

COMMISSION ON TEACHER CREDENTIALING

1020 O STREET
SACRAMENTO, CALIFORNIA 95814
(916) 445-0184



OFFICE OF THE EXECUTIVE SECRETARY

22 September 1983

83-8410

TO: All Those Interested in the Activities of the
Commission on Teacher Credentialing
FROM: *John F. Brown*
John F. Brown, Executive Secretary
SUBJECT: Title 5 Regulations For All Emergency Credentials

I. INTRODUCTION

The Commission, on May 6, 1981, adopted new and amended existing Title 5 Regulations for the seven types of emergency credentials and for the emergency children's center permit. The basic reason for the May 1981 revisions was to establish renewal requirements for all Emergency credentials excepting the Emergency Credential for 30-day Substitute Teaching Service.

The Title 5 Regulations for the seven types of emergency credentials were again amended at the February and March, 1983 meetings of the Commission. The major reasons for the revisions were as follows:

- Senate Bill 1740 (Chapter 910 of 1982) required, as of January 1, 1983, applicants for an emergency credential to hold a baccalaureate degree; or, until January 1, 1985, to have completed 90 semester units of collegiate work and have a declaration of insufficiency by the employing district or county board of education of a shortage of candidates for emergency credentials who hold baccalaureate degrees. Chapter 910 will impact on four of the seven categories of emergency credentials which are obtainable, under present regulations, on the basis of 90 semester units of collegiate work from an accredited college.

DEGREE REQUIRED
OR BOARD
DECLARATION
OF
INSUFFICIENCY
- Assembly Bill 283 (Chapter 206 of 1982) prohibited the Commission from issuing initially or renewing any emergency credential unless the applicant has passed the California Basic Education Skills Test (CBEST). However, SB 1225 (Chapter 536 of 1983) exempts an applicant for any emergency credential when said applicant already holds a credential requiring a degree. Title 5 regulation subsection 80023(e), while not yet revised to reflect the exemptions specified in Chapter 536, will be revised as follows:

CBEST
REQUIRED
UNDER
CERTAIN
CONDITIONS

80023(e). Commencing on February 1, 1983, the Commission shall not issue initially or renew an emergency credential other than the one-year nonrenewable credential provided for in Education Code Section 44252(b)(3) for out-of-state applicants, unless the applicant has passed the California Basic Education Skills Test. However, this requirement shall not apply to applicants for emergency credentials who already hold valid teaching credentials requiring a baccalaureate degree.

- The monitoring of existing Title 5 Regulations. The Commission amended the Title 5 Regulations for all emergency credentials and permits in April, 1981 with an effective date of May 6, 1981. The purpose of the 1981 amendments was to institute annual renewal requirements that include enrollment in or acceptance by an accredited college/university and completion of six semester units of course work toward the appropriate degree and/or credential. The renewal requirements apply to all emergency credentials other than the emergency credential for 30-day substitute teaching service. Since the effective date of existing regulations the Commission has solicited responses, via a questionnaire and workshops, as to the impact of the renewal requirements. Certain of the proposed amendments are based on requests from the field for greater flexibility in meeting the renewal requirements.

REVISION OF
RENEWAL
PROCEDURES
BASED ON
FIELD INPUT

II. THE CONTENT OF EACH SECTION AND THE MAJOR CHANGES IN EACH SECTION ARE AS FOLLOWS:

Section 80023 includes the general provisions that apply to all emergency regulations. Subsection (e) will be revised as per the second dot (•) on page V-A1.

CBEST REQUIRED
UNDER CERTAIN
CONDITIONS

Section 80023(f) specifies the requirements for a governing board's declaration of insufficiency, based on a factual report, when the employing agency finds there is a shortage of candidates for emergency credentials who hold baccalaureate degrees. The information that must be included in the factual report, for the governing board and for the Commission, is included in Subsection (f) 1-4. The form for the "Factual Report to Accompany the Declaration of Insufficiency" will be found on pp. V-A-17/18. of the Credential Handbook and on pp 15/16 of this coded correspondence.

DECLARATION OF
INSUFFICIENCY
FACTUAL REPORT
FOR
DECLARATION OF
INSUFFICIENCY

Sections 80024.1, 80024.2, 80024.5, and 80025 include, as one requirement, completion of 90 semester units of collegiate work from an accredited college. The proposed amendment to each of these sections, pursuant to Senate Bill 1740 (Chapter 910 of 1982) would require the applicant to have a baccalaureate degree from a regionally accredited college, or until January 1, 1985, have at least 90 semester hours of collegiate work and a declaration by the employing district or county of an insufficient number of candidates for emergency credentials who hold baccalaureate degrees.

BACCALAUREATE
DEGREE OR
DECLARATION OF
INSUFFICIENCY

Sections 80024.1, 80024.2, 80024.3, 80024.4, 80024.5 stipulate, as one requirement for the initial issuance of the specified emergency credential, that the applicant has applied or has been admitted to an accredited college. The proposed amendment to each of these sections, pursuant to the monitoring of existing regulations and requests for greater flexibility from the field, would enable the applicant to also meet this requirement by contacting the college about the renewal requirements or to be advised of the renewal requirements by the employing agency.

OPTIONAL WAYS
TO MEET THE
REQUIREMENT
OF APPLYING OR
BEING ADMITTED TO
A PROGRAM

Sections 80024.1, 80024.2, 80024.3, 80024.4, 80024.5 stipulate, as one requirement for the renewal of the specified emergency credential, that the applicant has been admitted to an accredited college. The proposed amendment to each of these sections, pursuant to the monitoring of existing regulations and requests for greater flexibility from the field, would enable the applicant to meet this requirement for renewal on the basis of a letter from an accredited institution or an institution with an appropriate Commission-approved program explaining why it was not possible, in those infrequent but unavoidable instances, for the applicant to be admitted.

OPTIONAL WAYS
TO MEET THE
RENEWAL REQUIRE-
MENT OF BEING
ADMITTED TO AN
ACCREDITED COLLEGE

Proposed amendments to Section 80024.4 (Clinical Rehabilitative Services in Language, Speech and Hearing) and Section 80024.5 (Health Services: School Nurse) would, if passed, eliminate the initial issuance of these two emergency credentials after July 1, 1984. The Commission has, in the past, made provisions for emergency credentials when there is a shortage of teachers in a specific Category. The Commission, with the assistance of professional organizations, monitors the continuing need for each category of emergency credentials. When the supply of fully qualified personnel is available in a given credential category the need for the initial issuance of that emergency credential is eliminated. Evidence from the California Association for Language, Speech and Hearing, the California Association of School Nurses, the Commission's credential profile for 1981-82 indicates that the Commission should discontinue the initial issuance of two emergency credentials after July 1, 1984. The proposed amendments would enable holders of one of the above named emergency credentials to continue to renew the emergency credential until all requirements for the regular (preliminary or clear) credential have been met.

DISCONTINUANCE
OF THE INITIAL
ISSUANCE OF TWO
EMERGENCY
CREDENTIALS
AS OF
JULY 1, 1984

Section 80027 stipulates as one requirement for the initial issuance and for the renewal of a Limited (Assignment) Emergency Teaching Credential, that the applicant submit a Statement of Need signed by the employing agency. One of the requirements of the Statement of Need is that the employing agency has contacted three placement agencies within the past two weeks to obtain a qualified, credential person for the position designated. Based on letters from the field and responses to a Commission questionnaire sent to all school districts and counties in March, 1982, the Commission has determined that this part of the statement of need is not appropriate for the Limited (Assignment) Emergency Credential because: (1) The applicant for the credential is already employed and credentialed; (2) the assignment requires the consent of the teacher already and individuals are not generally going to consent unless they feel comfortable with the assignment; and (3) the employing agency is in need of someone to teach a given subject for one or two periods.

REVISION OF
THE STATEMENT OF
NEED FORM FOR THE
LIMITED(ASSIGNMENT)
EMERGENCY
CREDENTIAL

Section 80027 has also been amended to clarify the number of times an individual can apply for the Limited (Assignment) Emergency Teaching Credential. The Commission has received numerous questions from the field as to whether an individual could hold this emergency credential in one subject for three consecutive years and then apply for, and receive, this emergency credential in a second or third subject, for subsequent three year periods. The Commission discussed this issue at length in October, 1982, and directed staff to clarify the Title 5 Regulations by stipulating that an individual could qualify for this credential if he/she had not previously held this credential in another subject. The reasoning for this decision was that, without such a limitation, an individual could continue ad infinitum to be assigned outside his/her authorized field.

REISSUANCE OF
THE LIMITED
(ASSIGNMENT)
EMERGENCY
CREDENTIAL

III. TITLE 5 REGULATIONS [APPROVED BY THE COMMISSION ON MARCH 4, 1983. THE EFFECTIVE DATE OF THESE REGULATIONS IS AUGUST 29, 1983]

80023 Emergency Credentials.

The following general provisions apply to all Emergency Credentials:

(a) An Emergency Credential issued between July 1st and January 31st of the following year shall be issued for not more than one year and shall terminate on the June 30th following issuance of the credential. An Emergency Credential issued between February 1st and June 30th shall be issued for not more than one year and shall terminate on the January 31st following issuance of the credential.

(b) Any Emergency Credential issued must be in lieu of a regular credential authorized by the Education Code.

(c) The service authorized by all emergency credentials, except the emergency credential for 30-day substitute teaching service, shall be rendered only in the school district that prepared and submitted the Statement of Need form. The service authorized by the Emergency Credential for 30-day substitute teaching service may be rendered in any classroom within the county that signed the Statement of Need.

(d) Application for Emergency Credentials shall not be submitted prior to August 15th of the ensuing school year unless the authorization is for a summer school or year-round school assignment.

(e) Commencing on February 1, 1983, the Commission shall not issue initially or renew an emergency credential other than the one-year nonrenewable credential provided for in Education Code Section 44252(b)(3) for out-of-state applicants, unless the applicant has passed the California Basic Education Skills Test.

(f) For the emergency credentials described in Sections 80024.1, 80024.2, 80024.5 and 80025, the Declaration of Insufficiency shall state that, based on a factual report, the Board of Education finds there is an insufficient number of candidates for any or all of these emergency credentials who hold baccalaureate degrees. The declaration shall be made by the governing board of the employing district or county in the form of a motion adopted at a regularly scheduled public meeting of that board and entered into the minutes of that meeting. The factual report on which the declaration is based shall be submitted to the Commission office with each application requiring the declaration, along with the statement of need specified in Section 80026, and a copy of the actual declaration. The factual report shall be submitted on a form provided by the Commission and shall include the following information:

(1) The approximate number of individuals that the district or county will need to employ on an emergency credential of the type or types specified in the declaration of insufficiency:

(2) The number of individuals who have contacted the district or county about employment and who may be available to fill the anticipated vacancies, reported according to the following criteria:

(a) Individuals who have a baccalaureate degree and a valid California teaching credential which does not specifically authorize the needed service, or

(b) Individuals who have a baccalaureate degree from a regionally accredited college or university, but do not have a valid California teaching credential, or

(c) Individuals who do not have a baccalaureate degree, but have completed a minimum of 90 semester units of collegiate work at a regionally accredited college or university.

(3) What the district or county has done and will continue to do to recruit appropriately credentialed personnel to fill the anticipated vacancies. In the event that an insufficient number of appropriately credentialed personnel are available, what the district or county will do to recruit individuals with other valid California teaching credentials, individuals with acceptable baccalaureate degrees, and, finally, individuals with a minimum of 90 semester units, in that order of priority.

(4) The anticipated duration of the emergency, how this duration was determined, and the actions the district or county intends to take to alleviate the emergency situation prior to the commencement of the following school year.

NOTE: Authority Cited: Sections 44254, 44225(b) and 44252.5 of the Education Code. Reference: Sections 44252 and 44254 of the Education Code.

80024.1 Emergency Multiple and Single Subject Teaching Credentials.

(a) Requirements for the initial issuance of the Emergency Multiple and Single Subject Teaching Credentials:

(1) The applicant must meet the following academic qualifications:

(A) Completion of a baccalaureate degree from a regionally accredited college or university; or, until January 1, 1985,

(B) Completion of at least 90 semester units of collegiate work from a regionally accredited college or university and submission of a declaration by the district or county board of education that there is an insufficient number of candidates for emergency credentials who hold baccalaureate degrees.

(2) The applicant must apply for entrance or be admitted to a regionally accredited college or university, or demonstrate intent to enroll within a reasonable period of time.

(3) The applicant must submit the Statement of Need described in Section 80026; a completed credential application form; the fee as specified in Section 80487; transcripts of the academic qualifications specified in (a)(1) of the section; a letter from the applicant demonstrating intent to enroll in a regionally accredited college or university within a reasonable period of time; and personal identification on duplicate fingerprint cards.

(b) Requirements for renewal of the Emergency Multiple and Single Subject Teaching Credentials:

(1) The applicant must meet the following academic qualifications:

(A) Completion of a baccalaureate degree from a regionally accredited college or university; or, until January 1, 1985;

(B) Completion of at least 90 semester units of collegiate work from a regionally accredited college or university and submission of a declaration by the district or county board of education that there is an insufficient number of candidates for emergency credentials who hold baccalaureate degrees.

(2) Six semester units of collegiate work leading to a degree and/or credential.

(3) The applicant must be admitted to a regionally accredited college or university, or to a Commission-approved program, or obtain a letter from the college or university showing good cause for non-admission other than academic disqualification.

(4) The applicant must submit the Statement of Need described in Section 80026; a completed credential application form; the fee as specified in Section 80487; transcripts of the academic qualifications specified in (b)(1) of this section; transcripts of the completion of the course work requirements specified in (b)(2) of this section; and letters or other verification of college admission as specified in (b)(3) of this section.

(c) Authorization. The Emergency Multiple Subject Teaching Credential authorizes the holder to teach in any self-contained classroom; preschool; kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults. The Emergency Single Subject Teaching Credential authorizes the holder to teach any subject in his authorized fields at any grade level; preschool; kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults.

NOTE: Authority Cited: Section 44225(b), Education Code
Reference; Section 44254, Education Code

80024.2. Emergency Multiple and Single Subject Bilingual Emphasis Teaching Credentials.

(a) Requirements for the initial issuance of the Multiple and Single Subject Bilingual Emphasis Teaching Credential.

(1) The applicant must meet the following academic qualifications:

(A) Completion of a baccalaureate degree from a regionally accredited college or university; or, until January 1, 1985,

(B) Completion of at least 90 semester units of university collegiate work from a regionally accredited college or university and submission of a declaration by the district or county board of education that there is an insufficient number of candidates for emergency credentials who hold baccalaureate degrees.

(2) The applicant must demonstrate competence in aural understanding, speaking, reading, and writing in a language other than English, to be listed on the credential, and understanding of the culture associated with that language. These competencies shall be demonstrated by one of the following procedures:

(A) Passing an examination covering each of the specified areas of competence in the language and culture. Such examination shall be designated by the Commission on Teacher Credentialing; or

(b) Passing an assessment covering each of the specified areas of competence in the language and culture administered by a Commission-approved California college or university; or

(C) Passing an assessment covering each of the specified areas of competence in the language and culture by panel(s) of five bilingual certificated teachers appointed by the governing board of a local educational agency or county superintendent of schools.

(3) The applicant must successfully complete either of the following:

(A) Three semester hours of course work, or its equivalent, in methods, techniques, and materials used in bilingual classroom instruction earned in a teacher preparation institution approved by the Commission; or

(B) An in-service program of instruction in methods, techniques, and materials used in bilingual classroom instruction provided that the program is approved by a local educational agency or a county superintendent of schools.

(4) The applicant must meet either of the following service requirements:

(A) Have served in a bilingual classroom setting in a public school providing direct instructional services for a minimum of two years or equivalent, or

(B) Be currently serving as a paraprofessional providing direct instructional services in a bilingual classroom.

(5) The applicant must apply for entrance or be admitted to a regionally accredited college or university or demonstrate intent to enroll with a reasonable period of time.

(6) The applicant must submit the Statement of Need described in Section 80026; a completed credential application form; the fee as specified in Section 80487; transcripts of the academic qualifications specified in (a)(1) of this section; written verification of requirements described in (2), (3), (4), and (5) of this section; and personal identification on duplicate fingerprint cards.

(b) Requirements for Renewal of the Emergency Multiple and Single Subject Bilingual Emphasis Credential.

(1) The applicant must meet the following academic qualifications:

(A) Completion of a baccalaureate degree from a regionally accredited college or university; or, until January 1, 1985,

(B) Completion of at least 90 semester units of collegiate work from a regionally accredited college or university and submission of a declaration by the district or county board of education that there is an insufficient number of candidates for emergency credentials who hold baccalaureate degrees.

(2) Six semester units of collegiate work leading to a degree and/or credential.

(3) The applicant must be admitted to a regionally accredited college or university, or to a Commission-approved program, or obtain a letter from the college or university showing good cause for non-admission other than academic disqualification.

(4) The applicant must submit the Statement of Need described in Section 80026; a completed application form; the fee as specified in Section 80487; transcripts of the academic qualifications specified in (b)(1) of this section; transcripts of the completion of course work requirements specified in (b)(2) of this section; and a letter verifying college admission as specified in (b)(3) of this section.

(c) Authorization.

(1) The Emergency Multiple Subject Bilingual Emphasis Teaching Credential authorizes the holder to teach limited and non-English-speaking students in any self-contained classroom; preschool; kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults.

(2) The Emergency Single Subject Bilingual Emphasis Teaching Credential authorizes the holder to teach limited and non-English-speaking students in subject(s) which the applicant is academically competent to teach at any grade level; preschool; kindergarten and grades 1-12 inclusive; or in classes organized primarily for adults.

NOTE: Authority cited: Section 44225(b), Education Code
Reference: Section 44254, Education Code

80024.3. Emergency Specialist Credentials in Learning Handicapped, Severely Handicapped, and Physically Handicapped.

(a) Requirements for the initial issuance of the Emergency Credentials in Learning Handicapped, Severely Handicapped and Physically Handicapped.

(1) The applicant must possess a valid California teaching credential requiring a baccalaureate degree and teacher preparation, including student teaching; or must possess or show eligibility for, an out-of-state credential in Special Education, requiring a baccalaureate degree and have completed a program approved by the responsible state licensing agency, at a regionally accredited institution.

(2) The applicant must apply for entrance or be admitted to a Commission-approved program for the appropriate Special Education Specialist Instruction or basic teaching credential(s), or demonstrate intent to enroll within a reasonable period of time.

(3) The applicant must have completed one of the following:

(A) At least one year of teaching experience within the past ten years in the area of specialization requested; or

(B) At least six semester hours of collegiate course work specifically appropriate to the credential in the area of specialization requested.

(4) The applicant must submit the Statement of Need described in Section 80026; a completed application form; a copy or other verification of the teaching credential specified in (a)(1) of this section; a letter from the applicant demonstrating intent to enroll within a reasonable period of time; letters, transcripts, or other verification of the requirements specified in (a)(3) of this section; the fee as specified in Section 80487; and personal identification on duplicate fingerprint cards when not previously submitted.

(b) Requirements for the renewal of the Emergency Credentials in Learning Handicapped, Severely Handicapped and Physically Handicapped.

(1) The applicant must be admitted to a Commission-approved program for the appropriate credential, or obtain a letter showing good cause for non-admission other than academic disqualification.

(2) The applicant must have completed six semester units of collegiate work leading to the appropriate credentials within the previous year.

(3) The applicant must submit the Statement of Need described in Section 80026, a completed credential application form; the fee as specified in Section 80487; letters or other verification of program admission as specified in (b)(1) of this section; and transcripts of the completion of the course work requirements specified in (b)(2) of this section.

(c) Authorization. The Emergency Specialist Credential authorizes the same service as the clear Specialist Credential.

NOTE: Authority Cited: Section 44225(b), Education Code
Reference: Section 44254, Education Code

80024.4 Emergency Clinical Rehabilitative Services Credential in Language, Speech and Hearing, including the Special Class Authorization.

(a) Requirements for the initial issuance of the Emergency Clinical Rehabilitative Services Credential in Language, Speech and Hearing, including the Special Class Authorization.

(1) The applicant must have either of the following:

(A) A Clinical Rehabilitative Services Credential in Language, Speech and Hearing; or

(b) A baccalaureate degree from an accredited institution and an organized program of at least two full years or 60 semester units, including a minimum of 75 hours of supervised clinical practice with school-age children, in a regionally accredited college or university, in the area of language, speech and hearing.

(2) The applicant must apply for entrance or be admitted to a Commission-approved program for the Clinical Rehabilitative Services Credential in Language, Speech, and Hearing, or the special class authorization, or demonstrate intent to enroll within a reasonable period of time.

(3) The applicant must submit the Statement of Need described in Section 80026; a completed credential application form; a copy of the credential or transcripts to verify collegiate work specified in (a)(1) of this section; a letter from the applicant demonstrating intent to enroll within a reasonable period of time; the fee as specified in Section 80487; and personal identification on duplicate fingerprint cards.

(4) The Emergency Clinical Rehabilitative Services Credential in Language, Speech and Hearing, including the Special Class Authorization will not be issued initially after July 1, 1984.

(b) Requirements for renewal of the Emergency Clinical Rehabilitative Services Credential in Language, Speech and Hearing, including the Special Class Authorization.

(1) The applicant must be admitted to a Commission-approved program for the Clinical Rehabilitative Services Credential in Language, Speech and Hearing, or the Special Class Authorization, or obtain a letter showing good cause for non-admission other than academic disqualification.

(2) The applicant must have completed six semester units of collegiate work leading to the Clinical Rehabilitative Services Credential in Language, Speech, and Hearing, or the Special Class Authorization within the previous year.

(3) The applicant must submit the Statement of Need described in Section 80026; a completed credential application form; letters or other verification of program admission as specified in (b)(1) of this section; transcripts of the completion of the course work requirements specified in (b)(2) of this section; and the fee as specified in Section 80487.

(c) Authorization. The Emergency Clinical Rehabilitative Services Credential in Language, Speech and Hearing, including the Special Class Authorization, authorizes the holder to serve as an itinerant speech clinician and to serve as the teacher in a class organized for students with severe language disorders..

NOTE: Authority cited: Section 44225(b), Education Code
Reference: Sections 44254 and 44268, Education Code

80024.5. Emergency Services Credential in Health (School Nurse)

(a) Requirements for the initial issuance of the Emergency Services Credential in Health (School Nurse).

(1) The applicant must hold current California registration as a nurse (RN).

(2) The applicant must have completed one year of school nursing experience in public schools within the past ten years.

(3) The applicant must meet the following academic qualifications:

(A) Completion of a baccalaureate degree from a regionally accredited college or university; or, until January 1, 1985,

(B) Completion of at least 90 semester units of collegiate work from a regionally accredited college or university and submission of a declaration by the district or county board of education that there is an insufficient number of candidates for emergency credentials who hold baccalaureate degrees.

(4) The applicant must apply for entrance or be admitted to a regionally accredited college or university or demonstrate intent to enroll within a reasonable period of time.

(5) The applicant must submit the Statement of Need described in Section 80026; a completed credential application form; a copy or other verification of the registration specified in (a)(1) of this section; letters or other verification of the experience specified in (a)(2); transcripts of the academic qualifications specified in (a)(3); a letter from the applicant demonstrating intent to enroll in a regionally accredited college or university within a reasonable period of time; the fee as specified in Section 80487; and personal identification on duplicate fingerprint cards.

(6) The Emergency Services Credential in Health (School Nurse) will not be issued on an initial basis after July 1, 1984.

(b) Requirements for renewal of the Emergency Services Credential in Health (School Nurse).

(1) The applicant must meet the following academic qualifications:

(A) Completion of a baccalaureate degree from a regionally accredited college or university; or, until January 1, 1985,

(B) Completion of at least 90 semester units of collegiate work from a regionally accredited college or university and submission of a declaration by the district or county board of education that there is an insufficient number of candidates for emergency credentials who hold baccalaureate degrees.

(2) Six semester units of work leading to a degree and/or the Health Services Credential.

(3) The applicant must be admitted to a regionally accredited college or university, or to a Commission-approved program, or obtain a letter from the college or university showing good cause for non-admission other than academic disqualification.

(4) The applicant must submit the Statement of Need described in Section 80026; a completed credential application form; transcripts of the academic qualifications specified in (b)(1) of this section; transcripts of the completion of the course work requirements specified in (b)(2) of this section; letters or other verification of college admission as specified in (b)(3) of this section; a completed credential application form; and the fee as specified in Section 80487.

(c) Authorization. The Emergency Health Services Credential (School Nurse) authorizes the same service as the preliminary and clear health services credential (School Nurse).

NOTE: Authority Cited: Section 44225(b), Education Code
Reference: Section 44254, Education Code

80025. Emergency Credential for 30-Day Substitute Teaching Service.

(a) Requirements for the initial issuance of the Emergency Credential for 30-day Substitute Teaching Service.

(1) The applicant must meet the following academic qualifications:

(A) Completion of a baccalaureate degree from a regionally accredited college or university; or, until January 1, 1985,

(B) Completion of at least 90 semester units of collegiate work from a regionally accredited college or university and submission of a declaration by the district or county board of education that there is an insufficient number of candidates for emergency credentials who hold baccalaureate degrees.

(2) The applicant must submit to the Commission on Teacher Credentialing the Statement of Need described in Section 80026; subsections (a), (c), (d), and (e); a completed credential application form; transcripts of the academic qualifications specified in (a)(1) of this section; the fee as specified in Section 80487; and personal identification on duplicate fingerprint cards.

(b) Requirements for renewal of the Emergency Credential for 30-day Substitute Teaching Service.

(1) The applicant must meet the following academic qualifications:

(A) Completion of a baccalaureate degree from a regionally accredited college or university; or, until January 1, 1985,

(B) Completion of at least 90 semester units of collegiate work from a regionally accredited college or university and submission of a declaration by the district or county board of education that there is an insufficient number of candidates for emergency credentials who hold baccalaureate degrees.

(2) The applicant must submit to the appropriate county superintendent of schools office the Statement of Need described in Section 80026, subsections (a), (c), (d) and (e); a completed "Thirty-day Emergency credential renewal application form" (41-SUB); the fee as specified in Section 80487; transcripts of the academic qualifications specified in (b)(1) of this section; and the latest Emergency credential document issued to the applicant by the Commission on Teacher Credentialing.

(c) Special Instructions

(1) The county superintendent of schools office will provide the applicant with a copy of the "Thirty-day Emergency credential renewal application form". This copy will be used by the applicant in lieu of a Commission issued credential document.

(2) The county superintendent of schools office will file or make record of the following: The Statement of Need; one copy of the "Thirty-day Emergency renewal application form"; transcripts, or transcripts and board declaration, to verify academic qualifications as specified in Subsection (b)(1); a passing score on the California Basic Educational Skills Test (CBEST); and the latest emergency credential document issued to the applicant by the Commission on Teacher Credentialing.

(3) The county superintendent of schools shall immediately send to the Commission on Teacher Credentialing the remaining copies of the "Thirty-day Emergency Credential renewal application form", a copy of the transcripts, or transcripts and board action verifying academic qualification, verification of the CBEST passing score; and the fee.

(4) The Commission on Teacher Credentialing will review the applications immediately upon receipt and inform the appropriate county superintendent of schools if there is any reason why the Emergency Credential for 30-day substitute teaching service should not have been issued.

(d) Authorization. The Emergency Credential for 30-day substitute teaching service authorizes the holder to serve as a substitute in any classroom; pre-school, kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults within the county or, at the discretion of the county, within those districts whose governing board has signed the declaration required in subdivisions (a)(1)(B) and (b)(1)(B) of this section. However, the holder will not serve as a substitute for more than 30 days for any one teacher during the school year.

NOTE: Authority cited: Section 44252(b), Education Code
Reference: Sections 44254 and 44252, Education Code.

80027. Limited (Assignment) Emergency Teaching Credentials

(a) Requirements for the initial issuance of the Limited (Assignment) Emergency Teaching Credential.

(1) Applicant is currently employed by the local governing board requesting such assignment.

(2) Applicant holds a valid clear, or preliminary Multiple or Single Subject Teaching credential or a valid clear or Partial Standard Elementary or Standard Secondary Teaching Credential or General Secondary Teaching Credential.

(3) The application is accompanied by the appropriate Commission-approved form signed by the teacher and an appropriate school district official verifying consent of both parties; describing briefly the whole assignment which the Emergency credential authorizes; and, verifying prior approval of the assignment by the local governing board.

(4) Submission of the Statement of Need described in Section 80026, (a), (d), and (e); a completed application form; and the fee as specified in Section 80487.

(5) The applicant has not previously held a Limited (Assignment) Emergency teaching credential in another subject.

(b) Requirements for the reissuance of the Limited (Assignment) Emergency Teaching Credential.

(1) The Limited (Assignment) Emergency Teaching Credential may be reissued only twice, and each time in accordance with the initial issuance requirements specified in Section 80027(a)(1), (2) and (3).

(2) Submission of the Statement of Need described in Section 80026, (a), (d) and (e); a completed application form; the fee as specified in Section 80487; and verification of six semester hours of collegiate work leading to the appropriate credential.

(c) Authorization. The Limited (Assignment) Emergency Teaching credential authorizes the holder to teach in the assignment described in the statement signed by the teacher and the appropriate school district office and approved by the local governing board.

NOTE: Authority cited: Sections 44225(b) and 44252, Education Code
Reference: Section 44254, Education Code

FACTUAL REPORT TO ACCOMPANY DECLARATION OF INSUFFICIENCY

Name of District _____

Name of County _____

Date of Declaration _____

Please complete the following table for the types of emergency credentials covered by the attached declaration of insufficiency.

- (a) Write in the approximate number of individuals that you will need to employ for the remainder of the school year.
- (b) Write in the number of individuals who have contacted you about employment and who may be available to fill the anticipated vacancies.

Divide them into the following categories:

- (1) Individuals who have a baccalaureate degree and a valid California teaching credential which does not specifically authorize the needed service, or
- (2) Individuals who have a baccalaureate degree from a regionally accredited college or university, but do not have a valid California teaching credential, or
- (3) Individuals who do not have a baccalaureate degree, but have completed a minimum of 90 semester units of collegiate work at a regionally accredited college or university.

Types of Emergency Credentials that you may need.	(a) ANTICIPATED # NEEDED	(b1) CALIF. TEACHING Credential	(b2) BACCALAUREATE DEGREE	(b3) 90 SEMESTER UNITS
30-day Substitute				
Multiple Subject				
Single Subject				
Multiple Subject Bilingual Emphasis				
Single Subject Bilingual Emphasis				
School Nurse		n/a		

2. Describe what you have done and will continue to do to recruit appropriately credentialed personnel to fill the anticipated vacancies.

3. If you are unable to find a sufficient number of appropriately credentialed individuals to fill the vacancies, describe what you will do to recruit individuals with other valid California teaching credentials, individuals with acceptable baccalaureate

degrees, and finally, individuals with a minimum of 90 semester units, in that order of priority.

4. What is the anticipated duration of the emergency situation covered by this declaration for each type of emergency credential?

30-day Substitute? _____

Multiple Subject Teaching? _____

Single Subject Teaching? _____

Multiple Subject Bilingual Emphasis? _____

Single Subject Bilingual Emphasis? _____

School Nurse? _____

5. How did you determine the duration?

6. What will you do to try to alleviate this emergency situation before next school year?

Signature _____

Name _____

Title _____