

## COMMISSION FOR TEACHER PREPARATION AND LICENSING

200 O STREET  
SACRAMENTO 95814

80-8128

May 15, 1981

TO: All Individuals and Groups Interested in the Activities  
of the Commission for Teacher Preparation and Licensing

FROM: *John F. Brown*  
John F. Brown, Executive Secretary

SUBJECT: Title 5 Regulations - Emergency Teaching and Services  
Credentials and Emergency Children's Center Permits.

The attached Title 5 Regulations were approved by the Commission for Teacher Preparation and Licensing in December 1980, approved by the Office of Administrative Law on April 6, 1981, and are effective as of May 6, 1981.

These Title 5 Regulations amend and/or replace all previous Title 5 Regulations related to Emergency Teaching and Services Credentials and Emergency Children's Center Permits. Those sections which have been deleted are ~~lined out~~ and those sections which are new are underlined.

The major changes in the attached Title 5 Regulations include the following:

1. An Emergency credential issued between July 1 and January 31 shall be issued for not more than one year and shall terminate on the June 30th following issuance of the credential [Section 80023(a)].
2. An Emergency credential issued between February 1 and June 30 shall be issued for not more than one year and shall terminate on the January 31st following issuance of the credential [Section 80023(a)].
3. Regulations for two emergency regulations not previously included in Title 5: Emergency Multiple and Single Subject Teaching credentials (Section 80024.1) replacing previous Section 80024, Emergency Teaching and Services Credentials for other than 30-day Substitute Teaching Service; and Emergency Clinical-Rehabilitative Services in Language, Speech and Hearing, including the Special Class Authorization (Section 80024.4)
4. The initial issuance of all emergency credentials, other than the emergency credential for 30-day substitute teaching service, would require the applicant to have applied to or be enrolled in an accredited college;

5. The renewal of all emergency credentials, other than the emergency credential for 30-day substitute teaching service, would require the applicant to have been admitted to an accredited college or university;
6. The renewal of all emergency credentials, other than the emergency credential for 30-day substitute teaching service, would require the applicant, after July 1, 1982, to complete, during the one-year period the emergency credential is valid (including the summer session immediately following the expiration date), six semester units of collegiate work leading to a degree and/or credential;
7. The Emergency Bilingual/Cross Cultural Teaching credential would be changed to the Emergency Multiple and Single Subject Bilingual Emphasis Teaching credential (Section 80024.2);
8. The Emergency Specialist credentials in Learning Handicapped, Severely Handicapped and Physically Handicapped would be available to individuals who possess or are eligible for an out-of-state credential in special education, requiring a baccalaureate degree and completed in a program approved by the responsible state agency at a regionally accredited institution [Section 80024.3(a)(2)];
9. The county superintendent of schools office would provide the applicant for renewal of the emergency credential for 30-day substitute teaching service with a copy of the "Thirty-Day Emergency Credential renewal application form" that would be used by the applicant in lieu of a Commission issued credential document [Section 80025(c)];
10. The renewal of the Emergency Children's Center Permit would require the applicant after January 1, 1983, to complete, during the two year period the Emergency Permit is valid, 12 semester units of collegiate work leading to a degree or Regular Children's Center Permit [Section 80112(d)];
11. The Emergency Children's Center Permit would authorize the holder to perform service within the jurisdiction of the agency or school district that prepared and submitted the statement of need. [Section 80112(e)];
12. Clarification of the efforts that need to be made in obtaining a qualified and fully authorized person, prior to signing the statement of need for Emergency credentials and Emergency Children's Center Permits (Sections 80026 and 80113).

#### STATEMENT OF NEED FORMS

The Statement of Need forms for each Emergency credential or permit are attached. Please xerox copies as your needs demand.

#### THIRTY-DAY EMERGENCY CREDENTIAL RENEWAL APPLICATION

The application form is attached as the last page of this coded correspondence. Please xerox copies as your needs demand.

TITLE 5 REGULATIONS - EMERGENCY TEACHING AND SERVICES  
CREDENTIALS AND EMERGENCY CHILDREN'S CENTER PERMITS  
(EFFECTIVE MAY 6, 1981)

80023. Emergency Credentials. The following general provisions apply to all Emergency Credentials:

(a) An Emergency Credential shall be issued for not more than one year and shall terminate on the June 30th following issuance of the credential. An Emergency Credential issued between February 1st and June 30th shall be issued for not more than one year and shall terminate on the January 31st following issuance of the credential.

(b) Any Emergency Credential issued must be in lieu of a regular credential authorized by the Education Code.

(c) The service authorized by all emergency credentials, except the emergency credential for 30-day substitute teaching service, shall be rendered only in the school district that prepared and submitted the Statement of Need form. The service authorized by the Emergency Credential for 30-day substitute teaching service may be rendered in any classroom within the county that signed the Statement of Need.

(d) Application for Emergency Credentials shall not be submitted prior to August 15th of the ensuing school year unless the authorization is for a summer school or year-round school assignment.

Note: Authority cited: Section 44252, Education Code  
Reference: Section 44254, Education Code

~~80024: Emergency Teaching and Services Credential for Other Than 30-Day Substitute Teaching Service. -- An Emergency Teaching and/or Services Credential as designated and authorized by Education Code Section 44254 may be granted upon submission and approval of the Statement of Need described in Section 80026.~~

~~Note: Authority cited: Sections 44232, 44254, 44263, and 44342, Education Code~~

80024.1 Emergency Multiple and Single Subject Teaching Credentials.

(a) Requirements for the initial issuance of the Emergency Multiple and Single Subject Teaching Credentials:

- (1) Completion of at least 90 semester units of collegiate work from an accredited college or university.
- (2) Verification that the applicant has applied for entrance or has been admitted to an accredited college or university.
- (3) Submission of the Statement of Need described in Section 80026; a completed credential application form; the fee as specified in Section 80487; transcripts to verify collegiate work; and personal identification on duplicate fingerprint cards.

(b) Requirements for renewal of the Emergency Multiple and Single Subject Teaching Credentials:

- (1) Verification that the applicant has been admitted to an accredited college or university.
- (2) Submission of the statement-of-need described in section 80026; a completed credential application form; and the fee as specified in section 80487.
- (3) Effective on and after July 1, 1982, verification of six semester units of collegiate work leading to a degree and/or credential.

(c) Authorization. The emergency Multiple Subject Teaching Credential authorizes the holder to teach in any self-contained classroom; pre-school; kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults. The emergency Single Subject Teaching Credential authorizes the holder to teach any subject in his authorized fields at any grade level; pre-school; kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults.

Note: Authority cited: Sections 44252, Education Code  
Reference: Section 44254, Education Code

80029 80024.2 Emergency Bilingual/Crosscultural Multiple and Single Subject Bilingual Emphasis Teaching Credentials

(a) Requirements. This credential, valid for a one-year period, may be granted to an applicant who meets all the requirements of (1), (2), (3), (4), (5), and (6) for the initial issuance of the Multiple and Single Subject Bilingual Emphasis Teaching Credential.

- (1) Completion of at least 90 semester units of college or university course work from accredited colleges or universities.
- (2) Competence in aural understanding, speaking, reading, and writing in a language other than English, to be listed on the credential, and an understanding of the culture associated with that language. These competencies shall be demonstrated by one of the following procedures:

- (A) Passing an examination or examinations covering each of the specified areas of competence in the language and culture. Such examination or examinations shall be designated by the Commission for Teacher Preparation and Licensing: or
  - (B) Passing an assessment covering each of the specified areas of competence in the language and culture administered by a Commission-approved California institution: or
  - (C) Passing an assessment covering each of the specified areas of competence in the language and culture by panel(s) of five bilingual certificated teachers appointed by the governing board of a local educational agency or county superintendent of schools.
- (3) Either of the following:
- (A) Three semester hours of course work, or its equivalent, in methods, techniques, and materials used in bilingual classroom instruction earned in a teacher preparation institution approved by the Commission; or
  - (B) Successful completion of an in-service program of instruction in methods, techniques, and materials used in bilingual classroom instruction provided that the program is approved by a local educational agency or a county superintendent of schools.
- (4) Verification that the applicant meets either of the following:
- (A) Has served in a bilingual classroom setting in a public school providing direct instructional services for a minimum of two years or equivalent; or
  - (B) Is currently serving as a paraprofessional providing direct instructional services in a bilingual classroom.
- (5) Verification that the applicant ~~is-enrolled-in~~ has applied for entrance, or has been admitted to, a-Commission-approved-teacher-preparation institution: an accredited college or university.

- (6) Submission of the Statement of Need described in California-Administrative-Code, Title-5 section 80026; a completed credential application form; the fee as specified in section 80487; transcripts to verify collegiate work; written verification of requirements described in section 80024.2(a), subsections (2), (3), (4), and (5); letter from college or university verifying application for or admission to the degree and/or credential program; and personal identification on duplicate fingerprint cards.

(b) Requirements for Renewal of the Emergency Multiple and Single Subject Bilingual Emphasis Credential

- (1) Written verification that the applicant has been admitted to an accredited college or university.
- (2) Transcript verification of six semester units of collegiate work leading to a degree and/or credential.
- (3) Submission of the statement-of-need described in section 80026; a completed credential application form; and the fee as specified in section 80487.

~~(b) Authorization--The Emergency Bilingual/Cross-cultural Teaching Credential authorizes the holder to teach at grade 12 and below in classes for limited and non-English speaking students in subjects which the applicant is academically competent to teach.~~

(c) Authorization.

- (1) The Emergency Multiple Subject Bilingual Emphasis Teaching Credential authorizes the holder to teach limited and non-English speaking students in any self-contained classroom; pre-school; kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults.
- (2) The Emergency Single Subject Bilingual Emphasis Teaching Credential authorizes the holder to teach limited and non-English speaking students in subject(s) which the applicant is academically competent to teach at any grade level; pre-school; kindergarten and grades 1-12 inclusive; or in classes organized primarily for adults.

~~(c) Terms of Renewal: An Emergency Bilingual/Cross Cultural Teaching Credential shall be renewed for one-year periods upon completion, during the life of the credential, of six semester units or its equivalent, or collegiate work leading to a credential.~~

~~(d) Special Instructions: The employing agency or district shall treat a person teaching on the basis of this credential as an intern and provide necessary supervision and assistance. To the extent possible, the supervision and assessment of the bilingual classroom teacher should include bilingual-certificated personnel.~~

Note: Authority Cited: Section 44252, Education Code  
Reference: Section 44254, Education Code

~~80030. 80024.3~~ Emergency Specialist Credentials in Learning Handicapped, Severely Handicapped, and Physically Handicapped.

(a) Requirements for the initial issuance of the Emergency Credentials in Learning Handicapped, Severely Handicapped and Physically Handicapped. Each application shall include the following:

(1) A Statement of Need described in Section 80026. ~~of the California Administrative Code, Title 5-Regulations~~

~~(3)~~ (2) Possession of a valid California teaching credential requiring a baccalaureate degree and teacher preparation, including student teaching; or

Possession of, or verification of eligibility for, an out-of-state credential in Special Education, requiring a baccalaureate degree and completed in a program approved by the responsible state agency, and at a regionally accredited institution.

~~(2)~~ (3) ~~A statement of intent to embark upon and pursue a program of preparation leading to the Specialist Credential.~~

Verification that the applicant has applied for entrance or has been admitted to a Commission-approved program for the appropriate Special Education Specialist Instruction or basic teaching credential(s).

(4) One of the following:

(A) Verification of at least one year of teaching experience within the past ten years in the area of specialization desired.

(B) Verification of completion of at least six semester hours of collegiate course work specifically appropriate to the credential in the area of specialization desired.

(5) Submission of the Statement of Need described in Section 80026; a completed application form; transcript verification of a valid California teaching credential or an out-of-state credential in Special Education; letter from college verifying application for or admission to the credential program; the fee as specified in Section 80487; and personal identification on duplicate fingerprint cards.

~~(b) Terms:--The Emergency Specialist Credential is not renewable, but may be reissued if the applicant shows progress toward the credential by verifying the completion of appropriate college course work, and the employing authorities certify their inability to find a qualified teacher by completing the Statement of Need (Section 80026).--The reissuance may not be requested before August 15 for the ensuing school year.~~

(b) Requirements for the renewal of the Emergency Credentials in Learning Handicapped, Severely Handicapped and Physically Handicapped.

(1) Verification that the applicant has been admitted to a Commission-approved program for the appropriate credential.

(2) Submission of the Statement of Need described in section 80026; a completed credential application form; and the fee as specified in section 80487.

80024.3 continued

- (3) Effective on and after July 1, 1982, verification of six semester units of collegiate work leading to the appropriate credential.

(c) Authorization. The Emergency Specialist Credential authorizes the same service as the clear Specialist Credential.

Note: Authority Cited: Section 44252, Education Code  
Reference: Section 44254, Education Code

80024.4 Emergency Clinical Rehabilitative Services Credential in Language, Speech, and Hearing, Including the Special Class Authorization.

(a) Requirements for the initial issuance of the Emergency Clinical Rehabilitative Services Credential in Language, Speech and Hearing, Including the Special Class Authorization.

- (1) Verification that the applicant meets either of the following:
- (A) Holds a Clinical-Rehabilitative Services Credential in Language, Speech and Hearing; or
  - (B) Holds a baccalaureate degree from an accredited institution and has completed an organized program of at least two full years or 60 semester units, including a minimum of 75 hours of supervised clinical practice with school-age children, in an accredited college or university, in the area of language, speech and hearing.
- (2) Verification that the applicant has applied for entrance or has been admitted to a Commission-approved program for the Clinical Rehabilitative Services Credential in Language, Speech, and Hearing; or the special class authorization.
- (3) Submission of the Statement of Need described in Section 80026; a completed credential application form; transcripts to verify collegiate work; letter from college or university verifying application for or admission to the credential program; the fee as specified in Section 80487; and personal identification on duplicate fingerprint cards.

(b) Requirements for renewal of the Emergency Clinical Rehabilitative Services Credential in Language, Speech and Hearing, including the Special Class Authorization.

- (1) Verification that the applicant has been admitted to a Commission-approved program for the Clinical Rehabilitative Services Credential in Language, Speech and Hearing, or the Special Class Authorization.
- (2) Submission of the Statement of Need described in Section 80026; a completed application form; letter from college or university verifying admission to the credential program; and the fee as specified in Section 80487.
- (3) Effective on and after July 1, 1982, verification of six semester units of collegiate work leading to the Clinical Rehabilitative Services Credential in Language, Speech and Hearing or toward the special class authorization.

(c) Authorization. The Emergency Clinical Rehabilitative Services Credential in Language, Speech and Hearing, including the Special Class Authorization, authorizes the holder to serve as an itinerant speech clinician and to serve as the teacher in a class organized for students with severe language disorders.

Authority Cited: Section 44225, Education Code  
Reference: Sections 44254, 44268, Education Code

80024.5 Emergency Services Credential in Health (School Nurse).

An Emergency Credential Authorizing school nursing services, valid to the end of the school year, may be granted to an applicant who satisfies the following procedures and requirements:

(a) Requirements. Each application shall include the following:

- (1) A statement of need described in Section 80026 of the California Administrative Code, Title 5, Regulations.
- (2) A statement of intent to embark upon and pursue a program of preparation leading to a School Nursing Credential.
- (3) Verification of current California registration as a nurse (RN), and one year of school nursing experience in California public schools within the past ten years.

(b) Terms. The Emergency Health Services Credential in School Nursing is not renewable, but may be reissued if the applicant shows progress toward the credential by verifying the completion of appropriate college course work, and the employing authorities certify their inability to find a qualified nurse by completing the Statement of Need (Section 80026). The reissuance may not be requested before August 15 for the ensuing school year.

(a) Requirements for the initial issuance of the Emergency Services credential in Health (School Nurse).

- (1) Verification of current California Registration as a nurse (RN).
- (2) Verification of one year of school nursing experience in public schools within the past ten years.
- (3) Verification that the applicant has applied for entrance or has been admitted to an accredited college or university.
- (4) Submission of a Statement of Need described in Section 80026; a completed credential application form; transcripts and records to verify California registration as a nurse; written documentation to verify public school experience and application or admission to an accredited college or university; the fee as specified in Section 80487; and personal identification on duplicate fingerprint cards.

(b) Requirements for renewal of the Emergency Services Credential in Health (School Nurse).

- (1) Submission of the Statement of Need described in Section 80026; written verification of admission to an accredited college or university; a completed credential application form; and the fee as specified in Section 80487.
- (2) Effective on and after July 1, 1982, verification of six semester units of work leading to a degree and/or the Health Services Credential.

(c) Authorization. The Emergency Health Services (School Nursing Credential) authorizes the same service as the preliminary and clear Health Services Credential (School Nurse).

NOTE: Authority, Section 44252, Ed Code Reference, Sec. 44254, Ed Code

80025. Emergency Credential for 30-Day Substitute Teaching Service. An Emergency Credential for 30-Day Substitute Teaching Service valid to the close of the school year may be granted upon submission and approval of the Statement of Need described in Section 80026(a). The applicant, if granted the Emergency Credential for 30-Day Substitute Teaching Service, will not serve as a substitute for more than 30 days for any one teacher during the school year.

~~(a) The applicant who holds a teaching credential requiring a baccalaureate degree and teacher preparation, including student teaching or teaching experience, may also serve as a 30-day substitute as authorized in this section.~~

(a) Requirements for the initial issuance of the Emergency credential for 30-day substitute teaching service.

- (1) Completion of at least 90 semester units of collegiate work from an accredited college or university.
- (2) Submission to the Commission for Teacher Preparation and Licensing of the statement of need described in Section 80026, Subsections (a), (c), (d) and (e); a completed credential application form; transcripts to verify collegiate work; the fee as specified in Section 80487; and personal identification on duplicate fingerprint card.

(b) Requirements for renewal of the Emergency credential for 30-day substitute teaching service

- (1) Submission to the appropriate county superintendent of schools office of the statement of need described in Section 80026, Subsections (a), (c), (d) and (e); a completed "Thirty-day Emergency credential renewal application form"; the fee as specified in Section 80487; and the latest Emergency credential document issued to the applicant by the Commission for Teacher Preparation and Licensing.

(c) Special Instructions

- (1) The county superintendent of schools office will provide the applicant with a copy of the "Thirty-day Emergency credential renewal application form". This copy will be used by the applicant in lieu of a Commission issued credential document.
- (2) The county superintendent of schools office will file the statement of need; one copy of the "Thirty-day Emergency credential renewal application form"; and the latest Emergency credential document issued to the applicant by the Commission for Teacher Preparation and Licensing.
- (3) The county superintendent of schools office will immediately send to the Commission for Teacher Preparation and Licensing the remaining copies of the "Thirty-day Emergency credential renewal application form" and the fee.

- (4) The Commission for Teacher Preparation and Licensing will review the applications immediately upon receipt and inform the appropriate county superintendent of schools if there is any reason why the Emergency Credential for 30-day substitute teaching service should not have been issued.

(d) Authorization. The Emergency Credential for 30-day substitute teaching service authorizes the holder to serve as a substitute in any classroom; preschool, kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults within the county. However, the holder will not serve as a substitute for more than 30 days for any one teacher during the school year.

NOTE: Authority Cited: Section 44252, Education Code  
Reference: Section 44254, 56725, 56726, Education Code

80026. Statement of Need. The Statement of Need shall:

(a) Be prepared and signed by the county superintendent of schools or be prepared and signed by the superintendent of schools of the district and approved by the county superintendent of schools or prepared and signed by the head of the state agency concerned, as the case may be through whom the application is submitted.

(b) Specify what-efforts-were-made the names of at least three California colleges or universitys or placement agencies that were contacted within the past two weeks to obtain a qualified, credentialed person for the position designated.

(c) State either that a credentialed person is not available, or that one or more credentialed persons are available, but are not deemed qualified by the district, county superintendent of schools, or state agency, as applicable, to hold the position.

(d) State that the applicant, if granted the credential, will be employed in the position specified. The grade level and the subjects to be taught or the service to be rendered shall be specified.

(e) Describe the situation or circumstances that necessitates the use of an emergency credential holder in the position specified.

NOTE: Authority Cited: Section 44252, Education Code  
Reference: Section 44254, Education Code

80027. Limited (Assignment) Emergency Teaching Credential.

~~An-emergency-credential-authorizing-limited-teaching-service-may be-granted-to-teachers-currently-employed-by-the-districts-who hold-valid-clear,partial,or-preliminary-Single-Subject-or Multiple-Subject-teaching-credentials-or-Standard-Elementary-or Secondary-teaching-credentials-in-accordance-with-the-following procedures:~~

(a) The application is accompanied by a statement signed by the teacher and an appropriate school district official verifying consent of both parties; describing briefly the whole assignment which the Emergency credential authorizes; and, verifying prior approval of the assignment by the local governing board.

(b) The Emergency credential issued for this purpose will be valid for one year and may be reissued only twice; and each time in accordance with the initial issuance requirements. No Emergency credential will be issued for more than a total of three years. The assignment outside the regular credential authorization beyond three years may continue only if the teacher has added the authorization either (1) or (2):

- (1) Completing the appropriate subject matter program having waiver status; or
- (2) Passing the appropriate examination adopted by the Commission.

(c) The fee for the issuance for each Emergency credential for this limited teaching service shall be set at twenty dollars.

(a) Requirements for the initial issuance of the Limited (Assignment) Emergency teaching credential.

- (1) Applicant is currently employed by the local governing board requesting such assignment.
- (2) Applicant holds a valid clear, or preliminary Multiple or Single Subject teaching credential or a valid clear or partial Standard Elementary or Standard Secondary teaching credential or General Secondary teaching credential.
- (3) The application is accompanied by the appropriate Commission-approved form signed by the teacher and an appropriate school district official verifying consent of both parties; describing briefly the whole assignment which the Emergency credential authorizes; and, verifying prior approval of the assignment by the local governing board.
- (4) Submission of the statement of need described in Section 80026; a completed application form; and the fee as specified in Section 80487.

(b) Requirements for the renewal reissuance of the Limited (Assignment) Emergency teaching credential.

- (1) The Limited (Assignment) Emergency teaching credential may be reissued only twice, and each time in accordance with the initial issuance requirements specified in Section 80027(a) (1), (2), and (3).
- (2) Submission of the statement of need described in Section 80026; a completed application form; and the fee as specified in Section 80487.

- (3) Effective on and after July 1, 1982, submission of verification of six semester hours of collegiate work leading to the appropriate credential.

(c) Authorization. The Limited (Assignment) Emergency teaching credential authorizes the holder to teach in the assignment described in the statement signed by the teacher, and the appropriate school district official and approved by the local governing board.

NOTE: Authority cited: Section 44252, Education Code  
Reference: Section 44254, Education Code

80112. Emergency Children's Center Instructional Permit. An Emergency Children's Center Instructional Permit may be issued, or reissued to an applicant for a term of two years upon a written request submitted by the employer or prospective employer of the applicant, if the application includes a statement that a diligent effort has been made to recruit a qualified holder of a regular credential or permit authorizing such service, and that no such person is available. Such application shall show that the applicant proposed to be employed on an emergency basis meets all of the following requirements:

(a) General provisions.

- (1) An Emergency Children's Center Instructional Permit may be issued, or reissued or renewed for a term of not more than of two years.
- (2) Application for the Emergency Children's Center Instructional Permit shall not be submitted prior to August 15th of the ensuing school year unless the service is for a summer school or year-round school assignment.

(b) Requirements for the initial issuance of the Emergency Children's Center Permit.

- ~~(a)~~ (1) A minimum of 12 semester units of course work in early childhood education/child development (exclusive of field work).
- ~~(b)~~ (2) One of the following:
  - ~~(1)~~ (a) One year of experience in an instructional capacity in a child development program or in grade three and below.
  - ~~(2)~~ (b) A supervised field work course, from an accredited institution, in an instructional capacity in a pre-school program.
  - ~~(3)~~ (c) Enrollment in an early childhood education/child development training program at an approved institution.

- (3) Submission of the statement of need described in Section 80113; a complete credential application form; transcript verification of collegiate work; written verification of experience or a field work course or enrollment in an early childhood/child development training program; the fee as specified in Section 80487; and personal identification on duplicate fingerprint cards.

(c) Requirements for reissue of the Emergency Children's Center Instruction Permit

- (1) Submission of the statement of need described in Section 80113; a completed credential application form; and the fee as specified in Section 80487.

- (2) The authorization to reissue Emergency Children's Center Instructional Permits will expire December 31, 1982.

(d) Requirements for renewal of the Emergency Children's Center Permit (effective date, January 1, 1983).

- (1) On and after January 1, 1983, verification of twelve semester units of additional collegiate work leading to a degree or Regular Children's Center Instructional Permit.

- (2) Submission of the statement of need described in Section 80113; a completed credential application form; the fee specified in Section 80487; and transcript verification of twelve semester units of collegiate work completed during the two years.

(e) Authorization. An Emergency Instructional Permit authorizes the holder to perform service in the care, development, and instruction of children in a child development program, within the jurisdiction of the agency or school district that prepared and submitted the statement of need.

NOTE: Authority cited: Section 8370, Education Code  
Reference: Section 8363, Education Code

80113: Emergency-Instructional-Permit.

~~(a) Application: Each applicant for an Emergency Instructional Permit shall comply with the procedure prescribed for application (Section 80107) and shall submit with the application verification of either (1), (2), or (3):~~

- ~~(1) Sixty-semester-hours-of-course-work-completed-through-an approved-collegiate-institution,-including-twelve-semester hours-of-course-work-in-subject-fields-related-to-early childhood-education.~~
- ~~(2) One-year-of-successful-experience-as-a-teacher,-nonteaching aide,-or-nonteaching-assistant-and-thirty-semester-hours-of course-work,-including-twelve-semester-hours-of-course-work in-subject-fields-related-to-early-childhood-education-and continued-enrollment-in-an-approved-institution.~~

(3) Employment-as-a-teacher-in-a-State-Department of-Education-community-based-contract-center on-October-17-1974.

(b) Term-and-Renewal: The-Emergency-Instructional Permit-shall-be-valid-for-two-years-and-may-be-renewed-for successive-two-year-periods-upon-compliance-with-the-procedure prescribed-for-application-(Section-80107)-and-submission-of both-(1)-and-(2):

(1) Certification-by-the-chief-administrative officer-of-the-employing-agency-of-a-minimum of-a-year-of-successful-experience-performed under-the-authorization-of-the-document-to-be renewed.

(2) Verification-that-the-holder-has,-during-the two-years-preceding-the-application,-successfully completed-not-less-than-four-semester-hours-of course-work-in-a-subject-field-related-to-early childhood-education-or-four-semester-hours-of course-work-which-applies-to-a-bachelor's-degree.

The-Emergency-Instructional-Permit-may-be renewed-for-two-year-periods-provided-the holder-continues-to-complete-renewal-requirements-specified-in-(b)-(1)-and-(2)-of-this section,-until-the-applicant-completes-requirements-for-the-regular-Instructional-Permit-or the-Instructional-Permit-issued-upon-postponement-of-requirements.

(c) Authorization: An-Emergency-Instructional-Permit authorizes-the-holder-to-perform-service-in-the-instruction-of children-in-a-child-development-program.

(d) Expiration-Date: The-authorization-to-issue Emergency-Instructional-Permits-under-this-section-will-expire June-30,-1976.

Authority Cited: Section 8370, Education Code. Ref. Sec. 8363 Ed Code

80113. Statement of Need. The statement of need shall:

(1) Be prepared and signed by the Superintendent of schools of the employing District or County or be prepared and signed by the head of the public or private agency concerned, as the case may be, through whom the application is submitted.

80113. continued

- (2) Specify the names of at least three California Colleges, University, Community College, or other placement agencies that were contacted within the past two weeks to obtain a qualified, regular permit or credential holder, for the position designated.
- (3) State either that a regular permit or credential holder is not available, or that one or more regular permit or credential holders are available, but are not deemed qualified by the employing agency, as applicable, to hold the position.
- (4) Describe the situation or circumstances that necessitates the use of an emergency permit holder.

NOTE: Authority Cited: Section 8370, Education code  
Reference: Section 8363, Education Code

STATEMENT OF NEED  
EMERGENCY MULTIPLE OR SINGLE SUBJECT TEACHING CREDENTIAL

(Applications for Emergency credentials shall not be submitted prior to August 15th of the ensuing school year unless the authorization is for summer school or year-round school assignment. See reverse for requirements.)

To the Commission for Teacher Preparation and Licensing:

The County Superintendent of Schools (or, if submitted by a State Agency, the Head of the State Agency) has reviewed the information contained in this statement of need and certifies to the following:

1. This statement of need is submitted in support of: (check one)

Application for an Emergency Multiple Subject Teaching Credential.

Application for an Emergency Single Subject Teaching Credential.

2. The person, whose credential application this statement of need is submitted in support is:

Name of applicant \_\_\_\_\_  
(Print or type) Last First Middle

Social Security No.: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

3. If granted the Emergency Credential, this person will be employed in the:

Name of school \_\_\_\_\_

Name of district \_\_\_\_\_

Name of county (or state agency, if applicable) \_\_\_\_\_

4. If granted the Emergency credential, this person will be employed to teach:

a. List subject(s) to be taught if departmentalized classes, or designate if self-contained class.

\_\_\_\_\_  
\_\_\_\_\_

b. List grade(s) to be taught: \_\_\_\_\_

5. Is this a summer school or year-round school assignment? (Check one) \_\_\_ Yes \_\_\_ No

6. The following three (or more) California colleges or universities or placement agencies were contacted within the past two weeks (indicate date contacted) to obtain a qualified, credentialed person for the position designated:

a. _____	date _____	d. _____	date _____
b. _____	date _____	e. _____	date _____
c. _____	date _____	f. _____	date _____

7. (Check one)

A credentialed person is not available for this position.

One or more credentialed persons are available, but are not deemed qualified by the district, county superintendent of schools, or state agency, as applicable, to hold the position.

8. The situation or circumstances that necessitates the use of an Emergency credential holder are described as follows (use and attach additional sheet, if necessary):

\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all of the information contained in this statement of need is true and correct.

District Superintendent: \_\_\_\_\_  
Name (print or type) Signature date

County Superintendent of schools (or Head of State agency, if applicable): \_\_\_\_\_  
Name (print or type) Signature date

NOTE: Service in the employ of a school or school district requires the signature of both the district superintendent and the county superintendent of schools.  
Service in the employ of a county superintendent of schools office requires the signature of the county superintendent of schools only.  
Service in the employ of a state agency requires the signature of the Head of the State Agency only.

EMERGENCY MULTIPLE AND SINGLE SUBJECT TEACHING CREDENTIALS\*  
(Effective May 6, 1981)

REQUIREMENTS FOR INITIAL ISSUANCE

11 of the following:

1. Completion of at least 90 semester units of collegiate work from an accredited college or university. (Verified by transcript from college or university at which course work was completed.)
2. Verification that the applicant has applied for entrance or has been admitted to an accredited college or university. (Verified by letter from appropriate administrative official of college or university.)
3. Submission of the Statement of Need; a completed credential application form (41-4); verification of completion of other requirements as specified above; credential fee; and two personal identification (fingerprint) cards.

REQUIREMENTS FOR RENEWAL

11 of the following:

1. Verification that the applicant has been admitted to an accredited college or university. (Verified by letter from appropriate administrative official of college or university.)
2. Submission of the Statement of Need; a completed credential application form (41-4); verification of completion of other requirements as specified above; and credential fee.

OTE: 3. **EFFECTIVE ON AND AFTER JULY 1, 1982, six semester units of collegiate work leading to a degree and/or credential. (Verified both by transcript and in writing from appropriate administrative official of college or university at which course work was completed.)**

TERM

An Emergency credential issued between July 1st and January 31st of the following year shall be issued for not more than one year and shall terminate on the June 30th following issuance of the credential. An Emergency credential issued between February 1st and June 30th shall be issued for not more than one year and shall terminate on the January 31st following the issuance of the credential.

AUTHORIZATION (Service restricted to school district that prepared and submitted Statement of Need)

The Emergency Multiple Subject Teaching Credential authorizes the holder to teach in any self-contained classroom; preschool; kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults.

The Emergency Single Subject Teaching Credential authorizes the holder to teach any subject in his/her authorized fields at any grade level; preschool; kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults.

\*Authority Cited: California Administrative Code, Title 5, Education, Sections 80023, 80024.1, 80026 and California Education Code, Sections 44225 and 44254.

FOR CTPE USE ONLY		
Reviewer _____	Date _____	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> Rejected
<input type="checkbox"/> R-Sub complete		
<input type="checkbox"/> SS or year round		
<input type="checkbox"/> 90	<input type="checkbox"/> BA	<input type="checkbox"/> Advanced degree
<input type="checkbox"/> Applied for admission		
<input type="checkbox"/> Admitted (Required for renewal)		
Credential Major Requested _____		
<input type="checkbox"/> 6 units for renewal		

THIS FORM MAY BE DUPLICATED

5/81

R-Sub  
(Prior R-Sub Forms are obsolete)

STATEMENT OF NEED  
EMERGENCY MULTIPLE AND SINGLE SUBJECT BILINGUAL EMPHASIS TEACHING CREDENTIALS\*

(Applications for Emergency credentials shall not be submitted prior to August 15th of the ensuing school year unless the authorization is for summer school or year-round school assignment. See reverse for requirements.)

To the Commission for Teacher Preparation and Licensing:

The County Superintendent of Schools (or, if submitted by a State Agency, the Head of the State Agency) has reviewed the information contained in this statement of need and certifies to the following:

1. This statement of need is submitted in support of: (Check one)
  - Application for an Emergency Multiple Subject Bilingual Emphasis Teaching Credential.
  - Application for an Emergency Single Subject Bilingual Emphasis Teaching Credential.
2. The person, whose credential application this statement of need is submitted in support is:
 

Name of applicant \_\_\_\_\_  
(Print or type) Last First Middle

Social Security No.: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_
3. If granted the Emergency credential, this person will be employed in the:
 

Name of school \_\_\_\_\_

Name of district \_\_\_\_\_

Name of county (or state agency, if applicable) \_\_\_\_\_
4. If granted the Emergency credential, this person will be employed to teach:
  - a. List subject(s) to be taught if departmentalized classes, or designate if self-contained class.  
\_\_\_\_\_
  - b. Specify the language, other than English, in which this person will teach:  
\_\_\_\_\_
  - c. List grade(s) to be taught: \_\_\_\_\_
5. Is this a summer school or year-round school assignment? (Check one) \_\_\_\_ Yes \_\_\_\_ No
6. The following three (or more) California colleges or universities or placement agencies were contacted within the past two weeks (indicate date contacted) to obtain a qualified, credentialed person for the position designated:
 

a. _____	d. _____	_____
date	date	date
b. _____	e. _____	_____
date	date	date
c. _____	f. _____	_____
date	date	date
7. (Check one)
  - A credentialed person is not available for this position.
  - One or more credentialed persons are available, but are not deemed qualified by the district, county superintendent of schools, or state agency, as applicable, to hold the position.
8. The situation or circumstances that necessitates the use of an Emergency credential holder are described as follows (use and attach additional sheet, if necessary):  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all of the information contained in this statement of need is true and correct.

District Superintendent: \_\_\_\_\_  
Name (print or type) Signature date

County Superintendent of Schools (or Head of State Agency, if applicable): \_\_\_\_\_  
Name (print or type) Signature date

NOTE: Service in the employ of a school or school district requires the signature of both the district superintendent and the county superintendent of schools.  
Service in the employ of a county superintendent of schools office requires the signature of the county superintendent of schools only.  
Service in the employ of a state agency requires the signature of the Head of the State Agency only.

\*Replaces former Emergency Bilingual/Cross Cultural Teaching Credential.

EMERGENCY MULTIPLE AND SINGLE SUBJECT BILINGUAL EMPHASIS TEACHING CREDENTIAL\*\*  
(Effective May 6, 1981)

REQUIREMENTS FOR THE INITIAL ISSUANCE

All of the following:

1. Completion of at least 90 semester units of college or university course work from accredited colleges or universities. (Verified by transcript from college or university at which course work was completed.)
2. Competence in aural understanding, speaking, reading, and writing in a language other than English, to be listed on the credential, and an understanding of the culture associated with that language. These competencies shall be demonstrated by one of the following procedures:
  - a. Passing an assessment covering each of the specified areas of competence in the language and culture administered by a Commission-approved California institution (To be verified by letter from either the head of the foreign languages department, or the coordinator of the bilingual specialist teaching credential program); or
  - b. Passing an assessment covering each of the specified areas of competence in the language and culture by panel(s) of five bilingual certificated teachers appointed by the governing board of a local educational agency or county superintendent of schools. (To be verified by letter from the appropriate administrative official of the school district or county superintendent of schools office that conducted the assessment.)
3. Either of the following:
  - a. Three semester hours of course work, or its equivalent, in methods, techniques, and materials used in bilingual classroom instruction earned in a teacher preparation institution approved by the Commission (Verified by transcript from college or university at which course work was completed.); or
  - b. Successful completion of an in-service program of instruction in methods, techniques, and materials used in bilingual classroom instruction provided that the program is approved by a local educational agency or a county superintendent of schools. (Verified by letter from the appropriate administrative official of the local education agency or county superintendent of schools office.)
4. Either of the following:
  - a. Two years, or equivalent, of service in a bilingual classroom setting in a public school providing direct instructional services (Verified by letter from the appropriate administrative official of the school district.); or
  - b. Current service as a paraprofessional providing direct instructional services in a bilingual classroom. (Verified by letter from the appropriate administrative official of the school district.)
5. Verification that the applicant has applied for entrance, or has been admitted to an accredited college or university. (Verified by letter from the appropriate administrative official of the college or university.)
6. Submission of the Statement of Need, a completed credential application form (41-4); credential fee; verification of completion of other requirements as specified above; and two personal identification (fingerprint) cards.

REQUIREMENTS FOR RENEWAL

All of the following:

1. Written verification that the applicant has been admitted to an accredited college or university. (Verified by letter from the appropriate administrative official of the college or university.)
2. Six semester units of collegiate work leading to a degree and/or credential. (Verified both by transcript and in writing from appropriate administrative official of college or university at which course work was completed.)
3. Submission of the Statement of Need; a completed credential application form (41-4); credential fee; and verification of completion of other requirements as specified above.

TERM

An Emergency credential issued between July 1st and January 31st of the following year shall be issued for not more than one year and shall terminate on the June 30th following issuance of the credential. An Emergency credential issued between February 1st and June 30th shall be issued for not more than one year and shall terminate on the January 31st following the issuance of the credential.

AUTHORIZATION (Service restricted to school district that prepared and submitted statement of need.)

The Emergency Multiple Subject Bilingual Emphasis Teaching Credential authorizes the holder to teach limited and non-English speaking students in any self-contained classroom; preschool; kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults.

The Emergency Single Subject Bilingual Emphasis Teaching Credential authorizes the holder to teach limited and non-English speaking students in subject(s) which the applicant is academically competent to teach at any grade level; preschool; kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults.

\*\*Authority Cited: California Administrative Code, Title 5, Education, Sections 80023, 80024.2, 80026, and California Education Code, Sections 44225 and 44254.

FOR CTPL USE ONLY

Reviewer \_\_\_\_\_ Date \_\_\_\_\_

- Approved     Denied     Rejected     I-36 complete     SS or year-round  
 90     BA     Advanced degree     Applied for admission     Admitted (Reqd. for renewal)

Cred. major requested: \_\_\_\_\_

Assessment:  Panel     IHE    Methods:  3 s.u.     in-service  
Experience:  2 years     Current paraprofessional     6 units for renewal

STATEMENT OF NEED  
EMERGENCY SPECIALIST CREDENTIALS IN LEARNING HANDICAPPED,  
SEVERELY HANDICAPPED, AND PHYSICALLY HANDICAPPED

Applications for Emergency credentials shall not be submitted prior to August 15th of the ensuing school year unless the authorization is for summer school or year-round school assignment. See reverse for requirements.)

To the Commission for Teacher Preparation and Licensing:

The County Superintendent of Schools (or, if submitted by a State Agency, the Head of the State Agency) has reviewed the information contained in this statement of need and certifies to the following:

1. This Statement of Need is submitted in support of application for an Emergency Specialist Credential in:  
(Check one)

Learning Handicapped       Severely Handicapped       Physically Handicapped

2. The person, whose credential application this statement of need is submitted in support is:

Name of applicant \_\_\_\_\_  
(Print or type)                      Last                      First                      Middle

Social Security No.: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

3. If granted the Emergency Credential, this person will be employed in the:

Name of school \_\_\_\_\_

Name of district \_\_\_\_\_

Name of county (or state agency, if applicable) \_\_\_\_\_

4. If granted the Emergency Credential, this person will be employed to teach:

a. List subject(s) to be taught if departmentalized classes, or designate if self-contained class.

\_\_\_\_\_

b. List grade(s) to be taught: \_\_\_\_\_

5. Is this a summer school or year-round school assignment? (Check one)    Yes    No

6. The following three (or more) California colleges or universities or placement agencies were contacted within the past two weeks (indicate date contacted) to obtain a qualified, credentialed person for the position designated:

a. \_\_\_\_\_ date                      d. \_\_\_\_\_ date

b. \_\_\_\_\_ date                      e. \_\_\_\_\_ date

c. \_\_\_\_\_ date                      f. \_\_\_\_\_ date

7. (Check one)

A credentialed person is not available for this position.

One or more credentialed persons are available, but are not deemed qualified by the district, county superintendent of schools, or state agency, as applicable, to hold the position.

8. The situation or circumstances that necessitates the use of an Emergency credential holder are described as follows (use and attach additional sheet, if necessary):

\_\_\_\_\_

I hereby certify that all of the information contained in this statement of need is true and correct.

District Superintendent: \_\_\_\_\_  
Name (print or type)                      Signature                      date

County Superintendent of  
Schools (or Head of State  
Agency, if applicable): \_\_\_\_\_  
Name (print or type)                      Signature                      date

NOTE: Service in the employ of a school or school district requires the signature of both the district superintendent and the county superintendent of schools.  
Service in the employ of a county superintendent of schools office requires the signature of the county superintendent of schools only.  
Service in the employ of a state agency requires the signature of the Head of the State Agency only.

EMERGENCY SPECIALIST CREDENTIALS IN LEARNING HANDICAPPED,  
SEVERELY HANDICAPPED, AND PHYSICALLY HANDICAPPED\*  
(Effective May 6, 1981)

REQUIREMENTS FOR INITIAL ISSUANCE

All of the following:

1. Either a) or b):
  - a) Possession of a valid California teaching credential requiring a baccalaureate degree and teacher preparation, including student teaching, or
  - b) Possession of (verified by copy of credential), or verification of eligibility for (verified by letter from appropriate administrative official of the responsible state agency), an out-of-state credential in Special Education, requiring a baccalaureate degree and completed in a program approved by the responsible state agency, at a regionally accredited institution.
2. Verification that the applicant has applied for entrance or has been admitted to a Commission-approved program for the appropriate Special Education Specialist Instruction or basic teaching credential. (Verified by letter from appropriate administrative official of college or university.)
3. Either a) or b):
  - a) Verification of at least one year of teaching experience within the past ten years in the area of specialization desired. (Verified by letter from appropriate administrative official of the employing school district at which the experience took place.)
  - b) Verification of completion of at least six semester hours of collegiate course work specifically appropriate to the credential in the area of specialization desired. (Verified by transcript from college or university at which course work was completed.)
4. Submission of the Statement of Need; completed application form (41-4); verification of completion of other requirements as specified above; credential fee; and two personal identification (fingerprint) cards.

REQUIREMENTS FOR RENEWAL

All of the following:

1. Verification that the applicant has been admitted to a Commission-approved program for the appropriate credential. (Verified by letter from appropriate administrative official of college or university.)
2. Submission of the Statement of Need; a completed application form (41-4); verification of completion of other requirements as specified above; and credential fee.

NOTE: 3. **EFFECTIVE ON AND AFTER JULY 1, 1982, six semester units of collegiate course work leading to the appropriate credential. (Verified both by transcript and in writing from appropriate administrative official of college or university at which course work was completed.)**

TERM

An Emergency credential issued between July 1st and January 31st of the following year shall be issued for not more than one year and shall terminate on the June 30th following issuance of the credential. An Emergency credential issued between February 1st and June 30th shall be issued for not more than one year and shall terminate on the January 31st following the issuance of the credential.

AUTHORIZATION (Service restricted to school district that prepared and submitted statement of need.)

The Emergency Specialist Credential authorizes the same service as the clear Specialist Credential.

\*Authority Cited: California Administrative Code, Title 5, Education, Sections 80024.3, 80023, 80026 and California Education Code, Sections 44225, 44254 and 44265.

FOR CTPL USE ONLY	
Reviewer _____	Date _____
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> Rejected
<input type="checkbox"/> I-51 complete	
<input type="checkbox"/> SS or year-round	
<input type="checkbox"/> Calif. cred.	<input type="checkbox"/> Out-of-state cred.
<input type="checkbox"/> Applied for admission	
<input type="checkbox"/> Admitted (Required for renewal)	
<input type="checkbox"/> 1 year of Spec. Ed. exp.	<input type="checkbox"/> 6 s.h. Spec. Ed.
<input type="checkbox"/> 6 units for renewal	

STATEMENT OF NEED  
EMERGENCY CLINICAL REHABILITATIVE SERVICES CREDENTIAL IN LANGUAGE,  
SPEECH AND HEARING, INCLUDING THE SPECIAL CLASS AUTHORIZATION

Applications for Emergency credentials shall not be submitted prior to August 15th of the ensuing school year unless the authorization is for summer school or year-round school assignment. See reverse for requirements.)

To the Commission for Teacher Preparation and Licensing:

The County Superintendent of Schools (or, if submitted by a State Agency, the Head of the State Agency) has reviewed the information contained in this statement of need and certifies to the following:

1. This Statement of Need is submitted in support of application for an Emergency Clinical Rehabilitative Services Credential in Language, Speech and Hearing, including the Special Class Authorization.
2. The person, whose credential application this statement of need is submitted in support is:

Name of applicant \_\_\_\_\_  
(Print or type) Last First Middle

Social Security No.: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

3. If granted the Emergency credential, this person will be employed in the:

Name of school \_\_\_\_\_

Name of district \_\_\_\_\_

Name of county (or state agency, if applicable) \_\_\_\_\_

4. If granted the Emergency credential, this person will be employed to [Check appropriate box(es)]:

Serve as an itinerant speech clinician in grade(s) \_\_\_\_\_  
List grade(s)

Teach classes organized for students with severe language disorders in grade(s) \_\_\_\_\_  
List grade(s)

5. Is this a summer school or year-round school assignment? (Check one) Yes No

The following three (or more) California colleges or universities or placement agencies were contacted within the past two weeks (indicate date contacted) to obtain a qualified, credentialed person for the position designated:

a. _____	date _____	d. _____	date _____
b. _____	date _____	e. _____	date _____
c. _____	date _____	f. _____	date _____

7. (Check one)

A credentialed person is not available for this position.

One or more credentialed persons are available, but are not deemed qualified by the district, county superintendent of schools, or state agency, as applicable, to hold the position.

8. The situation or circumstances that necessitates the use of an Emergency credential holder are described as follows (use and attach additional sheet, if necessary):

\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all of the information contained in this statement of need is true and correct.

District Superintendent: \_\_\_\_\_  
Name (print or type) Signature date

County Superintendent of  
Schools (or Head of State  
Agency, if applicable): \_\_\_\_\_  
Name (print or type) Signature date

NOTE: Service in the employ of a school or school district requires the signature of both the district superintendent and the county superintendent of schools.

Service in the employ of a county superintendent of schools office requires the signature of the county superintendent of schools only.

Service in the employ of a state agency requires the signature of the Head of the State Agency only.

EMERGENCY CLINICAL REHABILITATIVE SERVICES CREDENTIAL IN LANGUAGE,  
SPEECH AND HEARING, INCLUDING THE SPECIAL CLASS AUTHORIZATION\*  
(Effective May 6, 1981)

REQUIREMENTS FOR THE INITIAL ISSUANCE

All of the following:

1. Either a) or b):
  - a) Possession of a valid California Clinical Rehabilitative Services Credential in Language, Speech and Hearing, or
  - b) A baccalaureate degree from an accredited institution and completion of an organized program of at least two full years or 60 semester units, including a minimum of 75 hours of supervised clinical practice with school-age children, in an accredited institution, in the area of language, speech and hearing. (Verified by transcript from institution at which course work was completed.)
2. Verification that the applicant has applied for entrance or has been admitted to a Commission-approved program for the Clinical Rehabilitative Services Credential in Language, Speech and Hearing; or the Special Class Authorization. (Verified by letter from appropriate administrative official of college or university.)
3. Submission of the Statement of Need; a completed application form (41-4); verification of completion of other requirements as specified above; credential fee; and two personal identification (fingerprint) cards.

REQUIREMENTS FOR RENEWAL

All of the following:

1. Verification that the applicant has been admitted to a Commission-approved program for the Clinical Rehabilitative Services Credential in Language, Speech and Hearing; or the Special Class Authorization. (Verified by letter from appropriate administrative official of college or university.)
2. Submission of the Statement of Need; a completed application form (41-4); verification of completion of other requirements as specified above; and credential fee.

NOTE: 3. **EFFECTIVE ON AND AFTER JULY 1, 1982, six semester units of collegiate work leading to the Clinical Rehabilitative Services Credential in Language, Speech and Hearing; or toward the Special Class Authorization. (Verified both by transcript and in writing from appropriate administrative official of college or university at which course work was completed.)**

TERM

An Emergency credential issued between July 1st and January 31st of the following year shall be issued for not more than one year and shall terminate on the June 30th following issuance of the credential. An Emergency credential issued between February 1st and June 30th shall be issued for not more than one year and shall terminate on the January 31st following the issuance of the credential.

AUTHORIZATION (Service restricted to school district that prepared and submitted statement of need.)

The Emergency Clinical Rehabilitative Services Credential in Language, Speech and Hearing, including the Special Class Authorization authorizes the holder to serve as an itinerant speech clinician and to serve as the teacher in a class organized for students with severe language disorders.

\*Authority Cited: California Administrative Code, Title 5, Education, Sections 80024.5, 80023, 80026 and California Education Code Sections 44225, 44254 and 44268.

FOR CTPL USE ONLY		
Reviewer _____	Date _____	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> Rejected
<input type="checkbox"/> I-52 complete		
<input type="checkbox"/> SS or year-round		
<input type="checkbox"/> Clin. Rehab. cred.	<input type="checkbox"/> BA + 60 units + 75 hrs. Clin. practice (school age)	
<input type="checkbox"/> Applied for admission		
<input type="checkbox"/> Admitted (Required for renewal)		
<input type="checkbox"/> 6 units for renewal		

STATEMENT OF NEED  
EMERGENCY SERVICES CREDENTIAL IN HEALTH (SCHOOL NURSE)

Applications for Emergency credentials shall not be submitted prior to August 15th of the ensuing school year unless the authorization is for summer school or year-round school assignment. See reverse for requirements.)

To the Commission for Teacher Preparation and Licensing:

The County Superintendent of Schools (or, if submitted by a State Agency, the Head of the State Agency) has reviewed the information contained in this statement of need and certifies to the following:

1. This Statement of Need is submitted in support of application for an Emergency Services credential in Health (School Nurse).

2. The person, whose credential application this statement of need is submitted in support is:

Name of Applicant \_\_\_\_\_  
(Print or type) Last First Middle  
Social Security No.: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

3. If granted the Emergency credential, this person will be employed in the:

Name of school \_\_\_\_\_  
Name of district \_\_\_\_\_  
Name of county (or state agency, if applicable) \_\_\_\_\_

4. If granted the Emergency credential, this person will be employed as a School Nurse in grade(s) \_\_\_\_\_ List grade(s)

5. Is this a summer school or year-round school assignment? (Check one) \_\_\_ Yes \_\_\_ No

6. The following three (or more) California colleges or universities or placement agencies were contacted within the past two weeks (indicate date contacted) to obtain a qualified, credentialed person for the position designated:

a. _____	date	d. _____	date
b. _____	date	e. _____	date
c. _____	date	f. _____	date

7. (Check one)

- A credentialed person is not available for this position.
- One or more credentialed persons are available, but are not deemed qualified by the district, county superintendent of schools, or state agency, as applicable, to hold the position.

8. The situation or circumstances that necessitates the use of an Emergency credential holder are described as follows (use and attach additional sheet, if necessary):

I hereby certify that all of the information contained in this statement of need is true and correct.

District Superintendent: \_\_\_\_\_  
Name (print or type) Signature date

County Superintendent of  
Schools (or Head of State  
Agency, if applicable): \_\_\_\_\_  
Name (print or type) Signature date

NOTE: Service in the employ of a school or school district requires the signature of both the district superintendent and the county superintendent of schools.  
Service in the employ of a county superintendent of schools office requires the signature of the county superintendent of schools only.  
Service in the employ of a state agency requires the signature of the Head of the State Agency only.

EMERGENCY SERVICES CREDENTIAL IN HEALTH (SCHOOL NURSE)\*  
(Effective May 6, 1981)

REQUIREMENTS FOR INITIAL ISSUANCE

All of the following:

1. Current California Registration as a nurse (R.N.). (Verified by copy of R.N. registration.)
2. One year of school nursing experience in public schools within the past ten years. (Verified by letter from appropriate administrative official of the employing school district at which the experience took place.)
3. Verification that the applicant has applied for entrance or has been admitted to an accredited college or university. (Verified by letter from appropriate administrative official of college or university.)
4. Submission of the Statement of Need; a completed credential application form (41-4); verification of completion of other requirements as specified above; credential fee; and two personal identification (fingerprint) cards.

REQUIREMENTS FOR RENEWAL

All of the following:

1. Verification that the applicant has been admitted to an accredited college or university. (Verified by letter from appropriate administrative official of college or university.)
2. Submission of the Statement of Need; a completed credential application form (41-4); verification of completion of other requirements as specified above; and credential fee.

NOTE: 3.

EFFECTIVE ON AND AFTER JULY 1, 1982, six semester units of collegiate work leading to a degree and/or the Health Services (School Nurse) credential. (Verified both by transcript and in writing from appropriate administrative official of college or university at which course work was completed.)

TERM

An Emergency credential issued between July 1st and January 31st of the following year shall be issued for not more than one year and shall terminate on the June 30th following issuance of the credential. An Emergency credential issued between February 1st and June 30th shall be issued for not more than one year and shall terminate on the January 31st following the issuance of the credential.

AUTHORIZATION (Service restricted to school district that prepared and submitted statement of need.)

The Emergency Services Credential in Health (School Nurse) authorizes the same service as the preliminary and clear Health Services Credential (School Nurse).

\*Authority Cited: California Administrative Code, Title 5, Education, Sections 80024.5, 80023, 80026 and California Education Code Sections 44225, 44254 and 44267.

FOR CTPL USE ONLY

Reviewer \_\_\_\_\_ Date \_\_\_\_\_

Approved       Denied       Rejected

I-50 complete

SS or year-round

R.N.

1 year School Nurse exp. in last 10

Applied for admission

Admitted (Required for Renewal)

6 units for Renewal

THIS FORM MAY BE DUPLICATED

5/81

I-50

(Prior I-50 forms are obsolete)

STATEMENT OF NEED  
EMERGENCY CREDENTIAL FOR 30-DAY SUBSTITUTE TEACHING SERVICE

(Applications for Emergency credentials shall not be submitted prior to August 15th of the ensuing school year unless the authorization is for summer school or year-round school assignment. See reverse for requirements.)

To the Commission for Teacher Preparation and Licensing:

The County Superintendent of Schools (or, if submitted by a State Agency, the Head of the State Agency) has reviewed the information contained in this statement of need and certifies to the following:

1. This statement of need is submitted in support of application for an Emergency Credential for 30-day Substitute Teaching Service.

2. The person, whose credential application this statement of need is submitted in support is:

Name of applicant \_\_\_\_\_  
(Print or type) Last First Middle  
Social Security No.: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

3. If granted the Emergency credential, this person will be employed in the County of, or the schools within the County of:

\_\_\_\_\_  
Name of County

4. Is this a summer school or year-round school assignment? (Check one) \_\_\_\_ Yes \_\_\_\_ No

5. (Check one)

- A credentialed person is not available for this position.  
 One or more credentialed persons are available, but are not deemed qualified by the district, county superintendent of schools, or state agency, as applicable, to hold the position.

6. The situation or circumstances that necessitates the use of an Emergency credential holder are described as follows (use and attach additional sheet, if necessary):

\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all of the information contained in this statement of need is true and correct.

County Superintendent of  
Schools (or Head of  
State Agency, if applicable):

\_\_\_\_\_  
Name (print or type)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
date

EMERGENCY CREDENTIAL FOR 30-DAY SUBSTITUTE TEACHING SERVICE\*  
(Effective May 6, 1981)

REQUIREMENTS FOR THE INITIAL ISSUANCE

All of the following:

1. Completion of at least 90 semester units of collegiate course work from an accredited college or university. (Verified by transcript from college or university at which course work was completed)
2. Submission of the Statement of Need; a completed credential application form (41-4); credential fee; verification of completion of requirements as specified above; and two personal identification (fingerprint) cards.

REQUIREMENTS FOR RENEWAL

All of the following:

1. Applicant must submit, to the appropriate county superintendent of schools office, the following:  
A completed "Application for Renewal of Emergency Credential for 30-Day Substitute Teaching" (Form 41-SUB); credential fee; and the last Emergency Credential for 30-Day Substitute Teaching Service issued to the applicant.
2. The County Superintendent of Schools must:
  - a) Complete and sign Statement of Need;
  - b) Complete and sign "Application for Renewal of Emergency Credential for 30-Day Substitute Teaching" (Form 41-SUB);
  - c) Keep and file copies of the completed statement of need, application form, and the last Emergency Credential for 30-Day Substitute Teaching issued to the applicant;
  - d) Give one copy of the completed application form to the applicant;
  - e) Send the original of the completed application form, the completed statement of need, and credential fee to the Commission for Teacher Preparation and Licensing.

TERM

An Emergency credential issued between July 1st and January 31st of the following year shall be issued for not more than one year and shall terminate on the June 30th following issuance of the credential. An Emergency credential issued between February 1st and June 30th shall be issued for not more than one year and shall terminate on the January 31st following the issuance of the credential.

AUTHORIZATION (Service restricted to classrooms within the county that signed the statement of need.)

The Emergency Credential for 30-Day Substitute Teaching Service authorizes the holder to serve as a substitute in any classroom; preschool, kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults within the county. However, the holder will not serve as a substitute for more than 30 days for any one teacher during the school year.

\*Authority Cited: California Administrative Code, Title 5, Education, Sections 80023, 80025, 80026, and California Education Code, Sections 44225 and 44254.

FOR CTPL USE ONLY

Reviewer _____	Date _____	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> Rejected
<input type="checkbox"/> I-37 complete		
<input type="checkbox"/> SS or year-round		
<input type="checkbox"/> 90	<input type="checkbox"/> BA	<input type="checkbox"/> Advanced degree
<input type="checkbox"/> County Renewal		

THIS FORM MAY BE DUPLICATED

STATEMENT OF NEED AND CONSENT-BOARD APPROVAL FORM  
LIMITED (ASSIGNMENT) EMERGENCY TEACHING CREDENTIAL

Applications for Emergency credentials shall not be submitted prior to August 15th of the ensuing school year unless the authorization is for summer school or year-round school assignment. See reverse for requirements.)

To the Commission for Teacher Preparation and Licensing:

The County Superintendent of Schools (or, if submitted by a State Agency, the Head of the State Agency) has reviewed the information contained in this statement of need and certifies to the following:

1. This Statement of Need and Consent-Board Approval Form is submitted in support of application for a Limited (Assignment) Emergency Teaching Credential.
2. The person, whose credential application this Statement of Need and Consent-Board Approval Form is submitted in support is:

Name of applicant  
(Print or type) Last First Middle

Social Security No.: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

3. This person is currently employed and will be employed in the:

Name of school \_\_\_\_\_

Name of district \_\_\_\_\_

Name of county (or state agency, if applicable) \_\_\_\_\_

4. (Brief description of assignment) The assignment which is to be covered by the Limited (Assignment) Emergency Teaching Credential, if granted, includes the following:

a. List subject(s) to be taught if departmentalized classes, or designate if self-contained class:

\_\_\_\_\_

b. List grade(s) to be taught: \_\_\_\_\_

c. Specify portion of school day (periods or percentage of time) to be taught: \_\_\_\_\_

Is this a summer school or year-round school assignment? (Check one)  Yes  No

The following three (or more) California colleges or universities or placement agencies were contacted within the past two weeks (indicate date contacted) to obtain a qualified, credentialed person for the position designated:

a. _____	date _____	d. _____	date _____
b. _____	date _____	e. _____	date _____
c. _____	date _____	f. _____	date _____

7. (Check one):

A credentialed person is not available for this position.

One or more credentialed persons are available, but are not deemed qualified by the district, county superintendent of schools, or state agency, as applicable, to hold the position.

8. The situation or circumstances that necessitates the use of an Emergency credential holder are described as follows (use and attach additional sheet, if necessary):

\_\_\_\_\_

I hereby consent to the teaching assignment as described in Section 4 of this form.

Teacher to be assigned: \_\_\_\_\_  
Name (print or type) Signature date

I hereby consent to the assignment of the above named teacher as described in Section 4 of this form. Further, I hereby certify that all of the information contained in this form is true and correct, and that prior approval of the assignment described in Section 4 of this form has been granted by the local governing board.

District Superintendent: \_\_\_\_\_  
Name (print or type) Signature date

County Superintendent of Schools (or Head of State Agency, if applicable): \_\_\_\_\_  
Name (print or type) Signature date

NOTE: Service in the employ of a school or school district requires the signature of both the district superintendent and the county superintendent of schools  
Service in the employ of a county superintendent of schools office requires the signature of the county superintendent of schools only.  
Service in the employ of a state agency requires the signature of the Head of the State Agency only.

LIMITED (ASSIGNMENT) EMERGENCY TEACHING CREDENTIAL\*  
(Effective May 6, 1981)

REQUIREMENTS FOR INITIAL ISSUANCE

All of the following:

1. Applicant must be currently employed by the local governing board requesting such assignment.
2. Applicant must hold a valid clear or preliminary Multiple or Single Subject Teaching credential; or a valid clear or partial Standard Elementary or Standard Secondary Teaching credential; or a valid General Secondary Teaching credential.
3. Submission of the Statement of Need and Consent-Board Approval Form; a completed application form (41-4); and credential fee.

REQUIREMENTS FOR REISSUANCE (MAY BE REISSUED ONLY TWICE)

All of the following:

1. Applicant must be currently employed by the local governing board requesting such assignment.
2. Applicant must hold a valid clear or preliminary Multiple or Single Subject Teaching credential; or a valid clear or partial Standard Elementary or Standard Secondary Teaching credential; or a valid General Secondary Teaching credential.
3. Submission of the Statement of Need and Consent-Board Approval Form; a completed application form (41-4); and credential fee.

NOTE: 4. EFFECTIVE ON AND AFTER JULY 1, 1982, six semester hours of collegiate course work leading to the appropriate credential [i.e., a credential which authorizes the assignment being covered by the Limited (Assignment) Emergency Teaching Credential]. (Verified both by transcript and in writing from appropriate administrative official of college or university at which course work was completed.)

TERM

An Emergency credential issued between July 1st and January 31st of the following year shall be issued for not more than one year and shall terminate on the June 30th following issuance of the credential. An Emergency credential issued between February 1st and June 30th shall be issued for not more than one year and shall terminate on the January 31st following the issuance of the credential.

THIS CREDENTIAL MAY BE REISSUED ONLY TWICE

AUTHORIZATION (Service restricted to school district that prepared and submitted Statement of Need and Consent-Board Approval Form)

The Limited (Assignment) Emergency Teaching credential authorizes the holder to teach in the assignment described in the statement signed by the teacher and the appropriate school district official, and approved by the local governing board.

\*Authority Cited: California Administrative Code, Title 5, Education, Sections 80027, 80023, 80026 and California Education Code, Sections 44225, 44254.

FOR CTPL USE ONLY

Reviewer \_\_\_\_\_ Date \_\_\_\_\_

<input type="checkbox"/>	Approved	<input type="checkbox"/>	Denied	<input type="checkbox"/>	Rejected
<input type="checkbox"/>	I-53 complete				
<input type="checkbox"/>	SS or year round				
<input type="checkbox"/>	MS, SS, STE, STS, or GS cred. (Circle)				
<input type="checkbox"/>	Initial issuance				
<input type="checkbox"/>	6 units for reissue (Two reissuances ONLY)				
<input type="checkbox"/>	1st Reissuance				
<input type="checkbox"/>	Final Reissuance				

THIS FORM MAY BE DUPLICATED

STATEMENT OF NEED  
EMERGENCY CHILDREN'S CENTER INSTRUCTIONAL PERMIT

Application for an Emergency Children's Center Instructional Permit shall not be submitted prior to August 15th of the ensuing school year unless the service is for a summer school or year-round school assignment. See reverse for requirements.)

To the Commission for Teacher Preparation and Licensing:

The Superintendent of schools of the employing district or county, or the head of the private or public agency concerned, as the case may be, through whom the application is submitted, has reviewed the information contained in this statement of need and certifies to the following:

1. This Statement of Need is submitted in support of application for an Emergency Children's Center Instructional Permit.
2. The person, whose permit application this statement of need is submitted in support is:

Name of applicant \_\_\_\_\_  
 (Print or type) Last First Middle

Social Security No.: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

3. a) If granted the Emergency Permit, this person will be employed in the:

Name of school \_\_\_\_\_

Name of district (if applicable) \_\_\_\_\_

Name of county \_\_\_\_\_

- b) This school is a: (Check one)

Public Agency

Private Agency

4. Is this a summer school or year-round school assignment? (Check one) \_\_\_ Yes \_\_\_ No

The following three (or more) California colleges, universities, community colleges, or other placement agencies were contacted within the past two weeks (indicate date contacted) to obtain a qualified regular permit or credential holder for this position:

a. _____	date _____	d. _____	date _____
b. _____	date _____	e. _____	date _____
c. _____	date _____	f. _____	date _____

6. (Check one)

A regular permit or credential holder is not available for this position.

One or more regular permit or credential holders are available, but are not deemed qualified by the employing agency to hold the position.

7. The situation or circumstances that necessitates the use of an Emergency Permit holder are described as follows (use and attach additional sheet, if necessary):

\_\_\_\_\_  
 \_\_\_\_\_

I hereby certify that all of the information contained in this statement of need is true and correct.  
 (Complete and sign appropriate line.)

Superintendent of  
 Employing District: \_\_\_\_\_  
 Name (print or type) Signature date

Superintendent of  
 Employing County  
 Schools Office: \_\_\_\_\_  
 Name (print or type) Signature date

Head of  
 Employing Public  
 Agency: \_\_\_\_\_  
 Name (print or type) Signature date

Head of  
 Employing Private  
 Agency: \_\_\_\_\_  
 Name (print or type) Signature date

EMERGENCY CHILDREN'S CENTER INSTRUCTIONAL PERMIT\*  
(Effective May 6, 1981)

REQUIREMENTS FOR INITIAL ISSUANCE

All of the following:

1. 12 semester units of course work in early childhood education/child development (exclusive of field work). (Verified by transcript from college or university at which course work was completed.)
2. One of the following:
  - a) One year of experience in an instructional capacity in a child development program, or in grade three and below. (Verified by letter from appropriate administrative official of the school at which the experience took place.)
  - b) A supervised field work course, from an accredited institution, in an instructional capacity in a preschool program. (Verified by transcript from college or university at which course work was completed.)
  - c) Enrollment in an early childhood/child development training program at an approved institution. (Verified by letter from appropriate administrative official of college or university.)
3. Submission of the Statement of Need; a completed application form (41-4); verification of completion of other requirements as specified above; application fee; and two personal identification (fingerprint) cards.

REQUIREMENTS FOR REISSUANCE

NOTICE: EMERGENCY CHILDREN'S CENTER INSTRUCTIONAL PERMITS WILL NOT BE REISSUED ON OR AFTER JANUARY 1, 1983. REFER BELOW TO RENEWAL REQUIREMENTS EFFECTIVE ON AND AFTER JANUARY 1, 1983.

Reissuance requires submission of the Statement of Need; a completed application form (41-4); and application fee.

REQUIREMENTS FOR RENEWAL (EFFECTIVE ON AND AFTER JANUARY 1, 1983.)

All of the following:

1. 12 semester units of additional collegiate course work leading to a degree or Regular Children's Center Instructional Permit. (Verified by transcript from college or university at which course work was completed.)
2. Submission of the Statement of Need; a completed application form (41-4); verification of completion of other requirements as specified above; and application fee.

TERM

An Emergency Children's Center Instructional Permit is issued, reissued, or renewed for a term of not more than two years.

AUTHORIZATION (Service restricted to the jurisdiction of the agency or school district that prepared and submitted the Statement of Need.)

The Emergency Children's Center Instructional Permit authorizes the holder to perform service in the care, development and instruction of children in a child development program.

\*Authority Cited: California Administrative Code, Title 5, Education, Sections 80112, 80113 and California Education Code Sections 8363 and 8370.

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Reviewer \_\_\_\_\_ Date \_\_\_\_\_

Approved  Denied  Rejected

I-36CCI complete

SS or year-round

12 s.u. ECE/CD

1 year exp./CD  Sup. fld. wk.

Enrollment

I-36CCI for reissue (expires 12-31-82)

12 s.u. for renewal (on and after 1-1-83)

THIS FORM MAY BE DUPLICATED

IMPORTANT: APPLICATIONS NOT COMPLETELY FILLED IN AND ACCOMPANIED BY REQUIRED DOCUMENTATION WILL BE RETURNED TO SENDER. READ INSTRUCTIONS ON REVERSE. RESUBMIT THIS FORM IF RETURNED TO YOU FOR COMPLETION.

State of California  
Commission for Teacher Preparation and Licensing  
P.O. Box 2670, Sacramento, California 95812

Fee Stamp  
CTPL

APPLICATION FOR RENEWAL OF EMERGENCY CREDENTIAL FOR 30-DAY SUBSTITUTE TEACHING  
(For Privacy Act Notification see Reverse)  
Do not use your religious name(s).

County/District Use Only

PLEASE PRINT OR TYPE

Audit # \_\_\_\_\_

1. \_\_\_\_\_  
First name Middle name Last name

Filing Date \_\_\_\_\_

\_\_\_\_\_ All former name(s)

Recon. \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
Number and street City State Zip code

TELEPHONES: \_\_\_\_\_  
Area code (Business) Area code (Home)

DATE OF BIRTH: \_\_\_\_\_  
Month Day Year BIRTHPLACE: \_\_\_\_\_  
California County of

SOCIAL SECURITY NUMBER: \_\_\_\_\_ - - Public School Employment: \_\_\_\_\_

Have you ever held a California Emergency credential for 30-Day Substitute Teaching?  Yes  No If "Yes", give expiration date \_\_\_\_\_, 19\_\_

2. PERSONAL AND PROFESSIONAL FITNESS - All questions must be answered by placing "X" in proper column. Any "yes" answer must be explained fully, using extra sheet. (MUST BE COMPLETED EACH TIME YOU APPLY.)  
NOTE: If your answer to any of these questions is "yes", your application must be referred to the Committee of Credentials for evaluation of your fitness to teach, or fitness or competence to perform other duties which would be authorized by the credential.

	YES	NO
a. Have you ever been convicted of, or entered a plea of <u>nolo contendere</u> to any public offense resulting in imprisonment, probation, a fine or penalty of \$300.00 or more, or a requirement that you register pursuant to Penal Code Section 290 or any combination of these? (You need not report juvenile offenses where the record has been sealed by the court pursuant to Penal Code Section 1203.45; but you must report other offenses even if subsequently cleared or dismissed pursuant to Penal Code Section 1203.4) . . . . .	a.	
b. Have you ever been dismissed for cause from, or resigned to avoid dismissal from any position requiring a teaching or services credential? . . . . .	b.	
c. Have you ever had a teaching or services credential revoked for cause? . . . . .	c.	
d. Do you have any physical or mental handicap which would limit your ability to fulfill all duties authorized by the credential for which application is made? . . . . .	d.	

3. OATH-AFFIDAVIT (Must be completed each time you apply)

I solemnly swear (or affirm) that I will support the Constitution of the United States of America, the Constitution of the State of California, and the laws of the United States and the State of California.

I hereby certify (or declare) under penalty of perjury that all the foregoing statements in this application are true and correct.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_, at City of \_\_\_\_\_, State of \_\_\_\_\_.

(SIGNATURE OF APPLICANT) \_\_\_\_\_

4. FOR COUNTY SUPERINTENDENT OF SCHOOLS USE ONLY:

I have reviewed the information contained in this application and certify that all information is true and correct to the best of my knowledge. I understand that this application form, when signed by both the applicant and the county superintendent of schools, and accompanied by all required materials (see instructions on reverse), will serve in lieu of a Commission issued Emergency Credential for 30-Day Substitute Teaching.

NAME (print or type) \_\_\_\_\_ date \_\_\_\_\_  
County Superintendent of Schools Signature (will serve as issuance date)

Name of County: \_\_\_\_\_ (Service restricted to this County)

Authorization to serve as a 30-Day Substitute Teacher terminates on: (Check one and complete)

June 30, 19\_\_  January 31, 19\_\_

(See reverse for Termination date instructions)

### INSTRUCTIONS

Use of this form is restricted to persons who are renewing an Emergency Credential for 30-Day Substitute Teaching ONLY.

● INSTRUCTIONS TO APPLICANT:

1. Complete Sections 1, 2 and 3 of this Application Form.
2. Submit this completed Application Form to your employing county superintendent of schools office\* along with the required credential fee (currently \$30.00) and the last Emergency Credential for 30-Day Substitute Teaching issued to you.

\*Some school districts prefer applicants to submit all materials to their office for forwarding to the county superintendent of schools. Please check with your employing school district for any special instructions.

● INSTRUCTIONS TO COUNTY SUPERINTENDENT OF SCHOOLS OFFICE:

1. Complete and sign (I-37) Statement of Need Form (County Superintendent of Schools must sign).
2. Complete and sign Section 4 of this Application Form. (County Superintendent of Schools must sign).
3. Keep and file one copy each of the completed Statement of Need (Form I-37), this completed Application Form, and the applicant's last Emergency Credential for 30-Day Substitute Teaching.
4. Give one copy of this completed Application Form to the applicant. (This copy will be used by the applicant in lieu of a Commission issued credential document).
5. IMMEDIATELY send the original of this completed Application Form, the completed Statement of Need (Form I-37), and \$30.00 credential fee to the Commission for Teacher Preparation and Licensing.

### SUPPLEMENTARY INFORMATION

**Privacy Act Notification:** The Privacy Act of 1974 provides that agencies requesting individuals to supply information indicate to them the principal purposes for which the information is used. Your name, former names, date of birth, place of birth and social security number are used to provide proper identification for the processing of your certificate. Other information is used to determine eligibility. "All such information is personal and may be disclosed to the public only with your permission or in accordance with law."

**Privacy Statement:** The information requested is mandatory and necessary for our agency to perform its duty under Education Code Section 44200-44437, which authorizes this work. If not furnished, your application may be denied, delayed or returned for completion. You have a right to review personal information maintained on you by our agency unless access is exempted by law. The Coordinator of Licensing and Professional Development, 1020 "O" Street, Sacramento, California 95814, (916) 445-7254, is responsible for maintenance of this information.

**Warning:** Information provided by each applicant is subject to investigation for, and verification of the applicant's moral character and true identity by means of review of information, reports, records, and other data from any agency or department of the state or any political subdivision of the state, whether chartered or not, when secured by the Commission for such purposes. False or deceitful information given by applicants will result in prosecution.

### AUTHORIZATION FOR SERVICE

This completed Application Form (including the signature of both the applicant and the county superintendent of schools) serves in lieu of a Commission issued Emergency Credential for 30-Day Substitute Teaching. As such, it authorizes the holder to serve as a substitute in any classroom; preschool, kindergarten and grades 1-12, inclusive; or in classes organized primarily for adults within the county that signed the Statement of Need and this Application Form. HOWEVER, the holder shall not serve as a substitute for more than 30 days for any one teacher during the school year. (NOTE: 20 day limit for Special Education classrooms).

### TERM

- An Emergency Credential issued between July 1st and January 31st of the following year shall terminate on the June 30th following the issuance date.
- An Emergency Credential issued between February 1st and June 30th shall terminate on the January 31st following the issuance date.

THIS FORM MAY BE DUPLICATED

COMMISSION FOR TEACHER PREPARATION AND LICENSING

1000 O STREET  
SACRAMENTO, CALIFORNIA 95814

Section 80309



OFFICE OF THE EXECUTIVE SECRETARY

RESPONSE TO ATTACHED TITLE 5 REGULATIONS

So that the Commission for Teacher Preparation and Licensing can more clearly estimate the general field response to the attached Title 5 Regulations which are coming up for Public Hearing, please return this response to the Commission's office at the above address by April 15, 1981 in order that the material can be presented at the May Commission meeting.

1.  Yes, I agree with the proposed Title 5 Regulations. Please count me in favor of these regulations.

2.  No, I do not agree with the proposed Title 5 Regulations for the following reasons: (If additional space is needed, use the reverse side of this sheet.)

3.  Personal opinion of the undersigned only

Organizational opinion. (Please specify.) \_\_\_\_\_

4.  I shall be at the Public Hearing, place my name on the list for making a presentation to the Commission.

No, I will not make a presentation to the Commission at the Public Hearing.

\_\_\_\_\_ Date \_\_\_\_\_  
(Print or type name)

Title: \_\_\_\_\_

Representing: \_\_\_\_\_  
(CIRCLE ONE: School District, College, University, Professional Organization, Private Citizen, Other)