Bianchi (209) 468-4812

From Hwy 99 (North or South): Take the Arch Road exit. Proceed west to Quantas and turn right. Turn left on Transworld Drive to the Education Service Center (red building on right). Parking is available in the lot or on the street.

From I-5 South: Take the Hwy 4 exit to Hwy 99 (Crosstown Freeway). Take the Arch Road exit (about five miles down the highway) and follow directions above.

From I-5 North: Take the Lathrop Road exit to Hwy 99. Proceed north on Hwy 99 to the Arch Road exit (about five miles down the highway) and follow directions above.

Tuesday, March 7, 2000 - 1:00 to 3:00 pm

Merced County, Office of Education: Newbold Room

632 West 13th Street, Merced

RSVP and Contact Person: Rosemary Silva (209) 381-6622

From South: Take Highway 99 North to the Martin Luther King Way exit. Turn left under the freeway overpass. Turn right onto 13th Street. Turn left onto M Street and turn right to enter the parking lot.

From North: Take Highway 99 South to the R Street exit. Turn right at the bottom of the exit and immediately turn left onto 13th street. Turn right onto M Street and right to enter the parking lot.

Wednesday, March 8, 2000 9:00 to 11:00 am

Kings County, Office of Education: Conference Room

1144 W. Lacey Boulevard, Hanford

RSVP and Contact Person: Leslie Ransdell (559) 584-1441 x2936

From Fresno: Take Hwy 99 South to Selma and take Hwy 43 South to Hanford exit. Take the 10th Avenue turnoff (road curves at this turnoff). Stay on 10th Avenue and turn right on Grangeville Blvd. Turn left on 11th Avenue and right on Lacey Blvd. The second stoplight is Campus Drive. County office is on northwest corner of Lacey Blvd and Campus Drive. Parking available at rear of building or on the street.

From Visalia: Take Hwy 198 West to Hanford. Take 12th Avenue turnoff and turn right. Turn right on Lacey Blvd. The second stoplight is Campus Drive. County office is on northwest corner of Lacey Blvd and Campus Drive. Parking available at rear of building or on the street.

Wednesday, March 8, 2000 - 1:00 to 3:00 pm

Kern County, Access Center: Rooms 116 and 117

Truxton and I Streets, Bakersfield

RSVP and Contact Person: Judy Blanton (661) 636-4750

From North: Take 99 South to Rosedale Highway exit and go left to Chester Avenue. Turn south (right) on Chester Avenue and continue to 18th Street. Turn left on 18th and continue to parking structure entrance just past K Street.

From South: Take 99 North to California Avenue exit. Go east (right) on California Avenue to Chester Avenue. Turn north to 18th Street. Turn right and continue on to parking structure entrance just past K Street.

Note: Parking structure on K St is located two blocks from the Access Center. There is additional parking available next to the Access Center in the Bank of America parking structure (3rd level) on 17th St between K and L Streets.

Thursday, March 9, 2000 - 10:00 am to 12:00 noon

Santa Barbara School District: First Floor Conference Room

720 Santa Barbara Street, Santa Barbara

RSVP and Contact Person: Jolene Reed (805) 963-4331 x237 or email at [jolene_reed@sbehsd.sbceo.k12.ca.us]

Hwy 101 from North or South: Take the Garden Street exit. At the end of the offramp, turn away from the ocean and come up Garden Street to Ortega Street (second stop sign). Cross Ortega Street and turn immediately into the parking lot on the left. This parking lot is in the back of school district building.

Go through the gate at the top of the parking lot and there will be directions leading them to the Conference Room. If parking lot is full there is un-timed street parking on Ortega and De La Guerra (next cross street after Ortega) above Garden.

Monday, March 13, 2000 - 9:00 to 11:00 am

Monterey County, Salinas Community Center

940 North Main Street, Salinas

RSVP and Contact Person: Marcia Hulsbrink (831) 755-0314

From South: From Hwy 101, take the Main Street exit and go north. Entrance to the Community Center parking lot is on the right just beyond the intersection of Main Street and Bernal Drive.

From North: From Hwy 101, take the Laurel Drive exit and turn left at foot of exit ramp. Turn right onto Main Street and go about 1/2 mile. Entrance to the Community Center parking lot is on the left.

From Monterey Peninsula: Take Hwy 68 to Salinas. As you enter Salinas, Hwy 68 becomes Main Street. Turn right on San Luis Street. Turn left on Monterey Street. It will become Main Street after the underpass. Go approximately one mile after the underpass. Entrance to the Community Center parking lot is on the right just beyond the intersection of Main Street and Bernal Drive.

Monday, March 13, 2000 - 1:00 to 3:00 pm

Milpitas School District, District Office: 500 Building

1331 East Calaveras Boulevard, Milpitas

Contact Person: Gloria Macias, Santa Clara County Office, (408) 453-6767

Hwy 101 Coming South (San Francisco): Take 101 to I-880. Take 880 North (towards Oakland) to Hwy 237. Take Hwy 237 to the Calaveras Blvd exit-East (Calaveras Blvd is also Hwy 237) continue on Calaveras Blvd past I-680.

The school district (the name shown on the Facility is Samuel Ayer Education Center) is located on the left side of Calaveras Blvd just after North Park Victoria Blvd. Turn left into the second parking lot. The meeting will be in the Board of Education Conference Room in Building 500 which faces the back parking lot.

Hwy. 101 North (towards San Francisco): Take I-680 (towards Sacramento) to Calaveras Boulevard and turn right on Calaveras Blvd. Follow directions above.

I-680 Coming from North or South (towards or from Sacramento): Take I-680 to Calaveras Blvd exit-East. If coming from the north, turn right on Calaveras Blvd; if from the south, turn left on Calaveras Blvd. Follow directions above

I-880 North or South (towards or from Oakland): Take I-880 to Hwy 237-Calaveras Blvd exit-East. If coming from the north, turn right on Calaveras Blvd; if from the south, turn left on Calaveras Blvd. Follow directions above.

Tuesday, March 14, 2000 - 9:00 to 11:00 am

Mendocino County, Office of Education: River Building - River Room

2240 Eastside Road, Ukiah (in the suburb of Talmage, southeast of Ukiah)

RSVP and Contact Person: Janice Brown (707) 467-5010

From Hwy 101 North or South: Take the Talmage Exit and continue east for approximately two miles. Where Talmage Road ends at "T", make a right turn onto Eastside Road. Continue 1/10 of a mile until you see wooden sign on your right "Mendocino County Schools" marking entrance to complex and parking.

Tuesday, March 14, 2000 - 2:00 to 4:00 pm

Solano County, Office of Educ: Pena Adobe/Blue Rock Springs Rooms

5100 Business Center Drive, Fairfield

RSVP and Contact Person: Cheryle O'Boyle (707) 399-4444

From Vallejo and Bay Area: Take I-80 to Green Valley Road exit (follow to the right). At the stop sign turn left onto Green Valley Road (onto the overpass and over the freeway). Turn left onto Business Center Drive. County office is only building on right. Parking available in lot or on the street.

From Sacramento: Take I-80 to Green Valley/Suisun Valley Road exit (just past truck scales). Continue straight onto the frontage road. At the intersection (signal) of Green

Valley Road and Business Center Drive, continue straight onto Business Center Drive. County office is only building on right. Parking available in lot or on the street.

From Benicia/Concord Area: Take I-80 to Cordelia/Green Valley Road. Turn right onto Central Way and right onto Cordelia Road. Turn right onto Lopes Road (Lopes Road becomes Green Valley Road). Turn left onto Business Center Drive. County office is only building on right. Parking available in lot or on the street.

Thursday, March 16, 2000 - 1:30 to 3:30 pm

California Commission on Teacher Credentialing

1900 Capitol Avenue, Sacramento *Please check in at Information Services*

RSVP and Contact Person: Cheryl Bryan (916) 445-0234

Parking: Please note that there is limited parking in spaces marked "Visitor Parking" along the wall on the south side of the building. The remaining spaces are reserved. Most visitors will need to park along the street. Some of the street parking is restricted. Please pay attention to signs on the street where you park. *We strongly encourage car pooling.*

East on I-80 (from San Francisco Bay): From I-80, take the CA-160/15th Street Exit. Drive east one block on X Street. Turn left on 16th Street. Drive 10 blocks to N Street and turn right. Cross the intersection of 19th and N Streets. Turn immediately left into the wrought-iron fenced parking lot.

North on I-5 (from Central San Joaquin Valley): Approaching Sacramento, follow signs to the I-80 (Capital City Fwy)/Hwy 50. The off ramp veers towards the right. As the exit merges with traffic, move over to the right lane. Take the CA-160/15th Street exit. Veer towards the left and drive east one block on X Street. Turn left on 16th Street. Turn right on N Street. Cross the intersection of 19th and N Streets. Turn immediately left into the wrought-iron fenced parking lot.

West on I-80 (from Reno): From I-80, take Business 80 (Capital City Fwy) towards Sacramento/CA-99 South. Take the J Street exit. Drive south three blocks on 29th Street. Turn right on Capitol Avenue. Turn left on 19th Street. Just past the building, turn left into the wrought-iron fenced parking lot.

North on Hwy 99 (from Central San Joaquin Valley): Approaching Sacramento, follow signs to Business 80 West towards Reno and veer to the right lanes. Take the H Street exit and make a hard left turn onto H St. Go under the freeway. Turn left on 29th Street. Turn right on Capitol Avenue. Drive ten blocks to 19th Street and turn left. Just past the building, turn left into the wrought-iron fenced parking lot.

South on I-5 (from North Sacramento Valley): Take the J Street exit. Drive east 16 blocks to 19th Street and turn right. Cross the intersection of 19th Street and Capitol Avenue. Just past the building, turn left into the wrought-iron fenced parking lot.

West on Hwy 50 (from South Lake Tahoe): From Business 80 West (Capital City Fwy), take the N Street exit. Veer towards the left and drive north one block on 30th Street (parallel to the east side of the freeway). Turn left on Capitol Avenue. Turn left on 19th Street. Cross the intersection of 19th Street and Capitol Avenue. Just past the building, turn left into the wrought-iron fenced parking lot.

Monday, March 20, 2000 - 9:00 to 11:00 am

San Diego County, County Office: Room 306

6401 Linda Vista Rd (On the corner of Via Las Cumbres & Linda Vista Rd)
RSVP and Contact Person: Cynthia Free (858) 292-3581

From North: Take I-5 South to 163 South to Friars Road West. Turn right on Via Las Cumbres, go to top of the hill and turn right on Linda Vista Road **OR** take I-5 to Sea World Drive exit, turn right and drive to Friars Road and turn left. At the second stop light (Via Las Cumbres) turn left. Parking available in lot.

From South: Take I-8 to 163 North, drive to Friars Road West then follow directions above **OR** take I-5 to Sea World Drive exit and follow directions above.

Monday, March 20, 2000 - 1:30 to 3:30 pm

Orange County, Office of Education: Board Room

200 Kalmus Drive, Costa Mesa
Contact Person: Joy Carter (714) 966-4236

From San Diego Freeway (405): Take the Bristol exit, drive south on Bristol to Baker, turn left. Turn right on Red Hill and right on Kalmus. Parking available in lot.

From the 55 Freeway: Take the Baker Street exit. Turn left on Pullman and right on Red Hill. Turn right on Kalmus. Parking available in lot.

Tuesday, March 21, 2000 - 9:30 to 11:30 am

Riverside County, Office of Education: Conference Center - Hyatt 1

3939 13th Street, Riverside
RSVP and Contact Person: Jil Kauffman Privett (909) 788-6669

From San Bernardino: Take the 215 South to the 91 South toward Riverside. Exit at Fourteenth Street. Turn right onto Fourteenth Street. Turn right onto Market Street. Go one block and turn left to Thirteenth Street.

The County Education Service Center is the four-story brick building on the right side of the street opposite Grant Elementary School. Entrance to Conference Center is at Twelfth and Almond Streets. Parking available in several lots on Almond Street and on the street.

From Corona: Take the 91 North to Riverside. Exit at Fourteenth Street. Turn left onto Fourteenth Street and follow the directions above.

Wednesday, March 22, 2000 - 9:00 to 11:00 am

San Bernardino County, Educational Service Center

8265 Aspen Avenue, Rancho Cucamonga
Contact Person: Linda Von Dette (909) 387-3117

From the 15: Exit at Foothill Blvd and turn west onto Foothill. Turn left onto Aspen Avenue (Applebee's Restaurant is on the corner) and go one block and turn left onto Laurel Street. Turn right into the parking lot for the complex (sign says Laurel/Aspen). The Educational Service Center building is directly ahead.

From the 10: Travel north on Haven and turn right onto Foothill Blvd. Turn right onto Aspen Avenue (Applebee's Restaurant is on the corner) and go one block and turn left onto Laurel Street and follow directions above.

Wednesday, March 22, 2000 - 1:30 to 3:30 pm

Los Angeles County, Office of Education: Board Room

9300 East Imperial Hwy, Downey

RSVP: Arlette Allen (562) 922-6515 / Contact Person: Lynne Fujikawa (562) 922-6502

From I-605: Take Imperial Highway and drive west to 9300. Parking is available in the lot.

From Long Beach Freeway: Take Imperial Highway and drive east to 9300. Parking available in lot.

Friday, March 24, 2000 - 10:00 am to 12:00 noon

Shasta County, Office of Educ: Instructional Tech & Training - Room 12

1644 Magnolia Avenue, Redding

RSVP and Contact Person: Anita Balkovek (530) 225-0202

From I-5 North or South: Take the Cypress Avenue exit. If coming from the south, turn left onto Cypress; if from the north, turn right on Cypress. Continue west on Cypress. After crossing the river, get into the two right lanes. Go right on Pine Street (Cypress dead ends into Pine). Stay in the left lane as you come up the hill.

Turn left on Placer Street, go over the railroad tracks, through Court Street and up the hill. As you come up to the crest of the hill, turn right onto Orange Street and turn right into the Shasta County Office parking lot. You may enter the building by going down the steps at the northeast corner of the lot and in through the double doors.