

## COMMISSION FOR TEACHER PREPARATION AND LICENSING

10 STREET  
SACRAMENTO 95814

October 21, 1975

NO. 75-7607

TO: Academic Deans, Chairmen, and Deans of Education

FROM: Peter L. LoPresti, Executive Secretary *PL*

SUBJECT: Review of Single Subject Programs submitted for Waiver under the Waiver Policy effective July 1, 1975.

The Commission adopted Title 5 regulations to implement the single subject waiver policy at the April, 1975 Commission meeting and adopted procedures to implement the Title 5 regulations at the May, 1975 meeting. Copies of the Title 5 regulations and the procedures were mailed to the field on June 2, 1975 (memo 74-7508).

The Commission has received approximately 130 single subject programs to date. Following a preliminary review of these 130 single subject programs the staff developed a Review Form to facilitate an evaluation of each of the programs. This Review Form, which includes criteria for each of the four (4) procedures, was presented to the Programs Committee for discussion. Following discussion, the Programs Committee approved the Review Form and requested staff to inform the field about the criteria that would be used by staff to evaluate single subject programs submitted for Waiver. Said criteria are listed below under the procedures to which each applies.

Procedures and Criteriaa. The requirements for the completion of the degree program;

- Are the required and elective courses shown?
- Are the possible options clear?
- What percent of the candidates will be able to complete all credential requirements within a four year program?

Note: This procedure has been met satisfactorily in most all programs received to date.

b. The committees, departments or others who were involved in the development of this degree program;

- Is it clear who was involved in the development approval of the program within the institution?

Note: This procedure has been met satisfactorily in all programs received to date.

c. The process for selecting and involving classroom teachers of the subject in the review and/or development of the degree program;

- Are the names of the classroom teachers included?
- Is the process for selecting classroom teachers described?
- Is the process for involving the classroom teachers described?

Note: This procedure has been met satisfactorily in very few programs received to date. In most all cases the staff has requested that additional information be supplied.

d. How the degree program provides reasonable subject matter coverage and the rationale of why this degree program provides appropriate preparation for teaching the subject in the public schools.

- Is the relationship between the program and the state framework clearly described? or
- Is the relationship between the program and the scope and content clearly described? or
- Is the rationale of how the program provides the best preparation for teaching the subject clear and persuasive?

Note: This procedure has been met satisfactorily in very few programs received to date. In most all cases the staff has requested that additional information be supplied.

Your cooperation in implementing the above procedures/criteria is very much appreciated. If you have questions about any aspect of this process, please contact the consultant assigned to your college or university.