# **1A**

# **Action**

# **General Session**

# Approval of the December 2021 and January 2022 Minutes

**Executive Summary:** The Commission will review and approve the minutes of the December 2021 and January 2022 meetings of the Commission.

**Recommended Action:** That the Commission approve the minutes of the December 2021 and January 2022 Commission meetings.

Presenter: None

# **Strategic Plan Goal**

# III. Communication and Engagement

b) Maintain effective communication and coordination between Commissioners and staff in carrying out the Commission's duties, roles and responsibilities.

# Commission on Teacher Credentialing Minutes of the December 1, 2021 Ad Hoc Committee Meeting

### **Commission Members Attending**

Jose Cardenas, Non-Administrative Services Credential Representative C. Michael Cooney, Public Representative David Simmons, Human Resources Administrator Representative

## Wednesday, December 1, 2021

#### **Ad Hoc Committee**

Committee Chair C. Michael Cooney convened the Ad Hoc Committee at 3:35 p.m. and roll call was taken.

# 1A: Interview and Recommendation of Members and Alternates to the Public Member Positions for the Committee of Credentials

Katie Elliott, Attorney, Legal Office, presented this item which provided information about the selection process for appointments to the Committee of Credentials.

The Committee interviewed the following individuals:

- Barry Kalar
- Maeva Renaud

## **Commission Action**

Commissioner Simmons moved to recommend Barry Kalar be appointed as a Public Member on the Committee of Credentials. Commissioner Cardenas seconded the motion. The motion carried without dissent.

Commissioner Cooney moved to recommend Maeva Renaud be appointed as a Public Member on the Committee of Credentials. Commissioner Simmons seconded the motion. The motion carried without dissent.

#### Adjournment

There being no further business, Committee Chair C. Michael Cooney adjourned the Ad Hoc Committee at 5:03 p.m.

# **Commission on Teacher Credentialing** Minutes of the December 8-10, 2021 Meeting

# **Commission Members Attending**

Tine Sloan, Faculty Member Representative, Chair

Marysol De La Torre-Escobedo, Teacher Representative, Vice Chair

Kathryn Browne, Ex-Officio, California Community College

Jose Cardenas, Non-Administrative Services Credential Representative

C. Michael Cooney, Public Representative

Michael de la Torre, Teacher Representative

Annamarie François, Ex-Officio, University of California (12/9 and 12/10 only)

Marquita Grenot-Scheyer, Ex-Officio, California State University

Megan Gross, Teacher Representative

Johanna Hartwig, Public Representative

Susan Heredia, School Board Member Representative (12/9 and 12/10 only)

Terri Jackson, Designee, Superintendent of Public Instruction

Bonnie Klatt, Teacher Representative

Monica Martinez, Public Representative

David Simmons, Human Resources Administrator Representative (12/9 and 12/10 only)

Kimberly White-Smith, Ex-Officio, Association of Independent California Colleges and

Universities (12/9 only)

# **Commission Members Absent**

None

## Wednesday, December 8, 2021

#### **General Session**

Chair Tine Sloan convened the General Session of the Commission at 9:03 a.m. Roll call was taken, and the Pledge of Allegiance was recited.

# 1A: Approval of the December 2021 Consent Calendar

Commissioner Hartwig moved approval of the December 2021 Consent Calendar with an amendment to withdraw items 13. William Caez, 49. Carmelo Perez and 58. Julie Robertson to be reviewed during Closed Session. Commissioner De La Torre-Escobedo seconded the motion. The motion carried without dissent. Commissioner Cooney was not present during this item.

#### Recess

Chair Sloan recessed the General Session.

#### **Closed Session**

The Commission went into Closed Session at 9:14 a.m. to consider the following pending litigation: Russell Charles Earnest vs. Commission on Teacher Credentialing; Committee of Credentials of the Commission on Teacher Credentialing; Does 1 Through 20 (Sacramento Superior Court, 34-2020-80003566-CU-WM-GDS). The Commission also considered adverse actions, Petitions for Reinstatement, Proposed Decisions, and transcript reviews in discipline cases while in Closed Session pursuant to California Education Code sections 44245, 44246, 44248, and Government Code section 11126.

## Thursday, December 9, 2021

#### **General Session**

Chair Tine Sloan reconvened the General Session of the Commission at 9:00 a.m. and roll call was taken.

Chair Sloan honored Commissioner C. Michael Cooney whose term with the Commission has come to an end and congratulated Commissioner Marquita Grenot-Scheyer on her upcoming retirement from the California State University System.

### **1B: Approval of the September 2021 Minutes**

Commissioner Hartwig moved approval of the September 2021 Minutes. Commissioner Cooney seconded the motion. The motion carried without dissent.

## 1C: Approval of the December 2021 Agenda

Commissioner Klatt moved approval of the December 2021 Agenda with a revised agenda item 1C. Commissioner Jackson seconded the motion. The motion carried without dissent.

#### 1D: Chair's Report

Chair Sloan gave a brief report on the annual performance evaluation of Executive Director Sandy. Chair Sloan also reviewed the work accomplished by the Commission over the past year and discussed the important work to be done for the upcoming year.

# 1E: Executive Director's Report

Executive Director Sandy thanked Commissioners for their feedback and review on the progress of the year. Executive Director Sandy congratulated Commissioner Grenot-Scheyer on her upcoming retirement and thanked Commissioners Grenot-Scheyer and Cooney for their partnership and service to the Commission and the education community.

#### **1F: Commission Member Reports**

Commissioner Browne shared her experiences working with Commissioners Grenot-Scheyer and Cooney and expressed her appreciation for their work. She also provided an update regarding the work on Early Childhood Education at the community colleges.

Commissioner Jackson highlighted and promoted the California National Board Incentive Program by the Teacher and Leader Policy Office of the California Department of Education. She also expressed her gratitude to Commissioners Grenot-Scheyer and Cooney for their work on the Commission.

Commissioner Francois shared her thoughts and experiences of working with Commissioners Cooney and Grenot-Scheyer and thanked them for their service. She congratulated Executive Director Sandy on her performance evaluation and thanked Commission staff for their commitment to the work of the Commission. Last, she spoke about the importance of public engagement and thanked the public for their input at each Commission meeting.

Commissioner Hartwig echoed her gratitude to Commissioners Grenot-Scheyer and Cooney for their work on the Commission and thanked them for their service and dedication to the students and education community. She also acknowledged Executive Director Sandy for her ten years of service with the Commission as the Executive Director.

Commissioner De La Torre-Escobedo thanked Commissioners Grenot-Scheyer and Cooney for their service and for their passion and commitment to students.

Commissioner Cardenas thanked Commissioners Grenot-Scheyer and Cooney for their work on the Commission. He shared information on the work being done to address the teacher shortage and renewing the pipeline for students to become teachers in his county. He noted that Alma Lopez was named the 2022 School Counselor of the Year by the American School Counselor Association on November 17, 2021. He thanked Executive Director Sandy for her support and for her work on improving the education system.

#### **1G: Liaison Reports**

Haydee Rodriguez, State Board of Education Liaison, updated the Commission on the State Board's recent activities to improve teacher quality and student learning and well-being. She also expressed her appreciation to Commissioners Grenot-Scheyer and Cooney for their service on the Commission.

Adriana Baez, Commission Student Liaison, extended her congratulations and gratitude for Commissioners Cooney and Grenot-Scheyer. She updated the Commission regarding her recent activities on teacher outreach and shared her communications with teacher candidates at Pepperdine University regarding subject matter competency. She also shared a picture made by her students as a reminder of how resilient students have been throughout this past year and to encourage her to continue her passion to work as an educator.

Commissioner Grenot-Scheyer thanked everyone for their kind and heartfelt words and wished Commissioner Cooney the very best on his next journey.

#### **Recess**

Chair Sloan recessed the General Session.

### **Educator Preparation Committee**

Committee Chair Monica Martinez convened the Educator Preparation Committee.

#### 2A: Annual Report of the Committee on Accreditation 2020-21

Martin Martinez and Robert Frelly, COA Co-Chairs, Cheryl Hickey and Erin Sullivan, Administrators, Professional Services Division, presented this item which provided the 2020-21 Annual Report of the Committee on Accreditation (COA).

# 2B: Discussion and Potential Adoption of the Proposed Bilingual Authorization Educator Preparation Program Standards, Bilingual Teaching Performance Expectations, and Preconditions

Iyore Osamwonyi, Assistant Consultant and Miranda Gutierrez, Consultant, Professional Services Division, presented this item which provided proposed revised draft Bilingual Authorization Educator Preparation Program Standards, Preconditions, Bilingual Teaching Performance Expectations, and a glossary in addition to a plan and proposed timeline for programs to transition to the new standards and performance expectations.

Magaly Lavadenz, Loyola Marymount University and Adam Sawyer, CSU Bakersfield, assisted staff in presenting this item.

Appendix A provides a list of individuals who submitted written comments or spoke on this item.

# **Commission Action**

Commissioner Heredia moved to adopt the proposed Bilingual Authorization Educator Preparation Program Standards, Bilingual Teaching Performance Expectations, and revised Preconditions. Chair Sloan seconded the motion. The motion carried without dissent.

# 2C: Modifications to Proposed Amendments to Title 5 of the California Code of Regulations Pertaining to Pupil Personnel Services Credentials and Program Standards

Karen Sacramento and Roxann Purdue, Consultants, and Kathryn Taylor, Analyst, Professional Services Division, presented this item which provided additional amendments to the regulatory text and to the Pupil Personnel Services Preconditions, Program Standards, and Performance Expectations in School Counseling, School Psychology, and School Social Work for adoption and resubmission to the Office of Administrative Law (OAL).

#### **Commission Action**

Commissioner Klatt moved to approve the proposed amendments to regulations pertaining to the Pupil Personnel Services (PPS) credentials and program standards presented in this item with the following additional amendments for resubmission to the OAL:

 PPS School Psychology Performance Expectation 3: "Interpret academic and cognitive data within the contexts of biological, cultural and social influences, including complex trauma and stress, language acquisition, and language retention." PPS School Psychology Performance Expectation 10: "Candidates have knowledge of:
the history and foundations of school psychology; multiple service models and methods;
ethical, legal, and professional standards; and other factors related to professional
identity and effective practice as school psychologists, and demonstrate professional
disposition, responsibility, adaptability, initiative, and self-care."

Chair Sloan seconded the motion. The motion carried without dissent.

**2D:** Update on the California Classified School Employee Teacher Credentialing Program lyore Osamwonyi, Assistant Consultant, Professional Services Division, presented this item which provided an update on the California Classified School Employee Teacher Credentialing Program and presented the 2021 Annual Report to the Legislature on the California Classified School Employee Teacher Credentialing Program.

**Shilpa Ram, Public Advocates,** raised several questions and concerns regarding the data received from the first round of the Classified Program that only six out of 25 grantee LEAs were able to fill all their participant slots, and offered the partnership of their Equity Coalition to assist in the expansion of a diversified educator workforce.

**Janet Davis, California Federation of Teachers**, asked staff a question regarding the length of time for candidates to complete the Classified Program.

**Patricia Pernin, Los Angeles Unified School District,** spoke about the Classified School Employee Teacher Credentialing program at Los Angeles Unified School District and requested the Commission to continue to advocate for the grant funded programs to recruit, train, and retain the best teachers for students, families, and communities.

#### **Commission Action**

Commissioner de la Torre moved to approve the 2021 Annual Report to the Legislature on the California Classified School Employee Teacher Credentialing Program for transmittal to the Legislature. Commissioner Jackson seconded the motion. The motion carried with Commissioner De La Torre-Escobedo abstaining.

**2E: Consideration of the Need to Extend Specific Flexibilities Due to the COVID-19 Pandemic** Cheryl Hickey and Cara Mendoza, Administrators, Professional Services Division, presented this item which provided information for the Commission to determine whether to extend specific measures related to licensure examinations due to the continuing impact of the COVID-19 pandemic.

**Heather Klesch, Evaluation Systems group of Pearson,** assisted staff in presenting this item.

**Danette Brown, California Teachers Association,** spoke in support of extending the flexibilities. She also raised concerns regarding the challenges and burdens that current teacher candidates are facing due to the pandemic.

**Shilpa Ram, Public Advocates,** raised concerns regarding the continued impact of the pandemic on teacher induction programs, test center access and time slot availability, and voiced her support for the extensions described in this item.

**Doug Gephart, Association of California School Administrators,** requested the Commission to consider extending the 60-day limit to 120 days for substitute teachers. He also thanked Commissioners Grenot-Scheyer and Cooney for their professionalism and dedication to the work of the Commission.

**Patricia Pernin, Los Angeles Unified School District,** voiced the importance of extending the flexibilities for staffing schools during the current crisis. She also suggested additional advocacy on the commonsense measure to preserve continuity of instruction at school sites including the consideration of extending the current 60-day substitute permit to period of 90 days.

**Christopher Roe, Sacramento County Office of Education,** submitted a written comment which raised concerns regarding the inability of teacher credential candidates to complete their preservice requirements before entering the Teacher Induction programs due to COVID restrictions.

**Jacqueline Bueno, Madera Unified School District,** submitted a written comment which raised concerns regarding the deadline to pass the RICA in order to obtain a preliminary credential.

**Lori Goldstein, Stockton Unified School District,** submitted a written comment regarding the substantial impact of postponing the RICA and TPA requirements for induction programs to offer quality support.

**Edgar Zazueta, Association of California School Administrators,** submitted a letter which supported extending the specific flexibilities highlighted in this item. The letter also raised concerns regarding the need to provide greater consistency for students with substitute teachers and extend the 60-day limit.

#### **Commission Action**

Commissioner de la Torre moved to approve the extension of existing flexibilities provided for candidates in AB 130 for the RICA, CSET, and CBEST from December 31, 2021 to June 30, 2022 and the related implementation schedule on page 7 of this agenda item. Commissioner Sloan seconded the motion. The motion carried without dissent. Commissioner Gross was not present during the roll call vote.

Additionally, the Commission provided staff with clarification about action taken at the April 2021 meeting that suspended the precondition that requires demonstration of subject matter prior to daily whole class instruction for candidates enrolled in the 2021-22 academic year. The Commission clarified that this flexibility would follow the candidate through into the next academic year if they were continuing in their program during 2022-23 and could also apply to candidates admitted in spring (academic year 2021-22) for the next academic year (2022-23).

All candidates would have to meet the subject matter requirement prior to being recommended for the preliminary credential.

# 2F: Proposed Adoption of Regulations Regarding New Options for Meeting the Subject Matter Competence Requirement

David DeGuire, Director, Professional Services Division, presented this item which provided draft proposed regulations to clarify and standardize implementation of new options for meeting the subject matter competence requirement in Education Code sections 44259 and 44310 that were created by AB 130.

<u>Appendix B</u> provides a list of individuals who submitted written comments or spoke on this item.

#### **Commission Action**

Commissioner de la Torre moved to approve the draft regulations language and directed staff to submit an emergency regulations package to the Office of Administrative Law. Commissioner Jackson seconded the motion. The motion carried without dissent.

The Commission further directed staff to assemble a subject matter competence group representing various segments to help inform the implementation of these regulations and to develop the permanent regulations to be brought back to the Commission for consideration.

#### **Recess**

There being no further business, Chair Sloan recessed the meeting at 5:26 p.m.

# Friday, December 10, 2021

#### **General Session**

Chair Tine Sloan reconvened the General Session of the Commission at 8:35 a.m. and roll call was taken.

# 11: Interview and Recommendation of Members and Alternates to the Public Member Positions for the Committee of Credentials

Chair Sloan moved to accept the recommendations of the Ad Hoc Committee to appoint Barry Kalar and Maeva Renaud to serve in the Public Member positions on the Committee of Credentials. Commissioner de la Torre seconded the motion. Motion carried without dissent.

# 1J: Report of Closed Session Items

Vice Chair Marysol De La Torre-Escobedo reported that staff briefed the Commission on the case of Russell Charles Earnest vs. Commission on Teacher Credentialing; Committee of Credentials of the Commission on Teacher Credentialing; Does 1 through 20 and no reportable action was taken.

The Commission granted the following Petitions for Reinstatement:

- Rahmatulla Ariamal
- Amanda Johnson

The Commission denied the following Petitions for Reinstatement:

- Sharon Bohner
- Shane Carnival
- Diane Clay
- David Johnson
- Deodegaria Lacson
- Eric Montijo

The Commission rejected the Proposed Decision in the matter of James Byerly and called for the transcript. Commissioner Marysol De La Torre Escobedo recused herself on this item.

The Commission rejected the Proposed Decision in the matter of Paul Stein and called for the transcript.

The Commission rejected the Proposed Decision in the matter of Mauricio Zelaya and called for the transcript.

The Commission adopted the following Proposed Decisions:

- Mohamed Asiad
- James Gross
- Alejandro Sanchez Morale (Commissioner Jose Cardenas recused himself on this item)
- Cynthia Simien
- Tony Tran

The Commission reviewed the transcript in the matter of Samuel Kwaku Agyei-Fosu Godman. A Decision and Order will be prepared for the Commission's adoption. The Commission ordered a thirty-day delay for preparation of the Decision and Order.

The Commission reviewed the transcript in the matter of Shawna Berlin. A Decision and Order will be prepared for the Commission's adoption. The Commission ordered a thirty-day delay for preparation of the Decision and Order.

The Commission discussed Consent Calendar item #13, William Caez, and accepted the recommendation of the Committee of Credentials.

The Commission discussed the following Consent Calendar items and remanded the matters back to the Committee of Credentials:

- #49. Carmelo Perez
- #58. Julie Robertson

# 1L: Nominations and Elections for the Chair and Vice Chair of the Commission on Teacher Credentialing for 2022

Executive Director Mary Vixie Sandy presented this item regarding the nominations and elections for Chair and Vice Chair of the Commission on Teacher Credentialing for 2022.

Commissioner De La Torre Escobedo nominated Tine Sloan as Chair. Commissioner Hartwig seconded the nomination. Commissioner Sloan nominated Marysol De La Torre-Escobedo as Vice Chair. Commissioner Jackson seconded the nomination.

Commissioner Cooney moved to elect Tine Sloan as Chair. Commissioner de la Torre seconded the motion. The motion carried without dissent.

Commissioner Martinez moved to elect Marysol De La Torre-Escobedo as Vice Chair. Commissioner Cardenas seconded the motion. The motion carried without dissent.

#### **Recess**

Chair Sloan recessed the General Session.

# **Educator Preparation Committee**

Committee Chair Monica Martinez reconvened the Educator Preparation Committee.

# 2B: Initial Institutional Approval – Stage V: Consideration of Full Institutional Approval for Burton School District

Gay Roby, Consultant, Professional Services Division, presented this item which provided, as part of the Initial Institutional Approval process, the report from the Provisional Site Visit for Burton School District, and the Committee on Accreditation's recommendation for an accreditation decision for Burton School District for consideration and possible approval by the Commission.

Debbie Estrada, Treasure Weisenberger, and Alexandria Aiello, Burton School District, assisted staff in presenting this item.

## **Commission Action**

Commissioner Jackson moved to grant Burton School District full institutional approval. Commissioner Klatt seconded the motion. The motion carried without dissent.

## **Professional Practices Committee**

Committee Chair Michael Cooney convened the Professional Practices Committee.

### **3A: Division of Professional Practices Workload Report**

Gil Gonzalez, Manager, Division of Professional Practices, presented this item which provided a report on the Division of Professional Practices' current workload.

#### **Reconvene General Session**

Chair Sloan reconvened the General Session.

# **1H: Strategic Plan Update**

Amy Reising, Chief Deputy Director, and Mary Vixie Sandy, Executive Director, presented this item which provided a summary of activities undertaken by the Commission and staff over the last year to support development and updating of the Commission's strategic plan. A draft of the revised strategic plan was provided for Commission discussion, revision, and possible adoption.

**Harold Acord, California Teachers Association**, thanked the Commission for the opportunity to observe the discussions for the strategic plan update and requested the Commission to review the comments about diversity on the Padlet from the public. He also suggested the Commission listen to and work with people of color and other diverse groups to ensure a safe place for all the diversity that exists in California amongst educators and students.

**Janet Davis, California Federation of Teachers**, echoed Mr. Acord's comments and thanked the Commission for a very thoughtful discussion.

#### 1K: New Business

The Bimonthly Agenda was presented.

#### Adjournment

There being no further business, Chair Sloan adjourned the meeting at 2:54 p.m.

# **Appendix A**

# Discussion and Potential Adoption of the Proposed Bilingual Authorization Educator Preparation Program Standards, Bilingual Teaching Performance Expectations, and Preconditions

	Name	Affiliation	Written/Oral Statement	
1	Harold Acord	California Teachers Association	Oral	
2	Janet Davis	California Federation of Teachers	Oral	
3	Sharon Merritt	California Association for Bilingual Teacher Education (CABTE)	Oral/Written	
4	Ivannia Soto	California Association for Bilingual Education (CABE)	Oral/Written	
5	Nirmla Flores	San Diego State University	Oral	
6	Lyn Scott	Californians Together	Oral	
7	Jessica Sawko	Children Now	Oral	
8	Eduardo Munoz- Munoz	San Jose State University/CABTE	Oral	
9	Clara Amador- Lankster	National University	Oral	
10	Elsie Solis-Chang	Point Loma Nazarene University	Oral/Written	
11	Fay Shin	CSU Long Beach/CSU Asian Bilingual Teacher Preparation Consortium	Oral/Written	
12	Allison Briceno	San Jose State University	Written	
13	Diane Sharken Taboada		Written	
14	Luz Yadira Herrera	CSU Channel Islands	Written	
15	Margarita Jimenez-Silva	University of California Davis	Written	
16	Nilsa Thorsos	National University	Written	

Appendix B

# Proposed Adoption of Regulations Regarding New Options for Meeting the Subject Matter Competence Requirement

	Name	Affiliation	Written/Oral Statement
1	Cindy Lederer	California Association for Health, Physical Education, Recreation, and Dance	Oral
2	Danette Brown	California Teachers Association	Oral
3	Kendrick Jones	Pepperdine University	Oral/Written
4	Amanda Young	California State University, Long Beach	Oral
5	David Daum	San Jose State University	Oral/Written
6	Janet Davis	California Federation of Teachers	Oral
7	Melissa Bittner	California State University, Long Beach	Oral
8	Amy		Written
9	Cathrine Himberg	California State University, Chico	Written
10	Craig Tacla	California State University, Sacramento	Written
11	Dan DeJager	Meraki High School	Written
12	Justin W.	National University	Written
13	Kent Lorenz	San Francisco State University	Written
14	Krista "Kat" Strand	California State University, Chico	Written
15	Lara Killick	California State Polytechnic University, Pomona	Written
16	Lindy Valdez	California State University, Sacramento	Written
17	Rebecca Lytle	Chico State University	Written
18	Sabrina Farias		Written
19	Steve Bautista	Santa Ana College	Written
20	Therese Shanahan	California State University, Long Beach	Written
21	Tiffany Jones	California State University, San Bernardino	Written

# Commission on Teacher Credentialing Minutes of the January 11, 2022 Closed Session Meeting

# **Commission Members Attending**

Jose Cardenas, Non-Administrative Services Credential Representative Michael de la Torre, Teacher Representative Annamarie Francois, Ex-Officio, University of California Megan Gross, Teacher Representative Johanna Hartwig, Public Representative Susan Heredia, School Board Member Representative Terri Jackson, Designee, Superintendent of Public Instruction Bonnie Klatt, Teacher Representative David Simmons, Human Resources Administrator Representative

#### **Commission Members Absent**

Tine Sloan, Faculty Member Representative, Chair
Marysol De La Torre-Escobedo, Teacher Representative, Vice Chair
Kathryn Browne, Ex-Officio, California Community College
Monica Martinez, Public Representative
Kimberly White-Smith, Ex-Officio, Association of Independent California Colleges and Universities

## Tuesday, January 11, 2022

Executive Director Mary Vixie Sandy started the January 11, 2022 Closed Session meeting at 3:05 p.m. and roll call was taken.

Executive Director Sandy provided information regarding the election of a Chair Pro Tempore (Pro Tem) to serve as the presiding officer at the January 11, 2022 Closed Session meeting due to the absence of Chair Tine Sloan and Vice Chair Marysol De La Torre-Escobedo.

Commissioner Heredia moved to elect Commissioner Hartwig to serve as the Chair Pro Tempore for the January 11, 2022, Closed Session meeting. Commissioner Jackson seconded the motion. The motion carried without dissent.

#### General

Chair Pro Tem Hartwig convened the General Session of the January 11, 2022 Closed Session meeting and the Pledge of Allegiance was recited.

Rolando Jackson, Appletree Educator, raised a question regarding the induction program.

#### Recess

# **Closed Session**

The Commission went into Closed Session at 3:15 p.m. to consider a reduction in penalty pursuant to California Government Code section 11126 and Education Code section 44245.

## **Reconvene General Session**

Chair Pro Tem Hartwig reconvened the General Session. Ex-Officio member Annamarie Francois was appointed to serve as a voting member for the purpose of establishing a quorum.

# **Report of Closed Session Item**

Chair Pro Tem Hartwig reported that the Commission granted a Reduction in Penalty in the matter of Katharine Bates.

# Adjournment

There being no further business, Chair Pro Tem Hartwig adjourned the meeting at 4:03 p.m.