

CALIFORNIA COMMISSION ON TEACHER CREDENTIALING

Box 944270 (1900 Capitol Avenue)
Sacramento, California 94244-2700
(916) 445-7254
www.ctc.ca.gov
credentials@ctc.ca.gov



OFFICE OF THE EXECUTIVE DIRECTOR

Date: July 1, 2000 00-0018

To: All Individuals and Groups Interested in Activities of the California Commission on Teacher Credentialing

From: Sam W. Swofford, Ed. D.
Executive Director

Subject: Reduction in the Application Fee and Application Fee Waiver for First-Time Credential Applicants

The 2000-2001 Budget Act includes two provisions that affect the fees charged by the California Commission on Teacher Credentialing. The budget bill reduces the current \$60 application fee to \$55. The bill also appropriates \$1,650,000 to the Commission to again waive application fees for first-time applicants of multiple subject, single subject, special education and specialist credentials.

Fee Reduction

The fee reduction is effective for applications received on or after July 1, 2000, but it does not lower the substitute permit fee because that fee is already \$55. Please see the attached fee chart for a list of the July 1, 2000 fees. Credential waivers will also be \$55. The Commission will not be making refunds in cases where the applicant submits a \$60 fee in error.

Fee Waiver

The fee waiver applies to both California-prepared applicants and teachers prepared outside of California. The Commission will waive the fee for applications that are *received* by the Commission before July 1, 2001. This correspondence is to alert colleges and universities, county offices of education and public school districts that applicants applying for the first time for the credentials listed below do not need to submit the \$55 application fee.

Types of Credentials

The \$55 application fee will be waived for the following credentials:

Multiple Subject Teaching Credential
Single Subject Teaching Credential
Education Specialist (Special Education)
Specialist in Agriculture

Specialist in Bilingual Cross-Cultural Instruction
Specialist in Early Childhood Education
Specialist in Gifted
Specialist in Health Science
Specialist in Mathematics
Specialist in Reading and Language Arts
Specialist in Special Education

The fee waiver applies to applicants for a one-year nonrenewable (OYNR), preliminary or professional clear credential, including out of state applicants applying under Education Code Section 44275.3 (AB838 Pacheco). **It does not apply to applicants for internships, emergency permits and credential waivers, nor to people upgrading from the OYNR to preliminary or preliminary to professional clear.**

Submission Process

When submitting applications that qualify for the fee waiver, please write “Fee Waiver” on application 41-4 above the box identified for the bar coded label and do not attach the application fee. This will alert the Commission’s Cashiering Unit that a \$55 fee should not accompany this application. **Fingerprint processing fees of \$56 are still required when fingerprint cards are included with an application.**

Information

For further information, please contact the Commission at (916) 445-7256 or toll free outside the 916 area code at (888) 921-2682 between 8:00 a.m. and 5:00 p.m., weekdays or by e-mail at <credentials@ctc.ca.gov>.