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# 6A

## Information

### *Professional Practices Committee*

#### Division of Professional Practices Workload Report

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**Executive Summary:** This agenda item provides a report on the Division of Professional Practices' current workload.

**Recommended Action:** For information only

**Presenter:** Gil Gonzalez, Manager, Division of Professional Practices

#### Strategic Plan Goal

##### *I. Educator Quality*

- d) Effectively, efficiently, and fairly monitor the fitness of all applicants and credential holders to work with California students.

February 2018

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## Division of Professional Practices Workload Report

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### Introduction

To increase its oversight of the work of the Division of Professional Practices (DPP), in 2011 the Commission on Teacher Credentialing (Commission) directed staff to present information about DPP's workload as part of the Commission's agenda.

### Highlights from the December 2017 Statistics

The Commission's dashboard reports on six key measurements in line-graph form, showing both current year numbers as well as prior year numbers for comparison purposes.

The "Total Cases" are the number of open cases within DPP, including cases in the Intake Unit, before the Committee of Credentials (Committee), pending before the Commission, and pending an administrative hearing. At the end of December the total caseload was 2,766, within the normal range of 2,600-2,800 cases, and an overall decrease for the fourth consecutive month.

"Cases Opened" are new cases received during the month, from all sources, including criminal arrest notices, district reports, affidavits, and educators who self-report misconduct. In December, staff opened 433 cases, which is within the normal range of 400-500 cases per month.

As can be seen in the "Initial Review Cases" and the "Formal Review Cases," the Committee continues to effectively handle the large number of cases under consideration. The numbers in these two charts reflect the number of cases reviewed by the Committee at its three-day meeting in December. The two-step process (initial review and formal review) is required by statute.

"Cases Closed" is the number of matters closed during December by Commission action, Committee action or closed by staff where the Commission has given formal delegation of authority (i.e. single alcohol offenses that do not involve schools, minors, or publicity). In December, 508 cases were closed, which is slightly higher than the normal range of 400-500 cases per month.

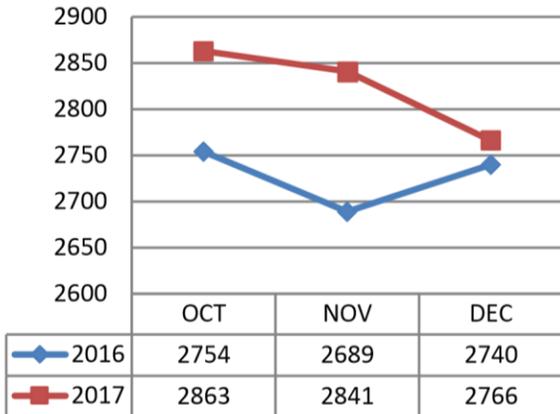
"AG Cases" refer to cases in which an educator requests an administrative hearing to challenge the recommendation for discipline made by the Committee. An administrative hearing is an evidentiary proceeding where an administrative law judge hears and rules on the evidence. The Commission is represented in these hearings by the Office of the Attorney General (AG). The number of cases where the AG is representing the Commission is shown in the last chart. At the end of December, the number of cases at the administrative hearing stage was 263. The budget for the current fiscal year significantly increased funds available to the Commission to pay for legal services at the AG's office. Staff continues to discuss the current workload with the AG.

**Workload Conclusion**

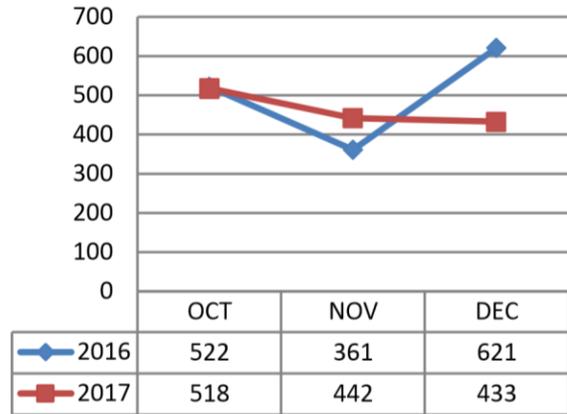
DPP is committed to work that is critical to public service and the Commission's mission. Case numbers as represented by the dashboards continue to be within or slightly higher than the normal range at this time. DPP continues to maintain steady case production, while at the same time ensuring quality case preparation for the Committee.

## DPP Monthly Dashboard Reports

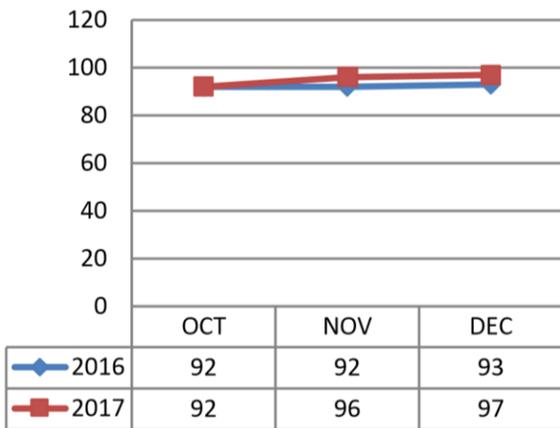
### Total Cases



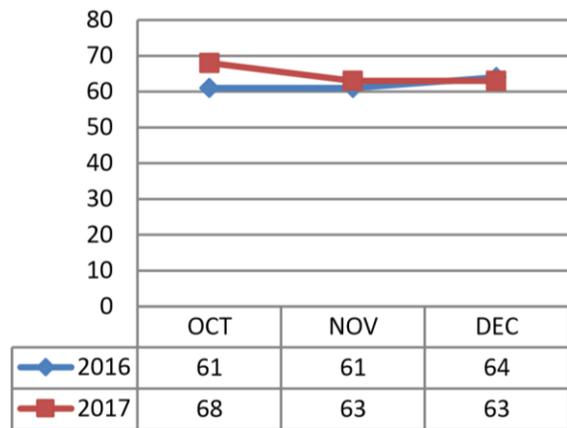
### Cases Opened



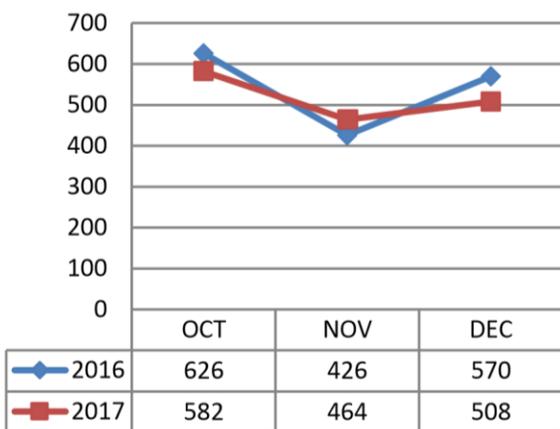
### Initial Review Cases



### Formal Review Cases



### Cases Closed



### AG Cases

