

COMMISSION ON TEACHER CREDENTIALING

20 O STREET  
SACRAMENTO 95814  
916/445-0184



18 February 1983

82-8318

TO: All Individuals and Groups Interested in the Activities of  
the Commission on Teacher Credentialing  
FROM: John F. Brown, Executive Secretary  
SUBJECT: The California Basic Education Skills Test (CBEST):  
Some Additional Issues and Questions

This coded correspondence includes information on the following CBEST related issues:

	<u>Page</u>
• CBEST Requirement for the Issuance of a Supplementary Authorization and an Added Authorization . . . . .	1
• Criteria for Issuance of the One Year Non-Renewable Emergency Credential . . . . .	2
• Some Questions and Answers about the One Year Non-Renewable Emergency Credential . . . . .	2
• Employment Statement for the One Year Non-Renewable Emergency Credential . . . . .	4
• What Will the One Year Non-Renewable Emergency Credential Look Like. . .	5
• For Those Who Fail the CBEST . . . . .	5
• Reporting the CBEST Scores . . . . .	6
• Children's Center Permits and the CBEST Requirement. . . . .	6
A. <u>CBEST REQUIREMENT FOR THE ISSUANCE OF A SUPPLEMENTARY AUTHORIZATION AND AN ADDED ADUTHORIZATION</u>	

The CBEST is NOT required for the issuance of Supplementary Authorizations. The Commission amended the Proposed Title 5 Regulations to exempt applicants for Supplementary Authorizations for the test requirement at its meeting in December 1982. The Supplementary Authorizations are listed in Title 5 Regulations Sections 80057.5, 80089.1 and 80089.2, which have been reproduced on pages 9 and 10 of this memorandum.

Because of a number of questions that were raised concerning who is required to take the CBEST, the Commission requested an informal opinion from the staff of the Attorney General's Office. They advised the Commission that a certificated person who seeks an added authorization must take the test. In this same opinion, they supported the action of the Commission to exempt the applicants for a Supplementary Authorization from the test requirement.

NOTE: The above cited revision of Title 5 regulations related to the issuance of a Supplementary Authorization changes the response reported on Page 3 of Coded Correspondence 82-8307, of November 12, 1982, to read as follows:

ON/AFTER 2-1-83 APPLICANT FOR:	CREDENTIAL HELD PRIOR TO 2-1-83 BY THE APPLICANT	IS THE APPLICANT REQ'D TO TAKE & PASS THE CBEST	
		YES	NO
---			
(9) Supplementary Authorization	Single Subject		X
(10) Supplementary Authorization	Multiple Subject		X
(Excerpted from page 3 of Coded Correspondence 82-8307)			

B. CRITERIA FOR ISSUANCE OF THE ONE YEAR NON-RENEWABLE EMERGENCY CREDENTIAL

The Commission, at the December 1982 public hearing, clarified the criteria for issuance of the one year non-renewable emergency credential by amending subsection (c) as follows:

80071.4 Basic Skills Examination

(c) Pursuant to Education Code Section 44252(b)(3), a school district can request a one year non-renewable emergency credential after January 31, 1983, and before July 1, 1984 for an individual who has not passed the CBEST if all of the following are met:

- (1) The school district governing board must certify on the approved form provided by the Commission that:
  - (A) there is no applicant available for this position who meets credential requirements and has passed the CBEST;
  - (B) attempts have been made to secure a qualified teacher by common recruiting methods;
  - (C) the position is necessary for the normal operation of the school curriculum; and
  - (D) the applicant for the one year non-renewable emergency credential will be hired if the credential is issued.
- (2) The applicant for the one year non-renewable emergency credential has:
  - (A) completed an out-of-state approved professional preparation program for a credential comparable to the credential that would have been awarded by California prior to the introduction of the CBEST requirement;
  - (B) completed all other minimum requirements for the California credential that would have been awarded prior to the introduction of the CBEST requirement; and
  - (C) passed a basic skills test developed and administered by the employing school district.

C. SOME QUESTIONS AND ANSWERS ABOUT THE ONE YEAR NON-RENEWABLE EMERGENCY CREDENTIAL (Hereafter referred to as the OYNRE credential)

The coded correspondence of November 12, 1982 (82-8307) contained 16 (sixteen) general questions and answers related to the OYNRE credential. The answers to the questions posed in that coded correspondence remain the same. During the past several months we have had many additional questions regarding the OYNRE credential, including the following:

1. The requirement for the OYNRE credential is that the applicant has passed a basic skills test developed and administered by the employing school district.

Question: Can the county superintendent of schools office develop and administer a basic skills test that can then be utilized by some or all of the districts in that county?

Answer: Yes. The purpose of the test is to screen out-of-state applicants so they don't move 3,000 miles and then find they cannot pass the CBEST. A basic skills test developed and utilized county wide would also enable applicants to apply for OYNRE credentials that are valid in one, some, or all districts within the county. [See Title 5 Section 80071.4(c)(2)(C)]

2. The out-of-state applicant for an Administrative Services credential must have completed a professional preparation program in his/her home state and also complete the special education requirement.

Question: Will the OYNRE credential be available to an individual who completes, in an out-of-state program, all of the professional preparation requirements for the California Administrative Services credential, but satisfies the special education requirement in a California approved "mainstreaming" program?

Answer: Yes. [See Title 5 section 80071.4(c)(2)(A) and (B)]

3. Some applicants for the OYNRE credential already hold California credentials issued prior to February 1, 1983.

Question: Will the holder of a Multiple Subject credential, who completed the professional program for the Administrative Services credential in another state be eligible for a OYNRE Administrative Services credential?

Answer: Yes. [See Title 5 regulation section 80071.4(c)(2)(A)]

---

Question: Can a person with a valid Ryan credential trained out of state that has not been employed in a California school get a OYNRE to cover employment?

Answer: Yes. [See Title 5 section 80071.4(c)(2)(A) and (B)]

4. Some applicants for the OYNRE credential already hold California credentials, based on out-of-state professional programs, but have not met renewal requirements for the California credential.

Question: Is the holder of an expired preliminary Multiple Subject (or partial Standard Elementary) credential who did not satisfy renewal requirements eligible for the OYNRE credential?

Answer: No.[See Title 5 regulations section 80071.4(c)(2)(B)]

5. The emergency credentials which are issued on the basis of an out-of-state completion of an approved out-of-state professional preparation program include the Specialist in Special Education authorizing Learning Handicapped, Severely Handicapped, or Physically Handicapped and the Clinical Rehabilitative Services in Language, Speech and Hearing.

Question: Which of the "regular" emergency credentials are available to out-of-state applicants as OYNRE credentials?

Answer: Only the emergency credentials named in #5 above. The requirements for these two categories of emergency credentials include the completion of a professional preparation program. [See Title 5 regulation section 80071.4(c)(2)(A) and (B)]

6. Some California credentials can be issued only on the basis of a recommendation from an agency approved by the Commission.

Question: What California credentials will be issued as OYNRE credentials on the basis of:

- (a) Completion of an out-of-state professional preparation program; and
- (b) The recommendation of a California agency approved by the Commission to recommend for a specified credential(s)?

Answer:

- Adapted Physical Education Credential
- Multiple and Single Bilingual Emphasis Credential
- Bilingual/Crosscultural Specialist Credential
- Bilingual Certificate of Competence Credential
- Resource Specialist Certificate of Competence Credential
- Designated Subjects Adult Education Teaching Credential (for academic subjects)

D. EMPLOYMENT STATEMENT FOR THE OYNRE CREDENTIAL

A copy of the Employment Statement for the OYNRE credential (see page 8) is to be submitted with each OYNRE application. Since the information requested on this form is needed to comply with the law, please be certain that all requested areas have been completed. When applying for the OYNRE credential on basis of the Emergency Specialist credential regulations in Learning Handicapped, Severely Handicapped and/or Physically Handicapped or the Emergency Clinical Rehabilitative Services credential regulations in Language, Speech, and Hearing including the Special Class Authorization, the appropriate statement-of need must also be submitted with the application packet. Even though this requires the duplication of some information, both forms are needed because all subsections of the statement-of-need requirement (Title 5 regulations section 80026) are not satisfied by the Employment Statement for the OYNRE credential.

E. WHAT WILL THE OYNRE DOCUMENT LOOK LIKE?

It will be typed on the current document form and look like either the teaching or service document examples shown below:

<u>TEACHING</u>	<u>SERVICES</u>
Type.....(Same as clear creds)	Type.....(Same as clear creds)
Class.....One Year Non-Renewable Emerg.	Class.....One Year Non-Renewable Emerg.
Authorizations..(Same as clear creds)	Authorizations..(Same as clear creds)
Renewal.....R-11	Renewal.....R-61
Grades-Preschool Kindergarten, Grades 1-12, and Adult Classes	Grades-Preschool Kindergarten, Grades 1-12, and Adult Classes
Valid.....(Same as one year preliminary)	Valid.....(same as one year preliminary)
Restrictions....(District, county or agency)	Restrictions...(District, county or agency)

F. FOR THOSE WHO FAIL THE CBEST

Question: What are the CBEST passing rules?

Answer: To pass the CBEST, one must obtain a score of 41 in each of the three sections (reading, mathematics and writing). However, a section score of 37 is acceptable providing that the total score is at least 123.

Question: If a person fails the CBEST, does he/she have to repeat the entire test?

Answer: Yes, at least until the July 1983 administration, and perhaps until the fall of 1983.

Newspapers and television have given prominence to the fact that Superintendent Honig recommended that the present rule be changed, so that a person need repeat only the part(s) of the test that had been failed. The Commission had been planning to make a change in this rule, and at its February meeting did make the change. However, the rule cannot be changed until the July 1983 administration at the earliest; it may even have to be postponed until the first administration in the fall of 1983.

When the new rule is implemented, it will be:

1. Any person who fails just one part of the test need repeat only the one part that has been failed.
2. If only one part is repeated, the other two passing scores obtained at the most recent prior administration will be used to calculate the total passing score.
3. Any person who fails two parts of the test (passes only one part) will have to repeat the entire test.

18 February 1983

4. If a person failed just one part of the test the last time he/she took the test prior to the administration when the rule is implemented he/she need repeat only this one part. For example, if a person passed two parts of the CBEST at the February 1983 administration, and did not take the test again, he/she need take only the third part at the first administration after the rule is implemented. If, however, this same person had repeated the test in May 1983 and passed only one part, he/she would have to repeat the entire test, because only one part had been passed the last time the test was taken.
5. The fee for repeating just one part of the test will be the same as for repeating the entire test until further notice.

Question: Why can't they just repeat any parts of the test they failed, and just use the highest scores from any administration?

Answer: If people fail two parts of the test, they are probably quite close to the borderline on the third. The Commission does not wish to erode the passing standards by letting them repeat parts of the test until they "luck out" on a particular form.

#### G. REPORTING THE CBEST SCORES

All individuals who pass the CBEST will receive the following three items from the Educational Testing Service:

- (1) an "Examinee Score Report", which lists the numerical scores for each of the three parts of the test and the total numerical score;
- (2) a "Permanent Verification Card" which verifies that the holder passed the CBEST;
- (3) two copies of a "Verification Transcript", which verifies passage of the CBEST.

When applying for the first credential document that requires the CBEST, the applicant will submit a "Verification Transcript" with the application (an original, not a copy). The submitted "Verification Transcript" will be microfilmed as part of the applicant's permanent record. The other copy of the "Verification Transcript" would be used to verify passage of the CBEST for employment purposes.

All individuals who do not pass the CBEST will only receive an "Examinee Score Report" which will list the numerical scores for each of the three parts of the test (passed and failed) and the total numerical score.

#### H. CHILDREN'S CENTER PERMITS AND THE CBEST REQUIREMENT

Coded Correspondence 82-8307 dated November 12, 1982, did not include questions and answers about the CBEST requirements for the Children's Center Permits. Herewith, the most often asked questions:

18 February 1983

Question: Is the CBEST required for getting the Children's Center Permit, even though the Baccalaureate degree is not a requirement for this permit?

Answer: Yes. It is required prior to the initial issuance of any permit. Present law makes no distinction in terms of permit requirements. The Commission and others have proposed legislation to exempt the Children's Center Permit, but unless or until the law is changed, the test remains as a requirement.

Question: Is the CBEST required for an Emergency Children's Center Permit?

Answer: Yes, it is required for all initial issuances of the Emergency Permit after January 31, 1983. And, if the Emergency Permit was held prior to the CBEST requirement, any renewal of it after January 31, 1983 would need passage of the CBEST.

State of California  
Commission on Teacher Credentialing

EMPLOYMENT STATEMENT  
FOR THE  
ONE YEAR NON-RENEWABLE EMERGENCY CREDENTIAL

The One Year Non-Renewable Emergency (OYNRE) credential can only be issued after January 31, 1983 and before July 1, 1984.

1. The governing board of the following school district requests the issuance:

A. of a one year non-renewable emergency

\_\_\_\_\_ Subject/Area \_\_\_\_\_  
(specify type of credential, permit or certificate)

B. for (name of applicant) \_\_\_\_\_  
last first middle

(social security no.) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

C. to be employed at:  
name of school \_\_\_\_\_

name of district \_\_\_\_\_

name of county \_\_\_\_\_

II. At a public meeting, the governing board of the above school district certified that:

A. attempts to recruit a person who both holds the appropriate California credential and has passed the CBEST were made by either:

1. contacting the following California college or university placement agencies:

a. \_\_\_\_\_ b. \_\_\_\_\_ c. \_\_\_\_\_

2. or other methods as described below:  
\_\_\_\_\_  
\_\_\_\_\_

B. no such person is available to fill this position which is necessary for the normal operation of the school curriculum; and

C. this applicant has passed a basic skills test developed and administered by the employing school district or county.

I hereby certify that all of the information contained in this employment statement is true and correct; and, to the best of my knowledge, if CBEST had been passed, this applicant would be eligible for the California credential listed above on the basis of his/her out-of-state preparation.

Agency Director\* \_\_\_\_\_  
Name (print or type) Signature Date

- \* Service in the employ of a school or school district requires the signature of the district superintendent only.
- \* Service in the employ of a county superintendent of schools office requires the signature of the county superintendent of schools only.
- \* Service in the employ of a state agency requires the signature of the head of the state agency only.

NOTE: The appropriate statement-of-need form must also be submitted when applying for an OYNRE credential on basis of the Emergency Specialist credential regulations in Learning Handicapped, Severely Handicapped, and/or Physically Handicapped or the Emergency Clinical Rehabilitative Services credential regulations in Language, Speech and Hearing including the Special Class Authorization.

THIS FORM MAY BE DUPLICATED

**80057.5. Multiple Subject Teaching Credential—Supplementary Authorization.**

(a) The holder of a valid Multiple Subject Teaching credential may have one or more subjects commonly taught in grades 6, 7, 8, and 9 in departmentalized classes and listed in subsection (c) added as a supplementary authorization, with appropriate identification, when the candidate or an approved institution verifies completion of 20 semester hours or 10 semester hours of upper division non-remedial collegiate course work in each subject to be listed with a minimum distribution as specified in subsection (c). A scholarship record of grade C or better in any course used to meet the provisions of this section shall be required. The course work shall be completed through regionally accredited institutions or institutions specially approved by the Commission.

(b) Candidates seeking supplementary authorization in any foreign language shall, in addition to requirements specified in subsection (a), submit verification of having passed the language portion of the Bilingual Certificate of Competence. Such verification shall be in the form of a letter from any institution or other educational agency, approved by the Commission as an assessor agency for the Bilingual Certificate of Competence.

Whenever a written assessment instrument for a language other than Spanish is not available, a panel may be used by assessor agencies to assess a candidate's knowledge of the target language competencies, in accordance with Commission guidelines regulating assessment for languages other than Spanish.

(c) The subjects which may be listed as a supplementary authorization, including the minimum distribution of course work required in each, are as follows:

<i>Subject:</i>	<i>Distribution:</i>
Agriculture	4 lower or 2 upper division semester units of course work in each of the following areas: Animal Science, Plant Science and Agricultural Mechanics.
Art	4 lower or 2 upper division semester units of course work in each of the following areas: Drawing and Painting, Art History/Appreciation, and Crafts.
Business	4 lower or 2 upper division semester units of course work in each of the following areas: Secretarial Skills, Business Management, and Bookkeeping.
English	4 lower or 2 upper division semester units of course work in each of the following areas: Grammar, Composition, and Literature.
A Foreign Language (Specify)	4 lower or 2 upper division semester units of course work in a single foreign language covering each of the following areas: Grammar, Composition, Conversation, and Literature.
General Science	4 lower or 2 upper division semester units of course work in each of the following areas: General Science, Physics, Biology and Astronomy.
Health Science	4 lower or 2 upper division semester units of course work in each of the following areas: Substance Abuse (including alcohol, drug, and tobacco), Family Life Education/Human Sexuality, and Personal/Community Health.
Home Economics	4 lower or 2 upper division semester units of course work in each of the following areas: Foods/Nutrition, Clothing, and Family Life.
Industrial Arts	4 lower or 2 upper division semester units of course work in each of the following areas: Drafting/Graphic Arts, Woods/Metals, and Electricity/Electronics.
Life Science	4 lower or 2 upper division semester units of course work in each of the following areas: Biology, Botany, Zoology, and Physiology.

Mathematics	4 lower or 2 upper division semester units of course work in each of the following areas: Algebra, Geometry and Development of the Real Number System.
Music	4 lower or 2 upper division semester units of course work in each of the following areas: Vocal Music, Instrumental Music, and Music Theory.
Physical Education	4 lower or 2 upper division semester units of course work in each of the following areas: Sports, Coaching, and Health Education Related to Physical Education.
Physical Science	4 lower or 2 upper division semester units of course work in each of the following areas: Physics, Chemistry, General Science, and Earth Science or Geology.
Social Science	4 lower or 2 upper division semester units of course work in each of the following areas: United States History, Geography and United States Government.

(d) A subject specified in subsection (c) and listed on a Multiple Subject Teaching credential as a supplementary authorization shall authorize the teaching of courses related to that subject in departmentalized classes in grades 6, 7, 8, and 9.

**80089.1. Subjects Added as Supplementary Authorizations.**

The following listed subjects may be added as supplementary authorizations to a valid single subject teaching credential:

Accounting and computer literacy	Dance	Industrial crafts and plastics	Painting and drawing
Agriculture mechanics	Drafting	Instrumental (music)	Personal health
Animal science	Drama	Jewelry	Photography
Anthropology	Drug use and abuse	Journalism	Physics
Auto mechanic	Earth science	Literature	Plant science
Biology	Economics	Marketing and distribution	Plastics (ind. arts)
Ceramics	Economic and consumer education	Metals (ind. arts)	Psychology
Chemistry	Electronics	Office services and related technologies	Sociology
Clothing/textiles	Family health	Ornamental horticulture	Speech
Community health	Food and nutrition		Sports and games
Comparative political systems/ international relations	Forestry/horticulture		US Government/civics
Composition (written)/ critical thinking	Geography		US History/History of California
Computer concepts and application	Graphic Arts		Vocal (music)
Consumer education (home economics)			Woods (industrial arts)
Crafts (art)			World history

**80089.2. Subjects Added as Introductory Supplementary Authorizations.**

The following listed subjects may be added as introductory supplementary authorizations to a valid single subject teaching credential.

(a) Introductory English, to include required courses in composition, literature, language structure;

(b) General Science, to include required courses in biology, physics, chemistry, earth science;

(c) Introductory Health Sciences, to include required courses in family health, nutrition;

(d) Introductory Languages to include required courses in culture and demonstrated oral and written proficiency in the target language;

(e) Introductory Mathematics, to include required courses in college algebra, geometry, first year calculus, introduction to mathematics;

(f) Introductory Social Science, to include required courses in U.S. and California History, world history, geography.