

COMMISSION FOR TEACHER PREPARATION AND LICENSING

1020 O STREET
SACRAMENTO 95814

(916) 445-0184

November 15, 1979

79-8030

TO: Registrar, Director of Placement,
Education Department Chairperson, or
Other Appropriate Officer

FROM: Peter L. LoPresti, Executive Secretary

SUBJECT: National Education Association - 1980
Teacher Supply and Demand Study

A handwritten signature in cursive script that reads "Peter L. LoPresti".

The National Education Association has again asked us to assist them with the distribution and collection of information for their 1980 study of teacher supply and demand in public schools.

Would you please complete the enclosed TS&D Form I and return the form to us at the above address by February 5, 1980. Your participation in this annual study contributes to accurate estimates of the supply and occupational status of recent graduates prepared to teach. We appreciate your assistance.

We will be sending you the summary for 1979 sometime after the first of the year.

Enc.

REPORT OF THE NEW SUPPLY OF INSTRUCTIONAL PERSONNEL

Institution (Name & address) _____

Zip _____

Name and title of person responding _____

NOTE: See instructions before completing the report.

Type of preparation completed by student	Number of students completing preparation for standard teaching certificates FOR THE FIRST TIME					
	1980 (estimated)			1979		
	Men	Women	Total	Men	Women	Total
1	2	3	4	5	6	7
Persons receiving at least a bachelor's degree and meeting requirements for teaching in:						
1. Elementary school						
2. Secondary school						
3. Special education						

INSTRUCTIONS

1. Include in columns 2 through 7 ONLY the persons completing certification requirements for the first time.
2. Include persons completing preparation beyond the bachelor's degree (either one year of advanced preparation or a master's degree) ONLY if they have NOT previously met the minimum certification requirements for initial entry into public school teaching.
3. Do NOT include graduates who have already had experience as fully certificated teachers and who are completing requirements for certification in a type of assignment in which they have not previously been certificated.
4. Do NOT include graduates who are experienced certificated teachers advancing their preparation in the area of their earlier certification.
5. Do NOT try to guess the vocational intentions or employment success of your graduates; this is a report of the total numbers who will become eligible to enter public school teaching assignments.

6. The data requested are for two time periods: the *estimated* number expected to complete their preparation in time to enter teaching assignments in the fall of 1980, and the *actual* number for 1979. Normally the time period is expected to be from September 1 to the following August 31. If the institution's records are handled on a fiscal-year basis, it would be appropriate to report for the period beginning July 1 and ending the subsequent June 30.
7. Descriptions of the major types of preparation:
 - a. Elementary—Include persons preparing for (or being recommended for) teaching in regular elementary-school classrooms (grades K-6). Include those prepared for instruction in elementary schools in either self-contained classes or departmentalized classes. If graduates have completed programs which may lead to assignment at either elementary or secondary levels, include as elementary those who have given greater attention in their related subjects and/or student teaching to elementary than to secondary school levels, or those whom the institution would expect to be more successful in elementary school placement than in secondary school placement. Do NOT include persons completing their preparation for working with pupils having special needs as specified below in "special education." Do NOT include persons completing their preparation for working with children at pre-kindergarten levels.
 - b. Secondary—Include persons completing preparation leading to junior high school or high school teaching assignments (normally assignments in grades 7-12). Persons completing grades K-12 certification endorsement should be counted as secondary if the institution recommends placement in secondary-school grades, or if the major portion of their preparation has been directed to teaching at the secondary-school level. Do NOT include persons completing their preparation for working with students having special needs as specified below in "special education."
 - c. Special Education—Include persons who are completing the minimum certification requirements (or professional requirements) for entering assignments directed to mentally deficient, deaf or hard of hearing, visually handicapped, speech handicapped, orthopedically handicapped, gifted and talented, emotionally disturbed, educationally disadvantaged, severely under-achieving, and other pupils with characteristics which require special teaching competencies.
8. Each person should be reported only once. A person qualified for assignment in more than one category should be placed arbitrarily by the institution into the category which may be most likely to represent his or her employment objectives.
9. Send one copy of this report directly to the official from whom it was received. Retain the duplicate for your files for reference next year.

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