

COMMISSION FOR TEACHER PREPARATION AND LICENSING

1020 O STREET
SACRAMENTO 95814

79-8027

November 26, 1979

TO: Persons Receiving Special Monthly Mailings of
Commission for Teacher Preparation and Licensing
Agendas and Minutes

FROM: Peter L. LoPresti, Executive Secretary, Commission
for Teacher Preparation and Licensing

SUBJECT: Changes in Commission for Teacher Preparation
and Licensing Mailing Procedures in 1980

In an economy measure the Commission for Teacher Preparation and Licensing will, beginning with the January 1980 meeting, be eliminating the mailing of Commission agendas and minutes on a monthly basis.

In making this change, it is our desire to assure that all interested parties continue to receive the information they need to follow the activities of the Commission.

The monthly "bare-bones" mailings have included three items, each of which is also available in other forms as indicated below:

1) Agendas of the next Commission meeting: All agenda and schedule information is regularly included in the monthly Executive Secretary Newsletter, which is mailed to all interested parties in the state. The Newsletter will be continued in 1980.

(If you are not on the Newsletter mailing list, please so indicate on the accompanying form.)

2) Minutes of the last Commission meeting: A review of each meeting appears in the Executive Secretary Newsletter, and the full minutes of each meeting will continue to be available at the Commission offices and by special request.

3) Public hearing reminders: All public hearings, and copies of the information up for hearing, are announced thirty days in advance, and thus the reminder which has appeared with the "bare-bones" mailing should not be necessary.

(If you are not on the mailing list for public hearing announcements, please so indicate on the accompanying form.)

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In addition, you should be aware that subscriptions to the full agendas of all meetings of the Commission and its committees are available at a yearly rate of \$150. If you desire further information on such subscriptions, please so indicate on the form below.

I appreciate your interest in the activities of the Commission, and I will welcome your ideas on how we can continue to serve your information needs while seeking also to conserve our ever scarcer resources.

REPLY FORM FOR YOUR USE IF YOU ARE NOT AND DESIRE
TO BE ON THE MAILING LISTS INDICATED BELOW:

Please add my name to the mailing list for the
Executive Secretary Newsletter _____

Please add my name to the mailing list for all
announcements of public hearings _____

Please send me further information on the
subscription procedures for full monthly
agenda materials of the Commission
(at \$150 per year) _____

Name _____

Address _____

Please return form to:

Commission for Teacher Preparation and Licensing
1020 O Street, Sacramento, California 95814

Attn: Executive Office