
4H

Action

Educator Preparation Committee

Initial Institutional Approval – Stage V: Consideration of Full Approval for Turlock Unified School District

Executive Summary: This agenda item presents, as part of the Initial Institutional Approval Process, the report from the Initial Institutional Approval Focused Site Visit for Turlock Unified School District and the Committee on Accreditation’s recommendation for an Accreditation Decision for Turlock Unified School District. The Commission will consider granting Turlock Unified School District Full Institutional Approval.

Recommended Action: Staff recommends that the Commission review the Turlock Unified School District Focused Site Visit Report, the Committee on Accreditation’s recommended Accreditation Decision, and consider granting Turlock Unified School District Full Institutional Approval.

Presenters: Hart Boyd, Consultant, and Teri Clark, Director, Professional Services Division

Strategic Plan Goal

II. Program Quality and Accountability

- b) Effectively and efficiently monitor program implementation and outcomes and hold all approved educator preparation programs to high standards and continuous improvement through the accreditation process.

Initial Institutional Approval – Stage V: Consideration of Full Institutional Approval for Turlock Unified School District

Introduction

This agenda item presents, as a part of Stage V of the Initial Institutional Approval (IIA) process, the report from the Initial Institutional Approval Focused Site Visit to Turlock Unified School District (TUSD) as well as the Committee on Accreditation's recommended accreditation decision. TUSD has been offering a Teacher Induction program since fall 2017. This is the first institution to be presented to the Commission for consideration for full approval pursuant to the requirements of Stage V of the IIA process.

Background

California Education Code §44372(c) provides the Commission with the authority to accredit institutions to offer programs that lead to a credential to serve as an educator in California's public schools. The Commission has established the IIA process whereby an institution seeking to offer educator preparation program(s) in California must first satisfactorily complete five stages to be approved as a program sponsor.

At the December 2015 Commission meeting, the Commission approved a new IIA process as part of the Strengthening and Streamlining Accreditation project. Updates to the IIA process were subsequently approved during the February 2017 Commission meeting. An institution that is granted Provisional Approval in Stage IV of IIA is required to host a Focused Site Visit the year after its first group of candidates complete the program, as indicated in the highlighted column of the chart on the following page. The conclusion of the IIA process is determination by the Commission of whether or not to grant the institution Full Institutional Approval (Stage V). If the Commission grants full approval, the Administrator of Accreditation will place the institution in one of the cohorts for full participation in the Commission's accreditation system.

Turlock Unified School District (TUSD) was approved to move to Stage III of the Initial Institutional Approval Process in September 2016 and granted Provisional Approval (Stage IV) at the April 2017 Commission meeting. At the June 2017 Committee on Accreditation meeting, TUSD's Teacher Induction program was approved. The program began operating in fall 2017. In spring 2019, a member of the Professional Services Division was assigned to TUSD to serve as the facilitator for the IIA Focused Site Visit.

Initial Institutional Approval: Five Stages Chart

Turlock Unified School District is seeking full approval as the conclusion of Stage V as highlighted in the chart below.

IIA Process	Stage I	Stage II	Stage III	Stage IV	Stage V
Action	Prerequisites	Eligibility Requirements	Preconditions & Common Standards	Program Standards	Focused Site Visit
Purpose	Ensures legal eligibility of institution in California Ensures institution understands requirements of Commission's accreditation system	Ensures that institution has capacity to sponsor effective programs	Ensures institution meets all relevant preconditions Ensures institution meets all Common Standards	Ensures all proposed programs meet all relevant program standards	Program operates for 2-3 years and hosts a focused accreditation site visit
Requirements	Institution must: 1. Have legal eligibility 2. Attend Accreditation 101 with institutional team	Submit responses to: <ul style="list-style-type: none">• 12 Eligibility Criteria	Submit responses to: <ul style="list-style-type: none">• Preconditions• Common Standards	Submit responses to: <ul style="list-style-type: none">• Program Standards	Institution must: <ul style="list-style-type: none">• Collect data• Host focused site visit
Reviewed By	Staff	Staff	Preconditions: Staff Common Standards: BIR	BIR	Site Visit Team and COA
Authority	Staff	Commission	Commission	COA	Commission
Decision	Determine Eligibility for Stage II	Eligibility: 1. Grant 2. Deny	Provisional Approval: 1. Grant 2. Deny	Program(s): 1. Approve 2. Deny	1. Grant Full approval 2. Retain Provisional Approval with Additional Requirements 3. Deny Approval
IIA Status*	Not Approved	Not Approved	Provisional Approval**	Provisional Approval***	Full Approval*

**At conclusion of stage*

***Institutionally-approved but cannot offer programs*

****May begin offering approved programs*

Staff worked with the Coordinator of the TUSD Teacher Induction program on a monthly basis. TUSD developed both a Program Review submission and a Common Standards submission. These activities are steps in the Commission's seven-year accreditation cycle and the activities were amended slightly to focus them on the fact that TUSD was in the Provisional Approval phase of the Initial Institutional Approval process. The modifications to the Program Review and Common Standards submission were to allow the institution with Provisional Approval to share additional information about any developments and/or modifications that may have been made to the new educator preparation program during the course of its operational period.

The Administrator of Accreditation identified three members of the Board of Institutional Reviewers (BIR) with deep knowledge and experience in both Teacher Induction and accreditation site visits. These individuals served as the Program Review readers and the Common Standard submission readers as well as the site visit team. A detailed summary of the activities in preparation for the Focused Site Visit is provided in [Appendix A](#).

Following statewide actions taken due to the COVID-19 pandemic, this visit moved to a technology supported Focused Site Visit. The team members interviewed almost all current candidates, completers, and mentors, and were able to come to decisions on all Teacher Induction Program Standards and Common Standards.

The Focused Site Visit [report](#) also attached in [Appendix B](#) was presented to the Committee on Accreditation (Committee) at its June 25, 2020 meeting. The Committee reviewed the report and discussed the site visit findings with the team lead and the representative from Turlock Unified School District (TUSD). The Committee was drawn to a number of quotes in the team report from a variety of interviewees and noted that the report clearly illustrated that TUSD is committed to offering a high quality teacher induction program to both support their new teachers and to retain them in the district. After the discussion, the Committee confirmed that if TUSD were an institution with Full Institutional Approval and the site visit report was from a regularly scheduled accreditation site visit, that the Committee's accreditation decision would be Accreditation.

Staff Recommendation

Staff recommends that the Commission review the Turlock Unified School District Focused Site Visit Report and the Committee on Accreditation's recommended accreditation decision of Accreditation and consider granting Turlock Unified School District Full Institutional Approval.

Next Steps

If the Commission grants Turlock Unified School District Full Institutional Approval, the Administrator of Accreditation will assign the institution to an accreditation cohort and the district will then participate fully in the Commission's seven-year cycle of accreditation activities.

Appendix A

Initial Institutional Approval Process Timeline for Turlock Unified School District

Activity	When
Attended Accreditation 101	May 10, 2016
Intent to Seek Initial Institutional Approval submitted	June 9, 2016
Granted Eligibility by the Commission	September 2016
Granted Provisional Approval by the Commission	April 2017
Teacher Induction Program approved by the Committee on Accreditation	June 2017
Began operating Teacher Induction Program	Fall 2017
Focused Site Visit Facilitator assigned	Spring 2019
Monthly meetings between TUSD and staff facilitator	Summer 2019-May 2020
Focused Site Visit Team identified	September 2019
Program Review Submission due	December 15, 2019
Team reviews the submission and developed findings for TUSD	January 2020
Feedback from Program Review provided to TUSD	January 31, 2020
Common Standards Submission due	February 15, 2020
Team reviews the submission and developed findings for TUSD	February 16-March, 2020
Feedback for the Common Standards Submission provided to TUSD	March 15, 2020
TUSD develops Addendum for both Program Review and Common Standards Submission addressing the team's questions	January-April 10, 2020
Accreditation website available to team members	April 11, 2020
Focused Site Visit held through technology	May 11-13, 2020
Committee on Accreditation hears report from the Focused Site Visit and makes a recommendation for the Accreditation Status	June 2020
Commission considers full institutional approval for TUSD	August 2020

Appendix B

Report to the Committee on Accreditation from the Turlock Unified Focused Site Visit

**Recommendations by the Accreditation Team and Report of Findings of the
Accreditation Visit for Professional Preparation Programs at
Turlock Unified School District
Professional Services Division
June 2020**

Overview of this Report

This agenda report includes the findings of the Initial Institutional Approval Focused Site Visit conducted at **Turlock Unified School District**. The report of the team presents the findings based upon a thorough review of all available and relevant institutional and program documentation as well as all supporting evidence including interviews with representative constituencies. On the basis of the report, a recommendation of **Accreditation** is made for the institution.

**Common Standards and Program Standard Decisions
For All Commission Approved Programs Offered by the Institution**

Common Standards	Status
1) Institutional Infrastructure to Support Educator Preparation	Met
2) Candidate Recruitment and Support	Met
3) Course of Study, Fieldwork and Clinical Practice	Met
4) Continuous Improvement	Met
5) Program Impact	Met

Program Standards

Programs	Total Program Standards	Met	Met with Concerns	Not Met
Teacher Induction	6	6	0	0

The site visit was completed in accordance with the procedures approved by the Committee on Accreditation regarding the activities of the site visit:

- Preparation for the Accreditation Visit
- Preparation of the Institutional Documentation and Evidence
- Selection and Composition of the Accreditation Team
- Intensive Evaluation of Program Data
- Preparation of the Accreditation Team Report

**California Commission on Teacher Credentialing
Committee on Accreditation
Initial Institutional Approval Focused Site Visit Team Report**

Institution: Turlock Unified School District

Dates of Visit: May 11-13, 2020

Accreditation Team Recommendation: Accreditation

Rationale:

The unanimous recommendation of **Accreditation** was based on a thorough review of all institutional and programmatic information and materials available prior to and during the accreditation site visit including interviews with administrators, faculty, candidates, graduates, and local school personnel. The team obtained sufficient and consistent information that led to a high degree of confidence in making overall and programmatic judgments about the professional education unit's operation. The decision pertaining to the accreditation status of the institution was based upon the following:

Preconditions

All Preconditions have been determined to be aligned.

Program Standards

All Program Standards were found to be met.

Common Standards

All Common Standards were found to be met.

Overall Recommendation

Based on the fact that the team found that all Standards for the Teacher Induction program were met and that all Common Standards were met, the team recommends **Accreditation**.

On the basis of this recommendation, the institution is authorized to offer the following credential programs and to recommend candidates for the appropriate and related credentials upon satisfactorily completing all requirements:

Teacher Induction

In addition, staff recommends that:

- The institution's response to the Preconditions be accepted.
- Turlock Unified School District be permitted to propose new educator preparation programs for approval by the Committee on Accreditation.
- In granting Turlock Unified School District full approval, the institution will be assigned to an accreditation cohort and will participate in all accreditation activities in accordance with the timelines for their assigned cohort.

Accreditation Team

Team Lead:

Barbara Howard
Riverside County Office of Education,
Retired

Common Standards:

Julie Sheldon
Walnut Valley Unified School District

Programs Reviewers:

Kimberly Lilienthal
Placer County Office of Instruction

Staff to the Visit:

Teri Clark
Commission on Teacher Credentialing

Documents Reviewed

Common Standards Submission
Program Review Submission
Common Standards Addendum
Program Review Addendum
Candidate Advisement Materials
Accreditation Website
Mentor resumés
Candidate Submissions
Candidate Handbook
Survey Results

Precondition Responses
Coordinator Monitoring Documents
ILP Template and samples
ILP Rubric
Early Completion Application
Mentor Training presentations
LCAP Executive Summary
Candidate Entrance Form
Candidate Exit Rubric
Turlock USD District website

Interviews Conducted

Stakeholders	TOTAL
Candidates	46
Completers	34
Employers	15
Institutional Administration	4
Program Coordinators	1
Mentors	32
Professional Development Providers	3
Credential Analysts and Staff	1
Advisory Board Members	10
TOTAL	146

Note: In some cases, individuals were interviewed by more than one cluster because of multiple roles. Thus, the number of interviews conducted exceeds the actual number of individuals interviewed.

Background Information

Turlock Unified School District (TUSD) is composed of 16 schools with over 14,000 students and 2,293 staff, including 781 certificated staff. The district has nine TK-6 schools, two middle schools, four schools that serve 9-12 grade students and one adult school. The district's LCAP reports that the district is 1:1 with technology devices. Twenty-five percent of TUSD's students are English learners, 63 percent socioeconomically disadvantaged, 11 percent students with disabilities and 66 percent unduplicated students.

	TK-12 Students	Certificated Staff
Total Number	14,284	781
Hispanic	58.4%	25.7%
American Indian or Alaska Native	0.6%	0.5%
Asian American	5.3%	2.1%
Pacific Islander	0.5%	0%

	TK-12 Students	Certificated Staff
Filipino	0.2%	0.5%
African American	2.0%	0.8%
White	30.4%	68.2%
Two or more Races	1.4%	1.4%
No response	1.2%	0.5%

Education Unit

Turlock Unified School District was [provisionally approved](#) by the Commission on Teacher Credentialing in September 2016 and the Teacher Induction program was approved by the Committee on Accreditation in [June 2017](#). Teacher Induction is the only Commission-approved program sponsored by TUSD. The Teacher Induction program began operating in the 2017-18 year.

A program coordinator leads the Teacher Induction program. The Induction program is housed in Human Resources and the Induction program coordinator reports to the Assistant Superintendent for Human Resources. There is an advisory council that meets four times a year. The council has members who are assistant superintendents, directors, site administrators, mentors, university partners, and induction program completers.

Table 1: Program Review Status

Program Name	Number of Program Completers (2018-19)	Number of Candidates Enrolled (2019-20)
Turlock Unified School District Teacher Induction	23	44

The Visit

The visit proceeded in accordance with accreditation protocols as a fully technology assisted site visit.

PRECONDITION FINDINGS

After review of all relevant preconditions for this institution, all have been determined to be met.

PROGRAM REPORT

Teacher Induction

Program Design

The Turlock Unified School District (TUSD) Teacher Induction program is integrated into the Human Resources department of the district with leadership from a coordinator. The coordinator has direct contact with the Assistant Superintendent of Human Resources, as a supervisor, who represents the program at the cabinet level. The coordinator collaborates with the Business Office and Curriculum and Instruction as needs of the program fall into each category. An advisory team is convened consisting of the coordinator, Assistant Superintendent of Human Resources, site leaders, mentors, university partner, and candidates. Frequent communication with mentors is provided through email, regular meetings and newsletters.

The TUSD Induction program facilitates an Individualized Learning Plan (ILP) process with two inquiries per year supported by mentoring, a triad with the supervisor, observations, and professional learning seminars. Feedback is provided to the teacher candidate through the ILP process including observations by the mentor, instructional coaches, and program coordinator.

As a new program, modifications are made annually as well as throughout the year. Feedback is gathered from stakeholders, data is processed by the coordinator or within the various stakeholder groups. Two significant modifications in the last two years have been in reducing the required submissions and required activities by candidates and the format of the ILP. Seminars have been reduced in length and have shifted focus to the ILP process, mentoring time and choice professional learning. The ILP has been streamlined and enhanced with additional guidance to provide candidates a road map through the inquiry process which is related to their individual context.

Stakeholder input is gathered through meetings, exit tickets, surveys and informal conversations. This is an area the program continues to develop as the need for hard data to support anecdotal data is uncovered.

Course of Study (Curriculum and Field Experience)

All candidates begin the Teacher Induction program during the TUSD New Teacher Academy introduction to Induction which incorporates the Preliminary Transition document. Candidates who cannot attend the Academy are oriented individually. An exploration of context includes the self-assessment on the Continuum of Teaching Practice, a triad meeting with the principal, candidate and mentor, and beginning the ILP. Cycle 1 is guided by the ILP and supported through mentor support and observations. Cycle 1 concludes with a self-assessment using the Continuum of Teaching Practice and program leader observation. The Cycle 2 process repeats

the sequence of Cycle 1 with an optional second triad and Year 1 ends with a final Continuum self-assessment and year end reflection. Year 2 follows the same sequence as Year 1 with an addition of the exit interview and credential recommendation.

Program activities are designed with candidate choice as a focus so the induction work is appropriate to the context of the teacher candidate and based on individual need. In addition, the system of support offered by the coordinator or site administrator and mentor guide the candidate to align their work with district and site goals.

District professional development has a focus on professional learning communities and supporting English language learners through teacher choice. A menu of professional learning options are available that are aligned to the district goals and initiatives. In addition, observation of peers who demonstrate high quality practices are required. Induction program seminars guide the candidate and mentor through the ILP map and provide individual support on the ILP goals.

Candidates are matched with a mentor who holds a like credential and at the same site as much as possible. The support candidates receive from their mentor is, at a minimum, weekly and, in many cases, candidates receive daily or as requested support because the mentor is accessible on campus or is a full release instructional coach. Classroom observation and feedback are provided by the mentor and the program coordinator several times during the school year. In addition, video of instruction is shared, analyzed and reflected upon.

Assessment of Candidates

Candidates are advised of each assessment component and program activity timelines through the induction handbook and program seminars. Candidates receive support from the program coordinator and their mentor.

The ILP includes several assessment components including self-assessment on the CSTP using the Continuum of Practice, mentor input, evaluator input, measurement of student impact, instructional effectiveness, evidence of action or implementation, observation and reflection. Candidate ILPs are reviewed, scored using a rubric and marked with feedback by the induction coordinator and mentors. If a candidate receives a score that is below the established minimum, that ILP is reviewed a second time. Candidates receive the ILP score and feedback and are required to make modifications and resubmit if needed. At the end of the program, candidates are scheduled for an exit interview. The interview is designed to allow candidates to demonstrate competence and growth to a panel of members from the district advisory. The panel utilizes a rubric to score the interview. If a minimum score is not met, the candidate has a second opportunity to interview with the program coordinator and Assistant Superintendent of Human Resources.

Findings on Standards

After review of the institutional report, supporting documentation, outcomes data including assessment and survey results, the completion of interviews with district leaders, the program coordinator, candidates, completers, mentors, employers, professional development providers, credential analyst, and partners, the team determined that all Program Standards are **met** for the Turlock Unified School District.

COMMON STANDARDS FINDINGS

Common Standard 1: Institutional Infrastructure to Support Educator Preparation	Team Finding
Each Commission-approved institution has the infrastructure in place to operate effective educator preparation programs. Within this overall infrastructure:	<i>No response needed</i>
The institution and education unit create and articulate a research-based vision of teaching and learning that fosters coherence among, and is clearly represented in all educator preparation programs. This vision is consistent with preparing educators for California public schools and the effective implementation of California’s adopted standards and curricular frameworks.	Consistently
The institution actively involves faculty, instructional personnel, and relevant stakeholders in the organization, coordination, and decision making for all educator preparation programs.	Consistently
The education unit ensures that faculty and instructional personnel regularly and systematically collaborate with colleagues in P-12 settings, college and university units and members of the broader educational community to improve educator preparation.	Consistently
The institution provides the unit with sufficient resources for the effective operation of each educator preparation program, including, but not limited to, coordination, admission, advisement, curriculum, professional development/instruction, field-based supervision and clinical experiences.	Consistently
The Unit Leadership has the authority and institutional support required to address the needs of all educator preparation programs and considers the interests of each program within the institution.	Consistently
Recruitment and faculty development efforts support hiring and retention of faculty who represent and support diversity and excellence.	Consistently
The institution employs, assigns and retains only qualified persons to teach courses, provide professional development, and supervise field-based and clinical experiences. Qualifications of faculty and other instructional personnel must include, but are not limited to: a) current knowledge of the content; b) knowledge of the current context of public schooling including the California adopted P-12 content standards, frameworks, and accountability systems; c) knowledge of diversity in society, including diverse abilities, culture, language, ethnicity, and gender orientation; and d) demonstration of effective professional practices in teaching and learning, scholarship, and service.	Consistently
The education unit monitors a credential recommendation process that ensures that candidates recommended for a credential have met all requirements.	Inconsistently

Finding on Common Standard 1: Met

Summary of Information Applicable to the Standard

A review of evidence and interviews with a variety of stakeholders confirm that the Turlock Unified School District's Induction program has the infrastructure in place to operate an effective educator preparation program characterized by a research-based vision of teaching and learning. Document review, interviews with program leadership, mentors, site administrators, district administration, teacher induction candidates and completers confirm the strong commitment that Turlock Unified School District has to guide and serve future educators. The superintendent expressed a well-developed vision for the importance of mentoring and developing beginning educators. She stated that she considers the Induction program to be an essential component of the district's recruitment and retention plan. Induction is included as a planned action in the District's Local Control and Accountability Plan. The superintendent believes that the Induction program allows them to fully align the candidate's induction experience with district priorities and initiatives. She stated, "Teachers will come because of what they see, they will stay because of what they feel. We need to make sure they feel supported and affirmed." Her commitment to promoting new teacher success is evidenced in several ways. She personally meets with every new hire. A question she asks them is, "What do I have to do to keep you here in Turlock?" She also makes a goal to visit the classroom of every teacher in the district and she begins with the new teachers. Additional cabinet members interviewed expressed similar views affirming a strong commitment to new teacher support and development.

The Induction program coordinator is highly respected and valued by the district leadership. They give her the authority to fully implement the induction program. In interviews, every constituent group expressed their appreciation for the committed and conscientious leadership she provides. She is exceptionally attentive to details and ensures that every facet of the program is administered flawlessly.

The program's advisory board meets four times a year and its membership is representative of a wide range of stakeholders. This group is actively involved in data analysis and decision making. Interviews provided evidence of processes to collect and analyze survey data to inform decision making and program improvements in Turlock USD. Interviews with site administrators, mentors, and TUSD induction leadership confirm that candidate growth is promoted through individually tailored professional development, strong support and guidance from the program director and skilled individual mentoring.

The program director and the district's credential analyst work very closely to ensure that candidates recommended for a credential have met all requirements. However, the team did not find evidence of systems and structures in place to ensure that any additional renewal requirements for candidates are met before the Clear credential recommendation is made. The program is small, and the communication is strong between the director and the credential analyst. A more formal structure is needed to guarantee that every individual has met all requirements.

Common Standard 2: Candidate Recruitment and Support	Team Finding
Candidates are recruited and supported in all educator preparation programs to ensure their success.	<i>No response needed</i>
The education unit accepts applicants for its educator preparation programs based on clear criteria that include multiple measures of candidate qualifications.	Consistently
The education unit purposefully recruits and admits candidates to diversify the educator pool in California and provides the support, advice, and assistance to promote their successful entry and retention in the profession.	Consistently
Appropriate information and personnel are clearly identified and accessible to guide each candidate’s attainment of program requirements.	Consistently
Evidence regarding progress in meeting competency and performance expectations is consistently used to guide advisement and candidate support efforts. A clearly defined process is in place to identify and support candidates who need additional assistance to meet competencies.	Consistently

Finding on Common Standard 2: Met

Summary of Information Applicable to the Standard

Document review and interviews with leadership, mentors, site administrators, and completers confirmed the Turlock Unified School District Induction Program accepts applicants with clearly defined criteria. Interviews with leadership establish that the district is purposeful in the recruitment of teachers who reflect the demographics of their student population. They have a strong partnership with their local California State University, and this has facilitated an opportunity for the recruitment of a well-qualified diverse teacher force.

Interviews with program stakeholders confirm appropriate personnel are available to support each candidate through the two-year induction process and ensure successful entry into the profession. All stakeholder groups expressed appreciation for the program director’s personal and detailed monitoring of the progress of each candidate throughout their induction journey.

The credential technician at the district office has established clear procedures in partnership with the program director to ensure that Induction candidates are identified at the point of hire and enrolled in the program within program standard expectations. A strong partnership between the program director and the credential advisory has facilitated an accurate process for admission and completion of the program.

The program has developed a clear and concise handbook for all stakeholders, providing all the necessary information about program requirements. This handbook is made available online to candidates at their orientation and referenced throughout the year with the induction mentors.

Interviews with a broad base of stakeholder groups provides compelling evidence that program leadership and staff are committed to providing a meaningful, job-embedded induction experience designed to meet each candidate’s unique needs. The program design, verified by candidate interviews, ensures that candidates are supported to successful program completion. The program director is exceptionally attentive to the completion progress of all candidates and takes every step necessary to ensure successful completion of all requirements. Candidates and program completers consistently shared praise of their induction mentors and the support they received during the induction experience.

Common Standard 3: Fieldwork and Clinical Practice	Team Finding
The unit designs and implements a planned sequence of coursework and clinical experiences for candidates to develop and demonstrate the knowledge and skills to educate and support P-12 students in meeting state-adopted content standards.	Consistently
The unit and its programs offer a high-quality course of study focused on the knowledge and skills expected of beginning educators and grounded in current research on effective practice. Coursework is integrated closely with field experiences to provide candidates with a cohesive and comprehensive program that allows candidates to learn, practice, and demonstrate competencies required of the credential they seek.	Consistently
The unit and all programs collaborate with their partners regarding the criteria and selection of clinical personnel, site-based supervisors and school sites, as appropriate to the program.	Consistently
Through site-based work and clinical experiences, programs offered by the unit provide candidates with opportunities to both experience issues of diversity that affect school climate and to effectively implement research-based strategies for improving teaching and student learning.	Consistently
Site-based supervisors must be certified and experienced in teaching the specified content or performing the services authorized by the credential.	Consistently
The process and criteria result in the selection of site-based supervisors who provide effective and knowledgeable support for candidates.	Consistently
Site-based supervisors are trained in supervision, oriented to the supervisory role, evaluated and recognized in a systematic manner.	Consistently
All programs effectively implement and evaluate fieldwork and clinical practice.	Consistently

Common Standard 3: Fieldwork and Clinical Practice	Team Finding
For each program the unit offers, candidates have significant experience in school settings where the curriculum aligns with California’s adopted content standards and frameworks, and the school reflects the diversity of California’s students and the opportunity to work with the range of students identified in the program standards.	Consistently

Finding on Common Standard 3: Met

Summary of Information Applicable to the Standard

The Turlock Unified School District Induction program has designed and implemented a planned sequence of coursework centered around the inquiry cycles guided by an Individual Learning Plan (ILP). The ILP is organized around the Plan, Teach, Reflect, Apply cycle and is designed to develop the knowledge and skills of effective educators. The ILP process guides the new teacher to develop individualized “wonderings” to create a focus that guides the research and implementation of research-based teaching practices. These areas of focus are based on elements of the California Standards for the Teaching Profession (CSTPs) and are informed by administrator input at a triad meeting, and mentor guidance at the beginning of the induction process. Candidates interviewed spoke of the value of having their mentor’s guidance in the selection of this focus, with one interviewee stating, “My mentor guided me to hone in on the consistency of my routines and classroom management. I was very fortunate to have that additional support.”

The ILP process is fully integrated into each candidate’s classroom experience and can be tailored to their individual context. In addition, candidates gather both qualitative and quantitative evidence of student achievement in order to document the positive effect of their practice on student success, and reflect on videos of their teaching in order to further reflect on their practice. One interviewee noted, “The ILP process brought to light research-based practices, which made me hyper-aware of best practices.”

The program also provides twice yearly release time for candidates to observe teachers in similar settings to allow new teachers to access new tools and strategies to implement in their classrooms. These observations were widely praised by candidates in interviews as one of the most beneficial aspects of their induction experience. Candidates also attend seminars guided by the program coordinator, which allows them time to get information about program requirements, collaborate with peers, and have structured work time with their mentor.

The program has established clear criteria for selection of mentors and works closely with both the Turlock Human Resources staff and site administrators in the recruitment, recommendation, and matching of mentors. Mentors are trained in mentoring skills, including learning focused conversations, and practice these skills in a series of monthly seminars led by the coordinator. Mentors who were interviewed spoke of the value of these conversations when supporting their candidates, and one interviewee said, “Pausing, listening, has been huge

- you think you are here to fix things but really I am here to get them to develop themselves. It has impacted not only my mentoring, but my teaching and working with colleagues as well.”

In order to provide formative feedback to mentors on their practice, each mentor records videos of their work with their candidate, reflects upon it, then shares it with a colleague, who then gives them input. The videos are then submitted to the program coordinator, who provides additional feedback to the mentor. The program also seeks input from candidates on their mentor’s practice, and if there are issues that need to be resolved, the coordinator works quickly with all parties to resolve them. Most candidates were very happy with their mentor’s support, but they also reported that they knew that the coordinator “would jump right in to help us if we needed her.”

There are several systems in place for review of candidate progress and growth. ILPs are submitted twice per year, at the end of each semester, and a group of mentors review each submission, using the ILP rubric. These mentors participate in a calibration activity, then work in pairs to evaluate each ILP, with a process in place if there are any disagreements in scoring. The coordinator keeps an ongoing record of all candidates’ progress in each of the induction requirements, and communicates regularly with both candidates and mentors to keep abreast of any issues or needs by either party. Participants interviewed in both groups stressed repeatedly that if they needed any additional support, their needs were addressed quickly by the coordinator. One interviewee stated that the program coordinator, “has the heartbeat of the program” and another said, “If we had any questions, I knew that the program coordinator would answer them right away.”

Common Standard 4: Continuous Improvement	Team Finding
The education unit develops and implements a comprehensive continuous improvement process at both the unit level and within each of its programs that identifies program and unit effectiveness and makes appropriate modifications based on findings.	Consistently
The education unit and its programs regularly assess their effectiveness in relation to the course of study offered, fieldwork and clinical practice, and support services for candidates.	Consistently
Both the unit and its programs regularly and systematically collect, analyze, and use candidate and program completer data as well as data reflecting the effectiveness of unit operations to improve programs and their services.	Consistently
The continuous improvement process includes multiple sources of data including 1) the extent to which candidates are prepared to enter professional practice; and 2) feedback from key stakeholders such as employers and community partners about the quality of the preparation.	Consistently

Finding on Common Standard 4: Met

Summary of Information Applicable to the Standard

The Turlock Unified School District Induction program has developed and implemented a continuous improvement cycle that involves gathering program data from multiple groups of stakeholders throughout the year. These data sources include surveys, seminar and training evaluations, exit interviews, ILP reviews and mentor feedback. The Advisory Committee is regularly involved in data analysis and district leadership, mentors, professional development providers and candidates are kept apprised of all program improvements. In multiple interviews, participants shared that the program director responded quickly to the data and feedback gathered, and made ongoing program improvements, which were then shared with stakeholders. One mentor interviewed noted that not only was feedback actively sought after each seminar, but the data was always shared at the beginning of the next meeting and improvements were already in place, based on their responses.

Candidate and mentor surveys, along with program completion data, have led to changes to seminar structures, the number of induction videos required, professional development choices, and mentor training improvements. One candidate interviewed said that she had asked the program director that “seminars be more tailored to special education needs” and a cohort system was then created to allow candidates with similar credentials and contexts to share ideas and provide support for each other. ILP reviews and Exit Interviews provide another source of data for program improvement, and both mentor and candidate interviewees shared that the ILP document itself has evolved, based on candidate needs, to include examples of responses and structural changes to better facilitate classroom implementation.

Common Standard 5: Program Impact	Team Finding
The institution ensures that candidates preparing to serve as professional school personnel know and demonstrate knowledge and skills necessary to educate and support effectively all students in meeting state adopted academic standards. Assessments indicate that candidates meet the Commission adopted competency requirements as specified in the program standards.	Consistently
The unit and its programs evaluate and demonstrate that they are having a positive impact on candidate learning and competence and on teaching and learning in schools that serve California’s students.	Consistently

Finding on Common Standard 5: Met

Summary of Information Applicable to the Standard

The Turlock Unified School District Induction program is structured to ensure that candidates get the support and resources necessary to be adequately prepared to demonstrate the knowledge and skills necessary to educate and support all students to be successful. There are multiple opportunities for candidates to develop best practices. Mentors provide guidance and resources to candidates in support of their ILP goals, candidates observe multiple teachers in similar settings and participate in collaborative discussions in seminars, and attend district sponsored professional development. This learning and classroom implementation is then

documented in their ILPs and in video submissions. District leadership members communicated a strong message of district support for the induction program, with one stating that “Support is a priority. The Induction program helps the new teachers to be successful, and their success is directly tied to student success.”

Interviews with all groups of stakeholders included numerous ways that the program has a positive impact on not only candidate learning and competence, but also on the mentors’ professional learning and growth. An interviewee noted, “Being a mentor makes you step your game up. It made me more conscious of my own choices as I reflected with my candidate.” Candidates shared that the data they collected as part of their inquiry cycle allowed them to see the direct benefit of their learning and growth on their students. One candidate noted that he tracked his students’ IEP goal progress and was able to see how his teaching impacted that progress.

District leadership members shared that the Induction program helps to “bring new teachers into the district culture,” and that the structure of the program supports district Professional Learning Communities, which they noted is an important aspect of the Turlock Unified School District culture. They all agreed that the Turlock Unified School District Induction program was “an incredible benefit to students, teachers, and leaders.”

INSTITUTION SUMMARY

Every facet of the review process provided strong evidence of a robust and meaningful induction experience for candidates in the Turlock Unified School District’s Teacher Induction program. This new program has been thoughtfully grounded in research and best practices. Document review and interviews verified that candidates are strongly supported by mentors who are well prepared to coach them to success in meeting their ILP goals. District leaders not only actively support the program, but they were part of the group of leaders who sought out institutional approval for a district run program. The program’s director has the full confidence and support of her leaders and she leads the program with great care and conscientiousness. In every interview held, the constituents praised the director for her willingness to ensure that every aspect of the program was delivered with care and each individual was valued and supported.

The TUSD Induction program facilitates an ILP process with two inquiries per year supported by mentoring, a triad meeting with the site administrator, observations, and professional learning seminars. All program activities are designed so that candidates have choices, therefore every induction activity is appropriate to the context of the teacher candidate and based on individual need. Interviews verified that candidates find each component of the process valuable. They expressed appreciation for the seminars as a supportive opportunity to network with other colleagues both novice and veteran. Recent changes to the program have eliminated prescribed professional development, and this has been received very positively by the candidates. Candidates expressed great appreciation for the opportunity to observe exemplary veteran colleagues. This was overwhelmingly described as a highlight of the experience. They also had

overwhelming praise for the support and expert coaching provided by their mentors. One candidate stated their mentor was the reason they stayed in the profession.

The program has an active advisory council made up of a wide range of stakeholders, including current and former candidates, mentors, university partners, as well as district and site administrators. They offer feedback on program survey data and offer the director guidance in making program improvements. The program's director has been extremely attentive to feedback and has made adjustments and improvements regularly.

The team found that all Common and Program Standards were met in the current operation of the program. Several interviewees expressed their appreciation for the culture in the program that allowed them to take risks and grow through their failures. One candidate said, "This is just a moment, it doesn't define me. It's a journey of growth." This growth mindset permeates the culture of the Turlock Unified School District's Induction program and drives candidate success.

Focused Site Visit in Stage V of Initial Institutional Approval

During Stage V of the Initial Institutional Approval (IIA) process, the new institution hosts a Focused Site Visit (FSV). The team is composed of program leaders for that type of program as well as experienced Board of Institutional Review members. Because this FSV is based on a routine sixth year accreditation site visit, the team makes decisions on all Common and applicable Program Standards as well as an Accreditation recommendation and any stipulations, if appropriate.

The institution and its Commission-approved program, in this case Teacher Induction, have only operated for a short time, three years for the Turlock Unified School District (TUSD) Teacher Induction program. The program leaders who make up the FSV team have many, many years of experience among them. As the team conducted interviews and made decisions about the Program Standards and accreditation recommendation, the team also identified some areas where the program and TUSD could benefit from the advice and recommendations from the experienced program leaders. Since the TUSD Teacher Induction program is the first institution to host a Focused Site Visit in Stage V of the Commission's Initial Institutional Process, the focused site visit team and state consultant believe that the benefit to the district and its educator preparation program supports the inclusion of these suggestions as an addendum to the team report. The areas that TUSD and the Teacher Induction program should consider once the Commission confers Full Institutional Approval are identified below.

Focused Site Visit Team's Reflections for Future Program Growth

Mentoring and the Individual Learning Plan (ILP) are very powerful when fully integrated
The ILP serves as a "road map for the candidates' induction work." The power of the ILP being fully integrated into the work of the mentor and new teacher is that the ILP grows across the year, documents the work the new teacher undertakes during the year, and is not an assignment to be completed by the new teacher near the due date. The ILP informs the ongoing work of the mentor and candidate. Learning-focused conversations should be utilized to integrate the ILP fully into the mentoring relationship. What is submitted for review is a selection of evidence documenting the growth and development of the new teacher.

Quality of the ILP rubric

The team knows that when the ILP rubric addresses issues of depth of thought, connection of student data to goals, to the plans to address goals, and reflection on the data collected, and documents the specific next steps the teacher will take, the rubric is a powerful guiding document for the new teacher and mentor's work in the induction program. This rubric, shared from the beginning of the program, should serve to guide the mentor/candidate partnership.

Calibration for all mentors to understand the ILP rubric. Mentors need to understand the expectations of the support that should be provided to new teachers in completing the ILP
Powerful Teacher Induction programs benefit from all mentors having a common understanding of the ILP, the rubric that will be used to judge the ILP, and a shared plan for

supporting new teachers in developing, modifying, and implementing the ILP. The ILP needs to be both the map and the diary of the new teacher's professional learning across the year.

ILP data including student data: collection, analysis, and used for program improvement

It is clear that the program coordinator carefully reviews the ILPs, exit tickets from events, feedback from mentors, new teachers, and administrators as well as other information she collects. Formalizing the collection, review and analysis of data, and including one or more of the groups identified below in the review process would multiply the institutional understanding of the induction program, new teacher needs, and perhaps even areas of growth for the district as a whole.

Consider including:

- all mentors,
- instructional coaches,
- advisory council members,
- site administrators, and/or
- district leadership.

Focused Site Visit Team's Reflections for Future Unit Growth

Collaborative leadership includes a variety of individuals analyzing data and suggesting program and unit modifications

A strength of a mature Induction program is the authentic active involvement of a variety of individuals in program development, evaluation, and growth. A program coordinator can develop a very effective induction program initially but the number of ideas to improve the program increases exponentially as additional individuals become full partners in the analysis of data, identification of possible modifications, and responsibility for the program.

More formal review of data that is collected in the ILP

Individual learning plans collect TK-12 student data as well as goals, learnings, and positive impact. A more purposeful, systematic review and analysis of this data could be very powerful in guiding the Induction program as well as the district in its forward steps.

Formalize the Evaluation and Recognition of Mentors

Mentors grow as they receive formative feedback from program leaders, other mentors, and their teachers. Formalizing the process for collection of feedback for mentors, the process to share the feedback and document mentor knowledge and skills, and developing a process for recognizing exemplary mentors strengthens a Teacher Induction program.