

COMMISSION FOR TEACHER PREPARATION AND LICENSING

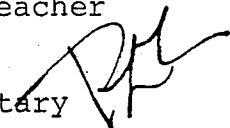
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October 5, 1978

78-7914

TO: All Individuals and Groups Interested in the
Activities of the Commission for Teacher
Preparation and Licensing

FROM: Peter L. LoPresti. Executive Secretary 

SUBJECT: Guidelines and Procedures for Commission
Approval of One Year of Supervised Field
Work as Meeting Partial Requirements for
the Pupil Personnel Services (PPS) Credential

At its July and August 1978 meetings the Commission approved the following guidelines and procedures relating to the approval of California Schools of Social Work to recommend issuance of the Pupil Personnel Services credential.

GUIDELINES FOR APPROVAL OF ONE YEAR OF
SUPERVISED FIELD WORK AS MEETING PARTIAL REQUIREMENTS
FOR THE PUPIL PERSONNEL SERVICES (PPS) CREDENTIAL

The services credential with a specialization in pupil personnel services may be granted under Education Code Section 44266 (c) and (d) to persons possessing registration or licensing by the Board of Behavioral Science Examiners as either Registered Social Worker or Licensed Clinical Social Worker. Such applicant must verify possession of a master's degree, earned through a regionally accredited institution, upon graduation from a graduate social work program accredited by the Council on Social Work Education (NCSWE).

In addition, verification shall be required from the dean or director of an accredited California graduate program attesting that the applicant has achieved the following either through a supervised field work program or through field work experience which are directly related in part to public school sites:

1. Demonstrated the various skills necessary to successfully resolve the problems or meet the individual or group needs of children, youth and adults who have been referred or otherwise identified for service. Skills shall be demonstrated with both elementary and secondary aged individuals and groups, and with respect to individuals of diverse ethnic, cultural and socio-economic status and shall reflect an absence of sex-role stereotyping.

2. Demonstrated successfully the ability to use assessment procedures characteristic of social work professional practice and to make use of various additional assessment materials which relate to the educational, health, social and emotional development of children and youth in the planning of a program, or set of activities which, in addition to the resources of the school itself, may also involve the utilization of community services.
3. Demonstrated the ability to secure parental participation in planning, implementing and evaluating the goals, services and programs provided by the individual professional and by the institution.
4. Demonstrated the ability to successfully collaborate with educators, other school support personnel and administrators in the provision of services at the school site.
5. Demonstrated the ability to coordinate and collaborate with school site staffs and community and social services (welfare, health, mental health, juvenile justice, employment, recreation, etc.) in the implementation of the plan for meeting the needs of individuals or groups.

The Dean or Director of a California institution, accredited by the National Council on Social Work Education, in attesting to the qualifications of the individual applicant, will review such documents as the following:

1. Written evaluations by both school-site and community agency supervisor of applicant's work representative of both years of the Master's degree program and/or appropriate work experience.

2. Reports and recommendations based on the monitoring activities of field work faculty with respect to the work performance of the student and of the quality of the field work training programs in providing the resources, supports and supervision necessary for the applicant's experiential learning.
3. Applicant's written statement of goals and interests with respect to service in the schools.
4. Applicant's record of school site and community agency time allocation counter-signed by field work supervisor, faculty liaison person, school administrator, credentialed school employee, or supervisor of paid work experience.
5. Applicant's own journal, log, work notes, evaluation reports of program or supervision which reflect the nature and quality of field work or experience from the applicant's perspective.

The Dean or Director of an NCSWE-accredited California graduate social work program shall be authorized to assess and verify appropriate experience as equivalent to the required supervised field work, utilizing the criteria and reviewing the documents as above.

PROCEDURES FOR THE APPROVAL OF CALIFORNIA
SCHOOLS OF SOCIAL WORK TO IMPLEMENT THE
COMMISSION GUIDELINES

1. ~~The California institution has been verified by the Commission that its school of social work is accredited by the Council on Social Work Education.~~
2. A letter has been received by the Commission from the Chief Executive Officer of the institution (IHE), or designee, requesting designation as an approved IHE for this purpose, and certifying that Commission approved guidelines will be observed by the Dean of the School of Social Work in transmitting all recommendations for the Pupil Personnel Services credential.
3. Each credential recommendation will be accompanied by a transmittal, signed by the Dean of the School of Social Work, which verifies that the applicant has

completed all requirements for the Pupil Personnel Services credential pursuant to Education Code Section 44266 (c) and (d), including a supervised field work program which is congruent with Commission guidelines adopted on July 7, 1978.

4. All other documentary evidence supportive of each credential application shall be retained in the institutional files subject to monitoring and review at the discretion of the Commission.
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