

COMMISSION ON TEACHER CREDENTIALING

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OFFICE OF THE EXECUTIVE DIRECTOR

94-9412

DATE: July 1, 1994

TO: School District and County Office Superintendents, Personnel Directors, SELPA Directors, Credential Analysts, Non-Public School Directors and Others Interested in Notice of Delay of Applications Pending in the Legal and Professional Standards Division

FROM:  Philip A. Fitch, Ed.D., Executive Director

RE: New Procedure for Notice of Delay of Applications; Information for Employers

In March 1994 an Advisory was mailed to you explaining changes in the laws governing emergency permits (coded correspondence 94-9406, which included "Emergency Permits and Credential Waivers: A Program Advisory with Requirements and Guidelines").

Pursuant to Education Code section 44332 the county or city and county board of education can issue temporary certificates authorizing salary payments to credential or permit applicants while the applications are being processed. Currently, the Legal and Professional Standards Division sends a Notice of Delay to the county and the school district, listed on the application, when any applicant requires a fitness review and/or investigation. The Notice of Delay informs the county and school district that the Commission has received information that *may* cause the denial of the application.

In November of 1993 the Commission adopted amendments to Title 5 of the California Code of Regulations governing the issuance of emergency permits. One goal of the regulations governing emergency permits is as follows:

1. Decrease paperwork requirements on local agencies by eliminating the requirement that a statement of need for emergency permit teachers be submitted to the Commission with each and every application; instead, a single statement for all emergency teachers will be submitted annually.

Because of this change, the Commission may not know the identity of the employing county or school district. This will require alteration of the way the Legal and Professional Division notifies school districts and counties regarding questioned applications. Since applicants can apply directly to the Commission those applications may not show a county or school district for us to send Notices of Delay. Therefore, the Legal and Professional Standards Division will do a weekly mailing, listing the name, social security number, date of birth and city of residence of applicants whose applications are being delayed pending additional information.

Please review this list and note employees and or applicants for employment in your district. We hope this new procedure will serve your needs.

If you have any questions or suggestions please contact the Legal and Professional Standards Staff at 916-445-0243.