

**CALIFORNIA COMMISSION ON TEACHER CREDENTIALING**

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OFFICE OF THE EXECUTIVE DIRECTOR

99-9928

DATE: November 15, 1999

TO: All Individuals and Groups Interested in the Activities of the Commission on Teacher Credentialing

FROM: Sam W. Swofford, Ed.D.  
Executive Director

SUBJECT: Approval of Amendments to Section 80049 and Addition of Section 80049.1 of Title 5, California Code of Regulations, Pertaining to Authorizations of Pupil Personnel Services Credentials

The California Commission on Teacher Credentialing has received approval of the addition of Section 80049.1 to Title 5 Regulations. This section establishes specific authorization statements for each of the four Pupil Personnel Services (PPS) areas, thereby clarifying the specific services each of these areas authorizes the holder to perform. Effective December 1, 1999, new Pupil Personnel Services credentials will be issued with the new authorization statements provided by Section 80049.1. Also effective that date, all PPS credentials previously issued with one or more of the authorization titles listed below will authorize these same specific services for the area(s) listed on those credentials. The new authorization statements will be listed on those credentials when they are renewed.

Section 80049.1 clarifies that school districts may use community-based service individuals or groups in the provision of pupil personnel services as long as they are supervised in their school-based activities by an individual holding a PPS credential. It also restates the provision established by Education Code §44270.2 that PPS credential holders are authorized to administer a pupil personnel services program.

During this same regulation amendment process the Commission acted to move sections of Title 5 Regulations related to the requirements for PPS credentials to Section 80049. This action did not change the requirements for these credentials; it was undertaken to make the organization of these regulations conform to the standard pattern of providing a credential's requirements and authorizations in adjacent sections. The Commission is currently working with an advisory panel to reconsider requirements for PPS credentials. Section 80049 will be further amended if the work of that panel results in changes to these requirements.

The new authorization statements for Pupil Personnel Services credentials follow. The entire text of Title 5 Sections 80049 and 80049.1 are included in the proceeding pages of this correspondence.

**The Pupil Personnel Services: School Counseling Credential authorizes the holder to:**

- 1) develop, plan, implement and evaluate a school counseling and guidance program that includes academic, career, personal and social development;
- 2) advocate for the high academic achievement and social development of all students;
- 3) provide school-wide prevention and intervention strategies and counseling services;
- 4) provide consultation, training and staff development to teachers and parents regarding students' needs; and
- 5) supervise a district-approved advisory program as described in Education Code Section 49600.

**The Pupil Personnel Services: School Social Work Credential authorizes the holder to:**

- 1) assess home, school, personal and community factors that may affect a student's learning;
- 2) identify and provide intervention strategies for children and their families including counseling, case management, and crisis intervention;
- 3) consult with teachers, administrators and other school staff regarding social and emotional needs of students; and
- 4) coordinate family, school and community resources on behalf of students.

**The Pupil Personnel Services: School Psychology Credential authorizes the holder to:**

- 1) provide services that enhance academic performance;
- 2) design strategies and programs to address problems of adjustment;
- 3) consult with other educators and parents on issues of social development, behavioral and academic difficulties;
- 4) conduct psycho-educational assessments for purposes of identifying special needs;
- 5) provide psychological counseling for individuals, groups and families; and
- 6) coordinate intervention strategies for management of individual and school-wide crises.

**The Pupil Personnel Services: Child Welfare and Attendance Credential authorizes the holder to:**

- 1) access appropriate services from both public and private providers, including law enforcement and social services;
- 2) provide staff development to school personnel regarding state and federal laws pertaining to due process and child welfare and attendance laws;
- 3) address school policies and procedures that inhibit academic success;
- 4) implement strategies to improve student attendance; participate in school-wide reform efforts; and
- 5) promote understanding and appreciation of those factors that affect the attendance of culturally-diverse student populations.

**Questions**

If you have questions about this information, please contact the Information Services Office at (916) 445-7256 or toll free at (888) 921-2682, or e-mail us at [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)

**Division VIII of Title 5  
California Code of Regulations**

**Section 80049. Specific Requirements for Professional Clear Services Credential with a Specialization in Pupil Personnel Services.**

- (a) A Services Credential with a Specialization in Pupil Personnel Services may be issued in the following areas: School Counseling, School Social Work, School Psychology, and School Child Welfare and Attendance on the basis of the completion of all requirements in subsections (b) or (c). Individuals seeking the School Child Welfare and Attendance area must also hold or be issued concurrently an authorization in School Counseling, School Social Work, or School Psychology.
  
- (b) The minimum requirements for the professional clear Pupil Personnel Services Credential for applicants who complete a professional preparation program in California shall include (1) through (4):
  - (1) a baccalaureate or higher degree except in professional education from a regionally accredited institution of higher education;
  - (2) the completion of a post baccalaureate professional preparation program accredited by the Committee on Accreditation in the requested pupil personnel services area of specialization, including successful completion of a supervised field practice appropriate to the specialization area, in a school setting in direct contact with pupils;
  - (3) passage of the California Basic Education Skills Test (CBEST) described in Education Code Section 44252(b); and
  - (4) the recommendation from a regionally accredited institution of higher education that has a program accredited by the Committee on Accreditation in the professional clear credential sought.
  
- (c) The minimum requirements for the professional clear Pupil Personnel Services Credential for applicants who complete a professional preparation program outside California shall include (1) through (3). Applicants may apply directly to the Commission for the professional clear Pupil Personnel Services Credential under this section:
  - (1) a baccalaureate or higher degree except in professional education from a regionally accredited institution of higher education;
  - (2) passage of the California Basic Education Skills Test (CBEST) described in Education Code Section 44252(b); and
  - (3) the completion of a post baccalaureate professional preparation program comparable to a program accredited by the Committee on Accreditation in the requested pupil personnel services area of specialization, including successful completion of a supervised field practice appropriate to the specialization area, in a school setting in direct contact with pupils, but taken outside California. The program must be from a regionally accredited institution of higher education and approved by the appropriate state agency where the course work was completed;
    - (A) The professional preparation program of study for the school counseling specialization area must include a minimum of 30 semester units, or the equivalent in quarter units, of post baccalaureate study;

- (B) The professional preparation program of study for the school social work specialization area must include a minimum of 45 semester units, or the equivalent in quarter units, of post baccalaureate study;
  - (C) The professional preparation program of study for the school psychologist specialization area must include a minimum of 60 semester units or the equivalent in quarter units, of post baccalaureate study;
  - (D) The professional preparation program of study for the added school child welfare and attendance specialization area must include a minimum of 9 semester units, or the equivalent in quarter units of post baccalaureate study; and
- (d) The professional clear Pupil Personnel Services Credential authorizes the services specified in Section 80049.1.
- (e) The professional clear Pupil Personnel Services Credential issued on the basis of the completion of all requirements shall be dated per Title 5 Section 80553.

Note: Authority cited: Section 44225, Education Code. Reference Sections 44252 and 44266, Education Code.

#### **Title 5 Section 80049.1 Authorization for Service.**

(a) A Services Credential with a specialization in Pupil Personnel Services authorizes the holder to perform pupil personnel services in the specialization(s) named, as described below, in grades 12 and below, including preschool, and in programs organized primarily for adults:

- (1) The Pupil Personnel Services: School Counseling Credential authorizes the holder to develop, plan, implement and evaluate a school counseling and guidance program that includes academic, career, personal and social development; advocate for the high academic achievement and social development of all students; provide school-wide prevention and intervention strategies and counseling services; provide consultation, training and staff development to teachers and parents regarding students' needs; and supervise a district-approved advisory program as described in Education Code Section 49600.
- (2) The Pupil Personnel Services: School Social Work Credential authorizes the holder to assess home, school, personal and community factors that may affect a student's learning; identify and provide intervention strategies for children and their families including counseling, case management, and crisis intervention; consult with teachers, administrators and other school staff regarding social and emotional needs of students; and coordinate family, school and community resources on behalf of students.
- (3) The Pupil Personnel Services: School Psychology Credential authorizes the holder to provide services that enhance academic performance; design strategies and programs to address problems of adjustment; consult with other educators and parents on issues of social development, behavioral and academic difficulties; conduct psycho-educational assessments for purposes

of identifying special needs; provide psychological counseling for individuals, groups and families; and coordinate intervention strategies for management of individual and school-wide crises.

- (4) The Pupil Personnel Services: Child Welfare and Attendance Credential authorizes the holder to access appropriate services from both public and private providers, including law enforcement and social services; provide staff development to school personnel regarding state and federal laws pertaining to due process and child welfare and attendance laws; address school policies and procedures that inhibit academic success; implement strategies to improve student attendance; participate in school-wide reform efforts; and promote understanding and appreciation of those factors that affect the attendance of culturally-diverse student populations.
- (b) An individual holding any of the authorizations described in this section may serve as an administrator of a pupil personnel services program per Education Code Section 44270.2
- (c) Nothing in this section shall be construed to preclude school districts from utilizing community-based service providers, including volunteers, individuals completing counseling-related internship programs, and state licensed individuals and agencies to assist in providing pupil personnel services, provided that such individuals and agencies are supervised in their school-based activities by an individual holding a pupil personnel services authorization.

Note: Authority cited: Sections 44225, 44266, Education Code. Reference: Sections 44252 and 44266, Education Code.