

COMMISSION ON TEACHER CREDENTIALING

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OFFICE OF THE EXECUTIVE DIRECTOR

06-0010

Date: June 22, 2006

To: All Individuals and Groups Interest in the Activities of the California Commission on Teacher Credentialing

From: Sam W. Swofford, Ed. D.

Subject: The Commission Assigns Staff Authority to Issue Credential Waivers and Commission Appeals

At its May 2006 meeting the Commission took action to grant staff the authority to issue Commission appeals and credential waivers. This action will expedite the processing of waivers and appeals. Effective July 1, 2006, staff will grant or reject appeals and credential waivers. The criteria of qualifying for a Commission appeal or credentialing waiver has not changed; application materials and supporting documentation also remain unchanged.

Credential waivers are issued at the request of employing agencies and waive specific credential requirements for one year increments. The Commission will continue to require employing agencies to present waiver requests to their governing board for approval. Notification on waivers issued or rejected by the Commission will be available and updated monthly on the Commission's website under "Public Notices" titled "Waiver Actions" at <http://www.ctc.ca.gov/notices/default.html>.

Commission appeals are requests to waive student teaching based on specific criteria outlined in California Code of Regulations Title 5 Section 80509. The process will not change now that staff will be determining whether to grant or deny an appeal request.

Chart of Criteria for Credential Waivers

<http://www.ctc.ca.gov/notices/coded/030009/030009-chart.pdf>

Questions

If you have questions about Commission staff issuing waivers and appeals, please contact the Commission's Waiver Line at (916) 323-7136 or email waivers@ctc.ca.gov