

COMMISSION ON TEACHER CREDENTIALING

912 Ninth Street
Sacramento, California 95814-7000
(916) 445-0184



OFFICE OF THE EXECUTIVE DIRECTOR

95-9502

January 5, 1995

TO: County Superintendents of Schools and County Credential Analysts

FROM:  Philip A. Fitch, Executive Director

SUBJECT: Short-Term Waiver Report

This correspondence supercedes the letter on Short-Term Waiver Reporting dated December 15, 1994. Section 80123 of the regulations governing Emergency Permits and Waivers allows local school districts or county offices of education to grant "short-term" credential waivers to teachers who hold a basic credential. The same section requires county offices of education to annually report to the Commission on the short-term waivers approved by the school districts within their county. The Commission has developed the attached form for use by the county offices of education in making this report.

The Short-Term Waiver Report should be submitted to the Commission by July 1 of each year with the annual Assignment Monitoring and Review Report. The county offices of education must report short-term waivers approved during the school year for all school districts, not just those school districts that were monitored in that year.

A separate form will be required for each district that uses a short-term waiver. The form may be computer generated so long as the format is similar to the attached form and the information the Commission requires is included.

A Short-Term Waiver may be used only one time for an individual teacher, therefore, the information included on the Short-Term Waiver Report Form will be added to our Credential Automated System (CAS) so we will need the name, social security number, and credentials held for each teacher. The subject area of the short-term waiver must be listed, but does not need to be specific in the area of special education. The level refers to the same grade levels required on the Assignment Monitoring and Review Report: E is grades K-5, M is grades 6-8, and H is for grades 9-12. We will also need the specific dates of each short-term waiver.

If you have any questions, you may contact Terri Fesperman in the Certification Division at (916) 445-7256.

SHORT TERM WAIVER REPORT

SAMPLE

Name of District/County Hale and Hearty School District, Higgins County CDS Code 00000
 Report Prepared By Vickie Statistician Title Credential Analyst School Year 1994-95

| Name of Teacher and SSN | Credential(s) Held | Waiver Assignment (Subject) | Level (E/M/H) | Dates of Service |
|--------------------------------------|--|-----------------------------|---------------|---------------------|
| Evelyn Educator 888-88-8888 | General Elementary Learning Handicapped Specialist Administrative Services | Health Education | M | 9/2/94 to 10/13/94 |
| Gray Gardener 111-11-1111 | Single Subject in Agriculture and Physical Science | Business | H | 10/16/94 to 12/1/94 |
| Mary Microcomputer 222-22-2222 | Standard Secondary in Music and Biological Science Reading Specialist | Self-contained | E | 11/2/94 to 1/2/95 |
| Dorothy Degree 555-55-5555 | Standard Early Childhood Specialist Pupil Personnel Services | Home Economics | H | 1/18/95 to 2/5/95 |
| Sarah Specialist 444-44-4444 | Standard Elementary in Art | Drama | H | 2/5/95 to 4/1/95 |
| Angie Assignment 000-00-0000 | Multiple Subject CLAD Certificate | Special Education | E | 2/7/95 to 3/27/95 |
| Matthew Mathematician 777-77-7777 | Special Secondary in Industrial Arts | Special Education | M | 3/21/95 to 7/1/95 |

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Attn: Philip A. Fitch, Ed.D.
Executive Director

Title: Institutions of Higher Education
Section No.: 80457

Response to the Attached Title 5 Regulations

So that the Commission on Teacher Credentialing can more clearly estimate the general field response to the attached Title 5 regulations, please return this response form to the Commission office at the above address by 5 pm on March 1, 1995, in order that the material can be presented at the March 2, 1995 public hearing.

- 1. Yes, I agree with the proposed Title 5 regulations. Please count me in favor of these regulations.
- 2. No, I do not agree with the proposed Title 5 Regulations for the following reasons: (If additional space is needed, use the reverse side of this sheet.)

- 3. Personal opinion of the undersigned. and/or
- 4. Organizational opinion representing: _____
(Circle One) School District, County Schools, College, University, Professional Organization, Other
- 5. I shall be at the public hearing, place my name on the list for making a presentation to the Commission.
- 6. No, I will not make a presentation to the Commission at the public hearing.

Signature: _____ Date: _____

Printed Name: _____

Phone: _____

Employer/Organization: _____

Mailing Address: _____