

COMMISSION ON TEACHER CREDENTIALING

1800 O STREET

SACRAMENTO, CALIFORNIA 95814

(916) 445-0184

OFFICE OF THE EXECUTIVE SECRETARY



January 31, 1984

83-8426

TO: Deans and Directors of Teacher Education

FROM: John F. Brown, Executive Secretary *John F. Brown*

SUBJECT: Policies for the Approval and Ending-of-Approval
of Preparation Programs

The Commission at its October 1983 meeting adopted, after considerable study and discussion, a comprehensive set of policy statements pertaining to the approval and ending-of-approval of professional preparation programs. The policy has two sections, one providing definitions and the second which describes conditions of approval.

Commission staff is engaged in developing specific implementation procedures for these policies which will be sent to you when completed.

A copy of the full policy is attached. Please make additional copies available to your colleagues and faculty. If you have questions or a need for more information, please contact Dr. Sidney Inglis (916) 445-0228, or Dr. David Wright (916) 445-8097.

COMMISSION ON TEACHER CREDENTIALING

101 STREET
SACRAMENTO, CA 95814Adopted by the Commission
October 7, 1983POLICIES FOR THE APPROVAL AND ENDING-OF-APPROVAL
OF PREPARATION PROGRAMSA. Definitions

1. "Approved program" - a generic term that means a program of professional and/or subject matter preparation, offered by an accredited institution or an approved local education agency (henceforth cited "IHE/LEA"), which has been determined initially by Commission staff to be in compliance with all Commission requirements, has been formally approved by the Commission, and is in a state of current implementation, having at least one candidate actively enrolled. An "approved program" of professional preparation (but not of subject matter preparation) may either have been subject to formal program evaluation or be scheduled for such.
2. "Standard approval" - means an approved program of professional preparation that has been found by a program evaluation team to be in compliance with all Commission requirements and has received such designation ("Standard approval") by action of the Commission. The term "Standard approval" does not apply to subject matter programs.
3. "Probationary approval" - means an approved program of professional preparation which has been determined to be out-of-compliance with one or more Commission requirements on the basis of findings by a program evaluation process, but which is allowed to continue operation and recommend candidates for credentials. The term "probationary approval" does not apply to subject matter programs.
4. "Terminated approval" - means a formerly-active approved program of professional preparation which has been determined to be out of compliance with Commission requirements on the basis of findings of a program evaluation team and for which approval has been formally ended by action of the Commission.
5. "Suspended approval" - means a formerly-active approved program in which no candidates are currently enrolled and for which approval has not been formally terminated by initiation of the IHE/LEA nor by action of the Commission. This term applies to professional and subject matter programs.

6. "Withdrawn approval" - means a formerly-active approved program that has been determined by the Commission to have ceased operation as a result of evidence submitted to it by the initiative of the IHE/LEA or through other Commission data-gathering processes, resulting in Commission action to end, or withdraw, approval on non-prejudicial basis. This term applies to professional and subject matter programs.

B. Conditions Pertaining to Each Type of Approval

1. "Approved program" - must continue to be in compliance with all Commission requirements, and maintain a level of at least one candidate actively enrolled. Programs of professional preparation are subject to periodic and scheduled staff monitoring.
2. "Standard approval" - the period of approval is until the results of the next scheduled program evaluation, or the results of a staff monitoring report, are acted upon by the Commission. Programs with standard approval are subject to periodic and scheduled staff monitoring.
3. "Probationary approval" - the implementing IHE/LEA has no more than one year to correct the identified deficiencies and to regain "standard approval" or be subject to "terminated approval."
4. "Terminated approval" - to regain approval status for a terminated program an IHE/LEA is required to submit the same documentary evidence required for approval of any new program. Such submission shall not take place less than one year following termination. A staff monitoring visit shall be made to the program within the year of reinstatement to full approval.
5. "Suspended approval" - suspended approval status is to be recorded by the Commission upon the initiation of such request by the IHE/LEA and acknowledgement by the Commission. Such approval status does not permit the enrollment of new candidates, operation of the program, nor the recommendation of candidates. To regain full approval status, the Commission shall require the IHE/LEA to submit an abbreviated list of documentary evidence, relating principally to support of the program, which must satisfy Commission requirements. A staff monitoring visit shall be made to the program within one year of reinstatement to full approval.
6. "Withdrawn approval" - the program has ceased operation, effective on a date identified by the IHE/LEA and determined by the Commission. A request from an institution or local education agency for withdrawal of an approved program from being subject to a scheduled program evaluation visit shall result in the determination by the Commission that the approval of said program shall be considered withdrawn, to be effective at the end of the semester or quarter during which the evaluation withdrawal request is received by the Commission. The

IHE/LEA must certify that it has made provisions for enrolled candidates to complete the program at another location or in another valid manner. To regain approval of a program in this category, the IHE/LEA must submit evidence that satisfies all Commission initial approval requirements. A Staff monitoring visit shall be made to the program within one year of reinstatement to full approval.