

**COMMISSION ON TEACHER CREDENTIALING**

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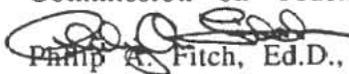


OFFICE OF THE EXECUTIVE DIRECTOR

93-9309

DATE: March 31, 1993

TO: All Individuals and Groups Interested in the Activities of the  
Commission on Teacher Credentialing

FROM:  Philip A. Fitch, Ed.D., Executive Director

SUBJECT: Proposed Changes to Title 5, California Code of Regulations  
Including Repeal of Section 80033, Amendments to Sections 80550,  
80552, 80556, 80558, 80562, and 80565, and Addition of 80556.1,  
Pertaining to Professional Renewal Requirements for Specialist  
and Services Credentials

**Notice of Public Hearing is Hereby Given:**

In accordance with Commission policy, proposed Title 5 Regulations are being distributed prior to the public hearing. The public hearing is scheduled for:

June 3, 1993  
1:30 p.m.  
Clarion Hotel  
700 16th Street  
Sacramento, CA

Please notify all persons in your organization with responsibility for the following specialist and services credential areas.

***Specialist Credentials:***

Agriculture  
Bilingual Crosscultural Instruction  
Early Childhood Education  
Health Sciences  
Mathematics  
Reading  
Special Education

***Services Credentials:***

Administrative  
Clinical Rehabilitative  
Health  
Library Media Teacher  
Pupil Personnel

## Statement of Reasons

Under current law, specialist and services credentials may be renewed without the completion of any professional growth activity or service. Specialist and services credentials are held by a diverse group of school personnel who have a variety of special assignments that include teaching and non-teaching responsibilities.

Because there are no professional growth or continuing education requirements for these types of credential renewals, there is concern that the working knowledge of these professionals could become obsolete over time. Keeping current regarding knowledge and job skills is important in today's everchanging education environments.

The proposed changes to Title 5, California Code of Regulations include the repeal of Section 80033, amendments to Sections 80550, 80552, 80556, 80558, 80562, and 80565, and the addition of 80556.1. These changes would establish renewal requirements for specialist and services credentials which are similar to those already in place for the multiple and single subject teaching credentials. Persons renewing more than one credential, however, would satisfy only one set of renewal requirements for the renewal of all credentials.

## Purpose/Effect of Proposed Action

The California Legislature established professional renewal requirements for initial Clear Multiple and Single Subject Teaching Credentials issued after September 1, 1985 with the Hughes-Hart Education Act of 1983 (Sections 44277-44279 of the California Education Code). The intent of the legislature in establishing these requirements was stated in the following terms.

The Legislature recognizes that effective professional growth must continue to occur throughout the careers of all teachers, in order that teachers remain informed of changes in pedagogy, subject matter, and student needs. In enacting this section, it is the intent of the Legislature to establish professional growth requirements that give individual teachers a wide range of options to pursue as well as significant roles in determining the course of their professional growth.

Regulations governing these professional growth requirements are contained in Title 5, Sections 80550 through 80565. The existing regulations address only the requirements for the Multiple and Single Subject teaching credentials. The professional growth requirements established in 1985 did not include specialist or services credentials because the Commission's statutory authority to establish credential renewal requirements was limited to basic teaching credentials.

When adopting the professional growth requirements for the basic teaching credentials, the Commission considered that action to be the first step in requiring all certified educators to develop professional growth plans as a condition of credential renewal. With the passage of SB 148 in 1988, Section

44225 of the Education Code was amended to give the Commission the broad authority to:

- (d) Establish standards for the issuance and *renewal of credentials*, certificates, and permits. (Emphasis added.)

Pursuant to this statutory authority, the Commission directed staff to present a plan to establish an advisory panel to develop and recommend professional renewal requirements for specialist and services credentials. The panel developed a preliminary report, solicited extensive feedback from the field, and presented a final report which was adopted by the Commission on May 8, 1992. On February 5, 1993, the Commission approved a motion to repeal Section 80033, amendments to Sections 80550, 80552, 80556, 80558, 80562, and 80565, and the addition of 80556.1 to Title 5, California Code of Regulations and directed staff to set a public hearing for consideration of these changes.

Rather than develop a separate set of regulations governing the specialist and services credentials, the current regulations for Single and Multiple Subject credential renewals are proposed to be amended to reflect two similar, but slightly differing requirements and procedures for each of the two types of credentials.

#### Proposed Modifications

**Section 80033.** This section is proposed to be eliminated because the Commission no longer issues Life Credentials.

**Section 80550.** Previously, the definition included only Multiple and Single Subject Credentials. The definitions are expanded to include professional clear specialist and services credentials initially issued after July 1, 1994 that are to be subject to renewal requirements.

**Section 80552.** The addition to this section represents the specific renewal requirements for the specialist and services credentials recommended by the panel and adopted by the Commission. Persons renewing more than one credential will fulfill one set of renewal requirements to satisfy the renewal of all credentials.

**Section 80556.1.** Existing requirements (§80556) define the role of the professional growth advisor for the multiple or single subject credential holder. Section 80556.1 is proposed to be added to define a different role and set of responsibilities for the advisor of the specialist or services credential holder, consistent with the panel recommendation and Commission action.

The responsibility for selecting appropriate and meaningful professional growth activities is to be placed primarily on the credential holder. A collegial model is to be implemented by these proposed regulations. Although the employing school district will be required to identify professional growth advisors, the credential holder will not be required to pick his or her advisor from the district list. The emphasis in these regulations is to allow the credential holder the freedom to select, as an advisor, a certificated professional most able to contribute to his or her growth. The proposed regulations would allow the credential holder to select more than one professional growth advisor, if he or she deems it appropriate.

Certificated persons in the area of the credential being renewed or those who instruct in the area in an approved credential program at the postsecondary level may serve as professional growth advisors.

**Section 80558.** The domains of professional growth as previously defined in subsection (b) of this section were developed for the multiple and single subject credential areas. The proposed amendment to §80558 seeks to add subsection (c) to specify the domains to guide the selection of professional growth activities for specialist and services credentials, as recommended by the panel and adopted by the Commission.

Section 80558 (d) proposes to amend current subsection (c) to add certain options to the categories of acceptable activities as proposed by the panel and adopted by the Commission. The proposed regulations would add new subsections (e) and (f) to §80558 to specify further options for the inclusion of professional development activities felt to be applicable to holders of specialist and services credentials.

**Section 80562.** This section is concerned with the requirement to assure that the credential holder meets the required number of professional clock hours (150). The proposed amendment is technical to reflect the amendment proposed for subsections (c) and (d) of §80558.

**Section 80565.** This section deals with the service requirement for renewal of credentials. Subsection (a) (5) is proposed to be added to expand the definition of professional service as recommended by the panel and adopted by the Commission. This expanded definition was developed to include service in professional capacities related to specialist and services credentials.

The proposed regulations will not affect existing Sections 80554, and 80555 related to professional growth plans and records. These sections will become applicable to holders of professional clear service or specialist credentials as well as those who hold basic teaching credentials.

#### **Documents Relied Upon in Making Determination to Change These Regulations**

On February 1990, the Commission on Teacher Credentialing approved the appointment of a twenty-four member advisory panel to develop and recommend professional renewal requirements for specialist and service credentials. The following reports and studies resulted and were used to develop the proposed policy recommendations.

1. Preliminary Report of the Advisory Panel on Professional Renewal Requirements For the Specialist and Services Credentials - May 23, 1991
2. Report of the Advisory Panel on Professional Renewal Requirements For the Specialist and Services Credentials - April 27, 1992
3. Results for the Professional Growth Renewal Requirements Survey for Specialist and Services Credentials - January, 1992

## Authority and Reference

Education Code Section 44225(d) authorizes the Commission to establish standards for the issuance and renewal of credentials, certificates and permits. These proposed regulations will modify standards for service and specialist credential renewals.

## Disclosures Regarding the Proposed Action

Cost or savings to any state agency: There are 3 possible sources for additional Commission costs associated with the adoption of these professional growth requirements. Printing, development and distribution costs for Professional Growth manuals is estimated at a \$4700 cost per year. Review of additional application materials is estimated at 230 certification staff hours per year. Staff time for Commission advisory duties and telephone/correspondence for questions concerning professional growth is estimated at 560 staff hours per year.

These proposed regulations will not impose a mandate on local agencies or school districts which must be reimbursed in accordance with Part 7 (commencing with Section 17500) of the Government Code. Since district selection of advisors for these credential areas will be optional, no cost is mandated to employing school districts regarding advisor duties.

Other non-discretionary cost or savings imposed upon local agencies: None

Cost or savings in federal funding to the state: none.

Significant adverse economic impact on any business: no.

Per §11346.53(c), this proposed amendment change regarding professional growth requirements for service and specialist credentials effects only *teachers and other certificated public school personnel* who are not construed as businesses.

Significant effect on housing costs: none.

Effect on private persons and business: Since a great majority of service and specialist credential holders already perform professional growth activities which would satisfy the proposed requirements, the average cost per credential holder will be negligible. Time spend with an advisor will average approximately 1.5 hours per year. Estimated average time spent by credential holders who act as advisors will average approximately 5 hours per year.

## Alternatives Considered

The Commission has determined that no alternative considered would be more effective in carrying out the purpose for which the action is proposed or would be as effective and less burdensome to affected private persons than the proposed action.

### **Written Comment Period**

Any interested person, or his or her authorized representative, may submit written comments on the proposed action(s). The written comment period closes at 5:00 p.m. on June 2, 1993. Any written comments received 14 days prior to the public hearing will be reproduced by the Commission's staff for each Commissioner as a courtesy to the person submitting the comments and will be included in the written agenda prepared for and presented to the full Commission at the hearing. A response form is attached for your use when submitting written comments to the Commission. Comments must be received by that time at the Commission on Teacher Credentialing, 1812 9th Street, Sacramento, CA 95814-7000.

### **Public Hearing**

Oral comments on the proposed action will be taken at the public hearing. We would appreciate 14 days advance notice in order to schedule sufficient time on the agenda. Please contact Dr. Philip A. Fitch at (916) 445-0184 if you wish to be scheduled for an appearance.

Any person wishing to submit written comments at the public hearing may do so. It is requested, but not required, that persons submitting such comments provide twenty-five copies. All written statements submitted at the hearing will, however, be given full consideration regardless of the number of copies submitted.

### **Modification of Proposed Action(s)**

If the Commission proposes to modify the action(s) hereby proposed, the modifications (other than nonsubstantial or solely grammatical modifications) will be made available for public comment for at least 15 days before they are adopted.

### **Contact Person/Further Information**

Inquiries concerning the proposed action may be directed to Carol Bartell (916) 322-3544. Upon request, a copy of the express terms of the proposed action and a copy of the initial statement of reasons will be made available. In addition, all the information upon which this proposal is based is available for inspection and copying.

### **Attachments**

Proposed Changes to Title 5 California Code  
of Regulations, including repeal of Section 80033, amendments  
to Sections 80550, 80552, 80556, 80558, 80562 and 80565,  
and the addition of 80556.1

~~80033. Life Credentials.~~

~~Teaching and services credentials may be issued for life on receipt of a complete application including verification of two years of full-time teaching or other certificated service rendered on the basis of the clear credential under consideration. Teaching or other certificated service shall be acceptable for this requirement when the employment was in a position generally requiring the type of credential under consideration. Full-time service on the basis of a teaching or services credential which is dependent upon a teaching credential shall be acceptable for either credential. Teaching experience shall be acceptable for either credential. Teaching experience shall be acceptable only for meeting this requirement for teaching credentials.~~

~~Teaching or service experience in a California private school will be accepted on the same basis as public school experience if such private school offered and the applicant provided instruction which exempted students from the requirements of attendance upon a public full-time day school pursuant to Section 48222.~~

~~NOTE: Authority cited: Section 44225, Education Code. Reference: 44255, Education Code. (Filed 11-2-82; effective thirtieth day thereafter; Register 82, No. 45).~~

**Article 7. Requirements and Procedures for Renewing Professional Clear Multiple and Single Subject Teaching Credentials, Service or Specialist Credentials**

**Section 80550. Definitions.**

The terms in this article shall have the following meanings.

(a) "Professional growth" refers to those activities which contribute to a credential holder's competence, performance, or effectiveness in the profession of education.

(b) ~~The term "professional clear credential" refers to a clear multiple or single subject teaching credential that is issued after August 31, 1985 as the recipient's first clear basic teaching credential and whose validity is subject to the requirements of Education Code Section 44277. The term "professional clear credential" refers to any credential having professional growth renewal requirements and being either:~~

1) a multiple or single subject teaching credential issued after August 31, 1985 as the recipient's first, permanent teaching credential and whose

validity is subject to the requirements of Education Code section 44277.  
or

2) A service or specialist credential initially issued on or after July 1, 1994,

Emergency and preliminary credentials are not considered permanent credentials for the purposes of this article.

**Section 80552. Specific Requirements for Renewing Professional Clear ~~Multiple and Single Subject Teaching~~ Credentials.**

The minimum requirements for renewing a professional clear ~~multiple or single subject teaching~~ credential shall include all of the following.

(a) Submission of a professional growth plan and record that verifies completion of 150 hours of approved professional growth activities pursuant to Sections 80554 through 80562, and one-half year of successful service pursuant to Section 80565 of this article. For credential holders renewing a more than one credential simultaneously, a total of 150 hours of professional growth activities in either credential area and one half year of service on either credential may satisfy this requirement.

(b) Submission of a completed application form provided by the Commission.

(c) Payment of the fee specified in section 80487.

**Section 80556. Professional Growth Advisor for Multiple or Single Subject Teaching Credential.**

(a) The chief administrative officer, or his or her designee, of a public agency whose employees are required to hold valid teaching credentials shall designate one or more certificated persons to be professional growth advisors if the agency employs one or more holders of professional clear credentials.

(b) To be eligible to be a professional growth advisor for teaching type credentials, a person must hold a valid ~~clear~~ permanent California teaching or services credential, and a baccalaureate degree from an accredited institution of postsecondary education. An employing agency that designates one or more professional growth advisors may establish additional qualifications for advisors.

(c) The employing agency shall adopt policies and procedures for the selection of professional growth advisors which contribute the best possible match between the credential holder and the advisor.

(1) Subject matter compatibility, interest in special topics, and interactive skills should be considered in selecting advisors.

(2) Proximity to the work location of the credential holder and reasonable workload for the advisor shall be considered.

(d) An agency which employs holders of professional clear credentials may appoint a professional growth panel(s) to act as an appeal body to resolve

disputes between credential holders and professional growth advisors. The panel may also participate in selecting, orienting and assisting professional growth advisors.

(e) The responsibilities of a professional growth advisor shall be as defined in this subdivision.

(1) Know the contents of Education Code section 44277, this article, and the professional growth manual published by the Commission, and provide for a discussion of these with credential holders. The professional growth advisor shall discuss the staff development needs of the employing agency and the school with the credential holder and may recommend activities and domains of activities.

(2) Advise credential holders and approve professional growth plans and records that have been developed by credential holders, and that comply with the terms of Education Code section 44277 and this article.

(f) A public agency whose employees are required to hold valid teaching credentials shall give each credential holder the names and work locations of the professional growth advisors who have been designated by the agency.

(g) If a credential holder determines that his or her employing agency has not designated a suitable professional growth advisor, and cannot resolve this problem with a representative of the agency, or if the employer has not designated any professional growth advisors, or if the credential holder is not employed, he or she may seek permission from a responsible officer of another public or private agency to consult with an advisor who is employed by the other agency, or the credential holder may ask the Commission to approve a professional growth plan or record.

(h) No credential holder may serve as his or her own professional growth advisor.

(i) No person or agency shall compel a credential holder to pay any fee or provide any service in exchange for professional growth advice, or for approval of a professional growth plan or record.

(j) The chief administrative officer, or his or her designee, of a public or private employing agency shall remove any professional growth advisor who has been determined by the agency or the Commission to have willfully and arbitrarily violated Education Code Section 44277 or this article.

#### Section 80556.1 Professional Growth Advisor for Service and Specialist Credentials.

(a) The chief administrative officer (or designee) of a public agency, some of whose employees are required to hold valid specialist or service credentials, may designate one or more persons to be professional growth advisors. However, the credential holder is responsible for selecting any appropriate advisor. Subject matter compatibility, interest in special topics, interactive skills, proximity of the advisor and advisor workload should be considered by the credential holder when selecting an advisor. Holders of credentials

requiring prerequisite credentials may choose more than one advisor when more than one type of professional clear credential is being renewed.

(b) Eligibility to be a professional growth advisor for service or specialist credential holders requires satisfaction of one of the following:

1) The advisor holds a valid (clear or professional clear) specialist or services credential, and a baccalaureate degree from an accredited institution of postsecondary education.

2) Those who instruct in the area of expertise in an approved credential program at the postsecondary level may serve as professional growth advisors.

3) Alternatively, the professional service or specialist credential holder may choose an advisor in the area of his or her teaching credential provided that the provisions of Section 80556 have been met.

(c) An agency which employs holders of professional clear service and specialist credentials may appoint a professional growth panel(s) to act as an appeal body to resolve disputes between credential holders and professional growth advisors. The panel may also participate in selecting, orienting and assisting professional growth advisors.

(d) The responsibilities of a professional growth advisor shall be as follows:

(1) Know the contents of the pertinent sections of this article of Title 5 California Code of Regulations pertaining to professional growth requirements for service and specialist credentials, the professional growth manual(s) published by the Commission and provide for a discussion of these with credential holders. The professional growth advisor shall discuss the staff development needs of the employing agency and/or the school with the credential holder and may suggest activities and/or domains of activities.

(2) The advisor shall provide consultation in the selection of activities as well as in the reflection upon what has been gained from participation in those activities.

(e) A public agency whose employees are required to hold valid service or specialist credentials shall give each credential holder the names and work locations of any professional growth advisors who have been designated by the agency for these credential areas.

(f) No credential holder may serve as his or her own professional growth advisor.

(g) No person or agency shall compel a credential holder to pay any fee or provide any service in exchange for professional growth advice, or for approval of a professional growth plan or record.

(h) The chief administrative officer, or his or her designee, of a public or private employing agency shall have the authority to remove any professional growth advisor who has been determined by the agency or the Commission to have willfully and arbitrarily violated Education Code Section 44277 or this article.

**Section 80558. Professional Growth Activities For All Professional Clear Credential Holders.**

(a) Each activity that a credential holder includes in a professional growth plan and record shall satisfy standards (1), (2), and (3) of this subdivision. A professional growth advisor may require a credential holder to explain how an activity satisfies or is likely to satisfy one or more of the standards stated in this subdivision.

(1) The activity is of high quality and is consistent with the credential holder's professional growth goals, as stated in the professional growth plan.

(2) The activity will contribute to the credential holder's competence, performance or effectiveness in one or more of the domains of professional growth that are specified in subdivision (b) of this section.

(3) The activity fits one of the categories of professional growth activities that are specified in subdivision (c) of this section.

(b) Domains of professional growth shall be as defined in this subdivision for multiple and single subject teaching credentials shall be defined as follows:

(1) A subject the credential holder teaches, or reasonably expects to teach, in kindergarten or in grades one through twelve.

(2) A field of specialization in which the credential holder serves, or reasonably expects to serve, in kindergarten or in grades one through twelve.

(3) Concepts, principles and methods of effective teaching, curriculum, and evaluation in kindergarten or in grades one through twelve.

(4) Concepts and principles of physical, intellectual, social and emotional development among children and youth.

(5) Concepts and principles of human communication, learning, motivation and individuality.

(6) Languages and cultural backgrounds of groups of children and youth that attend California schools.

(7) Concepts and principles of effective relationships among schools, families and communities.

(8) Roles, organization, and operation of public education and of institutions that promote public education.

(c) Domains of professional growth for specialist and service credentials shall be defined as follows:

(1) A field of specialization in which the credential holder serves, or reasonably expects to serve, or service which the credential holder provides or reasonably expects to provide.

(2) Concepts, principles, and methods of effective intervention, instruction, curriculum design, evaluation, assessment, and consultation.

(3) Concepts and principles of the interrelationships of family members and the physical, intellectual, social-emotional, and language development among children and youth.

(4) Concepts and principles of human communication, learning, motivation, individuality and family dynamics.

(5) Understanding of ethnic, cultural, and gender diversity, especially the current demographics, diverse language/dialects and multicultural backgrounds of the California population.

(6) Concepts and principles of effective relationships among schools, families, agencies, businesses, and local communities.

(7) Understanding of and problem solving related to current issues facing schools and communities.

(8) The organization, operation, management, and leadership of programs or sites and the roles of the people who work at these sites or in these programs.

(9) The understanding and use of technology in educational settings.

(e)-(d) Categories of professional growth activities for all professional clear credentials shall be as defined in this subdivision.

(1) Completion of one or more lower division, upper division or graduate level courses offered on campus, off campus or in extension by any regionally accredited two-year or four-year college or university.

(2) Participation in those portions of one or more conferences, workshops, institutes, academies, symposia, teacher center programs or staff development programs whose purpose is to increase the professional knowledge, competence, performance or effectiveness of participants.

(3) Participation in one or more systematic programs of observation and analysis of teaching or person performing peer-alike jobs, provided that each program is planned, focuses on one or more predetermined aspects of teaching and includes follow-up activities such as discussion, critique or application of what has been observed or analyzed.

(4) Service in a leadership role in an educational institution, consistent with the following definition and restriction.

(A) Activities in which the credential holder contributes to the improvement of a school district or other educational institution shall be acceptable, including activities in which he or she assists student teachers or other teachers in their instructional development, either as a mentor teacher or in another appointed capacity.

(B) Activities shall not be acceptable if they are part of the routine functioning of an educational institution, or if they are part of a teacher's basic responsibilities, including (but not limited to) planning lessons, arranging a classroom environment, preparing assorted instructional materials, assessing student performances, or keeping records.

(5) Service in a leadership role in a professional organization, consistent with the following definition and restriction.

(A) To be an acceptable activity, the credential holder must serve as an elected officer, or a chair of a committee, or an official representative of an organization of professional educators, and he or she must participate in charting, planning or forming educational or professional policies, positions or directions for the organization to pursue.

(B) Activities that contribute to the ongoing operations or functioning of a professional organization shall not be acceptable, such as efforts to increase the membership or participate in collective bargaining activities.

(6) Participation in efforts to conduct educational research or to investigate educational innovations shall be acceptable, provided that the credential holder has an active role in one or more of the following stages of the effort: planning, developing, piloting, field testing or evaluating a study or innovation; or analyzing, interpreting, demonstrating or disseminating the results of a study or innovation.

(7) Other activities that shall be acceptable are defined below.

(A) Participation in a professional exchange program, provided that the credential holder changes positions with another educator for a specified period of time.

(B) Participation in alternative work experience programs, paid or volunteer, in which the credential holder fulfills new professional responsibilities for a specified period of time.

(C) Participation in a program of independent study, provided that the credential holder investigates a specified aspect of education, produces a written report or other tangible product, and evaluates the independent study and its product.

(D) Creative endeavors, provided that the credential holder creates a tangible product that exhibits originality of thought and execution, or

participates in a production in which the credential holder exhibits a creative talent, and provided that the creative endeavors directly relate to a subject or student group the credential holder teaches or reasonably expects to teach.

(E) Cultural experiences, such as attendance at museums or musical, dramatic or dance productions, or cross-cultural immersion in the language and culture of an ethnic or national group, provided that the experiences directly relate to a subject or student group the credential holder teaches or reasonably expects to teach.

(e) Holders of credentials requiring prerequisite credentials may choose activities which are subsumed under either their service or specialist credential or their supporting teaching credential area provided that the previous domain/activity requirements have been satisfied and their advisor approves such activities.

(f) For those service credential holders holding other licenses in areas directly related to the credential, (e.g., a Registered Nurse license for school nurse/health service) continuing education hours completed necessary to satisfy license renewal requirements will also be recognized for credential renewal professional growth activity. Any additional professional growth activity necessary to complete credential renewal requirements shall be confined to the activities previously defined in the allowable domains in Section 80558 (c).

#### **Section 80562. Professional Growth Timekeeping For All Professional Clear Credential Holders.**

(a) For each hour that a credential holder spends directly involved in an activity that is identified in a signed professional growth plan, the credential holder shall record one clock hour of time on the professional growth record.

(b) In a professional growth record, a credential holder shall not record any time spent traveling to or from a professional growth activity, or any time spent completing routine out-of-class assignments such as reading assignments or preparing for tests for an approved course, workshop, teacher center program, staff development program or professional conference that the credential holder attends. A credential holder may record time spent on out-of-class assignments if the credential holder and the professional growth advisor agree that the assignments qualify as professional growth activities in the categories defined in section 80558(e)(1)(2 through 7). Time spent preparing to make formal presentations in professional conferences, or as the instructor of a course, workshop, teacher center program or staff development program for teachers, may be recorded.

#### **Section 80565 Professional Service Requirement for Renewing a Professional Clear Credential.**

(a) The chief administrative office, or his or her designee of an educational institution that employs or has employed a credential holder shall verify on the credential holder's professional growth record that the credential holder

has served successfully for at least one-half of a school year if, provided that, for multiple or single subject credentials, the service satisfies ~~standards requirements~~ (1) and (2) and either (3) or (4) ~~of this subdivision~~ of the below listed requirements; or provided that, for specialist or services credentials (at least one of which is a professional clear credential) the service satisfies (1) and (2) and either (3), (4) or (5) of the below listed requirements.

(1) The service was rendered for a minimum of 300 minutes per day for at least ninety days, or the equivalent, after the credential holder applied for the professional clear credential, or for the most recent renewal of the professional clear credential.

(2) The credential holder was not terminated for cause by the educational institution since the credential holder applied for the professional clear credential, or for the most recent renewal of the credential.

(3) The service was rendered in a position that requires certification in kindergarten or grades one through twelve during full-time employment, part-time employment, employment as a substitute teacher, or employment under another contractual agreement.

(4) The service was rendered on behalf of students and/or a group of certificated personnel in kindergarten or grades one through twelve at the site of one or more elementary schools or secondary schools.

(5) The service was rendered in an area of either:

A) a specialist or service credential

B) another professional capacity related to a specialist or service credential area.

This service must be performed in a public or private preschool, elementary school, or secondary school, or in a related educational setting serving children (birth to 22) and/or families.

(b) The chief administrative officer, or his or her designee, shall discharge the responsibility of verifying successful service independently of any evaluation that may affect the credential holder's employment status.

**COMMISSION ON TEACHER CREDENTIALING**

1812 Ninth Street  
Sacramento, California 95814-7000



Attn: Philip A. Fitch, Ed.D.  
Executive Director

Title: Professional Renewal Requirements for  
Specialist and Services Credentials  
Section Nos.: 80033, 80550, 80552, 80556, 80558,  
80562, and 80565, and 80556.1

**Response to the Attached Title 5 Regulations**

So that the Commission on Teacher Credentialing can more clearly estimate the general field response to the attached Title 5 regulations, please return this response form to the Commission office at the above address by 5 pm on June 2, 1993 in order that the material can be presented at the June 3, 1993 public hearing.

- 1.  Yes, I agree with the proposed Title 5 regulations. Please count me in favor of these regulations.
- 2.  No, I do not agree with the proposed Title 5 Regulations for the following reasons: (If additional space is needed, use the reverse side of this sheet.)

- 3.  Personal opinion of the undersigned only. and/or
- 4.  Organizational opinion representing: \_\_\_\_\_  
(Circle One) School District, County Schools, College, University, Professional Organization, Private Citizen, Other
- 5.  I shall be at the public hearing, place my name on the list for making a presentation to the Commission.
- 6.  No, I will not make a presentation to the Commission at the public hearing.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Employer/Organization: \_\_\_\_\_