

CALIFORNIA CODE OF REGULATIONS
TITLE 5. EDUCATION
DIVISION 8. COMMISSION ON TEACHER CREDENTIALING
CHAPTER 5. APPROVED PROGRAMS
ARTICLE 3. OTHER PROGRAM APPROVAL PROCEDURES

Subarticle 4. Annual Accreditation Fees

§80693. Definitions.

As used in this subarticle, the following terms shall have the meanings as set forth below:

- (a) “Institution fee” is part one of the total annual accreditation fee charged to an institution, as defined in section 80691(e), based on the average number of credential recommendations over the prior three fiscal years.
- (b) “Program fee” is part two of the total annual accreditation fee charged to an institution, as defined in section 80691(e), based on the number of Commission-approved educator programs offered by the institution.
- (c) “Total annual accreditation fee” is comprised of the institution fee and program fee, as defined in subsections (a) and (b), and represents the total amount due to the Commission annually.
- (d) “Initial Preparation programs” are programs that provide the coursework and field experiences for individuals earning an initial teaching or services credential.
- (e) “Second Tier and Specialist programs” apply the knowledge and skills from the preliminary program in an on-the-job mentored and supported assignment. Second tier preparation programs are such that allow the individual to earn the clear teaching or services credential. Specialist programs are programs through which a credentialed teacher may earn an authorization to teach in an additional area.
- (f) “Added Authorization and Special Class/Teaching Authorization programs” are programs that an educator may complete to add an additional authorization that is closely related to the authorization held.
- (g) “Intern programs” are a path to initial preparation program completion that allows an individual the ability to complete their preparation coursework concurrent in a paid position, upon completion of the required minimum preservice preparation as described in program standards.
- (h) “Inactive programs” refer to Commission-approved educator preparation programs that have not withdrawn but are no longer accepting new candidates as detailed in the *Accreditation*

Handbook Chapter Three, Institutional and Program Approval (rev. 2013), available on the Commission's website and hereby incorporated by reference.

- (i) "Recommendation" refers to the process of recommending candidates to receive a credential. Institutions must recommend their candidates, as specified in Education Code section 44227(b), to receive a credential after completing an approved program as part of the credential issuing process.
- (j) "Extraordinary activity fee" refers to the fee charged to institutions that have not submitted the annual accreditation fee by the established due date.
- (k) "Actual costs" may include costs for travel, per diem and incidentals for site visit volunteers and Commission staff, reimbursement of substitute teachers, room rentals, equipment, communication, staff time, accounting and legal services to support accreditation, supplies and statewide indirect costs.

Note: Authority cited: Section 44225, and 44227 Education Code. Reference: Sections 44225(h), 44370, 44371, 44372, 44373(c) and 44374, Education Code.

§80694. Annual Accreditation Fees

- (a) The total annual accreditation fee, as defined in section 80693(c) shall be submitted to the Commission by September 1 of each year.
- (b) An institution's failure to submit the total annual accreditation fee by November 1 annually shall result in:
 - (1) An extraordinary activity fee of \$500 to be paid in addition to the total annual accreditation fee.
 - (2) The suspension of the institution's ability to make recommendations for credentials until all fees are paid in full.
 - (A) The suspension shall commence immediately upon the Commission's sending written notice that the total annual accreditation fee was not fully paid by November 1 each year.
- (c) For fiscal year 2014-15 the institution fee, as defined in section 80693(a), shall be as follows:
 - (1) 0-50 recommendations: \$1,000.
 - (2) 51-100 recommendations: \$1,400.
 - (3) 101-300 recommendations: \$1,800.

(4) 301-600 recommendations: \$2,200.

(5) Over 600 recommendations: \$2,500.

(d) In subsequent fiscal years, the Commission shall adjust the Institution Fee specified in section 80694 (c) each year by the Implicit Price Deflator for State and Local Government, rounded to the nearest ten dollars.

(e) For fiscal year 2014-15 the program fee shall be as follows for each program:

(1) Initial Preparation program: \$400

(2) Intern program: \$150

(3) Second Tier and Specialist program: \$300

(4) Added Authorization and Special Class/Teaching Authorization program: \$200

(5) Inactive program: \$50

(f) In subsequent fiscal years, the Executive Director shall determine the program fee by calculating the actual costs of accreditation activities in the prior fiscal year and apportioning the actual costs at the same ratio as in fiscal year 2014-15, rounded to the nearest whole dollar.

(g) The Commission shall determine whether a change in fees will be necessary and provide notification should changes be necessary, to the Legislature and Department of Finance, on or before July 1 of each year. Adjustments contained in subsections (d) and (f) are not a change in fees.

(h) The Commission shall post on its website the total annual accreditation fee for each Commission-approved institution, and how it was determined, on or before August 1st each year.

Note: Authority cited: Section 44225, Education Code. Reference: Sections 44225(h), 44371, 44372, 44373(c), 44374 and 44374.5, Education Code.