

**CALIFORNIA COMMISSION ON TEACHER CREDENTIALING**

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OFFICE OF THE EXECUTIVE DIRECTOR

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To: All Individuals and Groups Interested in the Activities of the California  
Commission on Teacher Credentialing

From: Dr. Sam W. Swofford, Executive Director

Subject: Alignment of Emergency Permits and Credential Waivers with No Child Left  
Behind

At its August 14, 2003 meeting, the California Commission on Teacher Credentialing voted to phase out emergency permits and credential waivers to begin aligning California's teacher certification process to the State Board of Education's (SBE) recently adopted State Plan and the requirements of the federal "No Child Left Behind" (NCLB) Act.

Teachers serving on emergency permits and credential waivers do not meet the definition of "highly qualified" under the SBE State Plan or the NCLB Act; consequently teachers serving on these documents are not NCLB compliant.

The Commission acted to discontinue multiple and single subject emergency permits and credential waivers in NCLB core areas (English, mathematics, science, foreign language, social science, music and art) for Title I classrooms effective September 1, 2003, and no longer issue multiple and single subject emergency permits and credential waivers in NCLB core areas for any classroom after July 1, 2005. Special education emergency permits and credential waivers were not included in this action. The Individuals with Disability Education Act (IDEA) is currently being reauthorized by the U.S. Congress and once it is enacted the Commission will align special education permits and waivers to the "highly qualified" definition included in IDEA.

All applications for emergency permits in the areas listed above for issuance effective September 1, 2003, or later, must indicate if the teacher has been assigned to a non-Title I classroom. Please write in the Emergency Permits section, as shown in the sample on the next page, of either the credential application (41-4) or the credential renewal application (41-REN) if the teacher is serving in a non-Title I classroom. If this section is left blank the Commission will assume that the application is for a Title I classroom and will be returned with no action if in an NCLB core area.

### Application 41-4 or 41-REN

Internship    Pre-Intern    District Intern    Long-Term Emergency   **(Non-Title I)**

Applications for emergency permits, except 30-Day Substitute Teaching Permits, must be filed through the employing agency, which must have an annual Declaration of Need for Fully Qualified Educators on file with the Commission prior to the submission of any applications.

County CDS Code \_\_\_\_\_    School District CDS Code \_\_\_\_\_    Charter School \_\_\_\_\_

Non-Public School or Agency \_\_\_\_\_    Statewide Agency \_\_\_\_\_

All requests for credential waivers in the areas listed above for issuance effective September 1, 2003, or later, must indicate whether the teacher is assigned to a non-Title I classroom. The credential waiver application has been updated to reflect an additional question on page 1 of the form. The updated credential waiver application can be found at:

<http://www.ctc.ca.gov/credentialinfo/leaflets/wv1.pdf>

The action taken by the Commission applies to the initial issuance as well as renewals of emergency permits and credential waivers. Employing agencies have until September 2, 2003 to submit applications for emergency permits and credential waivers in the areas listed above with an issuance date of September 1, 2003 or later. Applicants must meet all requirements for the permit by the submission deadline. The Commission will honor applications received at the Commission's office by September 2, 2003 even if they are for Title I classrooms. Any application for NCLB core areas including multiple subjects received after September 2, 2003 for teachers in Title I classrooms will be returned with no action and the Commission will be unable to refund the fee. The individual may apply the fee within one year for another type of document.

The Commission also took action to align the multiple subject credential, pre-intern certificates and supplementary authorizations with the SBE State plan and NCLB. Please see the Commission's web site at [www.ctc.ca.gov](http://www.ctc.ca.gov) for the Commission's other actions.

If you have further questions, please contact the Commission's Information Services Unit toll-free at (888) 921-2682 or e-mail at [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov).