

COMMISSION ON TEACHER CREDENTIALING

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OFFICE OF THE EXECUTIVE SECRETARY

October 31, 1985

85-8611

TO: Deans and Directors of Teacher Preparation Programs
FROM: *Rich Mastain*
Richard K. Mastain, Ed.D., Interim Executive Secretary
SUBJECT: Procedure For Making Changes In Approved Single Subject Waiver Programs

This is to inform you that at its meeting of October 18, 1985, the Commission approved the following procedure by which currently approved single subject waiver programs may be changed without prior approval of the Commission.

Institutions may, in conformity with the university policy for curriculum development, make changes in single subject waiver programs which they feel are valid, except that no program may be out of compliance with Commission regulations. Once the changes are made, institutions are to report yearly to the Commission on the status of their single subject waiver programs.

In order to establish an orderly process for submission of information related to changes in said programs, the Commission will prepare and distribute to you the format by which such information will be submitted. Until then, please inform all of your single subject program coordinators who plan to make changes not to submit those changes to the Commission until we request them.

Should any questions related to the above topic arise, you may refer them to Dr. Gustavo Getner at (916) 445-6772 for clarification. Thanks very much for your assistance in this matter.