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## Information

### *Professional Practices Committee*

### **Division of Professional Practices Workload Report**

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**Executive Summary:** This agenda item provides a report on the Division of Professional Practices' current workload.

**Recommended Action:** For information only

**Presenter:** Gil Gonzalez, Manager, Division of Professional Practices

#### **Strategic Plan Goal**

##### ***I. Educator Quality***

- d) Effectively, efficiently, and fairly monitor the fitness of all applicants and credential holders to work with California students.

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## Division of Professional Practices Workload Report

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### Introduction

To increase its oversight of the work of the Division of Professional Practices (DPP), in 2011 the Commission on Teacher Credentialing (Commission) directed staff to present information about DPP's workload as part of the Commission's agenda.

### Highlights from the October 2018 Statistics

The Commission's dashboard reports on six key measurements in line-graph form, showing both current year numbers as well as prior year numbers for comparison purposes.

The "Total Cases" are the number of open cases within DPP, including cases in the Intake Unit, before the Committee of Credentials (Committee), pending before the Commission, and pending an administrative hearing. **At the end of October the total caseload was 2,954, significantly above even the new normal range of 2,600-2,800 cases, as well as the prior normal range of 2,400-2,600 cases.**

"Cases Opened" are new cases received during the month, from all sources, including criminal arrest notices, district reports, affidavits, and educators who self-report misconduct. **In October, staff opened 542 cases, which is above the normal range of 400-500 cases per month and the third month in a row that staff has opened more cases than the normal range.**

The number of cases reviewed by the Committee of Credentials during its three-day meeting can be seen in the next two graphs titled "Initial Review Cases" and "Formal Review Cases." The two-step process (initial review and formal review) is required by statute. In order to combat the growth of the overall case load, the number of cases reviewed by the Committee has been increased from 90 to 100 initial review files per month during FY 2018-19 and more recently to 105. **In October, the Committee reviewed 106 cases.**

"Cases Closed" is the number of matters closed during October by Commission action, Committee action or closed by staff where the Commission has given formal delegation of authority (i.e. single alcohol offenses that do not involve schools, minors, or publicity). In October, 464 cases were closed, which is within the normal range of 400-500 cases per month.

"AG Cases" refer to cases in which an educator requests an administrative hearing to challenge the recommendation for discipline made by the Committee. An administrative hearing is an evidentiary proceeding where an administrative law judge hears and rules on the evidence. The Commission is represented in these hearings by the Office of the Attorney General (OAG). The number of cases where the OAG is representing the Commission is shown in the last chart. At the end of October, the number of cases was 165.

**Workload Conclusion**

DPP is committed to work that is critical to public service and the Commission's mission. Case numbers as represented by the dashboards continue to rise. However, DPP continues to maintain steady case production, while at the same time ensuring quality case preparation for the Committee and investigatory support for the OAG.

# DPP Monthly Dashboard Reports

