

CALIFORNIA COMMISSION ON TEACHER CREDENTIALING

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OFFICE OF THE EXECUTIVE DIRECTOR

00-0003

DATE: January 26, 2000

TO: All Individuals and Groups Interested in the Activities of the California Commission on Teacher Credentialing

FROM: Sam W. Swofford, Ed.D.
Executive Director

SUBJECT: Approval of Title 5 Sections 80025.3 and 80025.4 Pertaining to Substitute Teaching and Title 5 Sections 80067, 80068, 80069, 80069.1 and 80070 Pertaining to Specific Specialist Instruction Credentials

The proposed additions to California Code of Regulations, Title 5, Sections 80025.3 and 80025.4 pertaining to substitute teaching, amendment of Title 5 Sections 80067, 80068, 80069 and 80070 and addition of section 80069.1 pertaining to specific Specialist Instruction Credentials have been approved by the Office of Administrative Law and filed with the Secretary of State. The amendments became effective January 15, 2000.

Day-to-Day Substitute Teaching

Employers have frequently asked Commission staff questions about whether individuals who hold particular types of certification are authorized to substitute teach. In February of 1997 the Commission adopted a policy to allow individuals to substitute teach if they hold a document for which the requirements are equal to or greater than those for the Emergency Permit for 30-Day Substitute Teaching. That policy has helped to clarify to employers which documents allow substitute teaching. These Title 5 Regulations are designed to establish that policy in regulation.

The regulations clarify which documents authorize service as a day-to-day substitute. Title 5 Section 80025.3(a) states that individuals who hold a valid document which requires the completion of a bachelor's degree and the California Basic Educational Skills Test (CBEST) (i.e. the requirements for the 30-Day Substitute Teaching Permit) are authorized to serve as day-to-day substitutes. Individuals who hold a valid credential which was issued prior to the advent of the CBEST requirement on February 1, 1983 are also authorized to serve as a day-to-day substitute, as long as the credential required completion of a bachelor's degree and a professional preparation program. Under this section, individuals are allowed to substitute for no more than 30 days for any one teacher during the school year.

In accordance with subsection (a), the following credentials authorize the holder to serve as a day-to-day substitute teacher:

Ryan Teaching and Services Credentials	General Teaching and Services Credentials
<p>Multiple Subject</p> <p>Single Subject</p> <p>Specialist Instruction in Special Education</p> <p>Education Specialist Instruction</p> <p>Designated Subjects Adult Education in Academic Subjects</p> <p>Administrative Services</p> <p>Pupil Personnel Services: Basic Pupil Personnel Services School Counseling School Social Work School Psychology</p> <p>Clinical Rehabilitative Services: Language, Speech and Hearing Audiology Orientation and Mobility</p> <p>Library Media Teacher Services</p>	<p>Kindergarten-Primary</p> <p>Elementary</p> <p>Junior High</p> <p>Secondary</p> <p>Health and Development</p> <p>Child Welfare and Supervision of Attendance</p> <p>Pupil Personnel Services: Basic Basic plus Psychology</p> <p>Basic plus Psychometry</p> <p>School Psychologist</p> <p>School Psychometrist</p> <p>Librarianship</p>
Standard Teaching and Services Credentials	Special Teaching Credentials
<p>Early Childhood Education</p> <p>Elementary</p> <p>Secondary</p> <p>Junior College (authorization for gr11-14 only)</p> <p>Restricted Special Education: Deaf-Blind Deaf and Severely Hard of Hearing Educable Mentally Retarded Orthopedically Handicapped, including the Cerebral Palsied Speech and Hearing Therapy Trainable Mentally Retarded Visually Handicapped</p> <p>Designated Subjects Teaching: Business Education Vocational Agriculture</p> <p>Health Services</p> <p>Pupil Personnel Services</p>	<p>Special Secondary: Art Vocational Agriculture Business Education Homemaking Education Industrial Arts Education Lip Reading Music Limited in Agriculture Limited in Music Partially Sighted Child Physical Education Speech Arts Correction of Speech Defects Vocational Class B Mentally Retarded</p> <p>Exceptional Child: Deaf or Hard of Hearing</p>

Subsection (b) of Title 5 80025.3 states that individuals who hold a long-term emergency permit (e.g. Multiple Subject, Single Subject, Education Specialist, etc.), Emergency Career Substitute Teaching Permit, or One-Year Nonrenewable Credential are allowed to serve as a day-to-day substitute in any district in the county listed on the document. These individuals may substitute for no more than 30 days for any one teacher during the school year. If these individuals wish to substitute in a county not listed on their document they must obtain a document which authorizes substitute service in that county. Although not specifically mentioned in the regulations, individuals who qualify for certification under Title 5 Sections 80413.2 and 80048.3(c) and (d), which were legislated through Assembly Bill 838 (Pacheco), would also be allowed to serve as a day-to-day substitute in any district in the county under section 80025.3(b).

Title 5 §80025.3(c) states that individuals holding University Internship Credentials, Pre-Internship Certificates and District Internship Certificates are not allowed to serve as day-to-day substitutes under the provisions of subsections (a) and (b). The Commission feels that it is important for individuals in these programs to focus on the assignment in which they are serving their internship.

Substitute Teaching in a Special Education Classroom

Education Code Section 56061(a), which is under the authority of the Department of Education, specifies that individuals who hold documents authorizing substitute teaching may not serve in a special education classroom for any one teacher more than 20 days during a school year. Title 5 Section 80025.4 brings Commission regulations in line with that statute.

Section 80025.4 places into regulations Education Code §56061(a) which allows individuals who hold a document authorizing service as day-to-day substitute to serve as a substitute in a special education classroom for no more than 20 days for any one teacher during the school year. In order for the teacher to serve in that assignment beyond the 20 day limit, the individual must hold a special education teaching credential, permit or waiver which authorizes service to the population of students in the classroom.

Specialist Instruction Credentials in Early Childhood Education, Agriculture, Health Science, Gifted Education and Mathematics

The Commission has issued Specialist Instruction Credentials in Early Childhood Education, Agriculture, Health Science, Gifted Education and Mathematics for several years. While Education Code Section 44265 has authorized the issuance of such documents, specific Title 5 regulations to establish requirements and authorizations for those documents have not been in place. Also, because Single Subject Credentials in Agriculture, Health Science and Mathematics are also available, employers have questioned the difference between the authorization of those credentials and the Specialist Instruction Credentials in those same subjects. These Title 5 Regulations establish specific requirements and authorizations for those documents

The approved Title 5 regulations Sections 80067, 80068, 80069, 80069.1 and 80070 for the Specialist Instruction Credentials in Early Childhood Education, Agriculture, Health Science, Gifted Education and Mathematics specify the requirements, term and authorization for each credential area. All five of these specialist documents require that the teacher complete a Commission-accredited program in the area of specialization or an equivalent preparation program at a regionally accredited institution outside of California.

An applicant for the Early Childhood Education Specialist Instruction Credential must hold a Multiple Subject, Standard Elementary or General Elementary Credential. The Early Childhood Education Specialist Instruction Credential authorizes the holder to develop and coordinate curriculum, develop programs and deliver staff development for child development programs and early childhood education programs in grades three and below which are coordinated by school districts or county offices of education. This credential also authorizes teaching courses in child development in grades twelve and below and in classes organized primarily for adults.

For the Agriculture Specialist Instruction Credential the applicant must hold a valid California Single Subject Teaching Credential in Agriculture, Standard Secondary Teaching Credential in Agriculture Science or Special Secondary Credential in Vocational Agriculture. The specialist credential authorizes the holder to teach agriculture in grades twelve and below and in classes organized primarily for adults and to develop and coordinate curriculum, develop programs and deliver staff development for agriculture education programs coordinated by school districts or county offices of education.

The Health Science Specialist Instruction Credential allows the holder to teach health science in grades twelve and below, including preschool, and in classes organized primarily for adults and to develop and coordinate curriculum, develop programs, and deliver staff development for health science education programs coordinated by school districts and county offices of education. The applicant for this credential must hold a valid basic credential which is based upon the completion of a bachelor's degree and preparation program including student teaching.

An applicant for the Gifted Specialist Instruction Credential must also hold a valid basic credential as described above. This credential authorizes developing and coordinating curriculum, developing programs and delivering staff development for gifted education programs coordinated by school districts and county offices of education.

The Mathematics Specialist Instruction Credential authorizes the holder to teach mathematics in grades twelve and below, including preschool, and in classes organized primarily for adults and to develop and coordinate curriculum, develop programs and deliver staff development for mathematics education programs coordinated by school districts and county offices of education. An applicant for this credential must hold a valid basic credential.

Questions

If you have questions concerning these regulations, please contact the Commission's Information Services Office between 8am and 5pm Monday through Friday at (916) 445-7254 or (888) 921-2682 if you are calling from outside of the (916) area code. You may also e-mail us at: credentials@ctc.ca.gov

Addition of Title 5 Sections 80025.3 and 80025.4 Concerning Substitute Teaching

Title 5 §80025.3 . Day to Day Substitute Teaching.

- (a) The holder of a valid California teaching or services credential for which the requirements are equal to or greater than those listed in Title 5 Section 80025(a)(1) and (2) for an Emergency 30-Day Substitute Teaching Permit is authorized to serve as a substitute in any classroom; preschool, kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults. However, the holder shall not serve as a substitute for more than 30 days for any one teacher during the school year. Holders of teaching or services credentials issued prior to February 1, 1983 will not be held to the requirement in Education Code §44252(b) if the requirements for the credential included a bachelor's degree and a professional preparation program.
- (b) The holder of a permit or credential issued according to the provisions of Title 5 Section 80023.2, 80025.1 or 80071.4 (c) may, in addition to the authorization of the permit, serve as a substitute in any classroom; preschool, kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults during the valid period of the permit in any district within the county listed on the document. However, the holder shall not serve as a substitute for more than 30 days for any one teacher during the school year.
- (c) The provisions of this section do not apply to teachers who hold documents issued under the provisions of Education Code Sections 44305, 44321 or 44325.

NOTE: Authority Cited: Section 44225(q), Education Code. Reference: Section 44225, subdivision (e), Education Code.

§80025.4. Substituting in a Special Education Classroom.

- (a) The holder of a document authorizing day-to-day substitute teaching according to the provisions of Title 5 Sections 80025 and 80025.3 is authorized to serve as a substitute in a special education classroom; preschool, kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults. However, the holder shall not serve as a special education substitute for more than 20 days for any one teacher during the school year.

NOTE: Authority Cited: Section 44225(q), Education Code. Reference: Section 44225, subdivision (e), Education Code.

Amendment of Title 5 Sections 80067, 80068, 80069 and 80070 and Addition of Section 80069.1 Concerning Specific Specialist Instruction Credentials

§80067. Specific Requirements for the Professional Clear Early Childhood Education Specialist Instruction Credential.

- (a) The minimum requirements for the professional clear Early Childhood Education Specialist Instruction Credential for applicants who complete a professional preparation program in California shall include (1) through (3):
 - (1) possession of a valid California Multiple Subject, Standard Elementary or General Elementary Teaching Credential;
 - (2) completion of a post baccalaureate professional preparation program accredited by the Committee on Accreditation for the Early Childhood Education Specialist Instruction Credential, including successful completion of supervised student teaching appropriate to the specialization area; and

- (3) the recommendation from a regionally accredited institution of higher education that has a program accredited by the Committee on Accreditation in the professional clear credential sought.
- (b) The minimum requirements for the professional clear Early Childhood Education Specialist Instruction Credential for applicants who complete a professional preparation program outside California shall include (1) and (2). Applicants may apply directly to the Commission for the professional clear Early Childhood Education Specialist Instruction Credential under this section:
 - (1) possession of a valid California Multiple Subject, Standard Elementary or General Elementary Teaching Credential; and
 - (2) completion of a post baccalaureate professional preparation program comparable to a program accredited by the Committee on Accreditation for the Early Childhood Education Specialist Instruction Credential, including successful completion of supervised student teaching appropriate to the specialization area but taken outside California. The program must be from a regionally accredited institution of higher education and approved by the appropriate state agency where the course work was completed.
- (c) Term.

The professional clear Early Childhood Education Specialist Instruction Credential issued on the basis of the completion of all requirements shall be dated per Title 5 Section 80553.
- (d) Authorization.

The Early Childhood Education Specialist Instruction Credential authorizes the holder to develop and coordinate curriculum, develop programs and deliver staff development including age appropriate teaching methodologies for child development programs and early childhood education programs in grades three and below which are coordinated by school districts or county offices of education. This credential also authorizes teaching courses in child development in grades twelve and below and in classes organized primarily for adults.

NOTE: Authority Cited: Section 44225(q), Education Code. Reference: Section 44225, subdivisions (b) and (e), 44256(c), and 44265, Education Code.

§80068. Specific Requirements for the Professional Clear Agriculture Specialist Instruction Credential.

- (a) The minimum requirements for the professional clear Agriculture Specialist Instruction Credential for applicants who complete a professional preparation program in California shall include (1) through (3):
 - (1) possession of a valid California Single Subject Teaching Credential in Agriculture, Standard Secondary Teaching Credential in Agriculture Science or Special Secondary Credential in Vocational Agriculture;
 - (2) completion of a post baccalaureate professional preparation program accredited by the Committee on Accreditation for the Agriculture Specialist Instruction Credential, including successful completion of supervised student teaching appropriate to the specialization area; and
 - (3) the recommendation from a regionally accredited institution of higher education that has a program accredited by the Committee on Accreditation in the professional clear credential sought.
- (b) The minimum requirements for the professional clear Agriculture Specialist Instruction Credential for applicants who complete a professional preparation program outside

California shall include (1) and (2). Applicants may apply directly to the Commission for the professional clear Agriculture Specialist Instruction Credential under this section:

- (1) possession of a valid California Single Subject Teaching Credential in Agriculture, Standard Secondary Teaching Credential in Agriculture Science or Special Secondary Credential in Vocational Agriculture; and
- (2) completion of a post baccalaureate professional preparation program comparable to a program accredited by the Committee on Accreditation for the Agriculture Specialist Instruction Credential, including successful completion of supervised student teaching appropriate to the specialization area but taken outside California. The program must be from a regionally accredited institution of higher education and approved by the appropriate state agency where the course work was completed.

(c) Term.

The professional clear Agriculture Specialist Instruction Credential issued on the basis of the completion of all requirements shall be dated per Title 5 Section 80553.

(d) Authorization.

The Agriculture Specialist Instruction Credential authorizes the holder to teach agriculture in grades twelve and below, including preschool, and in classes organized primarily for adults. This credential also authorizes the holder to develop and coordinate curriculum, develop programs and deliver staff development for agriculture education programs coordinated by school districts or county offices of education.

NOTE: Authority Cited: Section 44225(q), Education Code. Reference: Section 44225, subdivisions (b) and (e), 44256(c), and 44265, Education Code.

§80069. Specific Requirements for the Professional Clear Health Science Specialist Instruction Credential.

(a) The minimum requirements for the professional clear Health Science Specialist Instruction Credential for applicants who complete a professional preparation program in California shall include (1) through (3):

- (1) possession of a valid basic California teaching credential as defined in Education Code Section 44203(e);
- (2) completion of a post baccalaureate professional preparation program accredited by the Committee on Accreditation for the Health Science Specialist Instruction Credential, including successful completion of supervised student teaching appropriate to the specialization area; and
- (3) the recommendation from a regionally accredited institution of higher education that has a program accredited by the Committee on Accreditation in the professional clear credential sought.

(b) The minimum requirements for the professional clear Health Science Specialist Instruction Credential for applicants who complete a professional preparation program outside California shall include (1) and (2). Applicants may apply directly to the Commission for the professional clear Health Science Specialist Instruction Credential under this section:

- (1) possession of a valid basic California teaching credential as defined in Education Code Section 44203(e); and
- (2) completion of a post baccalaureate professional preparation program comparable to a program accredited by the Committee on Accreditation for the Health Science Specialist Instruction Credential, including successful completion of supervised student teaching appropriate to the specialization area but taken outside California. The program must be from a regionally accredited institution of higher education and approved by the appropriate state agency where the course work was completed.

- (c) **Term.**
The professional clear Health Science Specialist Instruction Credential issued on the basis of the completion of all requirements shall be dated per Title 5 Section 80553.
- (d) **Authorization.**
The Health Science Specialist Instruction Credential authorizes the holder to teach health science in grades twelve and below, including preschool, and in classes organized primarily for adults. This credential also authorizes the holder to develop and coordinate curriculum, develop programs, and deliver staff development for health science education programs coordinated by school districts and county offices of education.

NOTE: Authority Cited: Section 44225(q), Education Code. Reference: Section 44225, subdivisions (b) and (e), 44256(c), and 44265, Education Code.

§80069.1. Specific Requirements for the Professional Clear Gifted Specialist Instruction Credential.

- (a) The minimum requirements for the professional clear Gifted Specialist Instruction Credential for applicants who complete a professional preparation program in California shall include (1) through (3):
- (1) possession of a valid basic California teaching credential as defined in Education Code Section 44203(e);
 - (2) completion of a post baccalaureate professional preparation program accredited by the Committee on Accreditation for the Gifted Specialist Instruction Credential, including successful completion of supervised student teaching appropriate to the specialization area; and
 - (3) the recommendation from a regionally accredited institution of higher education that has a program accredited by the Committee on Accreditation in the professional clear credential sought.
- (b) The minimum requirements for the professional clear Gifted Specialist Instruction Credential for applicants who complete a professional preparation program outside California shall include (1) and (2). Applicants may apply directly to the Commission for the professional clear Gifted Specialist Instruction Credential under this section:
- (1) possession of a valid basic California teaching credential as defined in Education Code Section 44203(e); and
 - (2) completion of a post baccalaureate professional preparation program comparable to a program accredited by the Committee on Accreditation for the Gifted Specialist Instruction Credential, including successful completion of supervised student teaching appropriate to the specialization area but taken outside California. The program must be from a regionally accredited institution of higher education and approved by the appropriate state agency where the course work was completed.
- (c) **Term.**
The professional clear Gifted Specialist Instruction Credential issued on the basis of the completion of all requirements shall be dated per Title 5 Section 80553.
- (d) **Authorization.**
The Gifted Specialist Instruction Credential authorizes the holder to develop and coordinate curriculum, develop programs and deliver staff development for gifted education programs coordinated by school districts and county offices of education.

NOTE: Authority Cited: Section 44225(q), Education Code. Reference: Section 44225, subdivisions (b) and (e), 44256(c), and 44265, Education Code.

§80070. Specific Requirements for the Professional Clear Mathematics Specialist Instruction Credential.

- (a) The minimum requirements for the professional clear Mathematics Specialist Instruction Credential for applicants who complete a professional preparation program in California shall include (1) through (3):
- (1) possession of a valid basic California teaching credential as defined in Education Code Section 44203(e);
 - (2) completion of a post baccalaureate professional preparation program accredited by the Committee on Accreditation for the Mathematics Specialist Instruction Credential, including successful completion of supervised student teaching appropriate to the specialization area; and
 - (3) the recommendation from a regionally accredited institution of higher education that has a program accredited by the Committee on Accreditation in the professional clear credential sought.
- (b) The minimum requirements for the professional clear Mathematics Specialist Instruction Credential for applicants who complete a professional preparation program outside California shall include (1) and (2). Applicants may apply directly to the Commission for the professional clear Mathematics Specialist Instruction Credential under this section:
- (1) possession of a valid basic California teaching credential as defined in Education Code Section 44203(e); and
 - (2) completion of a post baccalaureate professional preparation program comparable to a program accredited by the Committee on Accreditation for the Mathematics Specialist Instruction Credential, including successful completion of supervised student teaching appropriate to the specialization area but taken outside California. The program must be from a regionally accredited institution of higher education and approved by the appropriate state agency where the course work was completed.
- (c) **Term.**
The professional clear Mathematics Specialist Instruction Credential issued on the basis of the completion of all requirements shall be dated per Title 5 Section 80553.
- (d) **Authorization.**
The Mathematics Specialist Instruction Credential authorizes the holder to teach mathematics in grades twelve and below, including preschool, and in classes organized primarily for adults. This credential also authorizes the holder to develop and coordinate curriculum, develop programs and deliver staff development for mathematics education programs coordinated by school districts and county offices of education.

NOTE: Authority Cited: Section 44225(q), Education Code. Reference: Section 44225, subdivisions (b) and (e), 44256(c), and 44265, Education Code.