

COMMISSION ON TEACHER CREDENTIALING

1020 O STREET
SACRAMENTO, CA 95814
(916) 445-0184



July 18, 1985

85-8602

TO: All Individuals and Groups Interested in the Activities of
the Commission on Teacher Credentialing

FROM: *Dick Mastain*
Dick Mastain, Acting Executive Secretary

SUBJECT: Amend Regulations in Part VIII of Title 5 of the California
Administrative Code, Specifically by Adding Sections 80680,
80680.1, 80680.2, 80680.3, 80680.4, and 80680.5, Pertaining
to Educational Administration Faculty Participation in the
Public Schools

In accordance with Commission policy and administrative regulations, the
above cited Title 5 Regulations are distributed prior to public hearing.
The public hearing to adopt these regulations is scheduled as follows:

September 12, 1985
2:30 p.m.
Clarion Hotel
16th & H Sts.
Sacramento, California

Summary of Pertinent Statutes and Regulations

Education Code Section 44227.5 provides that the Commission on Teacher Credentialing shall develop standards and procedures which ensure that each faculty member, who teaches a course relating to teaching methods and/or administrative services credential courses in Commission-approved programs of professional preparation, shall actively participate in public elementary or secondary schools and classrooms at least once every three years. Pursuant to Education Code Section 44227.5, which was enacted in 1983 and originally contained provisions pertaining only to educational methods faculty, the Commission recently adopted Title 5 Sections 80674, 80674.1, 80674.2, 80674.3, 80674.4, 80674.5, 80674.6 and 80674.7 pertaining to the public school participation of faculty who teach educational methods courses.

In 1984 the legislature amended Education Code Section 44227.5 to add that faculty who teach courses in administrative services credential programs shall also be required to actively participate in public schools and classrooms. No regulations exist which would serve to interpret and implement the provisions of Education Code Section 44227.5 pertaining specifically to administrative services program faculty.

Purpose of the Proposed Action

The Commission has developed and proposes to adopt new Title 5 Sections 80680 through 80680.5 to interpret and implement Education Code Section 44227.5 by establishing standards and procedures that will serve to ensure that all faculty who teach courses in Commission-approved programs of preparation for administrative services credentials shall participate actively every three years in the public schools and classrooms.

Summary of Effects of Proposed Sections 80680 through 80680.5

1. Proposed Section 80680 establishes the title and subject matter of this set of regulations.
2. Proposed Section 80680.1 establishes two definitions which shall serve to clarify terms used in the related regulations.
3. Proposed Section 80680.2 identified specifically (i.e., educational administrative faculty) those affected by the provisions of that portion of Education Code Section 44227.5 amended in 1984.
4. Proposed Section 80680.3 establishes a general standard for determining the activities that will satisfy the provisions of the governing statute and regulations by specifying that acceptable activities shall be related to the faculty member's instructional responsibility within administrative services preparation programs.
5. Proposed Section 80680.4 establishes a standard by specifying a time commitment by the faculty member of 25 percent of the average teaching assignment over the previous two years.
6. Proposed Section 80680.5 establishes required planning and contractual procedures to be implemented by all affected by the statute and these regulations.

INITIAL STATEMENT OF REASONS REFERENCE

An initial statement of reasons for adopting these regulations has been prepared by the Teacher Credentialing Commission staff. The statement includes the specific purpose of the proposed amendment of Title 5, CAC Sections 80680 through 80680.5, and the factual basis for determining that the regulatory interpretation and requirement is necessary. This statement is available on request along with the full text of the proposed amended regulation and all the information upon which this proposed action is based, pursuant to Government Code Section 11346.5(a) (9).

SUBMISSION OF WRITTEN COMMENT

Any interested person may submit written comments to the Commission's staff offices at 1020 "O" Street, Suite 222, Sacramento, CA 95814 by 5:00 p.m. of September 11, 1985. Any written comments received by the earlier Commission agenda cutoff date of August 15, 1985 will be reproduced by the Commission staff for each Commissioner as a courtesy to the person submitting the comments and will be included in the written agenda prepared for and presented to the full Commission on September 12, 1985 at the public hearing noticed above.

PRESENTATION OF WRITTEN COMMENTS AND ORAL TESTIMONY AT PUBLIC HEARING

Any interested person may present oral comments to the Commission at the time and place scheduled for the public hearing on the proposed amended regulation. Any person wishing to submit written comments at that time and place may do so. In order for all Commissioners and staff to have the immediate opportunity to review written comments submitted at the hearing, it is requested but not required that persons submitting such comments provide twenty-five copies. All written statements submitted at the hearing will, however, be given full consideration pursuant to Government Code Section 11346.8(a) regardless of the number of copies submitted. Comments submitted in writing must be received prior to the close of the public hearing on September 12, 1985, pursuant to Government Code Section 11345.6(a)(8) in order for them to be considered. If you do not want to make a presentation or submit a statement regarding this proposed regulation, you can reply on the response form found on the last page.

CHANGES IN THE PROPOSED REGULATION

Where the Commission substantially modifies the text of the proposed amended regulation and where such modification is sufficiently related to the text made available to the public so that the public was adequately placed on notice that the Commission might adopt the modified version, the full text of the modified version of the proposed regulation will be made available for at least 15 days at the Commission's offices at 1020 "O" Street, Suite 222, Sacramento, CA 95814 prior to the date on which the Commission formally adopts or amends such proposed amended regulation, pursuant to Government Code Section 11346.8(c).

COMMISSION ON TEACHER CREDENTIALING
PROPOSED ADDITION TO TITLE 5 REGULATIONS
CALIFORNIA ADMINISTRATIVE CODE

CTC Approved: April 5, 1985

CHAPTER 5. ~~Validation-of-Service-without-a-credential~~ Approved Programs

Article 3. Other Program Approval Procedures

80680. EDUCATIONAL ADMINISTRATION FACULTY PARTICIPATION IN THE PUBLIC SCHOOLS.

Authority cited: Section 44225(b), Education Code. Reference: Section 44227.5, Education Code.

80680.1. DEFINITIONS. As used in this article, the following terms shall have the meanings set forth below:

(a) "Professional preparation program" refers to all programs of accredited higher education institutions, which satisfy statutory requirements for administrative services credentials.

(b) "Course in administrative services" means any course offered in a Commission-approved program at a higher education institution which focuses upon administrative services credential competencies.

Authority cited: Section 44225(b), Education Code. Reference: Section 44227.5, Education Code.

80680.2. FACULTY MEMBERS REQUIRED TO PARTICIPATE IN THE PUBLIC SCHOOLS.

Effective February 1, 1986; the college or university administrator responsible for teacher education must verify and retain documentation to ensure that active participation activities pursuant to Education Code Section 44227.5 have been

satisfactorily completed. Documentation shall include verification that all faculty members who have an assigned responsibility to teach at least one course in administrative services programs as a standard assignment shall have actively participated in the public schools at least once every three years.

Authority cited: Section 44225(b), Education Code. Reference: Section 44227.5, Education Code.

80680.3. ACTIVE FACULTY PARTICIPATION IN THE PUBLIC SCHOOLS.

(a) Active participation shall be involvement in a public elementary or secondary school, and district or county office of education in a competency area related to the faculty member's assigned responsibility in the professional preparation program. Acceptable activities for meeting the requirement for active participation by faculty members affected by this subsection are those activities which enhance the professional development of the faculty through direct involvement in the classroom and in administrative functions of the public schools and classrooms.

Authority cited: Section 44225(b), Education Code. Reference: Section 44227.5, Education Code.

(b) The time required to meet the requirements of this section shall be equivalent of 25 percent (25%) of the faculty member's average teaching assignment in a professional preparation program over the two years prior to each three-year period of participation.

Authority cited: Section 44225(b), Education Code. Reference: Section 44227.5, Education Code.

80680.4. FACULTY IMPLEMENTATION PLAN. Individual education administration faculty members, pursuant to Educational Code Section 44227.5, shall complete a plan to be approved and retained by the university administrator responsible for teacher education for the purposes of review prior to participating in public school activity/activities. The individual plan shall consist of (a) and (b):

(a) A proposal describing the activity/activities developed by the faculty member, in conjunction with the appropriate school district or county office of Education personnel when applicable, countersigned by the appropriate district or county office administrator.

(b) A signed agreement between the dean or director of education of the institution and the appropriate administrators of the school district or county office of education participating in the process.

Authority cited: Section 44225(b), Education Code. Reference: Section 44227.5, Education Code.

80680.5. VERIFICATION PROCEDURE.

(a) A verification procedure shall be established in which the completed participation activities are reported by the appropriate public school administrator to the university administrator responsible for teacher education. The university administrator, in collaboration with the school district and/or county office of education, shall verify that the activities have been completed in accordance with this regulation.

(b) All documentation of faculty participation activities shall be reviewed for compliance during the Commission's evaluation process for administrative services programs and be subject to random monitoring by the Commission. Failure to meet this requirement may result in probationary status for the professional preparation program.

(c) Institutions of education shall provide reports on implementation of this regulation when required by the Commission.

Authority cited: Section 44225(b), Education Code. Reference: Section 44227.5, Education Code.

PERTINENT EXTRACT FROM AB 3757, CHAPTER 482, STATUTES OF 1984,
AMENDING EDUCATION CODE SECTION 44227.5.

SEC. 9.2 Section 44227.5 of the Education Code is amended to read:

44227.5. (a) It is the intent of the Legislature that college and university faculty members who teach courses relating to administrative services credential programs or teaching methods in programs of professional preparation that are approved by the Commission on Teacher Credentialing have direct knowledge of the way that public elementary and secondary schools function and operate.

(b) The Commission on Teacher Credentialing, in cooperation with public and private postsecondary institutions operating teacher education programs, shall develop standards and procedures which ensure that each faculty member who teaches a course relating to teaching methods or administrative services credential courses, or both, in an approved program of professional preparation actively participates in public elementary or secondary schools and classrooms at least once every three academic years.

COMMISSION ON TEACHER CREDENTIALING

1020 O STREET
SACRAMENTO, CALIFORNIA 95814



OFFICE OF THE EXECUTIVE SECRETARY

Section(s) 80680 through 80680.5

RESPONSE TO ATTACHED TITLE 5 REGULATIONS

So that the Commission on Teacher Credentialing can more clearly estimate the general field response to the attached Title 5 Regulations which are coming up for Public Hearing, please return this response to the Commission Office at the above address by August 20, 1985 in order that the material can be presented at the September 12, 1985 Commission meeting.

- 1. Yes, I agree with the proposed Title 5 Regulations. Please count me in favor of these regulations.
- 2. No, I do not agree with the proposed Title 5 Regulations for the following reasons: (If additional space is needed, use the reverse side of this sheet.)
- 3. Personal opinion of the undersigned only.
 Organizational opinion. (Please specify) _____
- 4. I shall be at the Public Hearing, place my name on the list for making a presentation to the Commission.
 No, I will not make a presentation to the Commission at the Public Hearing.

(Print or type name) Date _____

Title _____

Representing: _____
(Circle One: School District, College, University, Professional Organization, Private Citizen, Other)