

COMMISSION FOR TEACHER PREPARATION AND LICENSING

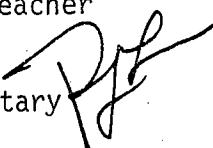
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14 December 1978

78-7926

TO: All Individuals and Groups Interested in the
Activities of the Commission for Teacher
Preparation and Licensing

FROM: Peter L. LoPresti, Executive Secretary 

SUBJECT: Proposed California Administrative Code, Title 5
Regulations, Adult Education Credentials, Section
80041, 80041.1, 80041.2, 80041.3, 80041.4 and
Technical Amendment to Section 80036

In accordance with Commission policy, the following proposed Title 5
Regulation changes are being distributed prior to a public hearing.
The public hearing has been scheduled as follows:

Friday, February 2, 1979
10:00 a.m.
Islandia Hotel
Islandia A and B Room
1441 Quivira Road
San Diego, CA

These regulations establish the requirements for adult education
credentials separate and apart from other designated subjects credential
regulations. A statewide panel of 20 persons representing many
perspectives related to adult education has developed these concepts
over more than 16 months of study and work.

Please feel free to duplicate and distribute these proposed Title 5
Regulations to anyone you believe might be interested in responding.

If you wish to make a presentation regarding the above to the Commission,
please bring 30 copies of your material for distribution to the Commissioners
and Staff. If you can provide your statement to the Commission office 15 days
before the public hearing, sufficient copies of the material will be duplicated
and distributed for Commission and Staff use. We would also appreciate a call
to the Commission office if you plan to make a presentation in order to
schedule sufficient time on the Agenda for people who wish to address the
Commission.

PROPOSED TITLE 5 CHANGES, ADULT EDUCATION

1. 80041. Types of Designated Subjects Credentials for Adult
2. Education
3. (a) Regular - authorizing full- and part-time teaching of the
4. subject(s) cited on the credential.
5. (b) Limited - authorizing teaching of the subject(s) cited on
6. the credential to a maximum of 120 hours per academic year.

7. 80041.1. Terms and Requirements for Issuance

8. (a) Regular Credentials

9. (1) A preliminary regular Designated Subjects credential
10. for Adult Education shall be issued to an applicant and be valid
11. for five years from date of issuance upon the recommendation of
12. an authorized person, as defined in subsection 80041.3(c), who
13. verifies that the following requirements have been satisfied:

14. (A) the specific requirements relating to qualifying
15. education and/or experience as contained in Tables I and/or
16. II of subsection 80041.3(a) of these regulations.

17. (B) completion of the U.S. Constitution requirement
18. pursuant to Education Code 44335.

19. (C) a personalized preparation and training program
20. pursuant to subsection 80041.3(b) of these regulations has
21. been arranged for the applicant.

22. (2) A clear regular Designated Subjects credential for
23. Adult Education shall be issued to a qualified applicant and be
24. valid for a period of five years from date of issuance upon the
25. recommendation of an authorized official of a local education
26. agency or employing school district who verifies (A) or (B)
27. as they pertain to the applicant:

28. (A) Achievement of competencies as provided in sub-
29. section 80041.3(b) of these regulations, of which two
30. semester units or equivalent may be satisfied by completion

31. of competencies as jointly determined and verified by the
32. credential applicant and the employing school district
33. (ESD), and of which four semester units or equivalent may
34. be satisfied by and/or through an approved local education
35. agency (LEA) (including but not limited to course work
36. taken at an accredited four-year institution of higher
37. education), and that the applicant is otherwise qualified.

38. (B) Possession of a valid clear community college
39. credential which authorizes the applicant to teach the
40. subject(s) cited on the credential in classes organized
41. primarily for adults, provided that the credential holder
42. has had a minimum of 240 hours of classroom teaching
43. experience in the cited subject in classes under the
44. jurisdiction of a California community college and who
45. satisfies the qualifying education and/or experience
46. requirements specified in Tables I and/or II, and is
47. otherwise qualified.

1. (b) Limited Credentials
2. (1) A limited Designated Subjects credential for Adult
3. Education shall be valid for a period of five years, shall not
4. be renewable, and shall be issued upon application on behalf
5. of an applicant by the employing school district (ESD), subject
6. to the following conditions:
7. (A) The applicant has fulfilled the specific require-
8. ments for education and/or experience and/or examination
9. requirements described in Tables I and/or II of these
10. regulations.
11. (B) The credential authorization shall be limited to
12. teaching a maximum of 120 hours during any school year.
13. (C) An applicant shall have the recommendation of the
14. employing school district attesting to the special fitness
15. of the candidate to teach the designated subject(s) cited
16. on the credential.
17. (D) The applicant is certified to be otherwise
18. qualified.

19. 80041.2. Authorization for Service
20. (a) Regular - The regular Designated Subjects credential for
21. Adult Education shall authorize the holder to teach in classes
22. organized primarily for adults the subject(s) designated on the
23. credential.
24. (b) Limited - The credential issued shall authorize the holder
25. to teach for a total not to exceed 120 hours per academic year in
26. classes organized primarily for adults the subject(s) designated on
27. the credential.

28. 80041.2. Requirements for the Credential
29. (a) Specific Requirements - The specific requirements for the
30. preliminary and/or clear Designated Subjects credential for Adult
31. Education are all of the following:
32. (1) Possession of a high school diploma or the passage of
33. ~~an equivalency examination or other procedure as designated by~~
34. ~~the Commission.~~
35. (2) Adequate preparation and/or recent experience in the
36. subject(s) named on the credential, with a minimum equivalent
37. to five years of education and/or experience. "Experience" is
38. defined as paid work or its equivalent; "education" is defined
39. as regular course work successfully completed at an accredited
40. institution of higher education, or equivalent and/or defined
41. in Tables I and II.
42. (3) Adequate proficiency in the subject or skill to be
43. taught as provided in Tables I and II.
44. (A) When an occupation, profession, or activity
45. requires a state or federal license or registration which
46. requires an examination to perform the duties required, the
47. possession of such a license or registration may be accepted
48. as evidence of subject matter proficiency.

1. (B) For subject areas not covered by an approved
 2. license or registration, other proof of subject matter
 3. competency shall be required. Documentation produced by
 4. individuals informed of the subject area, performance
 5. skill and/or knowledge of the candidate, or other
 6. systematic means of validation developed by an LEA/ESD in
 7. consultation with knowledgeable representatives of the
 8. subjects involved, may provide such proof, subject to
 9. approval of the validation process by the Commission.
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QUALIFYING EDUCATION AND/OR EXPERIENCE SHALL BE ONE OF THE FOLLOWING:

TABLE I

1. FOR OTHER THAN ACADEMIC SUBJECTS:

2.	Education and/or Training	Years of Subject-Related Experience Required
3.	High School Diploma or equivalent	+ 5 years
4.	One year of subject-related education	
5.	appropriate or related to teaching field	+ 4 years
6.	Two years of subject-related education	
7.	appropriate or related to teaching field	+ 3 years
8.	Three years of subject-related education	
9.	appropriate or related to teaching field	+ 2 years
10.	Baccalaureate degree, and with subject matter in the	
11.	field to be taught verified by at least one of the	
12.	following:	+ 0 years
13.	(a) a degree major	
14.	(b) completion of a Commission-approved subject matter	
15.	waiver program	
16.	(c) passage of the appropriate National Teacher	
17.	Examination	

TABLE II

18. FOR ACADEMIC SUBJECTS:

19.	Education and/or Training	Years of Subject-Related Experience Required
20.	Baccalaureate degree, and with subject matter in the	
21.	field to be taught verified by at least one of the	
22.	following:	+ 0 years
23.	(a) a degree major	
24.	(b) completion of a Commission-approved subject matter	
25.	waiver program	
26.	(c) passage of the appropriate National Teacher	
27.	Examination	
28.	Academic subjects shall include but not be	
29.	limited to: English, Mathematics, Social	+ 0 years
30.	Science, Physical and Life Science	

1. (b) Requirements for the Personalized Preparation and
2. Training Program for the Clear Regular Designated Subjects
3. Credential for Adult Education

4. (1) A local education agency (LEA) or employing school
5. district (ESD) shall be authorized to recommend issuance of the
6. clear regular credential following verification as herein
7. provided of a personalized preparation and training program
8. which has developed in candidates understandings and
9. demonstrable competencies, to include a minimum of six (6)
10. semester units or the equivalent. Such program for the
11. individual candidate shall be highly personalized and may
12. include but not be limited to the competencies in the design
13. of a personalized preparation and training program contained in
14. subsection (2) following.

15. (2) Understandings and Competencies for Programs of
16. Personalized Preparation and Training

17. Personalized preparation and training programs in the
18. amount of six (6) semester units, or equivalent, approved by the
19. Commission shall have provisions for the development of under-
20. standings and competencies including, but not limited to, the
21. following:

- 22. a. Knowledge of cultural differences in students and communities.
- 23. b. The learning process.
- 24. c. Instructional techniques, including media.
- 25. d. Curriculum.
- 26. e. Evaluation techniques.
- 27. f. Supervised field experiences.
- 28. g. Scope and function of Adult Education.
- 29. h. Counseling and guidance, including student services.
- 30. i. Special needs of students.
- 31. j. Community relationships.
- 32. k. Evaluation of student achievement.
- 33. l. Evaluation of student achievement.
- 34. m. Interpersonal relations/communication.

35. (c) Officials Authorized to Recommend Issuance of Credentials

36. (1) An official authorized to recommend for issuance of the
37. Designated Subjects credential for Adult Education is defined as
38. either "a" or "b":

39. (A) The chief executive officer or designee of a
40. local education agency (LEA) which has received Commission
41. approval for a program of personalized preparation and
42. training pursuant to subsection 80041.3(b) of these regulations.

43. (B) The chief executive officer or designee of an
44. employing school district (ESD), who shall provide a
45. description of the means used by the ESD to monitor and
46. verify completion of a personalized preparation and
47. training program, as provided in subsection 80041.3(b) of these
48. regulations, which procedure shall be subject to audit by
49. the Commission.

1. (2) An official authorized to recommend for the issuance
2. of the limited Designated Subjects credential for Adult Education
3. is defined as the chief executive officer or designee of the
4. employing school district (ESD), who shall verify that the
5. applicant has satisfied the specific requirements for qualifying
6. education and/or experience pursuant to these regulations and
7. who attests to the special fitness of the candidate to teach
8. the subject(s) designated on the credential and that employment
9. has or will be offered in the district to the applicant to
10. teach the subject(s) on the credential.

11. 80041.4. Requirements and Procedures for Agencies Recommending
12. for Designated Subjects Credentials for Adult Education

13. (a) Local Education Agencies

14. (1) Local education agency (LEA) defined: For purposes of
15. developing, submitting and implementing a Commission-approved
16. program of personalized preparation and training, the following
17. are defined as local education agencies:

18. a. A California public school district or consortium of school
19. districts;
20. b. A California county superintendent of schools;
21. c. A California regional occupation program or center;
22. d. A California State Agency;
23. e. A California approved teacher preparation institution.

24. (2) Procedures for receiving personalized preparation and
25. training program approval - A local education agency desiring to
26. develop a program for the Designated Subjects credential for
27. Adult Education shall file with the Commission for Teacher
28. Preparation and Licensing a program approval review document.
29. The document shall contain all of the following:

30. (A) A transmittal letter from the chief administrative
31. officer of the local education agency acknowledging his
32. approval of the program.

33. (B) Program goals.

34. (C) A brief description of the program to include the
35. name of the cooperating institution(s) or agency(ies),
36. program plans and personnel selection procedure,
37. personalized preparation and training plans and time blocks.
38. Sequences of experiences for the preparation of adult
39. education teachers shall be outlined. A local education
40. agency may coordinate its program or programs with
41. instruction offered by an approved teacher preparation
42. institution(s).

43. (D) Means by which the program goals are to be
44. achieved.

1. (E) Evaluation design and means
2. (F) Plans for future program revision and development.
3. The Commission will approve programs after the
4. review of the program approval review document, when such
5. document reflects that the program submitted by the local
6. education agency meets the intent of these guidelines.
7. Programs will be audited by the Commission to determine
8. if the guidelines are being followed. Credentials
9. recommended for issuance by an approved LEA will be
10. granted when the approved program plan has been or is
11. being followed (or when a justification for variance from
12. the program plan is submitted with the application).

13. (b) Employing School Districts
14. (1) Employing School District defined - An employing school
15. district is a California school district which offers, on a
16. regular basis, classes organized primarily for adults.
17. (2) Procedures for Employing School Districts to recommend
18. for credentials - An application for the Designated Subjects
19. credential for Adult Education may be submitted through an
20. employing school district on forms provided by the Commission
21. for Teacher Preparation and Licensing verifying that require-
22. ments pursuant to these regulations applicable to an employing
23. school district have been satisfied by the applicant.

24. Section 80036(a)(2) to be technically amended to eliminate
25. reference to "For non-vocational subjects in classes organized
26. primarily for adults" because same concept is provided in the
27. new proposed regulations.

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28. Section 80041 to be repealed.