

COMMISSION ON TEACHER CREDENTIALING

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90-9006

July 2, 1990

TO: All Individuals and Groups Interested in the Activities of
the Commission on Teacher Credentialing

FROM:  Philip A. Fitch, Ed.D., Executive Secretary

SUBJECT: Emergency Library Media Teacher Services Permit, Title
5 Regulations, Section 80024.6 adopted and Section
80053 Amended.

The Office of Administrative Law has recently adopted Section 80024.6, pertaining to Emergency Library Media Teacher Services Permits and made changes to Section 80053, pertaining to Library Media Teacher Credentials.

Both sections of Title 5 Regulations are in effect as of July 15, 1990.

Consistent with the attached regulations Section 80024.6, school districts and county offices throughout California may begin the process of hiring library media teachers on emergency permits beginning July 15, 1990.

Also consistent with the attached regulations Section 80053, candidates from out-of-state may be considered for the Library Media Teacher Credential after having completed a program of at least 30 graduate semester units, rather than a master's degree program.

Any person wishing additional information on these regulations should contact Dr. Joseph Dear at the Commission Office (916)327-1461.

PART VIII OF TITLE 5 - CALIFORNIA CODE OF REGULATIONS

**ADDITION OF SECTION 80024.6
EMERGENCY LIBRARY MEDIA TEACHER PERMIT**

Section 80024.6. Emergency Library Media Teacher Permit.

(a) Requirements for the initial issuance of the Emergency Library Media Teacher Permit for persons holding a valid California Teaching Credential:

(1) The applicant must possess a valid California Teaching Credential based on a baccalaureate degree and completion of a Commission-approved preparation program, including student teaching, or its equivalent;

(2) The applicant who holds a valid California Teaching Credential as defined in (1) must verify that the applicant has applied for entrance or has been admitted to a Commission-approved program for the Library Media Teacher Credential or intends to enroll in such a program within a reasonable period of time.

(3) The applicant must submit the Statement of Need described in Section 80026. In addition, the applicant must comply with all requirements covering emergency credentials as stated in Section 80023.

(b) Requirements for the initial issuance of the Emergency Library Media Teacher Permit for persons holding or eligible for a valid service credential from a state other than California.

(1) The applicant must verify possession of or eligibility for an out-of-state credential or certificate authorizing service as a school librarian

(2) The applicant with the out-of-state credential authorizing service as a school librarian verify that the applicant has applied for entrance or has been admitted to a Commission-approved program for the Library Media Teacher Services Credential or prerequisite teaching credential or intends to enroll in such a program within a reasonable period of time.

(3) The applicant must submit the Statement of Need described in Section 80026. In addition, the applicant must comply with all requirements covering emergency credentials as stated in Section 80023.

(c) Requirements for renewal of the Emergency Library Media Teacher Permit.

(1) The applicant must provide evidence that he or she has successfully completed six semester units of college work leading to

the Library Media Teacher Credential and/or the California Teaching Credential within the previous year.

(2) The applicant must submit the Statement of Need described in Section 80026. In addition, the applicant must comply with all requirements covering emergency credentials as stated in Section 80023.

(d) - Authorization. The Emergency Library Media Teacher Services Permit authorizes the same service as the clear Library Media Teacher Services Credential, as indicated in Section 80053(b).

NOTE: Authority cited: Section 44225, Education Code. Reference: Section 44225.

**AMENDMENTS TO TITLE 5, CALIFORNIA CODE OF
REGULATIONS, OF SECTIONS 80053(a)(3)(B) PERTAINING TO
SERVICES CREDENTIAL AUTHORIZING SERVICE AS A
LIBRARIAN**

**80053. Services Credential Authorizing Service as a Library
Media Services Teacher.**

(a) The minimum requirements for the Library Media Teacher
Services Credential shall include all of the following:

(1) a baccalaureate degree from a regionally accredited
college or university;

(2) a valid basic California teaching credential that
requires a program of professional preparation including student
teaching, or its equivalent;

(3) completion of either A or B;

(A) A Commission-approved Library Media Teacher
Services program; or

(B) Completion of an out-of-state Library Services
Program, of at least 30 graduate semester units, approved by the
appropriate state agency.

(4) Passage of the California Basic Educational Skills Test
as specified in Education Code Section 44252(b).

(b) Authorization. The Library Media Teacher Services
Credential authorizes the holder to assist and instruct pupils in the
choice and use of library materials; to plan and coordinate school
library programs with the instructional programs of a school district;
to select materials for school and district libraries; to conduct a
planned course of instruction for those pupils who assist in the
operation of school libraries; to supervise classified personnel
assigned school library duties; and to develop procedures for and
management of the school and district libraries.

(c) The school Library Media Teacher Services Credential shall
be issued for five years.

NOTE: Authority cited: Section 44225, Education Code. Reference:
Section 44252(d) and 44269, Education Code.

**STATEMENT OF NEED
 EMERGENCY LIBRARY MEDIA TEACHER SERVICES PERMIT**

(Applications for emergency credentials or permits shall not be submitted prior to August 15th of the ensuing school year unless the authorization is for a summer school or year-round school assignment. See reverse for requirements.)

The county superintendent of schools (or, if submitted by a state agency, the head of the state agency) has reviewed the information contained in this statement of need and certifies to the following:

1. This Statement of Need is submitted in support of an application for an Emergency Library Media Teacher Services Permit.
2. The person for whom this statement of need is submitted is:

Name of applicant: _____
 (Print or type) Last First Middle

Social Security No.: _____

3. If granted the emergency permit, this person will be employed in the:

Name of school: _____

Name of district: _____ CDS # _____

Name of county (or state agency, if applicable): _____ CDS # _____

4. If granted the emergency permit, this person will be employed as a Library Media Teacher in an elementary or secondary school.

5. Is this a summer school or year-round school assignment? (Check one) Yes No

6. The following three (or more) California colleges or universities or placement agencies were contacted within the past two weeks (indicate date contacted) to obtain a qualified, credentialed person for the position designated:

a. _____ date d. _____ date

b. _____ date e. _____ date

c. _____ date f. _____ date

7. (Check one) A credentialed person is not available for this position.
 One or more credentialed persons are available, but are not deemed qualified by the district, county superintendent of schools, or state agency, as applicable, to hold the position.

8. The situation or circumstances that necessitates the use of emergency credential holder are described as follows (use and attach additional sheet, if necessary):

I hereby certify that all of the information contained in this statement of need is true and correct.

District Superintendent: _____
 Name (print or type) Signature date

County Superintendent of Schools (or Head of State Agency, if applicable): _____
 Name (print or type) Signature date

NOTE: Service in the employ of a school or school district requires the signature of both the district superintendent and the county superintendent of schools.

Service in the employ of a county superintendent of schools office or private school requires the signature of the county superintendent of schools only.

Service in the employ of a state agency requires the signature of the head of the state agency only.

**EMERGENCY LIBRARY MEDIA TEACHER SERVICES PERMIT
(EFFECTIVE 7-15-90)**

REQUIREMENTS FOR INITIAL ISSUANCE

All of the following:

1. Either a) or b):
 - a) possession of a valid California teaching credential requiring a baccalaureate degree and a teacher preparation program, including student teaching or its equivalent, or
 - b) possession of (verified by copy of credential), or verification of eligibility for (verified by letter from appropriate administrative official of the responsible state agency) an out-of-state credential in Library Media Teacher Services, requiring a baccalaureate degree and completed in a program approved by the responsible state agency at a regionally accredited institution.
2. Verification that the applicant has applied for entrance or has been admitted to a Commission-approved program for either the Library Media Teacher Services Credential or the prerequisite teaching credential as appropriate, or intends to enroll in a program within a reasonable period of time (verified by letter from appropriate administrative official of college or university).
3. Verification that the applicant has passed the California Basic Educational Skills Test (CBEST).
4. Submission of the Statement of Need; completed application form (41-4); verification of completion of other requirements as specified above; credential fee; and two personal identification (fingerprint) cards with processing fees and Character & Identification Clearance form (41-CIC) unless fingerprint clearance is already on file.

REQUIREMENTS FOR RENEWAL

All of the following:

1. Verification that the applicant has been admitted to a Commission-approved program for the appropriate credential or a letter showing good cause for non-admission (verified by letter from appropriate administrative official of college or university).
2. Verification of the successful completion of six semester units of collegiate course work leading to the appropriate credential within the previous year (verified both by transcript and in writing from appropriate administrative official of college or university at which course work was completed).
3. Verification that the applicant has passed the California Basic Educational Skills Test (CBEST).
4. Submission of the Statement of Need; a completed application form (41-4); verification of completion of other requirements as specified above; and credential fee.

TERM

An emergency credential issued between July 1st and January 31st of the following year shall be issued for not more than one year and shall terminate on the June 30th following issuance of the credential. An Emergency credential issued between February 1st and June 30th shall be issued for not more than one year and shall terminate on the January 31st following the issuance of the credential.

Application should not be submitted prior to August 15th of the ensuing school year unless it is for a summer school or year-round school assignment.

An emergency credential is issued for the full term provided by regulation if the "basic" prerequisite teaching credential remains valid for the same period of time. If the basic teaching credential expires before the June 30th or January 31st expiration dates mentioned above, the emergency credential will be dated to expire on the same expiration date as the basic teaching credential. An applicant may apply for an extension of the emergency credential to expire on June 30th or January 31st as provided in the regulation if the basic teaching credential is renewed at the same time. There are no renewal requirements for an extension of the emergency credential.

AUTHORIZATION (Service restricted to school district that prepared and submitted statement of need.)

The Emergency Library Media Teacher Permit authorizes the same service as the clear Library Media Teacher Services Credential.
*Authority Cited: California Code of Regulations, Title 5, Education, Sections 80024.6, 80026, 80023, and California Education Code, Sections 44225.