

## COMMISSION ON TEACHER CREDENTIALING

100 STREET  
SACRAMENTO 95814

April 13, 1983

82-8321

TO: All Individuals and Groups Interested in the Activities of  
the Commission on Teacher Credentialing

FROM: John F. Brown, Executive Secretary

SUBJECT: Proposed Title 5 Regulations for Designated Subjects Credentials  
and Programs

In accordance with Commission Policy and Administrative regulations, the above cited Title 5 Regulations are being distributed prior to a public hearing. The public hearing to adopt the proposed regulation sections 80035 - 80040.3 and to repeal existing sections 80034 - 80041.4 has been scheduled as follows:

June 2, 1983  
3:00 p.m.  
Mansion Inn  
16th and H Sts.  
Sacramento, CA 95814

Background:

These proposed Title 5 Regulations are intended to implement those sections of Chapter 1361, statutes of 1982 (AB 3237) which are related to designated subjects credentials and programs. [See pp. 30, 31 for Education Code Sections 44260 - 44260.6 of Chapter 1361] A brief chronology of the events leading to the wording of education code sections 44260 - 44260.6 will be helpful in understanding both the new statutes and the proposed regulations to implement those statutes.

- Existing Title 5 Regulations Sections 80034 - 80039 were approved in 1974 for the purpose of specifying credential and program requirements for issuing both vocational and adult education teaching credentials.
- Between 1974 and 1978 concerns were expressed about the need for Title 5 Regulations that would be specific to vocational education credentials and programs and another set of regulations specific to adult education credentials and programs.
- The Commission approved a separate set of regulations, 80041 - 80041.4, for adult education in 1979. However, Sections 80034 - 80039 were not revised to clarify that they now applied only to vocational education credentials and programs.

- Commission staff have, from 1974 to the present, received many requests from the field to clarify the meaning of various sections of existing Title 5 Regulations. The requests focus on the experience requirement, the trade or vocation subjects that can be placed on the credential document, which agency can recommend for the preliminary and/or the clear credential, who must verify the experience requirement for the so called orphan credentials such as military drill and R.O.T.C. (orphans in the sense that they are neither vocational nor adult), and other concerns.
- The Title 5 Regulations related to Designated Subjects (Sections 80034 - 80041.4) were included within the July 1981 coded correspondence which was sent to the field to announce an August public-hearing-to-review Title 5 Regulations, one of five public-hearings-to-review held by the Commission, in accordance with Chapter 567 of the Statutes of 1980 (AB 1111).
- The August 1981 public-hearing-to-review Title 5 Regulations was attended by more than seventy-five vocational and adult education teachers, and administrators and approximately twenty of them made prepared statements which suggested additions to or amendments of existing statutes and regulations. The primary problem with the existing Title 5 Regulations as described in the July 1981 coded correspondence and repeated at the August 1981 public-hearing-to-review was that the regulations provided for the issuance of credentials which the Commission was not authorized by statute to issue. The secondary problem was that the regulations lacked clarity and consistency. Following the public-hearing-to-review Title 5 Regulations, the Commission took the following action:
  - (1) to withhold amending or repealing the Title 5 Regulations related to designated subjects;
  - (2) to continue to utilize the existing Title 5 Regulations; and
  - (3) to direct staff to develop proposed statutory language that would amend and add to the Commission's statutory authority to establish requirements for and to issue all appropriate categories of designated subjects credentials.
- Following the August 1981 public-hearing-to-review Title 5 Regulations, Commission staff met with members of the vocational and adult education community to draft proposed statutes. Statutes were proposed based on testimony given at the August 1981 public-hearing-to-review, and on discussions with the field by staff of the Commission and the State Department of Education.
- The proposed statutes were mailed, on October 20, 1981, to 350 individuals and agencies involved in public school vocational and adult education programs and Commission-approved designated subjects programs of personalized preparation. Forty-eight individuals or agencies responded to the proposed statutes.

- A summary of the responses to the proposed statutes was prepared for the December 1981 meeting of the legislative committee, along with the revised proposed statutory language. The legislative committee approved this proposed language for inclusion in the Commission's legislative package.
- In July 1982, Commission staff held a one-day meeting with representatives in vocational education, adult education and driver education from the field and from the State Department of Education. The purpose of the meeting was to review an initial draft of Title 5 Regulations developed by staff and based on the premise that AB 3472 would pass.
- Following the demise of AB 3472, all of the sections directly related to designated subjects credentials and programs were minimally revised and placed in AB 3237. There were several components of AB 3472, generic to all teaching credentials, that were not incorporated into 3237. One of these concerned the period of validity of teaching credentials. While AB 3472 would have reduced the period of validity of the preliminary designated subjects teaching credential (vocational and adult) from five to three years, this change was not included in AB 3237. Therefore the period of validity of designated subjects teaching credentials remains as per existing statutory language at five (5) years.
- AB 3237, Chapter 1361 of 1982, was filed with the Secretary of State on September 24, 1982 and includes the following designated subject related components:
  - (1) In addition to existing statutes which authorizes the Commission to issue preliminary and clear vocational education credentials, the new statutes authorize the issuance of preliminary and clear adult education teaching credentials;
  - (2) Authorizes the Commission to establish requirements for, and to issue, designated subjects special subjects teaching credentials (special subjects may include but are not limited to driver education and training);
  - (3) Authorizes the Commission to establish requirements for, and to issue, designated subjects teaching credentials for part-time service;
  - (4) Authorizes the Commission to issue the designated subjects supervision and coordination credential;
  - (5) In addition to existing statutes which authorizes the Commission to approve programs of personalized preparation for designated subjects vocational education teaching credentials, the new statutes authorize the Commission to approve programs of personalized preservice for the adult education teaching credential and the supervision and coordination credential.

REPEAL OR AMENDMENT OF EXISTING REGULATIONS: Existing regulation sections 80034, 80036, 80037, 80038, 80039, 80040, 80041, 80041.1, 80041.2, 80041.3 and 80041.4 are being repealed (see pages 8-15). Existing section 80035 is being amended as proposed section 80040. The substance of the existing regulations, for the most part, is being readopted in new regulatory format.

Proposed Section 80034 defines terms related to designated subjects credentials and programs, as contained in Chapter 1361. In addition to defining LEA, which was defined in existing section 80034, the proposed section adds new definitions of academic and nonacademic, necessary to implement the requirements of Chapter 206 of 1982, (basic skills proficiency testing) which exempts applicants for adult education credentials to teach nonacademic subjects and to teach in apprenticeship programs. The proposed section also adds new definitions of employing school district, "two years or the equivalent of successful full-time teaching", "two years or the equivalent of successful part-time teaching", "program of personalized preparation", and "equivalent to a high school diploma", all of which are necessary to clarify the implementation of Chapter 1361.

Proposed Subsections 80035(a) and 80035.1(a) include the requirements for the full and part-time preliminary Vocational Education teaching credential, respectively. The proposed subsections: (1) readopts the existing requirement of the high school diploma for both full and part-time, and the United States Constitution requirement for the full-time only; (2) amends the existing qualifying experience or experience and education requirement to require paid work experience [existing regulations allow but do not require paid work experience]; and (3) adds the requirement of the basic skills test and the requirement that the applicant be made aware of requirements for the clear credential.

Proposed Subsections 80035(b) and 80035.1(b) include the requirements for the full and part-time clear vocational education teaching credential, respectively. The proposed subsections: (1) readopts the existing requirement for completion of a personalized preparation program;

(2) amends to authorize the ESD, as well as the LEA, to recommend for the clear credential, with the stipulation that the LEA has verified completion of the approved program of personalized preparation; and

(3) adds, for both the full and part-time, the requirement that two years of teaching must be verified, and, for the full-time only, the health unit requirement, pursuant to E.C. Section 44261.

Proposed Subsections 80035(c) and 80035.1(c) specify the authorization of full and part-time vocational education teaching credentials.

Proposed Subsections 80035(d) and 80035.1(d) specify the period of validity of the full and part-time vocational education teaching credentials.

Proposed Subsections 80036(a) and 80036.1(a) include the requirements for the full and part-time preliminary adult education teaching credentials, respectively. The proposed subsections:

(1) readopts the requirements for the qualifying experience and/or education, the high school diploma, the knowledge of the United States Constitution (for full-time only), and the LEA or ESD recommendation for the preliminary credential; and

(2) amends the existing nonrenewable Limited credential to a part-time renewable credential; and

(3) adds the basic skills proficiency test requirement (unless specifically exempted), the requirement that the applicant be made aware of the requirements for the clear credential, and requirements for renewal of the part-time credential.

Proposed Subsections 80036(b) and 80036.1(b) include the requirements for the full and part-time clear adult education teaching credential. The proposed subsections:

(1) readopts the requirement that the LEA or ESD recommend for the clear credential;

(2) amends the existing option that enables an applicant to complete either an approved program of personalized preparation or possess a clear valid community college credential, with 240 hours of classroom experience and the necessary qualifying work experience. This option has been deleted and the requirement must be met through the completion of an approved program of personalized preparation; and

(3) adds the requirement that two years of teaching must be verified, and, for the full-time only, the health unit requirement, pursuant to E.C. Section 44261.

Proposed Subsections 80036(c) and 80036.1(c) specify the authorization for the full and part-time adult education teaching credentials.

The proposed Subsection 80036.1(c) replaces the Limited adult education credential authorizing "120 hours per academic year" with the part-time adult education credential which will authorize the holder to teach "not more than half-time."

Proposed Subsections 80036(d) and 80036.1(d) specify the period of validity of the full and part-time adult education teaching credential.

The proposed Subsection 80036.1(d) replaces the nonrenewable Limited adult education teaching credential with a part-time adult education teaching credential that is renewable every five years.

Proposed Section 80036.2 specifies the qualifying experience and/or education requirements for nonacademic and academic adult education teaching credentials. The proposed section readopts the substance of existing subsection 80041.3(a)(3)(B).

Proposed Section 80036.3 lists the course classification system that is to be used for adult education teaching credentials. The list of subjects that can be placed on an adult education teaching credential has not previously been in Title 5 Regulations and the proposed list is consistent with adult education programs offered in the public schools.

Proposed Section 80037 provides for special subjects credentials in four categories: aviation flight and/or aviation ground instruction, basic military drill, R.O.T.C., and driver education and training. These categories of credentials have previously been included within the regulations covering vocational education teaching credentials. These proposed regulations, implementing E.C. Section 44260.4 of Chapter 1361, specify the requirements, the authorization, and the period of validity, of the preliminary and clear special subjects credential.

Proposed Section 80038 includes the requirements for the designated subjects supervision and coordination credential. The proposed section:

(1) readopts the requirements for holding a valid designated subjects teaching credential, the verification of three years of full-time teaching, and submission of a completed application signed by a Commission-approved LEA; and

(2) deletes the option of issuing the credential based on completion or enrollment in an approved program of personalized inservice preparation in supervision and coordination. The proposed regulations require completion of the personalized inservice program prior to application for and issuance of the supervision and coordination credential; and

(3) adds the provision that this credential authorizes the supervision and coordination of all types of designated subjects programs.

Proposed Section 80040 amends existing section 80035. The amendments are basically technical and the substance of existing section 80035 is retained. The proposed section establishes the general requirements for the development, submission, review and approval of programs of personalized preparation.

Proposed Section 80041.1 clarifies the purpose of the program of personalized preparation; sets requirements for cooperative planning of the program by the applicant, the ESD and the LEA; and clarifies applicant appeal rights when there is a difference of opinion between the ESD and the LEA. These provisions have not previously been included in Title 5 Regulations.

Proposed Section 80040.2 clarifies the components that are to be included in the program of personalized preparation. This section combines and revises the section in existing regulations that specified components of the personalized inservice program for the vocational education credential and the section in the existing regulations that specified components for the adult education personalized preparation and training program. The intent of this section is to clarify that the program of personalized preparation is to assist holders of all types of designated subjects teaching credentials (vocational, adult and special subjects) to develop pedagogical knowledge and instructional skills.

Proposed Section 80040.3 describes the components that are to be included in the personalized preservice program for the designated subjects supervision and coordination credential. Proposed section 80040.3 readopts the substance of existing subsection 80040(b).

Please feel free to duplicate and distribute these proposed Title 5 Regulations to anyone you believe might be interested in responding.

If you wish to make a presentation regarding the above to the Commission, please bring 30 copies of your material for distribution to the Commissioners and staff. If you can provide your statement to the Commission office 15 days before the public hearing, sufficient copies of the material will be duplicated and distributed for Commission and staff use. We would also appreciate a call to the Commission office if you plan to make a presentation in order to schedule sufficient time on the agenda for people who wish to address the Commission.

If you do not want to make a presentation or submit a statement regarding the proposed Title 5 regulations, you can reply on the Response Form on the last page.

PROPOSED FOR REPEAL

~~80034 - Designated-Subjects-Teaching-Credential~~

~~An application for the Designated-Subjects-Teachers-Credential shall be submitted through a local education agency or through an agency approved by the Commission for Teacher Preparation and Licensing. The local education agency is defined as follows:~~

- ~~(1) A California public school district;~~
- ~~(2) A California county superintendent of schools;~~
- ~~(3) A California regional occupation program or center;~~
- ~~(4) A California State agency;~~
- ~~(5) A California approved teacher-preparation institution.~~

~~NOTE: Authority cited: Sections 41263, 41262, and 41268, Education Code. Reference: Section 41269, Education Code.~~

~~80036 - Specific Requirements~~

~~The specific requirements for the Designated-Subjects-Teaching-Credential, pursuant to Education Code Section 44260, are all of the requirements of either (a) or (b):~~

~~(a) Full-Time Teaching - All of the following:~~

- ~~(1) Possession of a high school diploma or the passage of an equivalency examination as designated by the Commission.~~
- ~~(2) Adequate, successful, and recent experience in the technical skill, trade, vocation, or non-vocational subject named on the credential with a minimum equivalent to five years experience. One year of the required experience shall be within the three-year period immediately preceding the issuance of the credential. Work experience is defined as paid work experience or its equivalent, except that there shall be no equivalency for paid work experience for instructors of apprenticeship classes.~~

~~Qualifying Experience shall be One of the Following:~~

<del>Education and/or Training</del>	<del>Years of Work Experience Required</del>
<del>High school diploma or equivalent</del>	<del>+5 years</del>
<del>or</del>	
<del>One year of occupational preparation appropriate or related to teaching field</del>	<del>+4 years</del>
<del>or</del>	
<del>Two years of occupational preparation appropriate or related to teaching field</del>	<del>+3 years</del>
<del>or</del>	
<del>Three years of occupational preparation appropriate or related to teaching field</del>	<del>+2 years</del>
<del>or</del>	
<del>Baccalaureate degree with a major in or related to teaching field</del>	<del>+2 years</del>
<del>or</del>	
<del>Completion of an apprenticeship indentureship or similar program in accordance with industry and labor standards. There shall be no academic equivalency for paid work experience for instructors of apprenticeship classes.</del>	<del>+1 year</del>
<del>or</del>	
<del>For driver education and driver training, a bachelor's degree, including a minimum of twelve semester hours of course work related to the subject to be taught, provided that this paragraph shall not be construed to limit the amount or type of qualifying experience which shall be required for driver education and driver training.</del>	<del>+0 years</del>

~~(3) An examination approved by the Commission may be required to demonstrate satisfactory evidence that the skills and knowledge of the course or skill to be taught are possessed by the candidate. When an occupation, profession, or activity requires a State or Federal license or registration which requires an examination to perform the duties required, the possession of such license or registration may be accepted as evidence of subject matter proficiency.~~

~~(4) The local education agency shall arrange for a program of personalized in-service training which will develop in candidates understandings and demonstrable competencies to include a minimum of nine semester units, or 135 clock hours, or the equivalent. The following components shall be included in a personalized in-service training program submitted for Commission approval.~~

~~Provision for the development of understandings and competencies including, but not limited to, the following:~~

- ~~(A) Knowledge of cultural differences in students and communities.~~
- ~~(B) The learning process.~~
- ~~(C) Instructional techniques.~~
- ~~(D) Curriculum and media.~~
- ~~(E) Instructional evaluation.~~
- ~~(F) Supervised field experience.~~
- ~~(G) Principles and practices.~~
- ~~(H) Scope and function.~~
- ~~(I) Counseling and guidance.~~
- ~~(J) Community and occupational relationships.~~
- ~~(K) Special needs of students.~~
- ~~(L) Student work experience programs.~~
- ~~(M) Intra-curricular student leadership development.~~
- ~~(N) Organized activities designed to improve the candidate's academic or occupational deficiencies.~~
- ~~(O) Evaluation of student achievement.~~

~~(5) For driver education and driver training classes, the credential applicant shall have a satisfactory driving record for the three years immediately preceding receipt of the credential application.~~

~~(6) Satisfactory completion of two semester units of work on the provisions and principles of the U.S. Constitution as required in Section 4435 of the Education Code, where a candidate has neither passed an examination dealing with this subject as specified in Section 4435 of the Education Code nor obtained a preliminary credential pending completion of the examination requirement specified in Section 44253 of the Education Code.~~

~~(b) Part-Time Teaching.—All of the following:~~

~~(1) The education, experience, and examination described in (1), (2), (3), (5), and (6) of Section (a).~~

~~(2) A program of personalized in-service training, arranged for by the local education agency, which will develop in candidates understandings and demonstrable competencies to include a minimum of four semester units, or 50 clock hours, or the equivalent. The personalized in-service training program shall be submitted to the Commission for approval and need not include all, nor is it limited to, the elements described in (4), Section (a) of 80036.~~

~~NOTE: Authority cited: Section 44225, Education Code. Reference: Section 44260, Education Code.~~

~~HISTORY:~~

~~1. Amendment of subsection (a) (2) filed 5-5-79, effective thirtieth day thereafter (Register 79, No. 23).~~

~~80057.—Authorization for Service.~~

~~(a) Full-Time.—The credential issued pursuant to subsection (a) of Section 80036 shall authorize the holder to teach in the subject or trade in which the applicant has demonstrated competency, and at such grade level as approved by the Commission and designated on the credential in kindergarten and grades one through twelve, including classes for adults.~~

~~(b) Part Time.—The credential issued pursuant to subsection (b) of Section 80036 shall authorize the holder to teach in the subject or trade in which the applicant has demonstrated competency and at such grade level as approved by the Commission and designated on the credential under an assignment of not more than one-half of a full-time teaching assignment in kindergarten and grades one through twelve, including classes for adults.~~

~~NOTE.—Authority cited: Section 44225, Education Code.~~

~~80038.—Preliminary Credential for Full-Time Service.~~

~~(a) A preliminary credential shall be issued for not more than five years to an applicant who has fulfilled all of the following requirements:~~

~~(1) The education, experience, and examination described in Section 80036(a), (1), (2), and (3).~~

~~(2) Recommendation by an official of a local education agency whose program for this credential has been approved by the Commission for Teacher Preparation and Licensing.~~

~~(b) Upon completion of the personalized in-service training program, and upon satisfying the Commission that the person is otherwise qualified, the holder of the preliminary credential or other applicant shall be issued a Designated Subjects Teaching Credential for full-time service.~~

~~(c) The Designated Subjects Teaching Credential for full-time service shall be issued for five years.~~

~~NOTE.—Authority cited: Section 44225, Education Code.~~

~~80039.—Preliminary Credential for Part-Time Service.~~

~~(a) A preliminary credential shall be issued for not more than five years to an applicant who has fulfilled all of the following requirements:~~

~~(1) The education, experience, and examination described in Section 80036(a), (1), (2), and (3).~~

~~(2) Recommendation by an official of a local education agency whose program for this credential has been approved by the Commission for Teacher Preparation and Licensing.~~

~~(b) Upon completion of the personalized in-service training program, and upon satisfying the Commission that the person is otherwise qualified, the holder of the preliminary credential or other applicant, shall be issued a Designated Subjects Teaching Credential for part-time service.~~

~~(c) The Designated Subjects Teaching Credential for part-time service shall be issued for five years.~~

~~NOTE.—Authority cited: Section 44225, Education Code.~~

~~80040.—Authorization for Supervision and Coordination of Designated Subjects Programs.~~

~~Upon recommendation of an approved local education agency, an authorization to supervise and coordinate designated subjects programs may be added by the Commission for Teacher Preparation and Licensing to the credential of a teacher authorized to teach a vocational education subject or a nonvocational subject.~~

~~(a) Minimum Requirements.—The minimum requirements to be granted authorization to supervise and coordinate designated subjects programs under the terms of this section shall be either (1) or (2) as appropriate:~~

~~(1) Vocational Education Programs.—All of the following:~~

~~(A) Possession of, or eligibility for, a clear credential authorizing the holder to teach vocational education subject.~~

~~(B) Three years of full-time classroom teaching experience (or its equivalent) in the subject titled on the teaching credential.~~

~~(C) Completion of, or enrollment in, an approved program of personalized in-service preparation in supervision and coordination as defined below.~~

~~(2) Nonvocational Program.—All of the following:~~

~~(A) Possession of, or eligibility for, a clear credential authorizing the holder to teach a nonvocational subject.~~

~~(B) The experience and education described in (B) and (C) of subsection (a)(1).~~

~~(b) Personalized In-Service Training. — The local education agency shall arrange for a program of personalized in-service training which will develop in candidates understandings and demonstrable competencies to include a minimum of six semester units, or 30 clock hours, or the equivalent. The following components shall be included in a personalized in-service training program submitted for Commission approval:~~

~~(1) Advanced knowledge of the purposes, characteristics, and activities of vocational and/or nonvocational designated subjects programs.~~

~~(2) Planning, organization, and management of designated subjects programs which may include, but not be limited to:~~

~~(A) facility planning,~~

~~(B) conference leadership,~~

~~(C) community relations and advisory processes,~~

~~(D) program evaluation,~~

~~(E) advanced principles of student leadership and development.~~

~~(3) Personnel policy development and administration which may include, but not be limited to:~~

~~(A) selection,~~

~~(B) evaluation,~~

~~(C) staff development,~~

~~(D) human relations,~~

~~(E) supervision.~~

~~(4) Fiscal and regulatory concepts related to designated subjects programs which may include, but not be limited to:~~

~~(A) budgeting,~~

~~(B) legislation,~~

~~(C) school law,~~

~~(D) intra and interagency relations,~~

~~(E) funding sources.~~

~~(c) Authorizations.~~

~~(1) Vocational education. — Possession of the supervision and coordination authorization for vocational education shall authorize the holder to supervise and coordinate vocational education subjects including, but not limited to, vocational trade and technical, vocational business, vocational agriculture, and occupational homemaking education.~~

~~(2) Nonvocational education subjects. — Possession of supervision and coordination authorization for nonvocational education shall authorize the holder to supervise and coordinate nonvocational subjects including, but not limited to, adult education, driver training and driver education, military drill, Reserve Officer Training Corps, and aviation subjects.~~

~~NOTE: Authority cited: Section 44225, Education Code.~~

~~80041. Types of Designated Subjects Credentials for Adult Education.~~

~~(a) Regular authorizing full and part-time teaching of the subject(s) cited on the credential.~~

~~(b) Limited authorizing teaching of the subject(s) cited on the credential to a maximum of 120 hours per academic year.~~

~~NOTE: Authority cited: Sections 44225 and 44225(b), Education Code. Reference: Sections 44250 and 44250, Education Code.~~

~~HISTORY:~~

~~1. Amendment filed 11-6-77, effective thirtieth day thereafter (Register 79, No. 45).~~

~~2. Repealer and new section filed 6-5-79, effective thirtieth day thereafter (Register 79, No. 22).~~

~~80041.1. Terms and Requirements for Issuance.~~

~~(a) Regular Credentials.~~

~~(1) A preliminary regular Designated Subjects credential for Adult Education shall be issued to an applicant and be valid for five years from date of issuance upon the recommendation of an authorized person, as defined in subsection 80041.3(c), who verifies that the following requirements have been satisfied:~~

~~(A) the specific requirements relating to qualifying education and/or experience as contained in Tables I and/or II of subsection 80041.3(a) of these regulations.~~

~~(B) completion of the U.S. Constitution requirement pursuant to Education Code 44225.~~

~~(C) a personalized preparation and training program pursuant to subsection 80041.3(b) of these regulations has been arranged for the applicant.~~

(2) ~~A clear regular Designated Subjects credential for Adult Education shall be issued to a qualified applicant and be valid for a period of five years from date of issuance upon the recommendation of an authorized official of a local education agency or employing school district who verifies (A) or (B) as they pertain to the applicant:~~

~~(A) Achievement of competencies as provided in subsection 80041.3(b) of these regulations, of which nine semester units or equivalent shall be satisfied by and/or through an approved local education agency (LEA) (including but not limited to course work taken at an accredited four-year institution of higher education), and that the applicant is otherwise qualified.~~

~~(B) Possession of a valid clear community college credential which authorizes the applicant to teach the subject(s) cited on the credential in classes organized primarily for adults, provided that the credential holder has had a minimum of 240 hours of classroom teaching experience in the cited subject in classes under the jurisdiction of a California community college and who satisfies the qualifying education and/or experience requirements specified in Tables I and/or II, and is otherwise qualified.~~

~~(b) Limited Credentials~~

~~(1) A limited Designated Subjects credential for Adult Education shall be valid for a period of five years, shall not be renewable, and shall be issued upon application on behalf of an applicant by the employing school district (ESD), subject to the following conditions:~~

~~(A) The applicant has fulfilled the specific requirements for education and/or experience and/or examination requirements described in Tables I and/or II of these regulations.~~

~~(B) The credential authorization shall be limited to teaching a maximum of 120 hours during any school year.~~

~~(C) An applicant shall have the recommendation of the employing school district attesting to the special fitness of the candidate to teach the designated subject(s) cited on the credential.~~

~~(D) The applicant is certified to be otherwise qualified.~~

~~NOTE: Authority cited: Sections 44225 and 44225(b), Education Code. Reference: Sections 44259 and 44260, Education Code.~~

~~HISTORY:~~

~~1. New section filed 6-5-79, effective thirtieth day thereafter (Register 79, No. 48).~~

~~80041.2 Authorization for Service~~

~~(a) Regular: The regular Designated Subjects credential for Adult Education shall authorize the holder to teach in classes organized primarily for adults the subject(s) designated on the credential.~~

~~(b) Limited: The credential issued shall authorize the holder to teach for a total not to exceed 120 hours per academic year in classes organized primarily for adults the subject(s) designated on the credential.~~

~~NOTE: Authority cited: Sections 44225 and 44225(b), Education Code. Reference: Sections 44259 and 44260, Education Code.~~

~~HISTORY:~~

~~1. New section filed 6-5-79, effective thirtieth day thereafter (Register 79, No. 29).~~

~~80041.3 Requirements for the Credential:~~

~~(a) Specific Requirements: The specific requirements for the preliminary and/or clear Designated Subjects credential for Adult Education are all of the following:~~

~~(1) Possession of a high school diploma or the passage of an equivalency examination or other procedure as designated by the Commission.~~

~~(2) Adequate preparation and/or recent experience in the subject(s) named on the credential, with a minimum equivalent to five years of education and/or experience. "Experience" is defined as paid work or its equivalent; "education" is defined as regular course work successfully completed at an accredited institution of higher education or equivalent and/or defined in Tables I and II.~~

~~(3) Adequate proficiency in the subject or skill to be taught as provided in Tables I and II.~~

~~(A) When an occupation, profession, or activity requires a state or federal license or registration which requires an examination to perform the duties required, the possession of such a license or registration may be accepted as evidence of subject matter proficiency.~~

~~(3) For subject areas not covered by an approved license or registration, other proof of subject matter competency shall be required. Documentation produced by individuals informed of the subject area; performance skill and/or knowledge of the candidate; or other systematic means of validation developed by an LEA/ESD in consultation with knowledgeable representatives of the subjects involved, may provide such proof, subject to approval of the validation process by the Commission.~~

~~Qualifying Education and/or Experience Shall be One of the Following:~~

~~Table I-~~

~~For Other Than Academic Subjects:-~~

<del>Education and/or Training</del>	<del>Years of Subject-Related Experience Required</del>
<del>High School Diploma or equivalent</del>	<del>+ 5 years</del>
<del>One year of subject-related education appropriate or related to teaching field</del>	<del>+ 4 years</del>
<del>Two years of subject-related education appropriate or related to teaching field</del>	<del>+ 3 years</del>
<del>Three years of subject-related education appropriate or related to teaching field</del>	<del>+ 2 years</del>
<del>Baccalaureate degree, and with subject matter in the field to be taught verified by at least one of the following:</del>	<del>+ 0 years</del>
<del>Completion of 20 semester units or 10 upper division semester units in the subject to be taught.</del>	

~~Table II-~~

~~For Academic Subjects:~~

<del>Education and/or Training</del>	<del>Years of Subject-Related Experience Required</del>
<del>Baccalaureate degree, and with subject matter in the field to be taught verified by at least one of the following:</del>	<del>+ 0 years</del>
<del>Completion of 20 semester units or 10 upper division semester units in the subject to be taught.</del>	
<del>Academic subjects shall include but not be limited to: English, Mathematics, Social Science, Physical and Life Sciences.</del>	<del>+ 0 years</del>

~~(b) Requirements for the Personalized Preparation and Training Program for the Clear Regular Designated Subjects Credential for Adult Education~~

~~(1) A local education agency (LEA) or employing school district (ESD) shall be authorized to recommend issuance of the clear regular credential following verification as herein provided of a personalized preparation and training program which has developed in candidates understandings and demonstrable competencies, to include a minimum of nine (9) semester units or the equivalent. Such program for the individual candidate shall be highly personalized and may include but not be limited to the competencies in the design of a personalized preparation and training program contained in subsection (2) following.~~

~~(2) Understandings and Competencies for Programs of Personalized Preparation and Training~~

~~Personalized preparation and training programs in the amount of nine (9) semester units, or equivalent, approved by the Commission shall have provisions for the development of understandings and competencies including, but not limited to, the following:~~

- ~~(A) Knowledge of cultural differences in students and communities.~~
- ~~(B) The learning process.~~
- ~~(C) Instructional techniques, including media.~~
- ~~(D) Curriculum.~~
- ~~(E) Evaluation techniques.~~
- ~~(F) Supervised field experiences.~~
- ~~(G) Scope and function of Adult Education.~~
- ~~(H) Counseling and guidance, including student services.~~
- ~~(I) Special needs of students.~~
- ~~(J) Community relationships.~~
- ~~(K) Evaluation of student achievement.~~
- ~~(L) Organized activities to improve subject matter competencies.~~
- ~~(M) Interpersonal relations/communication.~~

~~(c) Officials Authorized to Recommend Issuance of Credentials~~

~~(1) An official authorized to recommend for issuance of the Designated Subjects credential for Adult Education is defined as either "a" or "b":~~

~~(A) The chief executive officer or designee of a local education agency (LEA) which has received Commission approval for a program of personalized preparation and training pursuant to subsection 00041.5(b) of these regulations.~~

~~(B) The chief executive officer or designee of an employing school district (ESD), who shall provide a description of the means used by the ESD to monitor and verify completion of a personalized preparation and training program, as provided in subsection 00041.5(b) of these regulations, which procedure shall be subject to audit by the Commission.~~

~~(2) An official authorized to recommend for the issuance of the limited Designated Subjects credential for Adult Education is defined as the chief executive officer or designee of the employing school district (ESD), who shall verify that the applicant has satisfied the specific requirements for qualifying education and/or experience pursuant to these regulations and who attests to the special fitness of the candidate to teach the subject(s) designated on the credential and that employment has or will be offered in the district to the applicant to teach the subject(s) on the credential.~~

~~NOTE: Authority cited: Sections 44225 and 44225(b), Education Code. Reference: Sections 44259 and 44260, Education Code.~~

~~HISTORY:~~

- ~~1. New section filed 6-5-79, effective thirtieth day thereafter (Register 79, No. 23).~~
- ~~2. Amendment filed 11-2-79, effective thirtieth day thereafter (Register 79, No. 41).~~

~~80041.4. Requirements and Procedures for Agencies Recommending for Designated Subjects Credentials for Adult Education.~~

~~(a) Local Education Agencies~~

~~(1) Local education agency (LEA) defined: For purposes of developing, submitting and implementing a Commission-approved program of personalized preparation and training, the following are defined as local education agencies:~~

- ~~(A) A California public school district or consortium of school districts;~~
- ~~(B) A California county superintendent of schools;~~
- ~~(C) A California regional occupation program or center;~~
- ~~(D) A California State Agency;~~
- ~~(E) A California approved teacher preparation institution.~~

~~(2) Procedures for receiving personalized preparation and training program approval: A local education agency desiring to develop a program for the Designated Subjects credential for Adult Education shall file with the Commission for Teacher Preparation and Licensing a program approval review document. The document shall contain all of the following:~~

~~(A) A transmittal letter from the chief administrative officer of the local education agency acknowledging his approval of the program.~~

~~(B) Program goals.~~

~~(C) A brief description of the program to include the name of the cooperating institution(s) or agency(ies), program plans and personnel selection procedure, personalized preparation and training plans and time blocks. Sequences of experiences for the preparation of adult education teachers shall be outlined. A local education agency may coordinate its program or programs with instruction offered by an approved teacher preparation institution(s).~~

~~(D) Means by which the program goals are to be achieved.~~

~~(E) Evaluation design and means.~~

~~(F) Plans for future program revision and development.~~

~~The Commission will approve programs after the review of the program approval review document when such document reflects that the program submitted by the local education agency meets the intent of these guidelines. Programs will be audited by the Commission to determine if the guidelines are being followed. Credentials recommended for issuance by an approved LEA will be granted when the approved program plan has been or is being followed (or when a justification for variance from the program plan is submitted with the application).~~

~~(b) Employing School Districts~~

~~(1) Employing School District defined: An employing school district is a California school district which offers, on a regular basis, classes organized primarily for adults.~~

~~(2) Procedures for Employing School Districts to recommend for credentials: An application for the Designated Subjects credential for Adult Education may be submitted through an employing school district on forms provided by the Commission for Teacher Preparation and Licensing verifying that requirements pursuant to these regulations applicable to an employing school district have been satisfied by the applicant.~~

~~NOTE: Authority cited: Sections 44225 and 44225.5, Education Code. Reference: Sections 44250 and 44260, Education Code.~~

~~HISTORY:~~

- ~~1. New section filed 6-5-79, effective thirtieth day thereafter (Register 79, No. 23).~~

PROPOSED TITLE 5 REGULATIONS

80034. Designated Subjects Credentials and Programs: Definitions and Terms

(a) The term "Academic Subjects," as it applies to designated subjects credentials, means those studies that are liberal, classical and/or related to high school graduation requirements, rather than technical or vocational, including, but not limited to the following:

- (1) Adult basic education, as defined in Education Code Section 8511.
- (2) English and Humanities;
- (3) Foreign Language;
- (4) Life Science;
- (5) Mathematics;
- (6) Physical Sciences;
- (7) Social Science.

(b) The term "non-academic subjects," as it applies to designated subjects credentials, means those subjects that are technical or vocational, rather than liberal or classical, including, but not limited to the following:

- (1) Arts and Crafts;
- (2) Business Education;
- (3) Communications;
- (4) Foreign Language (conversational);
- (5) Health and Safety;

(6) Health Occupations;

(7) Home Economics;

(8) Parent Education;

(9) Public Administration;

(10) Vocational Training.

(c) "Local Education Agency," (LEA) as it applies to designated subjects credentials, means any of the following categories of agencies which are authorized to develop, submit and implement a Commission-approved program of personalized preparation, as listed in section 80040.2, in cooperation with a Commission-approved teacher preparation institution

(1) A California public school district or consortium of school districts;

(2) A California county superintendent of schools office;

(3) A California regional occupation program or center;

(4) A California State Agency;

(5) A Commission-approved teacher preparation institution.

(d) "Employing School District" (ESD) means a California school district, county superintendent of schools office, or other public education agency that employs holders of designated subjects credentials to teach vocational, adult or special subjects classes.

(e) "Two-years or the equivalent, of successful full-time teaching" means: (1) teaching a minimum of 360 hours per year for two years within the five year period of validity of the preliminary designated subjects credential; and (2) the renewal of an employment contract with one ESD for a second year of service. If the applicant is unable to obtain employment within the five-year valid period of the preliminary credential, he/she may submit an application for an appeal for an extension of time.

(f) "Two years or the equivalent of successful part-time teaching means: (1) teaching a minimum of one course in each of four semesters within the five year period of validity of the preliminary designated subjects part-time credential; and (2) the renewal of an employment contract or other employment agreement with one ESD for a minimum of three of the four semesters.

(g) "Program of Personalized Preparation" means a program submitted by a Local Education Agency (LEA) approved by the Commission on Teacher Credentialing for the purpose of developing pedagogical skills and understandings specific to the needs of designated subjects credential holders.

(h) "Equivalent to the high school diploma" means: (1) a diploma based on passage of the General Education Development Test; or (2) the foreign equivalent to the high school diploma which is a diploma, certificate, or title awarded to mark the completion of a program normally requiring twelve years of schooling, or required for admission to an institution of higher education. Examples of such foreign equivalents are listed in the "Placement Recommendations" of the A.A.C.R.A.O. "World Education Series", and the U.N.E.S.C.O. "World Survey of Education, IV, Higher Education"; or (3) certification as to the successful passage of the California High School Proficiency Examination, pursuant to Education Code Section 48462.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 44252, 44260, 44260.1, 44260.2, 44260.3, 44260.4 and 44260.5, Education Code.

80035. Specific Requirements for and Authorization of the Designated Subjects Preliminary and Clear Vocational Education Teaching Credential.

(a) The minimum requirements for the preliminary vocational education teaching credential shall include all of the following:

- (1) Verification, by previous employers, of five years of full-time paid work experience directly related to each subject to be named on the credential. Postsecondary vocational training, verified by official transcript, may be substituted for a minimum of two of the five years of experience. One year of the required paid work experience shall be within the three years immediately preceding the issuance of the preliminary credential.
- (2) Verification of a high school diploma or the equivalent;
- (3) Verification of knowledge of the Constitution of the United States, as specified in Education Code Section 44335, by one of the means described in Section 80415;
- (4) Verification of passage of the California Basic Education Skills Test, as specified in Education Code, Section 44252. Applicants for a vocational education teaching credential limited to teaching adults in an apprenticeship program, approved by the Apprenticeship Standards Division of the Department of Industrial Relations, are exempt from this requirement;
- (5) Verification by the Employing School District (ESD) or a Commission-approved Local Education Agency (LEA) that the applicant is aware of the requirements for the clear credential, including the program of personalized preparation;
- (6) Submission of a completed application form; a recommendation, signed by a Commission-approved LEA or the ESD on a form approved by the Commission; the fee as specified in Section 80487; verification as specified for requirements (a)(1) through (a)(5); and personal identification on duplicate fingerprint cards.

(b) The minimum requirements for the clear vocational education teaching credential shall include all of the following:

- (1) A valid preliminary vocational education teaching credential;
- (2) Verification by the ESD of two years, or the equivalent, of successful full-time teaching as authorized by the preliminary vocational education teaching credential;
- (3) Verification by a Commission-approved LEA of completion of nine semester units or 135 clock hours in a Commission-approved program(s) of personalized preparation;
- (4) Verification of completion of the health unit requirement specified in Education Code Section 44261, by one of the means specified in Section 80421;
- (5) Submission of a completed application form; a recommendation signed by a Commission-approved LEA and/or the ESD on a form approved by the Commission; the fee as specified in Section 80487; and verifications as specified for requirements (b)(2), (b)(3) and (b)(4).

(c) Authorization. The preliminary or clear vocational teaching credential authorizes the holder to teach in the subject or trade named on the credential in grades 12 and below, and in classes organized primarily for adults, in technical, trade or vocational courses, including, but not limited to, agricultural occupations, business and office occupations, health occupations, home economics-related occupations, marketing and distributive occupations, technical occupations, or trade occupations which shall be part of a vocational education program.

(d) Period of Validity. The period of validity of the preliminary and clear vocational education teaching credentials shall be as follows:

(1) A preliminary vocational education teaching credential issued on the basis of the applicant's completion of all requirements excepting (a) (3) and/or (a) (4) shall be valid for one year. The one-year preliminary vocational education teaching credential shall be extended to the full five-year preliminary period upon verification of completion of requirements (a) (3) and (a) (4) and submission of a completed application form and the fee, as specified in Section 80487;

(2) A preliminary vocational education teaching credential issued on the basis of the applicant's completion of all requirements specified in subsection (a) shall be valid for five years;

(3) A clear vocational education teaching credential issued on the basis of the applicant's completion of all requirements specified in subsection (b) shall be valid for five years and is renewable.

NOTE: Authority cited: Section 44225, Education Code.

Reference: Sections 44252, 44253, 44256(d), 44260, 44260.1, 44261 and 44335, Education Code.

80035.1 Specific Requirements for and Authorization of the Designated Subjects Preliminary and Clear Part-Time Vocational Education Teaching Credential.

(a) The minimum requirements for the preliminary part-time vocational education teaching credential shall include all of the following:

(1) Verification, by previous employers, of six years of paid work experience directly related to the subject named on the credential. Postsecondary vocational training, verified by official transcript, may be substituted for a maximum of two of the six years experience. One year of the required paid work experience shall be within the three years immediately preceding the issuance of the preliminary credential.

(2) Verification of a high school diploma or the equivalent;

(3) Verification of passage of the California Basic Educational Skills Test, as specified in Education Code Section 44252;

(4) Verification by the Employing School District (ESD) or a Commission-approved Local Education Agency LEA that the applicant is aware of the requirements for the clear credential, including the program of personalized preparation;

(5) Submission of a completed application form; a recommendation signed by a Commission-approved LEA or the ESD on a form approved by the Commission; the fee as specified in Section 80487; verification as specified for requirements (a)(1) through (a)(4); and personal identification on duplicate fingerprint cards

(b) The minimum requirements for the clear part-time vocational education teaching credential shall include all of the following:

- (1) A valid preliminary part-time vocational education teaching credential;
- (2) Verification by the ESD of two years, or the equivalent, of successful part-time teaching as authorized by the preliminary part-time vocational education teaching credential;
- (3) Verification by a Commission-approved LEA of completion of four semester units, or sixty clock hours, in a Commission-approved program(s) of personalized preparation;
- (4) Submission of a completed application form; a recommendation signed by a Commission-approved LEA and/or the ESD on a form approved by the Commission; the fee as specified in Section 80487; and verification as specified for requirements (b)(2) and (b)(3).

(c) Authorization. The preliminary or clear part-time vocational teaching credential authorizes the holder to teach not more than half-time in the subject or trade named on the credential in grades 12 and below, and in classes organized primarily for adults, in technical, trade or vocational courses, including, but not limited to, agricultural occupations, business and office occupations, health occupations, home economics-related occupations, marketing and distributive occupations, technical occupations, or trade occupations which shall be part of a vocational education program.

(d) Period of Validity. The period of validity of the preliminary and clear part-time vocational education teaching credentials shall be as follows:

- (1) A preliminary part-time vocational education teaching credential issued on the basis of the applicant's completion of all requirements excepting (a) (3) shall be valid for one year. The one-year preliminary part-time vocational education teaching credential shall be extended to the full five-year preliminary period upon verification of completion of requirement (a) (3) and submission of a completed application form and the fee, as specified in Section 80487;
- (2) A preliminary part-time vocational education teaching credential issued on the basis of the applicant's completion of all requirements specified in subsection (3) shall be valid for five years;
- (3) A clear vocational education teaching credential issued on the basis of the applicant's completion of all requirements specified in subsection (b) shall be valid for five years and is renewable.

NOTE: Authority cited: Section 44225, Education Code.

Reference: Sections 44252, 44253, 44260, 44260.1 and 44260.5, Education Code.

80036 Specific Requirements for and Authorization of the Designated Subjects Preliminary and Clear Adult Education Teaching Credential.

(a) The minimum requirements for the preliminary adult education teaching credential shall include all of the following:

- (1) Verification of five years of experience and/or education related to each subject to be named on the credential. The experience and/or education shall meet the criteria specified in Section 80036.2.
- (2) Verification of a high school diploma or the equivalent;
- (3) Verification of knowledge of the Constitution of the United States, as specified in Education Code Section 44335, by one of the means described in Section 80415;
- (4) Verification of passage of the California Basic Educational Skills Test, as specified in Education Code Section 44252. Applicants for an adult education teaching credential authorizing the teaching of adults in an apprenticeship program, approved by the Apprenticeship Standards Division of the Department of Industrial Relations, or in a non-academic subject are exempt from this requirement;
- (5) Verification by the Employing School District (ESD) or a Commission-approved Local Education Agency (LEA) that the applicant is aware of the requirements for the clear credential, including the program of personalized preparation;
- (6) Submission of a completed application form; a recommendation signed by a Commission-approved LEA or the ESD on a form approved by the Commission; the fee as specified in Section 80487; verification as specified for requirements (a)(1) through (a)(5); and personal identification on duplicate fingerprint cards.

(b) The minimum requirements for the clear adult education teaching credential shall include all of the following:

- (1) A valid preliminary adult education teaching credential;
- (2) Verification by the ESD of two years, or the equivalent, of successful full-time teaching as authorized by the preliminary adult education teaching credential;
- (3) Verification by a Commission-approved LEA of completion of nine semester units, or 135 clock hours, in a Commission-approved program(s) of personalized preparation.
- (4) Verification of completion of the health unit requirement specified in Education Code Section 44261, by one of the means specified in Section 80421;
- (5) Submission of a completed application form; a recommendation signed by the Commission-approved LEA and/or the ESD on a form approved by the Commission; the fee as specified in Section 80487; and verification as specified for requirements (b)(2), (b)(3) and (b)(4).

(c) Authorization. The preliminary or clear adult education teaching credential authorizes the holder to teach the subjects named on the credential as specified in Section 80036.3(a) in courses organized primarily for adults.

(d) Period of Validity. The period of validity of the preliminary and clear adult education teaching credentials shall be as follows:

- (1) A preliminary adult education teaching credential issued on the basis of the applicant's completion of all requirements excepting (a) (3) shall be valid for one year. The one-year preliminary adult education teaching credential shall be extended to the full five-year preliminary period upon verification of completion of requirement (a) (3) and submission of a completed application form and the fee, as specified in Section 80487;
- (2) A preliminary adult education teaching credential issued on the basis of the applicant's completion of all requirements specified in subsection (a) shall be valid for five years;
- (3) A clear adult education teaching credential issued on the basis of the applicant's completion of all requirements specified in subsection (b) shall be valid for five years and is renewable.

NOTE: Authority cited: Section 44225, Education Code.

Reference: Sections 44252, 44260.2, 44260.3, 44261 and 44335, Education Code.

80036.1 Specific Requirements for and Authorization of the Designated Subjects Preliminary and Clear Part-Time Adult Education Teaching Credential.

(a) The minimum requirements for the preliminary part-time adult education teaching credential shall include all of the following:

- (1) Verification of five years of experience and/or education related to each subject to be named on the credential. The experience and/or education shall meet the criteria specified in Section 80036.2.
- (2) Verification of a high school diploma or the equivalent;
- (3) Verification of passage of the California Basic Educational Skills Test, as specified in Education Code Section 44252. Applicants for an adult education teaching credential authorizing the teaching of adults in an apprenticeship program or in a non-academic subject are exempt from this requirement
- (4) Verification by the Employing School District (ESD) or a Commission-approved Local Education Agency (LEA) that the applicant is aware of the requirements for the clear credential, including the program of personalized preparation;
- (5) Submission of a completed application form; a recommendation signed by a Commission-approved LEA or the ESD on a form approved by the Commission; the fee as specified in Section 80487; verifications as specified for requirements (a)(1) through (a)(4); and personal identification on duplicate fingerprint cards.

(b) The minimum requirements for the clear part-time adult education teaching credential shall include all of the following:

- (1) A valid preliminary part-time adult education teaching credential;
- (2) Verification by the ESD of two years, or the equivalent, of successful part-time teaching as authorized by the preliminary part-time adult education teaching credential;

(3) Verification by a Commission-approved LEA of completion of four semester units, or 60 clock hours, in a Commission-approved program(s) of personalized preparation;

(4) Submission of a completed application form; a recommendation signed by a Commission-approved LEA and/or the ESD on a form approved by the Commission; the fee as specified in Section 80487; and verifications as specified for requirements (b)(2) and (b)(3).

(c) Authorization. The preliminary or clear part-time adult education teaching credential authorizes the holder to teach not more than half-time in the subject named on the credential as specified in Section 80036.3(b) in courses organized primarily for adults.

(d) Period of Validity. The period of validity of the preliminary and clear part-time adult education teaching credentials shall be as follows:

(1) A preliminary part-time adult education teaching credential issued on the basis of the applicant's completion of all requirements specified in subsection (a) shall be valid for five years;

(2) A clear part-time adult education teaching credential issued on the basis of the applicant's completion of all requirements specified in subsection (b) shall be valid for five years and is renewable.

NOTE: Authority cited: Section 44225, Education Code.  
Sections 44252, 44260.2, 44260.3, and 44260.5, Education Code.

80036.2 Qualifying Experience and/or Education for the Designated Subjects Adult Education Teaching Credential.

(a) Qualifying experience, or experience and education, or education, for an adult education credential authorizing the teaching of a non-academic subject shall meet one of the criteria described in Table I below:

<u>Education and/or Training</u>	<u>Years of Subject-Related Experience Required</u>
<u>High School Diploma or equivalent . . . . .</u>	<u>+ 5 years</u>
<u>One year of subject-related education appropriate or related to teaching field . . . . .</u>	<u>+ 4 years</u>
<u>Two years of subject related education appropriate or related to teaching field . . . . .</u>	<u>+ 3 years</u>
<u>Three years of subject-related education appropriate or related to teaching field . . . . .</u>	<u>+ 2 years</u>
<u>Baccalaureate degree with subject matter in the field to be taught verified by at least one of the following: . . . . .</u>	<u>+ 0 years</u>
<u>Completion of 20 semester units or 10 upper division semester units in the subject to be taught.</u>	

(b) Qualifying education for an adult education credential authorizing the teaching of an academic subject shall include a baccalaureate or higher degree completed at a regionally accredited college or university and completion of 20 semester units or 10 upper division semester units in the subject to be taught.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 44252 and 44260.2, Education Code.

80036.3 Course Classification System for Designated Subjects Adult Education Teaching Credentials.

- (a) As of August 1, 1983, LEA's and/or ESD's shall recommend applicants for full-time adult education teaching credentials for one of the following 15 adult education course categories: Arts and Crafts; Basic Education; Business Education; Communications; English and Humanities; Foreign Language; Health and Safety; Health Occupations; Home Economics; Mathematics; Parent Education; Public Administration; Science; Social Science; or Vocational Training.
- (b) As of August 1, 1983, LEA's and/or ESD's shall recommend applicants for part-time adult education teaching credentials for a subject contained within one of the 15 adult education course categories:
- (1) Arts and Crafts: crafts-general, fiber crafts, painting and drawing, sculpture, ceramics, music, dramatic arts, design, jewelry and lapidary, cinematography, photography, graphic arts, other (specify).
  - (2) Basic Education: basic education (grades one through eight), arithmetic, high school diploma/G.E.D., reading, English as a second language, citizenship education, other (specify).
  - (3) Business Education: business-general, bookkeeping and accounting, financial management, data processing, computer programming, computer science, typing, shorthand, clerical skills-general, secretarial skills-general, data processing, other (specify).
  - (4) Communications: communications-general, journalism, interpretation for the deaf, radio and television, advertising, braille transcription, other (specify).
  - (5) English and Humanities: English, speech and debate, law-general, creative writing, philosophy, library science, religious studies, other (specify).
  - (6) Foreign Language: French, German, Italian, Spanish, Russian, Chinese, Japanese, Portuguese, Tagalog, other (specify).
  - (7) Health and Safety: physical education-general, water safety, first aid, driver education and training, fire prevention and control, industrial safety, adaptive physical education, safety education, health education, other (specify).
  - (8) Health Occupations: health professions/occupations-general, hospital and health care administration, nurse's aide, gerontological aide, home health aide, hospital ward clerk, dental professional/occupational-general, medical laboratory technician, medical record librarian, other (specify).
  - (9) Home Economics: home economics-general, home decoration and equipment, clothing and textiles, clothing design, clothing merchandising, upholstery, consumer economics and home management, food preparation, consumer homemaking education, other (specify).
  - (10) Mathematics: technical mathematics; metrics (conversions from English to metric measurements), business mathematics, mathematics-general (high school), algebra-basic, geometry, trigonometry, algebra-advanced, solid geometry, other (specify).

Commission-approved LEA of completion of four semester units, in a Commission-approved program(s) of personalized preparation;

child care), parent and development, family

Completed application form; a recommendation signed by a Commission- or the ESD on a form approved by the Commission; the fee as ion 80487; and verifications as specified for requirements

volunteer program ion management, other

preliminary or clear part-time adult education teaching credential r to teach not more than half-time in the subject named on the ied in Section 80036.3(b) in courses organized primarily for adults.

ny-general, ecology, ric science, geology,

The period of validity of the preliminary and clear part-time hng credentials shall be as follows:

es, anthropology, hology, sociology,

rt-time adult education teaching credential issued on the licant's completion of all requirements specified in sub- l be valid for five years;

electronic and printing and lithography- cosmetology, dry cleaning, , civil construction woodworking, diesel and ruction crafts, marine

re adult education teaching credential issued on the basis of the letion of all requirements specified in subsection (b) or five years and is renewable.

Section 44225, Education Code. ns 44252, 44260.2, 44260.3, and 44260.5, Education Code.

erience and/or Education for the Designated Subjects Adult hng Credential.

ignated Subjects tial.

ce, or experience and education, or education, for an adult I authorizing the teaching of a non-academic subject shall teria described in Table I below:

cts teaching credential

<u>aining</u>	<u>Years of Subject-Related Experience Required</u>
<u>or equivalent . . . . .</u>	<u>+ 5 years</u>
<u>-related education appropriate or ng field . . . . .</u>	<u>+ 4 years</u>
<u>t related education appropriate chng field . . . . .</u>	<u>+ 3 years</u>
<u>ect-related education appropriate chng field . . . . .</u>	<u>+ 2 years</u>
<u>e with subject matter in the t verified by at least one of . . . . .</u>	<u>+ 0 years</u>
<u>semester units or 10 mester units in the ght.</u>	

in each special our years. One year year period im- This requirement

Aviation Ground Federal Aviation

experience is ite of California; or

ig Corp (R.O.T.C.), itary service strict; or

aining, a college or e.

tion for an adult education credential authorizing the teaching bject shall include a baccalaureate or higher degree completed accredited college or university and completion of 20 semester r division semester units in the subject to be taught.

one of the following

Section 44225, Education Code. Reference: Sections 44252 cation Code.

- (A) for the special subject: Aviation Flight and/or Aviation Ground Instruction, possession of a properly rated valid certificate, issued by the Federal Aviation Agency;
  - (B) for the special subject: Basic Military Drill, a recommendation from the adjutant general of the State of California;
  - (C) for the special subject: R.O.T.C., a recommendation from the branch of military service sponsoring the program in the employing school district;
  - (D) for the special subject: Driver Education and Training, twelve semester hours of subject-matter course work in driver education.
- (3) Verification of a high school diploma or the equivalent;
- (4) Verification of knowledge of the Constitution of the United States, as specified in Education Code Section 44335, by one of the means described in Section 80415;
- (5) Verification of passage of the California Basic Education Skills Test, as specified in Education Code Section 44252;
- (6) Verification by the Employing School District (ESD) or a Commission-approved Local Education Agency (LEA) that the applicant is aware of the requirements for the clear credential, including the program of personalized preparation;
- (7) Submission of a completed application form; a recommendation signed by a Commission approved LEA or the ESD on a form approved by the Commission; the fee as specified in Section 80487; verification as specified for requirements (a)(1) through (a)(6); and personal identification on duplicate fingerprint cards.
- (b) The minimum requirements for the clear special subjects teaching credential shall include all of the following:
- (1) A valid preliminary special subjects teaching credential;
  - (2) Verification by the ESD of two years, or the equivalent, of successful full-time teaching as authorized by the preliminary special subjects teaching credential;
  - (3) Verification by a Commission-approved LEA of completion of nine semester units, or 135 clock hours, in a Commission-approved program(s) of personalized preparation;
  - (4) Verification of completion of the health unit requirement specified in Education Code Section 44261, by one of the means specified in Section 80421;
  - (5) Submission of a completed application form; a recommendation signed by a Commission-approved LEA and/or the ESD on a form approved by the Commission; the fee as specified in Section 80487; and verifications as specified for requirements (b)(2), (b)(3) and (b)(4).

- (c) Authorization. The preliminary or clear Special Subjects teaching credential authorizes the holder to teach the subject, named on the credential, in grades 12 and below, and classes organized primarily for adults.
- (d) Period of Validity. The period of validity of the preliminary and clear special subjects teaching credentials shall be as follows:
- (1) A preliminary special subjects teaching credential issued on the basis of the applicant's completion of all requirements excepting (a)(4) shall be valid for one year. The one-year preliminary special subjects teaching credential shall be extended to the full five-year preliminary period upon verification of completion of requirement (a)(4) and submission of a completed application form and the fee, as specified in Section 80487;
  - (2) A preliminary special subjects teaching credential issued on the basis of the applicant's completion of all requirements specified in subsection (a) shall be valid for five years;
  - (3) A clear special subjects education teaching credential issued on the basis of the applicant's completion of all requirements specified in subsection (b) shall be valid for five years and is renewable.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 44252, 44260.4, 44261 and 44335, Education Code.

80038. Specific Requirements for and Authorization of the Designated Subjects Supervision and Coordination Credential.

- (a) The minimum requirements for the designated subjects supervision and coordination credential shall include all of the following:
- (1) A valid designated subjects teaching credential, other than for part-time service;
  - (2) Verification by the ESD of three years of full-time teaching experience in the subject named on the designated subjects credential;
  - (3) Verification by an LEA of completion of six semester units, or 90 clock hours, in a Commission-approved personalized preservice program in supervision and coordination as described in Section 80040.3.
  - (4) Verification of passage of the California Basic Education Skills Test, as specified in Education Code Section 44252;
  - (5) Submission of a completed application form signed by a Commission-approved LEA; the fee as specified in Section 80487; and documents as specified in (a)(2) and (a)(3).
- (b) Authorization. The designated subjects supervision and coordination credential authorizes the holder to supervise and coordinate subjects and classes in all types of designated subjects programs.
- (c) Period of Validity. The period of validity of the designated subjects supervision and coordination credential shall be determined by the expiration date of the designated subjects teaching credential, but may not exceed five years.

NOTE: Authority cited: Section 44225, Education Code. Reference: Section 44252 and 44260.6, Education Code.

80040. 80035. --- Prerequisite to Issuance of Credential. General Requirements for Designated Subjects Programs of Personalized Preparation.

(a) A local education agency desiring to develop a program of personalized preparation for the designated subjects teaching credential or a personalized preservice program in supervision and coordination and for the authorization to supervise and coordinate designated subjects programs shall file with the Commission for on Teacher Credentialing Preparation and Licensing a program approval review document. ~~The document shall contain all of the following:~~ an application for approval, signed by the Chief Administrative Officer of agency or agencies constituting the LEA. This application must attest to the following:

(1) ~~A transmittal letter from the Chief Administrative Officer of the local education agency acknowledging his approval of the program.~~ The name of the cooperating institutions or agencies.

(2) Program goals.

(3) A brief description of the program to include the name of the cooperating institution or agency, program plans and personnel selection procedure; personalized in-service training plans and time blocks. Sequences of experiences for the various types of teachers should be outlined. A local education agency may endorse a program or programs offered by an approved teacher preparation institution. In such case, the approved teacher preparation institution may submit the program design.

(3) ~~(4)~~ Means by which the program goals are to be achieved.

(4) ~~(5)~~ Evaluation design and means.

(5) ~~(6)~~ Plans for future program revision and development.

(b) The Commission will approve programs after the review of the ~~Program Approval Review Document~~ application, when such ~~document~~ application reflects that the program submitted by the local education agency meets the ~~intent of the guidelines requirements~~. Programs will be ~~audited~~ monitored by the Commission to determine if the ~~guidelines requirements~~ are being followed met. ~~Individualized programs will be approved and the Preliminary Designated Subjects Teaching Credential granted when the approved program plan has been, or is being, followed when a justification for deviance from the program plan is submitted with the application.~~

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 44260.1 (c), 44260.3(c), and 44260.6(c), Education Code.

80040.1 Cooperative Planning for and Implementation of the Program of Personalized Preparation.

(a) The purpose of the program of personalized preparation is to ensure pedagogical knowledge and instructional skills needed by teachers of designated subjects.

(b) The planning for the program of personalized preparation shall include the applicant, the Employing School District (ESD) and the Local Education Agency (LEA). Great care shall be taken to include those program components which are specific to the background and present assignment needs of the applicant.

(c) In the event of a difference of opinion between an LEA and an ESD as to whether a program of personalized preparation has been completed the holder of a preliminary designated subjects credential may file an appeal pursuant to Sections 80505-80522.

NOTE: Authority cited: Section 44225, Education Code. Reference: Sections 44252, 44260.1, and 44260.3, Education Code.

80040.2: Specific Requirements for Programs of Personalized Preparation.

(a) The application for Commission approval shall specify the skills and knowledge to be required of the candidate, for recommendation for the specific credential, in, but not limited to, the following areas:

- (1) Knowledge of cultural differences in students and communities;
- (2) The learning process;
- (3) Instructional techniques;
- (4) Curriculum and media;
- (5) Instructional evaluation;
- (6) Principles and practices of instruction;
- (7) Supervised field experiences;
- (8) Counseling and guidance;
- (9) Community and occupational relationships;
- (10) Student work experience programs (vocational, adult or special subjects as appropriate for the credential being sought);
- (11) Organized activities designed to improve the candidate's academic or occupational deficiencies;
- (12) Evaluation of student achievement;
- (13) Interpersonal relations/communications;

(b) Components listed in subsection (a)(1) - (6) are required for Commission approval of personalized preparation programs for all designated subject credential holders. The LEA is responsible to work cooperatively with ESD's in implementing each and all components of the program in a manner that is responsive to the personalized needs of the designated subjects participants.

NOTE: Authority cited: Section 44225, Education Code.  
Reference: Sections 44260.1 and 44260.3, Education Code.

80040.3 Specific Requirements for Commission Approval of the Personalized Program in Supervision and Coordination shall include the following:

- (a) Knowledge of the purposes, characteristics, and activities of vocational and/or nonvocational designated subjects programs.
- (b) Planning, organization, and management of designated subjects programs which may include, but not be limited to:
  - (1) Program Implementation Planning;
  - (2) conference leadership;
  - (3) community relations and advisory processes;
  - (4) program evaluation;
  - (5) Principles of student leadership and development;
- (c) Personnel policy development and administration which may include, but not be limited to:
  - (1) selection;
  - (2) evaluation;
  - (3) staff development;
  - (4) human relations;
  - (5) supervision;
- (d) Fiscal and regulatory concepts related to designated subject programs which may include, but not be limited to:
  - (1) budgeting;
  - (2) legislation;
  - (3) school law;
  - (4) intra and interagency relations;
  - (5) funding sources.

NOTE: Authority Cited: Section 44225, Education Code.  
Reference: Section 44260.6, Education Code.

EXCERPT FROM ASSEMBLY BILL NO. 3237 (CHAPTER 1361 of 1882)

44260. The minimum requirements for the designated subjects preliminary vocational education teaching credential shall be all of the following:

(a) Five years or the equivalent of adequate, successful, and recent experience in, or experience and education in, the subject named on the credential.

(b) Possession of a high school diploma or the passage of an equivalency examination as designated by the commission.

(c) Completion of two semester units or passage of an examination on the principles and provisions of the United States Constitution, as specified in Section 44335.

(d) Passage of an approved examination of basic reading, writing, and mathematics skills, as specified in Sections 44252 and 44253.

(e) If in the judgment of the commission an examination in the subject to be taught is necessary or desirable, such an examination may also be required.

SEC. 4. Section 44260.1 is added to the Education Code, to read:

44260.1. The minimum requirements for the five-year renewal of the preliminary designated subjects vocational education teaching credential shall be all of the following:

(a) A valid designated subjects preliminary vocational education teaching credential.

(b) Two years of successful teaching, or the equivalent, as authorized by the designated subjects preliminary vocational education teaching credential.

(c) A program of personalized preparation as approved by the commission.

(d) Completion of a program of study in health education, including, but not limited to, an emphasis on the physiological and sociological effects of abuse of alcohol, narcotics, and drugs, and of the use of tobacco.

SEC. 5. Section 44260.2 is added to the Education Code, to read:

44260.2. The minimum requirements for the designated subjects preliminary adult education teaching credential shall be all of the following:

(a) Five years or the equivalent of appropriate experience or education in the subject named on the credential.

(b) Possession of a high school diploma or the passage of an equivalency examination as designated by the commission.

(c) Completion of two semester units or passage of an examination on the principles and provisions of the United States Constitution, as specified in Section 44335.

(d) Passage of an approved examination of basic reading, writing, and mathematics skills, as specified in Sections 44252 and 44253.

SEC. 6. Section 44260.3 is added to the Education Code, to read:

44260.3. The minimum requirements for the five-year renewal of the preliminary designated subjects adult education teaching credential shall be all of the following:

(a) A valid designated subjects preliminary adult education teaching credential.

(b) Two years of successful teaching, or the equivalent, as authorized by the designated subjects preliminary adult education teaching credential.

EXCERPT (cont'd.)

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(c) A program of personalized preparation as approved by the commission.

(d) Completion of a program of study in health education, including, but not limited to, emphasis on the physiological and sociological effects of abuse of alcohol, narcotics, and drugs, and of the use of tobacco.

SEC. 7. Section 44260.4 is added to the Education Code, to read:

44260.4. The minimum requirements for the designated subjects special subjects teaching credential shall be appropriate to the special subject named on the credential, in accordance with the requirements established by the commission. Special subjects instruction may include, but shall not be limited to, driver education and training.

SEC. 8. Section 44260.5 is added to the Education Code, to read:

44260.5. The commission shall establish minimum requirements for the issuance and renewal of the designated subjects teaching credentials for part-time service. Designated subjects teaching credentials issued for part-time service shall not authorize service for more than one-half of a full-time teaching assignment.

SEC. 9. Section 44260.6 is added to the Education Code, to read:

44260.6. The minimum requirements for the designated subjects supervision and coordination credential shall include all of the following:

(a) Possession of a designated subjects teaching credential, other than for part-time service.

(b) Three years of full-time teaching experience in the subject named on the designated subjects teaching credential.

(c) Completion of a commission-approved personalized preservice program in supervision and coordination.

(d) The designated subjects supervision and coordination credential shall authorize the holder to supervise and coordinate designated subjects classes and programs.

COMMISSION FOR TEACHER PREPARATION AND LICENSING

1020 O STREET  
SACRAMENTO, CALIFORNIA 95814



80034 - 80041.4  
80035 - 80040.3

OFFICE OF THE EXECUTIVE SECRETARY

Section(s) \_\_\_\_\_

RESPONSE TO ATTACHED TITLE 5 REGULATIONS

So that the Commission for Teacher Preparation and Licensing can more clearly estimate the general field response to the attached Title 5 Regulations which are coming up for Public Hearing, please return this response to the Commission Office at the above address by May 31, 1983 in order that the material can be presented at the June 2, 1983 Commission meeting.

- 1.  Yes, I agree with the proposed Title 5 Regulations. Please count me in favor of these regulations.
- 2.  No, I do not agree with the proposed Title 5 Regulations for the following reasons: (If additional space is needed, use the reverse side of this sheet.)
- 3.  Personal opinion of the undersigned only.
- Organizational opinion. (Please specify) \_\_\_\_\_
- 4.  I shall be at the Public Hearing, place my name on the list for making a presentation to the Commission.
- No, I will not make a presentation to the Commission at the Public Hearing.

\_\_\_\_\_ Date \_\_\_\_\_  
(Print or type name)

Title: \_\_\_\_\_

Representing: \_\_\_\_\_  
(Circle One: School District, College, University, Professional Organization, Private Citizen, Other)