

---

# 2A

## Action

### *General Session*

#### Approval of the September 2017 Minutes

---

**Executive Summary:** The Executive Director recommends that the Commission approve the minutes of the September 2017 meeting of the Commission.

**Recommended Action:** Approve the minutes of the September 2017 meeting.

**Presenter:** None

#### Strategic Plan Goal

##### ***III. Communication and Engagement***

- b) Maintain effective communication and coordination between Commissioners and staff in carrying out the Commission's duties, roles and responsibilities.

## Commission on Teacher Credentialing Minutes of the September 6-8, 2017 Meeting

---

### **Commission Members Attending**

Kathleen Harris, Teacher Representative, Vice Chair  
Kathryn Browne, Ex-Officio, California Community College  
Kirsten Barnes, Non-Administrative Services Representative  
C. Michael Cooney, Public Representative  
Marysol de la Torre-Escobedo, Teacher Representative  
Marquita Grenot-Scheyer, Ex-Officio, California State University  
José Gonzalez, Administrative Services Representative (9/7 only)  
Alicia Hinde, Teacher Representative  
Bonnie Klatt, Teacher Representative  
Kevin Kung, Teacher Representative  
Shane Martin, Ex-Officio, Association of Independent California Colleges and Universities  
Castle Redmond, Public Representative  
Haydee Rodriguez, Teacher Representative  
Ref Rodriguez, Public Representative  
Tine Sloan, Ex-Officio, University of California  
Michelle Zumot/Stephanie Papas, Designees, Superintendent of Public Instruction

### **Commission Members Absent**

Linda Darling-Hammond, Faculty Member, Chair  
Monica Martinez, Public Representative

### ***Wednesday, September 6, 2017***

#### **Ad Hoc Committee**

Committee Chair C. Michael Cooney convened the Ad Hoc Committee at 2:07 p.m.

#### **1A: Interview and Recommendation of Members/Alternates for the Committee of Credentials**

Commissioners Cooney and Escobedo interviewed finalist Christopher Roe.

Commissioner Escobedo moved to recommend the appointment of Christopher Roe as an alternate to the Committee of Credentials. Commissioner Cooney seconded the motion. The motion carried without dissent.

The Committee interviewed the following finalists:

- Judy Montgomery
- Titus Campos
- Alexander Sheldon

- Michael McKibbin
- Wade Steve Thorpe
- Richard Lopez
- Darrel Woo

Commissioner H. Rodriguez moved to recommend the appointment of Titus Campos as an alternate to the Committee of Credentials. Commissioner Escobedo seconded the motion. The motion carried without dissent.

Commissioner Cooney moved to recommend the appointment of Judy Montgomery as an alternate to the Committee of Credentials. Commissioner H. Rodriguez seconded the motion. The motion carried without dissent.

Commissioner Escobedo moved to recommend the appointment of Alexander Sheldon as an alternate to the Committee of Credentials. Commissioner H. Rodriguez seconded the motion. The motion carried without dissent.

Commissioner Cooney moved to recommend the appointment of Richard Lopez as an alternate to the Committee of Credentials with the condition of considering other alternates in advance. Commissioner Escobedo seconded the motion. The motion carried without dissent.

Commissioner Cooney moved to recommend that the public member alternate position not be filled at this time and directed staff to seek additional candidates for the position. Commissioner Escobedo seconded the motion. The motion carried without dissent.

Commissioner Cooney moved to recommend the appointment of Darrel Woo to serve as a new school board member on the Committee of Credentials. Commissioner Escobedo seconded the motion. The motion carried without dissent.

### **Adjournment**

There being no further business, Committee Chair Cooney adjourned the Ad Hoc Committee at 5:33 p.m.

***Thursday, September 7, 2017***

### **Executive Committee**

Vice Chair Harris convened the Executive Committee at 9:03 a.m.

### **2A: Educator Preparation Student Liaison**

Rhonda Brown, Manager, Executive Office, presented this item which provided information regarding the selection process for the Educator Preparation Student Liaison.

Commissioner Cooney moved to appointed Autumn Sannwald to serve as the Educator Preparation Student Liaison to the Commission for one year beginning October 1, 2017. Commissioner Gonzalez seconded the motion. The motion carried without dissent.

### **Adjournment**

There being no further business, Vice Chair Harris adjourned the Executive Committee at 9:08 a.m.

### **General Session**

Vice Chair Kathleen Harris convened the September 7-8, 2017 General Session of the Commission on Teacher Credentialing at 9:09 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Vice Chair Harris introduced and welcomed Stephanie Papas as an alternate designee for Superintendent Torlakson.

### **3A: Approval of the June 2017 Minutes**

Commissioner Hinde moved approval of the June 2017 Commission meeting Minutes. Commissioner Klatt seconded the motion. The motion carried with Commissioners Cooney and Gonzalez abstaining.

### **3B: Approval of the September 2017 Agenda**

Commissioner Barnes moved approval of the September 2017 Agenda with agenda inserts for items 1A/3H, 4E and 7A and a revised item 4C. Commissioner Kung seconded the motion. The motion carried without dissent.

### **3C: Approval of the September 2017 Consent Calendar**

Commissioner H. Rodriguez moved approval of the September 2017 Consent Calendar with an amendment to withdraw items 11. Jason Bradley and 71. Toby Spainhower to be reviewed during Closed Session. Commissioner Cooney seconded the motion. The motion carried with Commissioner Barnes recusing herself from item 10. Joyce Bingham.

### **3D: Chair's Report**

Vice Chair Harris reported on the beginning of the school year at her district.

### **3E: Executive Director's Report**

Executive Director Mary Sandy shared the Commission's work on Strengthening and Streamlining the Accreditation System.

Executive Director Sandy also reported that the Commission is in the process of appointing a panel to review the Pupil Personnel Services Credential standards.

Executive Director Sandy also provided an update on the Commission's other recent activities.

### **3F: Commission Member Reports**

Commission Barnes notified the public that the California Association of School Counseling Conference will be held on October 23-24, 2017 in Riverside.

Commissioner Hinde spoke about a curriculum guide for elementary school which is available on the National Science Teachers Association website.

Commissioner Cooney acknowledged that it was Commissioner H Rodriguez's birthday.

Commissioner Browne reported on the California Community Colleges Doing What Matters initiative and the efforts to increase and support the Teacher Preparation Pipeline programs.

### **3G: Liaison Reports**

Ilene Straus, State Board of Education Liaison, updated the Commission on the State Board's recent activities.

Grace Wakefield, Commission Student Liaison, described her undergraduate program's new program option developed through an Integrated Undergraduate Teacher Preparation Grant from the Commission. She also shared her experience as a beginning teacher, and expressed her gratitude as the outgoing Commission student liaison.

### **Educator Preparation Committee**

Committee Chair José Gonzalez convened the Educator Preparation Committee.

### **4A: Initial Institutional Approval – State III: Consideration of Provisional Approval for Las Virgenes Unified School District**

Lynette Roby, Consultant, Professional Services Division, presented this item, which provided as a part of the Initial Institutional Approval process the Las Virgenes Unified School District's responses to the Common Standards and Program Preconditions for consideration and possible Provisional Approval.

**Ryan Gleason and Ashley Wenter, Las Virgenes Unified School District**, assisted staff in presenting this item.

Commissioner Hinde moved to grant Provisional Approval to Las Virgenes Unified School District and set the provisional approval period to be three years. Commissioner Barnes seconded the motion. The motion carried without dissent.

### **4B: Initial Institutional Approval – Stage III: Consideration of Provisional Approval for Santa Barbara Unified School District**

Commissioner Tine Sloan recused herself from this agenda item.

Lynette Roby, Consultant, Professional Services Division, presented this item, which provided as a part of the Initial Institutional Approval process Santa Barbara Unified School District's responses to the Common Standards and Program Preconditions for consideration and possible Provisional Approval.

**Mitch Torina and Roxanna Stern, Santa Barbara Unified School District**, assisted staff in presenting this item.

Commissioner Cooney moved to grant Provisional Approval to Santa Barbara Unified School District and set the provisional approval period to be three years. Commissioner H. Rodriguez seconded the motion. The motion carried without dissent.

**4C: Summary of the Work Related to the Preliminary Education Specialist Credential**

William Hatrick and Sarah Solari Colombini, Consultants, Professional Services Division, presented this item which provided a summary of the activities of work related to the Preliminary Education Specialist Credential and recommendations from the several Special Education Work Groups for the Commission's consideration and potential action.

Included in Appendix A is a list of individuals and organizations that submitted written letters or spoke on this topic. The audio file of the discussion is available at [https://www.ctc.ca.gov/docs/default-source/commission/audio/agendas/2017-09/2017-09-4c.mp3?sfvrsn=930054b1\\_2](https://www.ctc.ca.gov/docs/default-source/commission/audio/agendas/2017-09/2017-09-4c.mp3?sfvrsn=930054b1_2).

Commissioner Harris moved to adopt staff recommendation 2, 3 and 4 listed on page EPC 4C-12. Commissioner Hinde seconded the motion. The motion carried without dissent.

The Commission directed staff to prepare a future study session for the Commission on Special Education.

**4D: Update on the Redevelopment of the Fresno Assessment of Student Teachers (FAST) and Request for Commission Authority to Waive the Professional Preparation Requirement for Candidates Participating in the FAST Field Test**

Mike Taylor, Consultant, Professional Services Division, presented this item which provided an update on the redevelopment of the FAST and recommended that the Commission grant waivers to candidates participating in the field test of the revised FAST in anticipation of full implementation of revised TPAs in 2018-19.

**Robin Chiero and Jean Behrend, California State University, Fresno**, assisted staff in presenting this item.

Commissioner H. Rodriguez moved to approve the request from California State University, Fresno to allow the candidates participating in the field test of the redeveloped FAST to use the field test to meet the TPA requirement. Commissioner Hinde seconded the motion. The motion carried without dissent.

**4E: Realignment of the Preliminary Administrative Services Content and Performance Expectations**

Gay Roby, Consultant, Professional Services Division, presented this item which provided a final draft of the realignment of the content and performance expectations for the preliminary Administrative

Services Credential, bringing them into closer alignment with one another and the California Professional Standards for Education Leaders (CPSEL).

**Brad Strong, Children Now**, voiced support of the realignment of the Preliminary Administrative Services Content and Performance Expectations.

**Pat Winkelman, California Association of Professors of Educational Administration**, thanked the Commission and its staff for working closely with the field on realigning the Preliminary Administrative Services Content and Performance Expectations.

Commissioner Barnes moved to adopt the realignment of the content and performance expectations for the preliminary Administrative Services Credential. Commissioner Redmond seconded the motion. The motion carried without dissent.

#### **4F: Initial Institutional Approval: Process for Non-Governmental Organizations and Community-Based Organizations**

Lynette Roby, Consultant, and Teri Clark, Director, Professional Services Division, presented this item which provided information on the Initial Institutional Approval (IIA) Process for Non-Governmental Organizations (NGO) and Community-Based Organizations (CBO) to sponsor teacher preparation for STEM fields and proposed updates to the process.

**Naomi Eason, California School Boards Association**, submitted a letter which supported staff's recommendation to approve the proposed updated Initial Institutional Approval (IIA) Process for Non-Governmental Organizations (NGO) and Community-Based Organizations (CBO) in order for these entities to seek approval the prepare teachers for credentials in Science, Math and Career Technical Education.

Commissioner Harris moved to adopt the revised NGO/CBO IIA process as presented in this agenda item and 1) confirm that the NGO/CBO IIA Requirements must be met as part of Stage I of the Commission's revised IIA process; 2) approve the two edits to the A-C Requirements as presented on page EPC 4F-3 of the item; 3) agree that accreditation by CAEP satisfies many of the Commission's IIA Stage 1 prerequisites for NGO/CBOs as indicated in the Appendix B; and 4) confirm that the NGO/CBO will be invoiced for \$5,000 for the review of the NGO/CBO Requirements. This fee is in addition to the standard IIA fees. Commissioner Hinde seconded the motion. The motion carried without dissent.

#### **4G: Update on Changes to CAEP's Annual Dues Formula**

Cheryl Hickey, Administrator, and Teri Clark, Director, Professional Services Division, presented this item which provided information on changes to the annual fee formula for determining the dues that the Council for the Accreditation of Educator Preparation (CAEP) charges the Commission and asked the Commission's direction to begin the regulatory process to include the CAEP joint visit fee in the regulations for extraordinary accreditation fees.

Commissioner Hinde moved to begin the regulatory process to incorporate the CAEP joint visit fees into the fee structure for the extraordinary accreditation fees. Commissioner Barnes seconded the motion. The motion carried without dissent.

## **Recess**

### **Closed Session**

The Commission went into Closed Session at 2:04 p.m. pursuant to California Government Code section 11126(e), to consider the following pending litigations: *Carroll v. Commission on Teacher Credentialing* (Sacramento Superior Court, 34-2012-00135527-CU-OE). The Commission also considered adverse actions, petitions for reinstatement and requests for reconsideration in discipline cases while in Closed Session pursuant to California Education Code sections 44245, 44248, and Government Code section 11126(e).

### ***Friday, September 8, 2017***

### **General Session**

Vice Chair Harris reconvened the General Session of the Commission at 8:32 a.m. and roll call was taken.

### **Professional Practices Committee**

Committee Chair Michael Cooney convened the Professional Practices Committee.

#### **5A: Division of Professional Practices Workload Report**

Gil Gonzalez, Manager, Division of Professional Practices, presented this item which provided a report on the Division of Professional Practices' current workload.

#### **5B: Division of Professional Practices Annual Workload Report Fiscal Year 2016-17.**

Vanessa Whitnell, Director, Division of Professional Practices, presented this item which provided the annual report on the discipline workload of the Division of Professional Practices (DPP) for Fiscal Year 2016-17.

### **Certification Committee**

Committee Chair Bonnie Klatt convened the Certification Committee.

#### **6A: Appeal of the Commission's Denial of a Speech-Language Pathology Variable-Term Waiver**

Angel Lopez, Manager, Certification Division, presented this item which was brought before the Commission at the request of Ms. Dale Brodsky, Esq., on behalf of her client in this matter, Ms. Suzanne Okin. Ms. Okin requested an appeal of the Commission's denial of reissuance of a Speech-Language Pathology ("SLP") Variable-Term Waiver. Certification staff denied Ms. Okin a waiver in strict compliance with the Commission's 2015 SLP numerical limit policy.



Commissioner Harris moved to approve the request from Ms. Okin for the reissuance of a Speech-Language Pathology Waiver. Commissioner H. Rodriguez seconded the motion. The motion carried without dissent.

Commissioner Harris moved to amend the Policy Manual to reestablish the Appeals and Waiver Committee as required under Title 5, California Code of Regulations sections 80512-80522. Commissioner Barnes seconded the motion. The motion carried without dissent.

Commissioner Harris moved to direct staff to begin the regulatory process to codify the SLP waiver numerical limit policy in compliance the Administrative Procedures Act. Commissioner Escobedo seconded the motion. The motion carried without dissent.

**6B: Requests to Waive the Regional Accreditation Requirement for a Bachelor's Degree Needed for Certification**

Alyse Montgomery, Program Analyst, and Erin Skubal, Program Manager, Certification Division, presented this item which provided five waiver requests submitted by Institutions of Higher Education (IHEs) on behalf of candidates who earned their Bachelor's degrees at a time when their institutions were not regionally accredited.

Commissioner Hinde moved to grant the waiver requests for candidates Maritza Vega, Joshua Boling, Amy Poniatowski, and Chelsea Sellers Gardner to allow these candidates to pursue certification while staff completes the regulatory process. Commissioner Redmond seconded the motion. The motion carried without dissent.

Commissioner Cooney moved to deny the waiver request for candidate Alisa Rodriguez to be consistent with the regulatory amendments the Commission is seeking, as the degree-granting institution has never held regional accreditation. Commissioner Kung seconded the motion. The motion carried without dissent.

**6C: Proposed Amendments to Title 5 of the California Code of Regulations §80054.1 for Out-of-State Prepared Administrators**

Tammy Duggan, Consultant, Certification Division, presented this item which proposed amendments to Title 5 of the California Code of Regulations §80054.1 to allow out-of-state prepared administrators with at least three years of full-time teaching or services experience to satisfy up to two years of the five-year experience requirement.

**Naomi Eason, California School Boards Association**, submitted a letter which supported the proposed amendments to the regulations to allow out-of-state prepared administrators with at least three years of full-time teaching or services experience to satisfy up to two years of the five-year experience requirement.

**Jenny Teresi, Riverside County Office of Education**, thanked the Commission for developing a process to bring qualified candidates to California.

Commissioner Cooney moved to approve the recommendation regarding the proposed amendments to the regulations for out-of-state prepared administrators in order to begin the rulemaking file. Commissioner Redmond seconded the motion. The motion carried with Commissioner Hinde in opposition.

**6D: Proposed Amendments to Title 5 CCR §80457 to Include a Definition of Private School Accreditation for Certification Purposes**

Erin Skubal, Program Manager, Certification Division, presented this item which proposed modifications to the definition of regional accreditation outlined in Title 5 CCR §80457, which would address the need for the Commission to promulgate regulations regarding the meaning of an “accredited private school” for certification purposes under Education Code §44259.2.

**Naomi Eason, California School Boards Association**, submitted a letter which supported efforts to define “accredited private school” to ensure that educators who are using private school experience to waive components of a teacher preparation program have experience that adheres to the high standards and rigorosity of regionally accredited schools.

**Harold Acord, California Teachers Association**, voiced a concern regarding the qualifications of future new entities recognized by the U.S. Department of Education.

Commissioner Hinde moved to approve the recommendation regarding the proposed amendments to the regulations for the definition of an “accredited private school” in order to begin the rulemaking file. Commissioner Barnes seconded the motion. The motion carried without dissent.

**Legislative Committee**

Committee Chair Kathleen Harris convened the Legislative Committee.

**7A: Status of Legislation**

Michele Perrault, Director, Administrative Services Division, presented this item which provided the status of legislative measures of interest to the Commission.

**Harold Acord, California Teachers Association**, spoke in opposition to AB 1217.

**Reconvene General Session**

Vice Chair Harris reconvened the General Session.

**3H: Interview and Recommendation of Members/Alternates for the Committee of Credentials**

Vice Chair Harris reported that the Ad Hoc Committee recommended the appointment of Darrel Woo to serve in the School Board Member position of the Committee of Credentials effective immediately. The Committee also recommended that Christopher Roe, Titus Campos, Judy Montgomery, and Alexander Sheldon be appointed as primary alternates for the School Administrator position and that Richard Lopez be appointed as a secondary alternate for the School Administrator position. The Ad Hoc Committee has no recommendation for the alternate pool for the Public Member position.

Vice Chair Harris moved to approve the recommendations of the Ad Hoc Committee. The motion carried without dissent.

**3I: Report of the Executive Committee**

Vice Chair Harris reported that the Executive Committee appointed Autumn Sannwald to serve as the Educator Preparation Student Liaison to the Commission for one year beginning October 1, 2017.

**3J: Report of Closed Session Items**

Vice Chair Harris reported that staff briefed the Commission on the case of *Kathleen Carroll v. CTC* and no reportable action was taken.

The Commission granted the following Petitions for Reinstatement:

- Shannon Poteet
- John Maxwell
- Christopher Walker

The Commission denied Troy Olson's Petition for Reinstatement.

The Commission rejected the Proposed Decision and called for the transcript in the following matters:

- Cheryl Chambers
- Peter Heffner
- Marcela Meneses

The Commission reviewed the administrative hearing transcript in the matter of Richard Meyer. A Decision and Order will be prepared by the next Commission meeting for adoption.

The Commission granted the following requests for reconsideration and sustained its previous decisions:

- Ponchita Beckham
- George Dugal
- Emitterio Escobar
- Jeanette Jackson
- Megan Williams

The Commission denied Jason Perkin's request for reconsideration.

The Commission granted reconsideration in the matter of Ernest Hayes and remanded the matter back to the Committee of Credentials.

The Commission adopted the following Proposed Consent Determinations:

- Latania Alexander
- Sergio Campos
- Mary Castillo

- Frank Cunha
- Lynn Peabody
- Mark Schroeder

The Commission discussed Consent Calendar item 71 (Toby Spainhower) and forwarded the matter to the Office of the Attorney General for an administrative hearing.

The Commission discussed Consent Calendar item 11 (Jason Bradley) and accepted the recommendation of the Committee of Credentials.

**3K: New Business**

The Bimonthly Agenda was presented.

**Audience Presentation**

**Jan Fish and Nancy Hurlbut, PEACH**, requested the Commission to deliberate implementation of proposed revisions on the Child Development Permit Matrix recommended by the Child Development Advisory Panel.

**Luz Ortega, Los Angeles Unified School District**, asked the Commission to provide input for the draft California Every Student Succeeds Act (ESSA) State Plan.

**Adjournment**

There being no further business, Vice Chair Harris adjourned the meeting at 10:47 a.m.

**APPENDIX A**  
**Preliminary Education Specialist Credential**

	<b>Name</b>	<b>Affiliation</b>	<b>Written/Oral Statement</b>
1.	Natalie Holdren	Cal-TASH	Written
2.	Naomi Eason	California School Boards Association	Written
3.	Andrea Zetlin	California State University, Los Angeles	Written
4.	Ann Halvorsen	California State University, East Bay	Written
5.	Board of Directors	CAPES/TED	Written
6.	Diana Walsh-Reuss	Riverside County Office of Education	Written
7.	Jenny Teresi	Riverside County Office of Education	Oral
8.	Barbara Howard	Riverside County Office of Education	Oral
9.	Patricia Pernin	Los Angeles Unified School District	Oral
10.	Pam Hunt	San Francisco State University	Oral/Written
11.	Julie Maisr	San Francisco State University	Oral
12.	Irene Nares-Guzicki	California Association of Professors of Special Education	Oral
13.	Sereite Kaminski	California County Superintendents Educational Services Association	Oral
14.	Kathy Gee	CalTASH	Oral
15.	Danette Brown	California Teachers Association	Oral
16.	Yvonne Bui	San Francisco State University	Oral
17.	Janet Davis	California Federation of Teachers	Oral
18.	Shireen Pavri	CSU Long Beach	Oral