

COMMISSION FOR TEACHER PREPARATION AND LICENSING

OFFICE OF THE EXECUTIVE SECRETARY
 20 O STREET
 SACRAMENTO, CALIFORNIA 95814
 (916) 445-0184



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NO. 76-7707

TO: All Individuals and Groups Interested in the Activities
 of the Commission for Teacher Preparation and Licensing

FROM: Peter L. LoPresti, Executive Secretary *PL*

SUBJECT: Title 5 Regulations, Section 5923.1, Authorization
 to Supervise and Coordinate Designated Subjects Programs

The Commission for Teacher Preparation and Licensing has approved and adopted the following Title 5 Regulations of the California Administrative Code relating to Authorization to Supervise and Coordinate Designated Subjects Programs. These regulations have also been approved by the California State Board of Education.

Amends Section 5923.1 as follows:

5923.1 Prerequisite to Issuance of Credential. (a) A local education agency desiring to develop a program for the Designated Subjects Teaching Credential and for the authorization to supervise and coordinate Designated Subjects Programs shall file with the Commission for Teacher Preparation and Licensing a program approval review document. The document shall contain all the following:

- (1) A transmittal letter from the Chief Administrative Officer of the local education agency acknowledging his approval of the program.
- (2) Program goals.
- (3) A brief description of the program to include the name of the cooperating institution or agency, program plans and personnel selection procedure, personalized in-service training plans and time blocks. Sequences of experiences for the various types of teachers should be outlined. A local education agency may endorse a program or programs offered by an approved teacher preparation institution. In such case, the approved teacher preparation institution may submit the program design.
- (4) Means by which the program goals are to be achieved.
- (5) Evaluation design and means.
- (6) Plans for future program revision and development.

(b) The Commission will approve programs after the review of the Program Approval Review Document, when such document reflects that the program submitted by the local education agency meets the intent of these

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guidelines. Programs will be audited by the Commission to determine if the guidelines are being followed. Individualized programs will be approved and the preliminary designated subjects teaching credential granted when the approved program plan has been or is being followed or when a justification for deviance from the program plan is submitted with the application.

Add Section 5923.6 as follows:

5923.6. Authorization for Supervision and Coordination of Designated Subjects Programs. Upon recommendation of an approved local education agency, an authorization to supervise and coordinate designated subjects programs may be added by the Commission for Teacher Preparation and Licensing to the credential of a teacher authorized to teach a vocational education subject or a nonvocational subject.

(a) Minimum Requirements. The minimum requirements to be granted authorization to supervise and coordinate designated subjects programs under the terms of this section shall be either (1) or (2) as appropriate:

(1) Vocational Education Programs. All of the following:

(A) Possession of or eligibility for a clear credential authorizing the holder to teach vocational education subjects.

(B) Three years of full-time classroom teaching experience (or its equivalent) in the subject titled on the teaching credential.

(C) Completion of or enrollment in an approved program of personalized in-service preparation in supervision and coordination as defined below.

(2) Nonvocational Programs. All of the following:

(A) Possession of or eligibility for a clear credential authorizing the holder to teach a nonvocational subject.

(B) The experience and education described in (B) and (C) of Section (1).

(b) Personalized In-Service Training. The local education agency shall arrange for a program of personalized in-service training which will develop in candidates understandings and demonstrable competencies to include a minimum of six semester units, or 90 clock hours, or the equivalent. The following components shall be included in a personalized in-service training program submitted for Commission approval:

(1) Advanced knowledge of the purposes, characteristics, and activities of vocational and/or nonvocational designated subjects programs.

(2) Planning, organization, and management of designated subjects programs which may include, but not be limited to:

(A) facility planning,

(B) conference leadership,

(C) community relations and advisory processes,

(D) program evaluation,

(E) advanced principles of student leadership and development.

(3) Personnel policy development and administration which may include, but not be limited to:

- (A) selection,
- (B) evaluation,
- (C) staff development,
- (D) human relations,
- (E) supervision.

(4) Fiscal and regulatory concepts related to designated subjects programs which may include, but not be limited to:

- (A) budgeting,
- (B) legislation,
- (C) school law,
- (D) intra- and inter-agency relations,
- (E) funding sources.

(c) Authorization. (1) Vocational education. Possession of the supervision and coordination authorization for vocational education shall authorize the holder to supervise and coordinate vocational education subjects including, but not limited to, vocational trade and technical, vocational business, vocational agriculture, and occupational homemaking education.

(2) Nonvocational education subjects. Possession of supervision and coordination authorization for nonvocational education shall authorize the holder to supervise and coordinate nonvocational subjects including, but not limited to, adult education, driver training and driver education, military drill, Reserve Officer Training Corps, and aviation subjects.