

COMMISSION ON TEACHER CREDENTIALING

1020 O STREET
 SACRAMENTO, CALIFORNIA 95814



(916) 445-0184
 OFFICE OF THE EXECUTIVE SECRETARY

May 11, 1984

83-8436

TO: All Individuals and Groups Interested in the Activities
 of the Commission on Teacher Credentialing

FROM: John F. Brown, Executive Secretary

SUBJECT: 1984-85 Dates, Examination Fees and Registration Procedures
 for Examinations Required by the Commission on Teacher
 Credentialing

This Coded Correspondence is intended to set forth the schedules, fees and registration procedures for all the examinations required by the Commission on Teacher Credentialing for the academic year 1984-85. The information is summarized in a Table at the end of the memorandum. There are a number of details related to the various administration dates, however; you are cautioned against relying only on the Table for pertinent information. The text should be consulted for the particular test or administration date in which you or others might be interested.

The information is organized as follows:

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CALIFORNIA BASIC EDUCATIONAL SKILLS TEST (CBEST)

Who Should Take the Test

This test must be passed as a requirement for the issuance of a first teaching credential and for the issuance of a first service credential for which a baccalaureate degree is required. Applicants for Health Service Credentials and for credentials to teach non-academic subjects in adult education programs or certain designated subjects are exempt from this requirement.

The test must also be passed for the issuance or renewal of an Emergency Credential, if the applicant does not already hold a valid California credential. It must also be passed to qualify for employment in certain circumstances.

Applicants for admission to a teacher preparation program approved by the Commission are required to take the test for diagnostic purposes.

Once the test has been passed, the passing scores are good for life. The test need not be repeated. The required passing scores are shown on page 11.

Test Dates, Fees, and Registration Procedures

Test dates. The test will be administered on:

July 14, 1984	September 22, 1984	December 15, 1984
February 9, 1985	April 13, 1985	July 13, 1985

Test fees. The fee for this test is \$32.

Test registration. The procedures and form needed to register for the test will be provided in the 1984-85 Information Bulletin, which will also include a description of the test and sample test questions. A supply of these bulletins will be available about July 15, 1984 in school district and county personnel offices, and in the testing offices of community and four-year colleges or universities having programs that qualify people for credentials, certificates or permits. Additional information on registration deadlines and late registration fees is given in the table on page 8.

School district personnel should note that scores from the September administration will be reported about October 23, 1984. Substitute teachers who need to take the CBEST prior to service in September or October will have to take the test at the July administration.

NTE COMMON EXAMINATIONS (MULTIPLE SUBJECTS CREDENTIAL)

The NTE Common Examinations are no longer offered. Passing scores obtained on the three required sections of this test (Written English Expression; Social Studies, Literature and Fine Arts; and Science and Mathematics) will be accepted by the Commission for a period of five years from the date the scores were obtained, however.

The required passing scores are shown on page 11.

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NTE GENERAL KNOWLEDGE TEST OF THE CORE BATTERY (MULTIPLE SUBJECTS CREDENTIAL)

Who Should Take the Test

The subject matter requirement for the Multiple Subjects Credential may be met by obtaining a passing score on the General Knowledge Test of the NTE Core Battery. It is not necessary to take any other tests in the NTE Core Battery for the issuance of a credential. The passing score is 660.

This means of satisfying the subject matter requirement is used by credential applicants who have not completed an approved subject matter program in a California institution, or who do not apply for a credential on the basis of reciprocity with another state.

Applicants for a Teacher Trainee Certificate are required to pass the appropriate NTE Specialty Area Test as evidence of subject matter preparation in the area he/she wishes to teach. This is a new certificate created under SB 1225/1983. Requirements for the Certificate are discussed in Coded Correspondence 83-8435 which is being distributed with this memorandum.

Some California colleges and universities may require that the General Knowledge Test be passed as a condition for admission to a teacher preparation program, or as a condition of admission to student teaching if a person has not completed an approved subject matter preparation program. Information about this possible test requirement should be obtained from the appropriate Department or School of Education office.

Test Dates and Fees

This test will be offered at two national administrations (October 27, 1984 and March 30, 1985), and three special statewide administrations (June 23, 1984, January 19, 1985, and June 22, 1985). The various registration deadlines are shown on page 8.

The test fee for just the General Knowledge part of the Core Battery is \$25.00 if the test is taken at a national administration, and \$35.00 if it is taken at special administrations. Surcharges for late registration are shown on page 8.

Registration Procedures

The registration procedures are different for each of the two kinds of administrations (national and special statewide). These are discussed separately in the paragraphs below.

National administrations. Registration for the national administrations may be completed using forms included in the 1984-85 Bulletin of Information for the National Teacher Examinations. Copies of this Bulletin may be obtained from the testing office of any college or university offering teacher preparation programs.

In California, test registration may also be completed using Ticketron up until the day before the test administration. The Information Bulletin gives complete details for Ticketron registration, and should be consulted prior to attempting to register by this means. There is no additional charge for

Ticketron registration. The late registration surcharge does not apply to Ticketron registration, but applicants should register early to insure that space will be available at the desired test center.

Special statewide administrations. Registration for the three special statewide administrations may be initiated by contacting one of the test centers listed in page 12 to reserve a place for the administration. Test fees are to be paid by check or money order on the day of the test administration; cash cannot be accepted at the test center. Registration by Ticketron is not possible for those special administrations.

It should be noted that at the Special Statewide Administrations in January and June 1985, unlike the National Administrations, the General Knowledge Test will be administered in the morning of the scheduled date, and the Specialty Area Tests will be administered in the afternoon of the same date. Only the General Knowledge Test of the Core Battery will be administered on these dates. It will not be possible to take any other tests from the Core Battery at these Special Statewide Administrations.

NTE SPECIALTY AREA TESTS (SINGLE SUBJECT CREDENTIALS)

Who Should Take the Test

The subject matter requirement for a Single Subject Credential may be met by obtaining a passing score on the appropriate NTE Specialty Area Test. This means of satisfying the requirement is used by credential applicants who have not completed an approved subject matter program in a California institution, or who do not apply for a credential on the basis of reciprocity with another state. The required passing scores are listed on page 11.

Test Dates, Fees, and Registration Procedures

The Specialty Area Tests will be offered at two national administrations (November 10, 1984 and April 20, 1985) and at three special statewide administrations (July 9, 1984, January 19, 1985 and June 22, 1985). More detail on registration dates is given on page 9.

The test fee for the national administrations is \$33 for one test. The test fee for the special statewide administration is \$43 for one test.

The registration procedures for these two kinds of test administration are the same as those described above for the NTE General Knowledge Test.

CLEP ENGLISH COMPOSITION WITH ESSAY (SINGLE SUBJECT-ENGLISH CREDENTIAL)

Who Should Take the Test

The CLEP English Composition with Essay Test is now required only of applicants

for the Single Subject-English Credential who satisfy the subject matter requirements by examination. This CLEP test is considered to be a part of the subject matter requirement for this credential. The required passing score is 680.

Applicants for credentials other than the Single Subject-English Credential are no longer required to take this test. Obtaining a passing score on the CBEST, which is now required of initial teaching and service credential applicants, will satisfy the writing proficiency requirement for any other credential.

Those people who received a one year preliminary credential to teach subjects other than English, prior to February 1, 1983, do not have to take the CBEST, but will have to satisfy the writing proficiency requirement for the credential. They may do so by passing either the CBEST Writing Test or the CLEP English Composition with Essay Test. The CLEP passing score for these credential applicants is 630.

Test Dates and Fees

This test will be administered during the second week of the months of October 1984, and January, April and June of 1985. The calendar dates are shown on page 9.

The test fee is \$30.00. There are no late registration surcharges, but registration must be completed four weeks prior to the date of the administration.

Registration Procedures

Those needing or wishing to register for this test may do so by using the registration form included in Moving Ahead with CLEP. This publication may be obtained from the testing offices of most California universities and colleges, or by writing to College Board - CLEP, 2700 Augustine Drive, Suite 228, Santa Clara, CA 95051.

The requirement that those who fail the CLEP test must wait six months before retaking it has been waived for those taking the test for a teaching credential.

BILINGUAL CERTIFICATE OF COMPETENCE EXAMINATION

Who Must Take the Test

Applicants for a Bilingual Certificate of Competence must obtain passing scores on each of the three components of this examination: Culture and History; Methodology; and Language Proficiency in English and Spanish. This newly standardized examination replaces the bilingual assessment previously conducted at assessment centers located throughout the state.

The passing standards for this examination will be established following the first administration of the test in June 1984. A person who has previously obtained a passing score on any of the components need NOT repeat that or those component(s) on the new examination, however. Only the components not passed need be repeated.

Test Dates, Fees, and Registration Procedures

This examination will be administered on June 2, 1984; June 30, 1984; August 25, 1984; October 13, 1984; January 26, 1985; April 3, 1985; and June 15, 1985. Additional information on registration deadlines is given on page 10 .

The fee for the total examination is \$120. The fee for taking any of the components is \$46, except that if only the English or only the Spanish parts of the language components is taken, the fee will be \$42.

Registration material is included in the Information Bulletin for the examination, which also includes a description of the test and sample questions. An Information Bulletin may be obtained from the Testing Office of any of the test centers listed on page 12 or, from: Bilingual Testing Service, University of Southern California. WPU 1002, Los Angeles, CA. 90089-0031, (213) 743-6216 or (213) 743-6267.

ADDITIONAL INFORMATION NEEDS

If there are unanswered questions about test requirements, dates, fees or registration procedures, the sources shown below may be consulted as appropriate to the particular information need.

Test Requirements for a Credential

A Credential Officer in a school district office or in the office of the county superintendent of schools or at a college or university offering an approved examination waiver program, or

The Commission on Teacher Credentialing
1020 O Street
Sacramento, CA 95814
(916) 445-7254

CBEST Information Bulletins, Registration, and Special Center Arrangements

CBEST Program
Educational Testing Service
1947 Center Street
Berkeley, CA 94704
(415) 849-0950

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National Teacher Examinations Bulletins, Registration or Special Centers

NTE Programs
Educational Testing Service

815 Colorado Blvd., Suite 606
Los Angeles, CA 90041
(213) 258-8222

1947 Center Street
Berkeley, CA 94704
(415) 849-0950

Rosedale Road
Princeton, NJ 08541
(609) 734-5293

College Level Examination Program Information Bulletins and Registration

College Board
2700 Augustine Drive, Suite 228
Santa Clara, CA 95051
(408) 727-0406

Bilingual Certificate of Competence Examination Information Bulletins and
Registration

Bilingual Testing Service
University of Southern California
WPU 1002
Los Angeles, CA 90089-0031
(213) 743-6216 or (213) 743-6267

TEST DATES, DEADLINES, AND FEES FOR EXAMINATIONS REQUIRED BY THE CALIFORNIA
COMMISSION ON TEACHER CREDENTIALING

	<u>Test Dates</u>	<u>Regular Registration Deadline</u>	<u>Late Registration Deadline</u>	<u>Test Fee</u>
CALIFORNIA BASIC EDUCATIONAL SKILLS TEST (CBEST)				
	September 22, 1984	August 27, 1984	August 31, 1984	\$32 Regular registration
	December 15, 1984	November 19, 1984	November 23, 1984	\$35 Late registration
	February 9, 1985	January 14, 1985	January 18, 1985	
	April 13, 1985	March 18, 1985	March 22, 1985	
	July 13, 1985	June 17, 1985	June 21, 1985	

NTE GENERAL KNOWLEDGE TEST OF THE CORE BATTERY

Special statewide administration	June 23, 1984	June 1, 1984	Not applicable	\$30
National administration	October 27, 1984	September 29, 1984	October 6, 1984*	\$25 Regular registration \$38 Late registration
Special statewide administration	January 19, 1985	December 28, 1984	Not applicable	\$35
National administration	March 30, 1985	March 1, 1985	March 15, 1985	\$25 Regular registration \$38 Late registration
Special statewide administration	June 22, 1985	May 31, 1985	Not applicable	\$35

TEST DATES, DEADLINES AND FEES (Continued)

	Test Dates	Regular Registration Deadline	Late Registration Deadline	Test Fee
NTE SPECIALTY AREA TESTS				
Special statewide administration	July 9, 1984	June 13, 1984	Not applicable	\$43
National administration	November 10, 1984	October 12, 1984	October 19, 1984*	\$33 Regular registration \$46 Late registration
Special statewide administration	January 19, 1985(p.m.)	December 28, 1984	Not applicable	\$43
National administration	April 20, 1985	March 22, 1985	March 29, 1985*	\$33 Regular registration \$46 Late registration
Special statewide administration	June 22, 1985(p.m.)	May 31, 1985	Not applicable	\$43

CLEP ENGLISH COMPOSITION WITH ESSAY

October 15-20, 1984	Four weeks prior to administration	\$30
January 14-19, 1985	Four weeks prior to administration	\$30
April 15-20, 1985	Four weeks prior to administration	\$30
June 10-15, 1985	Four weeks prior to administration	\$30

* This late registration fee does not apply to Ticketron registration. Applicants should register as early as possible, however, to insure the availability of space and test materials.

TEST DATES, DEADLINES AND FEES (Continued)

<u>Test Dates</u>	<u>Regular Registration Deadline</u>	<u>Late Registration Deadline</u>	<u>Test Fee</u>
BILINGUAL CERTIFICATE OF COMPETENCE EXAMINATION			
June 2, 1984	May 18, 1984	Not applicable	\$120 for total test
June 30, 1984	June 15, 1984	Not applicable	\$46 for any one component
August 25, 1984	August 10, 1984	Not applicable	\$42 if only the English or Spanish parts of the language component is taken
October 13, 1984	September 28, 1984	Not applicable	
January 26, 1985	January 11, 1985	Not applicable	
April 13, 1985	March 29, 1985	Not applicable	
June 15, 1985	May 31, 1985	Not applicable	

ESTABLISHED PASSING SCORES FOR EXAMINATIONS REQUIRED BY THE CALIFORNIA COMMISSION ON TEACHER CREDENTIALING

The scores required in 1984-85 to pass the various examinations used by the Commission on Teacher Credentialing will not be changed from those in effect in the 1983-84 academic year. No appeals from these passing score requirements are possible.

The required passing scores are shown below.

● CALIFORNIA BASIC EDUCATIONAL SKILLS TEST (CBEST)

A total score of 123, with no part score (Reading, Mathematics or Writing) below 37.

● NTE GENERAL KNOWLEDGE TEST 660

	Date of Examination		
	April 1, 1978- July 31, 1979	August 1, 1979- July 31, 1980	August 1, 1980- or Later

● NTE COMMON EXAMINATIONS

Written English Expression	60	61	60
Social Science, Literature & Fine Arts	60	63	62
Science & Mathematics	62	62	62

● NTE SPECIALTY AREA TESTS

Agriculture (Formula Score)	75	75	75
Art Education	622	630	620
Biology & General Science	676	680	680
Business Education	629	640	630
Chemistry, Physics, & General Science	628	630	630
English Language & Literature	618	620	620
French	613	670	680
German	631	630	630
Home Economics Education	647	650	650
Industrial Arts Education	626	630	640
Mathematics	632	670	630
Music Education	616	630	620
Physical Education (Feb. 1976 to present)	623	640	640
Social Studies	627	630	630
Spanish	636	650	650
Reading Specialist/Miller-Unruh	560	630	630
Introduction to the Teaching of Reading	680	680	680

● CLEP ENGLISH COMPOSITION WITH ESSAY

Single Subject-English Credential	680	680
All Other Credentials	630	630

Note: Scores may be used to meet credential requirements for five years from the date the test was taken. Anyone tested during 1979-80 who obtained scores that were lower than the passing score at that time but are at or above the current passing score may appeal to the Commission for qualification by the current standards.

TEST CENTERS FOR EXAMINATIONS

- For CBEST and NTE, the test centers are listed in the Information Bulletins, which also contain registration materials.
- The following test centers have been established for the June and July 1984 SPECIAL STATEWIDE ADMINISTRATIONS of the NTE General Knowledge and Specialty Area Tests. Some changes may still be necessary for Test Centers in the Los Angeles Basin, because of the 1984 Summer Olympics.

	June Gen. Know.	July Area
Arcata, Humboldt State University (707) 826-3611	X	X
Bakersfield, CSC Bakersfield (805) 833-2131	X	X
Blythe, Palos Verdes USD (619) 922-4094	X	
Calexico, San Diego State University (619) 357-3721	X	X
Carson, CSU Dominguez Hills (213) 516-3909	X	X
Chico, CSU Chico (916) 895-6218	X	X
Costa Mesa, Southern California College (714) 556-3610	X	X
Fresno, CSU Fresno (209) 294-2457	X	X
Fullerton, CSU Fullerton (714) 773-3121	X	
Irvine, UC Irvine (714) 833-5117	X	X
Long Beach, CSU Long Beach (213) 498-4006	X	
Los Angeles, University of So. California (213) 743-7308	X	
Moraga, Saint Mary's College (415) 849-0950*	X	X
Riverside, UC Riverside (714) 787-5531	X	X
Sacramento, CSU Sacramento (916) 454-6296	X	X
San Bernardino, CSC San Bernardino (714) 887-7437	X	X
San Diego, San Diego State University (619) 265-5216	X	X
San Francisco, San Francisco State Univ. (415) 469-2271	X	
Santa Barbara, UC Santa Barbara (805) 961-2036	X	X
Santa Clara, University of Santa Clara (408) 984-4172	X	X
Stanford, Stanford University (415) 497-4891		X
Seattle (WA), Seattle Pacific College (206) 281-2214	X	
Stockton, University of the Pacific (209) 946-2559	X	X
Turlock, CSC Stanislaus (209) 667-3157	X	X
Los Angeles, Glendale Community Coll. (213) 258-8222**		X

*This is the telephone number for the Educational Testing Service in Berkeley which is handling the registration for this one test site.

**This is the telephone number for the Educational Testing Service in Los Angeles, which is handling the registration for this one test site.

Sunday administration for Saturday Sabbath observers for both test dates:
 Angwin, Pacific Union College (707) 965-7364
 Riverside, Loma Linda University (714) 785-2079

The Test Centers have not yet been established for the 1985 Special NTE State-wide Administrations. It is likely that most of these same centers will administer the tests on those dates.

- For the CLEP ENGLISH COMPOSITION WITH ESSAY test, the list of the test centers where the test is to be administered may be obtained from the Testing Office of nearly all California colleges and universities.

The BILINGUAL CERTIFICATE OF COMPETENCE EXAMINATION will be administered at the following test centers on all of the testing dates:

Bakersfield, CSU Bakersfield
Fullerton, CSU Fullerton
Los Angeles, University of Southern California
Sacramento, CSU Sacramento
San Diego, San Diego State University
San Francisco, University of San Francisco
San Jose, San Jose State University
Santa Barbara, University of California, Santa Barbara

