

## COMMISSION ON TEACHER CREDENTIALING

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OFFICE OF THE EXECUTIVE SECRETARY  
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TO: Deans, Directors and Credential Analysts of Schools of Education

FROM: John F. Brown, Executive Secretary  
*John F. Brown*

SUBJECT: Applications for an Added Authorization via Title 5, Section 80499  
Submitted through an Approved College or University

Title 5, Section 80499 authorizes the issuance of another credential to an applicant holding a teaching credential and fulfilling the requirements of subject matter competency, reading methods and the written English competency for the additional credential.

There has been some confusion about the handling of applications for an added authorization via Title 5 Section 80499 when the application is submitted to the Commission through a college or university office. Most of these applications are processed by the institution strictly as a courtesy to their students and the institution does not expect to see the credential document when it is issued. However, we have received some recommended 80499s, some marked "courtesy" but based on work in progress, and some submitted with an application for the basic.

Current mailing procedures (see Handbook page I-C-37) have us mailing the credential document for all courtesy applications directly to the applicant. This has meant splitting the 80499 from its basic or rejecting it to the applicant for transcripts showing completion of the work in progress.

In order to avoid confusion and problems in the future we want to point out the following:

1. Recommended applications are always returned to the institution and you are perfectly within your rights to recommend for an 80499. (See the copy of that section reprinted below.) If you find that the applicant meets the requirements, and you are processing the applicant's basic at the same time or you just want to have the document mailed to you, please complete section 3 of the application. Just write "Via 80499" in the box on the right so we don't ask to see the program.
2. Whether or not you complete the recommendation (section 3 of the application), if you send the 80499 application with the application for the basic, you will be getting both documents back. This change in our mailing procedure will appear in the next Handbook update.

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3. If the applicant will only qualify for the basic or the 80499 upon completion of work in progress, please complete the recommendation. Indicate "work in progress" in the box on the right of the recommendation and be sure the work in progress enrollment card or statement is enclosed.

Thank you again for your cooperation. Let us know if you have any problems with this change in procedure.

TITLE 5 SECTION 80499:

- (a) A qualified applicant desiring additional authorization may apply for the credential by recommendation of an institution approved by the Commission to recommend for the credential, or may apply directly to the Commission.
- (b) The holder of a valid teaching credential based on a baccalaureate degree authorizing teaching in an elementary or secondary school on a regular full-time basis may obtain an additional single-subject instruction authorization or a multiple-subject instruction authorization when the holder has verified (1), (2), (3) and (4) below:
  - (1) Subject matter knowledge by completion of either the appropriate subject-matter examination(s) adopted by the Commission, or a subject matter program having waiver status;
  - (2) A knowledge of teaching reading by completion of either a Commission-adopted examination or a Commission-approved course of study; (This is not required for art, home economics, industrial arts, music, and physical education single subjects.)
  - (3) Verification of writing proficiency by applicants for the single subject teaching authorization in English who verify subject matter knowledge by examination, as described in Section 80071.2; and by applicants for initial Multiple or Single Subject credential, other than English, who have not been recommended by a California Institution of higher education having a Commission-approved professional preparation program as described in Section 80071.3;
  - (4) Verification of oral proficiency by applicants for the single subject credential teaching authorization in French, German or Spanish who verify subject-matter knowledge by examination as described in Section 80071.1.
- (c) Qualified applicants who have verified (1), (2), (3) and (4) above may be granted a preliminary single subject or multiple subject credential, valid for five years. Upon completion of all requirements for the clear credential as specified in Section 80413, the qualified applicant may be granted a clear single subject or multiple subject credential.
- (d) When a teacher is assigned outside his or her grade level or subject-matter experience, opportunities for the teacher to have available transitional supervision or training shall be provided as deemed appropriate by the district or county superintendent.

NOTE: Authority cited: Section 44225, Education Code. Reference: Section 44259, Education Code.