

CALIFORNIA COMMISSION ON TEACHER CREDENTIALING

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OFFICE OF THE EXECUTIVE DIRECTOR

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DATE: May 22, 1998

TO: All Individuals and Groups Interested in the Activities of the Commission on Teacher Credentialing

FROM: Sam W. Swofford, Ed. D.
Executive Director

SUBJECT: Changes to Title 5 Sections 80105, 80110, 80111, 80112, 80113, 80114, and 80115, Pertaining to Child Development Permits

Regulation amendments pertaining to Child Development Permits became effective on **April 21, 1998**. A copy of the regulations is attached, and they are discussed below.

The Commission approved three amendments to the regulations governing Child Development Permits: change the term "non college based training" to "alternative education programs"; change the term "Associate of Arts degree" to "associate degree"; and add a new qualification option for the Program Director Permit that allows individuals with a master's degree or higher in Child/Human Development, Early Childhood Education or closely related field to obtain the permit.

Alternative Education Programs

In the initial Title 5 Government Code of Regulations for the new Child Development Permits, an option for applying course work from a non-regionally accredited educational institution was included as a means for permit qualification.

The term used in the Title 5 Regulations was "non college based training". However, some of the high quality training in early childhood education takes place in colleges and universities that are accredited through entities other than the regional Western Association of Schools and Colleges. The previous Title 5 wording created an unintended omission of training programs that might be considered for Commission approval. The term "non college based training" was therefore changed to "alternative education program" to reflect the fact that the reference includes non-regionally accredited programs--both college and non-college based. These programs would all undergo an exacting process of

approval developed by the California Commission on Teacher Credentialing and the Office of the Superintendent of Education as currently stipulated in the Title 5 Regulations, §80105(f). A pilot program is currently underway to examine this process. The Title 5 Regulation sections affected by this amendment are: 80105, 80110, 80111, 80112, 80113, 80114, and 80115.

Associate Degree

In the initial Title 5 Government Code of Regulations for the new Child Development Permits, there are references to the "Associate of Arts degree". It has come to the Commission's attention that there are, in California, a few community colleges offering "Associate of Science" degrees in the area of early childhood education/child development. The previous wording created an unintended omission. The term "associate degree" is now used to include both the Associate of Arts degree and the Associate of Science degree. The Title 5 Regulation sections affected by this amendment are: 80112 and 80114.

Master's Degree Option for Program Director

In the initial Title 5 Government Code of Regulations for the new Child Development Permits, there is a qualifying option (Option 1) that is based upon course work, and experience. At the Program Director level of the permit, an individual must have extensive course work in early childhood education, course work in administration and in the supervision of adults, experience, and a baccalaureate degree or higher. It was thought that individuals with a master's degree in early childhood education would meet the requirements for the Program Director Permit under the regulations governing Option 1. However, it has come to the Commission's attention that some of these individuals have completed programs that vary slightly from what is required. It was not the intention of the Commission to exclude these individuals from the Program Director level of the permit. The Program Director Permit requirements are therefore expanded to include an option for members of the early childhood education profession who hold a master's degree or higher in Child/Human Development, Early Childhood Education or closely related field. The Title 5 Regulation section affected by this amendment is: 80115.

If you have any questions about this, please contact the Commission's Information Services Office by e-mail at credentials@ctc.ca.gov or by telephone between 12:30 and 4:30 any workday afternoon at (916) 445-7254.

**Division VIII of Title 5
California Code of Regulations**

**Amendment of Sections 80105, 80110, 80111, 80112, 80113,
80114, and 80115
Child Development Permits**

Article 5. Permits Authorizing Service in Child Care and Development Programs

80105. Definitions.

As used in this article, each of the following terms has the meaning herein shown:

- (a) "Child Development Permit" means any permit issued by the Commission on Teacher Credentialing which authorizes service in the care, development and instruction of children in a child care and development program. Child Development Permits were formerly referred to as Children's Center Permits.
- (b) "Child care and development program" means any state licensed center-based child care and development program operated by a person, association, organization or school district legally authorized to conduct such programs.
- (c) "General education" means course work from a regionally accredited institution of higher education in subject areas other than early childhood education and/or child development. The candidate must have earned a "C" or above in each course to be accepted.
- (d) "Supervised field experience" means instruction performed in a child care and development program for college credit which is supervised by a person approved by a regionally accredited institution of higher education.
- (e) "Early childhood education/child development course work" means course work from a regionally accredited institution of higher education primarily related to children ages five years or younger. Twenty-five percent of the course work may be extended to cover children ages five to, and including, eight years. The candidate must have earned a "C" grade or above in each course to be accepted.
- (f) "Commission approved alternative education programs" means training which occurs outside of a regionally accredited institution of higher education that has been approved by the Commission to meet all or part of the requirements for obtaining a Child Development Permit. Commission approved alternative education programs must meet criteria established by the Commission in consultation with the Superintendent of Public Instruction in order to be applied toward the Permit.
- (g) "Child Development Associate (CDA) credential" means a nationally recognized certificate issued by the CDA Credentialing Commission in Washington DC.
- (h) "Professional growth" means participation in activities that contribute to a permit holder's competence, performance or effectiveness in the early childhood profession. Such activities may include but are not limited to college or university coursework, conferences, workshops, institutes, academies, symposia, and staff development programs.
- (i) "Core areas" means individual courses or training in each of the following areas:
 - (1) child and/or human development;
 - (2) child, family and community or child and family relations; and
 - (3) programs and curriculum.

- (j) "Aide" means an individual who cares for and assists in the development and instruction of children under the supervision of a Child Development Permit (CDP) Teacher, CDP Master Teacher, CDP Site Supervisor, or CDP Program Director. An aide may not be supervised by a CDP Associate Teacher or CDP Assistant. An aide is not required to hold a Child Development Permit.
- (k) "Adult supervision coursework" means a course that helps Child Development Permit candidates develop knowledge and skills for effective communication with and supervision of adults.
- (l) "Accredited Home Economics Related Occupations (HERO) program" means a high school training program that is certified by the Home Economics Education Unit, California Department of Education, and uses curriculum developed by the Home Economics Education Unit to train secondary students to serve as aides or assistants in a child care and development program. Such training qualifies an individual to obtain a Child Development Assistant Permit.
- (m) "Regional Occupational Program (ROP)" means a program designed to prepare secondary students or adults in one of a variety of occupations. When such training is in child development related occupations, it may be used to qualify an individual to obtain a Child Development Assistant Permit.
- (n) "Program year" means 175 days of three or more hours per day working in a child care and development program.

NOTE: Authority cited: Sections 8363, 8370 and 44225(d), Education Code. Reference: Sections 8370 and 8363, Education Code.

80110. Child Development Assistant Permit.

- (a) Requirements. Each applicant for a Child Development Assistant Permit shall comply with the procedure prescribed for application in Section 80107 and shall meet one of the following:
- (1) Completion of six (6) semester units of early childhood education or child development coursework;
 - (2) Completion of an accredited secondary Home Economics Related Occupations (HERO) program supported by local, federal, or Regional Occupational Center/Program (ROC/P) funds or Regional Occupational Program (ROP) in Child Development Related Occupations; or
 - (3) Completion of equivalent training approved by the Commission on Teacher Credentialing. Equivalent training may include traditional coursework taken through a regionally accredited institution of higher education and Commission approved alternative education programs.
- (b) Term and Renewal. The Child Development Assistant permit shall be issued for five years and may be renewed for a five year period upon submission of the following:
- (1) an application for renewal;
 - (2) required fees; and
 - (3) verification of completion of 105 hours of professional growth.
- (c) Authorization. The Child Development Assistant Permit authorizes the holder to care for and assist in the development and instruction of children in a child care and development program under the supervision of a CDP Associate Teacher, CDP Teacher, CDP Master Teacher, CDP Site Supervisor, or CDP Program Director.

NOTE: Authority cited: Sections 8363(a), 8370, 44225(d), Education Code. Reference: Sections 8363 and 8370, Education Code.

80111. Child Development Associate Teacher Permit.

- (a) Requirements. Each applicant for a Child Development Associate Teacher Permit shall comply with the procedure prescribed for application in Section 80107 and shall meet one of the following:
- (1) All of the following:
 - (A) Completion of a minimum of 12 semester units of coursework in early childhood education/child development (exclusive of field work used to satisfy Section 80111 a, 1, B) including at least one course in each of the following core areas: child/human growth and development; child, family and community, or child and family relations; programs/curriculum; and
 - (B) Fifty days of experience in an instructional capacity in a child care and development program, working at least three hours per day within the last two years.
 - (2) Completion of the Child Development Associate (CDA) Credential.
 - (3) Completion of equivalent training approved by the Commission on Teacher Credentialing. Equivalent training may include traditional coursework taken through a regionally accredited institution of higher education and Commission approved alternative education programs.
- (b) Term and Renewal. A Child Development Associate Teacher Permit shall only be renewed once, and may only be held for a total of ten years. Upon expiration of the renewed Child Development Associate Teacher Permit, the applicant must qualify for the Child Development Teacher Permit.
- (1) In order to renew the Child Development Associate Teacher Permit, the applicant must have completed at least fifteen (15) semester units toward the Child Development Teacher Permit.
 - (2) At the end of the five year renewal period, the applicant must meet all requirements for a Child Development Teacher Permit. The Child Development Associate Teacher Permit may not be renewed a second time.
 - (3) An application for renewal must be accompanied by the required fees and verification that all renewal requirements have been met.
- (c) Authorization. A Child Development Associate Teacher Permit authorizes the holder to provide service in the care, development, and instruction of children in a child care and development program, and supervise a Child Development Assistant Permit holder.

NOTE: Authority cited: Sections 8363(a), 8370 and 44225 (d), Education Code. Reference: Sections 8363, and 8370, Education Code.

80112. Child Development Teacher Permit.

- (a) Requirements. Each applicant for a Child Development Teacher Permit shall comply with the procedure prescribed for application in Section 80107 and shall meet one of the following:
- (1) All of the following:
 - (A) Completion of twenty-four semester units of course work in early childhood education/child development including at least one course in each of the following core areas: child/human growth and development; child, family and community, or child and family, relations; programs/curriculum. Either of the following may be used to partially meet the 24-semester units requirements:
 1. A two- or three-semester unit supervised field work course, including both the field and course work components, may be used toward the required 24 early childhood education/child development semester units, but the same field work course may not be used to meet the experience requirement listed in Section 80112(a)(1)(B).

2. Successful completion of the Child Development Associate (CDA) Credential, which may be used for nine semester units of credit toward the required 24 semester units.
 - (B) Completion of 175 days of experience in an instructional capacity in a child care and development program, working at least three hours per day within the last four years.
 - (C) Completion of sixteen diversified semester units in general education (i.e., at least one course in each of the following areas: Humanities and/or Fine Arts, Social Sciences, Math and/or Science, and English/Language Arts).
 - (2) Completion of an associate degree or higher in early childhood education or child development or a related field, with a three (3) semester unit supervised field experience in an early childhood education setting.
 - (3) Completion of equivalent training approved by the Commission on Teacher Credentialing. Equivalent training may include traditional coursework taken through a regionally accredited institution of higher education and Commission approved alternative education programs.
- (b) Term and Renewal. The Child Development Teacher Permit shall be issued for five years and renewed for successive five year periods upon submission of:
- (1) an application for renewal;
 - (2) required fees; and
 - (3) verification of completion of 105 hours of professional growth.
- (c) Authorization. A Child Development Teacher Permit authorizes the holder to provide service in the care, development, and instruction of children in a child development program, and supervise a Child Development Permit Associate Teacher, a Child Development Permit Assistant, and an aide.

NOTE: Authority cited: Sections 8363(a), 8370 and 44225 (d). Education Code. Reference: Sections 8363, and 8370, Education Code.

80113. Child Development Master Teacher Permit.

- (a) Requirements. Each applicant for a Child Development Master Teacher Permit shall comply with the procedure prescribed for application in Section 80107 and shall meet one of the following:
- (1) All of the following:
 - (A) Completion of twenty-four semester units of course work in early childhood education/child development including at least one course in each of the following core areas: child/human growth and development; child, family and community, or child and family, relations; programs/curriculum. Either of the following may be used to partially meet the required units
 1. A two- or three-semester unit supervised field work course, including both the field and course work components, may be used toward the required 24 early childhood education/child development semester units, but the same field work course may not be used to meet the experience requirement listed in Section 80113 (a)(1)(E).
 2. Successful completion of the Child Development Associate (CDA) Credential, which may be used for nine semester units of credit toward the required 24 semester units.
 - (B) Completion of sixteen diversified semester units in general education (i.e., at least one course in each of the following areas: Humanities and/or Fine Arts, Social Sciences, Math and/or Science, and English/Language Arts).

- (C) Completion of six (6) additional semester units in an area of specialization which may include but is not limited to the following:
 - 1. Infant and toddler care;
 - 2. Bilingual and bicultural development;
 - 3. Children with exceptional needs;
 - 4. Preschool programming;
 - 5. Parent/teacher relations;
 - 6. Child health; and
 - 7. Specific areas of developmentally appropriate curriculum.
 - (D) Completion of two (2) semester units of adult supervision coursework.
 - (E) Completion of 350 days of experience in an instructional capacity in a child care and development program, working at least three hours per day within the last four years.
- (2) Completion of a baccalaureate degree or higher with twelve (12) or more semester units of early childhood education or child development coursework, and a three (3) semester unit supervised field experience in an early childhood education setting.
 - (3) Completion of equivalent training approved by the Commission on Teacher Credentialing. Equivalent training may include traditional coursework taken through a regionally accredited institution of higher education and Commission approved alternative education programs.
- (b) Term and Renewal. The Child Development Master Teacher Permit shall be issued for five years and renewed for five year periods upon submission of the following:
 - (1) an application for renewal,
 - (2) required fees, and
 - (3) verification of completion of 105 hours of professional growth.
 - (c) Authorization. A Child Development Master Teacher Permit authorizes the holder to provide service in the care, development, and instruction of children in a child care and development program, and supervise a Child Development Permit Teacher, a Child Development Permit Associate Teacher, a Child Development Permit Assistant, and an aide. A Child Development Master Teacher Permit also authorizes the holder to serve as a coordinator of curriculum and staff development in a child care and development program.

NOTE: Authority cited: Sections 8363(a), 8370 and 44225(d), Education Code. Reference: Sections 8363, and 8370, Education Code.

80114. Child Development Site Supervisor Permit.

- (a) Requirements. Each applicant for a Child Development Site Supervisor Permit shall comply with the procedure prescribed for application in Section 80107 and shall meet one of the following:
 - (1) All of the following:
 - (A) Completion of an associate degree or 60 semester units, with at least twenty-four (24) units of early childhood education or child development, including the core courses of child and/or human development; child, family and community; and programs and curriculum.
 - (B) Completion of six (6) additional semester units of coursework in the administration and supervision of child care and development programs. These six units must include at least two different courses. One course shall be introductory and one course shall be advanced, or they must be courses of different topical content.
 - (C) Completion of two (2) semester units of adult supervision coursework.
 - (D) Completion of 350 days of experience in an instructional capacity in a child care and development program, working at least three hours per day within the last four years. Experience must include at least 100 days of supervising adults in a child care and development program.

- (2) Completion of a baccalaureate degree or higher with twelve (12) or more semester units of early childhood education or child development coursework, and a three (3) unit supervised field experience in an early childhood education setting.
 - (3) An Administrative Services credential authorizing services in public schools in California, with twelve (12) semester units of early childhood education or child development coursework and a three (3) semester unit supervised field experience in an early childhood education setting.
 - (4) A current credential issued by the Commission on Teacher Credentialing authorizing teaching service in a self-contained classroom or a secondary teaching credential in home economics, with twelve (12) semester units of early childhood education or child development coursework and a three (3) semester unit supervised field experience in an early childhood education setting.
 - (5) Completion of equivalent training approved by the Commission on Teacher Credentialing. Equivalent training may include traditional coursework taken through a regionally accredited institution of higher education and Commission approved alternative education programs.
- (b) Term and Renewal. The Child Development Site Supervisor Permit shall be issued for five years and renewed for successive five year periods upon submission of:
- (1) an application for renewal;
 - (2) required fees; and
 - (3) verification of completion of 105 hours of professional growth.
- (c) Authorization. A Child Development Site Supervisor Permit authorizes the holder to supervise a child care and development program operating at a single site, provide service in the care, development, and instruction of children in a child care and development program, and serve as a coordinator of curriculum and staff development in a child care and development program.

NOTE: Authority cited: Sections 8363(a), 8370 and 44225(d), Education Code. Reference: Sections 8363, and 8370, Education Code.

80115. Child Development Program Director Permit.

- (a) Requirements. Each applicant for a Child Development Program Director Permit shall comply with the procedure prescribed for application in Section 80107 and shall meet one of the following options:
- (1) All of the following:
 - (A) Completion of a baccalaureate degree with at least twenty-four (24) units of early childhood education or child development, including the core areas of child and/or human development; child, family and community; and programs and curriculum;
 - (B) Completion of six (6) additional semester units of coursework in the administration and supervision of child care and development programs. These six units must include at least two different courses. One course shall be introductory and one course shall be advanced, or they must be courses of different topical content.
 - (C) Completion of two (2) semester units of adult supervision coursework.
 - (D) Child Development Site Supervisor status, with at least one program year of site supervisor experience.
 - (2) A master's degree or higher in Child/Human Development, Early Childhood Education or closely related field.
 - (3) An Administrative Services credential authorizing services in public schools in California, with twelve (12) semester units of early childhood education or child development coursework and a three (3) semester unit supervised field experience in an early childhood education setting.

- (4) A current credential issued by the Commission on Teacher Credentialing authorizing teaching service in a self contained classroom or a secondary teaching credential in home economics, with twelve (12) semester units of early childhood education or child development coursework, three (3) semester units in a supervised field experience in an early childhood education setting, and six additional semester units in administration of early childhood education or child development.
 - (5) Completion of equivalent training approved by the Commission on Teacher Credentialing. Equivalent training may include traditional coursework taken through a regionally accredited institution of higher education and Commission approved alternative education programs.
- (b) Term and Renewal. The Child Development Program Director Permit shall be issued for five years and renewed for successive five year periods upon submission of all of the following:
- (1) an application for renewal;
 - (2) required fees; and
 - (3) verification of completion of 105 hours of professional growth.
- (c) Authorization. A Child Development Program Director Permit authorizes the holder to supervise a child care and development program operated in a single or multiple sites, provide service in the care, development, and instruction of children in a child care and development program, and serve as a coordinator of curriculum and staff development in a child care and development program.

NOTE: Authority cited: Sections 8363(a), 8370 and 44225(d), Education Code. Reference: Sections 8363, and 8370, Education Code.