

COMMISSION FOR TEACHER PREPARATION AND LICENSING

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82-8301

TO: All Individuals and Groups Interested in the Activities of
the Commission for Teacher Preparation and Licensing

FROM: John F. *John F. Brown* Brown, Executive Secretary

SUBJECT: Issues Related to Holders of Regular Teaching Credentials Serving
as Substitute Teachers and Applicants for the Renewal of Emergency
Credentials

1. Holders of Regular credentials serving as substitutes

In response to numerous letters from the field regarding the assignment of holders of regular teaching credentials to substitute teaching positions, an opinion was requested from our legal counsel. His opinion follows:

"A teacher who held a single subject credential in English, for example, and was available for employment in a substitute position to teach a self-contained third grade class should be given preference for such assignment over emergency credential holders pursuant to Ed. Code, Section 44254. And because such regular credential holder has obtained a baccalaureate degree he has more than satisfied the 90 semester unit requirement for an emergency credential and is thus the better qualified person for the substitute teaching."

2. Applicants for the renewal of an Emergency credential (other than the
Emergency credential for 30 Day Substitute Teaching Service)

Background: The Commission approved Title 5 Regulations, effective 5-6-81, that added two requirements for the renewal of emergency credentials, other than the Emergency 30-day substitute credential. The two requirements, to be met by July 1, 1982, are :

- Verification of admission to an accredited college or a Commission-approved program for the appropriate degree or credential; and
- Verification of six semester hours of course work leading to the degree or credential].

We have had numerous telephone calls and letters from applicants and employers outlining problems applicants are having in meeting renewal requirements necessary for the reissuance of emergency credentials after July 1, 1982.

The Commission adopted three Administrative Grant Codes, at the August, 1982 meeting.

The Administrative Grant Codes, cited below, will enable Commission staff to grant the emergency credential in those instances where the reasons for not meeting the renewal requirements have been approved by the Commission and are included within the Administrative Grant Code. These Grant Codes have been approved only for the period July 1, 1982 to June 30, 1983. Any applicant who does not meet renewal requirements after July 1, 1983, will be reissued the emergency credential only on the basis of an individual appeal that is reviewed and granted by the Commission.

(a) Administrative Grant Appeal Code R-GA-10

The applicant has submitted an application, a statement of need for renewal of an emergency credential, but has neither the appropriate six semester hours nor the verification of admission to a college and/or Commission-approved program because he/she:

1. had a medical problem that precluded them taking any course work and submitted a doctor's supporting statement; or
2. did not receive an evaluation letter or did not receive it in time to enroll; or
3. could not get into any college or program because of one of the following:
 - (a) the enrollment was limited to a specific number of students and there were no openings;
 - (b) the enrollment was open only to individuals who could attend during the day;
 - (c) the individual was required to meet certain prerequisites prior to acceptance and made a good faith effort to meet those requirements; or
 - (d) other; or
4. had no college within 100 miles and could not move to take summer session course work because of family or teaching commitment; or
5. interpreted the regulations to mean that course work completed before the credential was issued would meet the six semester hour requirement for renewal.

(b) Administrative Grant Appeal Code R-GA-11

The applicant has submitted an application, a statement of need, and six semester hours for renewal of an emergency credential, but does not have the verification of admission to a college and/or program because he/she:

1. could not get into any college or program because of one of the following:

- (a) the enrollment was limited to a specific number of students and there were no openings;
 - (b) the enrollment was open only to individuals who could attend during the day;
 - (c) the individual was required to meet certain prerequisites prior to acceptance and made a good faith effort to meet those requirements; or
 - (d) other; or
2. took course work that was not acceptable toward an approved college program; or
 3. took course work as a prerequisite to enrollment in a program.

(c) Administrative Grant Appeal Code R-GA-12

The applicant has submitted an application, a statement of need, and verification of admission to a college and/or a credential program for renewal of an emergency credential but has not taken the course work for renewal because he/she:

1. had a medical problem that precluded them taking course work and submitted a doctor's supporting statement; or
2. had no college within 100 miles and could not move to take summer session course work because of family or teaching commitment; or
3. could not take course work in summer session because of teaching commitment; or
4. found the course work needed for the credential was not available before the renewal date; or
5. the enrollment in the needed course work was closed for spring or summer session but has been admitted to the fall or spring semester/quarter; or
6. interpreted the regulations to mean that course work completed before the credential was issued would meet the six semester hours requirement for renewal.

If you have questions regarding this coded correspondence, please telephone or write to Information Services, hours 12:30 p.m. to 4:30 p.m. (916)445-7254.