

## COMMISSION ON TEACHER CREDENTIALING

1020 O STREET

SACRAMENTO, CALIFORNIA 95814

(916) 445-0184

OFFICE OF THE EXECUTIVE SECRETARY



DATE: August 28, 1985

85-8607

TO: Deans and Directors of Teacher Education Programs

FROM: *Rich Mastain*  
Richard K. Mastain, Acting Executive Secretary

SUBJECT: Review of Proposed Single Subject Waiver Programs Scheduled for Spring 1986

This is to request your assistance in notifying academic departments on your campus that the Commission's only 1985-86 review of single subject waiver programs will take place in the spring of 1986, and that departments wishing to submit programs for review at that time should notify the Commission of said intent in writing by October 30, 1985. Additionally, the departments should be notified of the following information:

1. Programs to be reviewed must be received by the Commission no later than November 29, 1985.
2. Programs that were reviewed and denied approval by a panel in 1984-85 may be resubmitted for in-house review by Commission staff provided that:
  - a. The program addresses the concerns expressed by the panel at the time of disapproval.
  - b. The panel review sheet listing the panel concerns is attached to the program.
  - c. Intent to submit such a program is made clear in the letter due in the Commission offices by October 30, 1985.
3. Programs being reviewed for the first time will be reviewed by subject matter review panels external to the Commission as regulated by California Administrative Code Sections 80085-80088.

Deans and Directors of Teacher  
Education Programs

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4. Programs being submitted should be addressed to:

Single Subject Waiver Programs  
Commission on Teacher Credentialing  
1020 "O" Street  
Sacramento, CA 95814

Should clarification of any of the above points be necessary, they may be addressed to Dr. Gustavo Getner at (916) 445-6772 or at the Commission address shown above. Requests for program development manuals may also be addressed to Dr. Getner.