

COMMISSION FOR TEACHER PREPARATION AND LICENSING

1020 O STREET

SACRAMENTO 95814

(916) 445-7254



February 23, 1979

78-7937

TO: All Individuals and Groups Interested in the Activities
of the Commission for Teacher Preparation and Licensing

FROM: Eli Obradovich, ^{EO} Chief of Licensing

SUBJECT: Leaflets Pertaining to Children's Center Permits

As a follow-up to Dr. LoPresti's coded correspondence of January 5, enclosed are copies of leaflets and statement of need developed from recently adopted Title 5 regulations which were approved by the Commission for Teacher Preparation and Licensing. A copy of the regulations was sent to you on January 5 with the coded correspondence, Number 78-7928.

There are no postponed or partial Children's Center Permits available under these regulations. The emergency permit may be issued under specified conditions. At least three placement agencies are to be contacted in an attempt to find a regularly qualified person for the position before submitting an application for the emergency permit. The Form I-36CCI provides a vehicle to report the special need. These forms may be duplicated.

Encls.

Date _____

STATEMENT OF NEED

Emergency children's center permit. (California Administrative Code, Title 5, Education Section 80105).

To the Commission for Teacher Preparation and Licensing

The Hiring Official has reviewed the information contained in this permit application and certifies to the following, in accordance with regulations:

1. A thorough search has been made for a regularly qualified person to fill this position. No qualified person is available for the position who holds either a regular credential or permit authorizing such service.
2. No applicant has been denied this position because of age, sex, race, religion or national origin. The policy of this agency is to employ persons on the basis of merit alone, without any reference whatsoever to age, sex, race, religious or ethnic factors.
3. Name of applicant: _____
4. Social Security Number _____ - _____ - _____
5. Name of County: _____
6. Name of School: _____
7. Name of School District: (if applicable) _____
8. The following three (or more) California college, university, junior college, or other placement offices were contacted within the past two weeks (indicate the date the placement agencies were contacted). We have been informed by each such placement agency that no regularly qualified person meeting the specifications for this position is available.

(a) _____	Placement agency	_____	date	(d) _____	Placement agency	_____	date
(b) _____	Placement agency	_____	date	(e) _____	Placement agency	_____	date
(c) _____	Placement agency	_____	date	(f) _____	Placement agency	_____	date

9. This person is considered to be the best available candidate for this position for the following reasons: _____

10. This person has met the following requirements:
- (a) A minimum of 12 semester units of coursework in early childhood education/child development (exclusive of field work).
 - (b) One of the following:
 - (1) One year of experience in an instructional capacity in a child development program. *
 - (2) A supervised field work course from an accredited institution.
 - (3) Enrollment in an early childhood education/child development training program at an approved institution. (Official institutional statement verifying current enrollment is required.)

<u>For Licensing Branch Use Only</u>	
Reviewed by _____	Date _____
Approved _____	
Returned for additional information _____	
Denied _____	
College Work Completed	
12 semester hours in early childhood education _____	
Either (1) One year of experience _____	
(2) Supervised field work _____	
(3) Enrollment in program _____	

Signature of Employer

Title

* "A year of experience" means paid or volunteer services in an instructional capacity in a child development program for not less than two hours per day, for at least 100 days during three school years; only one year of experience may be earned in a school year.

Emergency Children's Center Instructional Permit *
(Effective January 1, 1979)

Application.

Each applicant for an Emergency Children's Center Instructional Permit shall file a completed application and shall verify all of the following requirements:

- (1) A minimum of 12 semester units of coursework in early childhood education/child development (exclusive of field work).
- (2) One of the following:
 - (a) One year of experience in an instructional capacity in a child development program.
 - (b) A supervised field work course from an accredited institution.
 - (c) Enrollment in an early childhood education/child development training program at an approved institution.
- (3) A written request (Commission Form I-36CCI) submitted with the application by the employer or prospective employer of the applicant, stating that a diligent effort has been made to recruit a qualified holder of a regular credential or permit authorizing such service, and that no such person is available.

Term and Renewal.

Issued or re-issued for two years.

Authorization.

An Emergency Instructional Permit authorizes the holder to perform service in the care, development, and instruction of children in a child development program.

Definitions. As used in this leaflet, each of the following terms has the meaning herein shown:

- (1) "Approved institution" means any collegiate institution approved by the Commission.
- (2) "Coursework" means coursework successfully completed in an "approved institution." (2 year or 4 year regionally accredited college or university)
- (3) "A year of experience" means paid or volunteer services in an instructional capacity in a child development program for not less than two hours per day, for at least 100 days during not more than three school years; only one year of experience may be earned in a school year.
- (4) "Child development program" means any type of group child care or early childhood education program for children operated by a person, association, organization or school district legally authorized to conduct such programs. Child development programs include but are not limited to the following:
 - (a) Children's center and child care programs for pre-school and school-age children.
 - (b) Pre-school programs for children under the minimum age for admission to public schools.
 - (c) Parent-cooperative nursery schools.
 - (d) Play groups for pre-school children.
 - (e) Infant development programs.
- (5) "General education" means college-level coursework in subject areas other than early childhood education and/or child development.

*A summary adapted from California Education Code, Administrative Code, Title 5.

Regular Children's Center Instructional Permit *
(Effective January 1, 1979)

Application.

Each applicant for a Regular Children's Center Instructional Permit shall file a completed application and shall verify all of the following requirements:

- (1) Twenty-four semester units of coursework in early childhood education/child development (exclusive of field work).
- (2) One of the following:
 - (a) Two years of experience in an instructional capacity as a paid aide or assistant in a child development program; or
 - (b) A certificate from a Commission-approved field-based assessment system (none have been approved at this time); or
 - (c) Three years experience as a volunteer in an instructional capacity in a child development program; or
 - (d) A supervised field work course from an accredited institution plus one year of experience in an instructional capacity in a child development program.
- (3) Sixteen semester units of coursework in general education including at least one course in each of the following areas: Humanities, Social Sciences, Math and Science, and English.

Term and Renewal.

Issued for five years. Renewable for successive five year periods.

Authorization.

An Instructional Permit authorizes the holder to perform service in the care, development, and instruction of children in a child development program.

Life Children's Center Instructional Permit

Each applicant for a Life Children's Center Instructional Permit shall file a completed application and shall verify all of the following requirements:

- (1) A REGULAR Instructional Permit,
- (2) A bachelor's or higher degree granted by an approved institution; and,
- (3) Five years of full-time experience in the last ten years, earned while possessing or eligible for the permit, at least two years of which have been continuous full-time employment while holding a REGULAR permit.

Term and Renewal.

Issued for the life of the holder unless revoked or suspended.

Definitions. As used in this leaflet, each of the following terms has the meaning herein shown:

- (1) "Approved institution" means any collegiate institution approved by the Commission. (2 year or 4 year accredited college)
- (2) "Coursework" means coursework successfully completed in an "approved institution."
- (3) "A year of experience" means paid or volunteer services in an instructional capacity in a child development program for not less than two hours per day, for at least 100 days during not more than three school years; only one year of experience may be earned in a school year.
- (4) "Child development program" means any type of group child care or early childhood education program for children operated by a person, association, organization or school district legally authorized to conduct such programs. Child development programs include but are not limited to the following:
 - (a) Children's center and child care programs for pre-school and school-age children.
 - (b) Pre-school programs for children under the minimum age for admission to public schools.
 - (c) Parent-cooperative nursery schools.
 - (d) Play groups for pre-school children.
 - (e) Infant development programs.
- (5) "General education" means college-level coursework in subject areas other than early childhood education and/or child development.

* A summary adapted from California Education Code and Administrative Code, Title 5.

Children's Center Supervision Permit*
(Effective January 1, 1979)

Application.

Each applicant for a Regular Children's Center Supervision Permit shall file a completed application and shall verify all of the following requirements:

- (1) A regular Children's Center Instructional Permit.
- (2) Twelve semester units in early childhood education/child development at an advanced level.
- (3) Six semester units of coursework in administration and supervision of child development programs.
- (4) Two years of experience as a teacher in a child development program.
- (5) A bachelor's or higher degree granted by an approved institution.

Term and Renewal.

Issued for five years. Renewable for successive five year periods.

Authorization.

The Supervision Permit authorizes the holder to perform the following services in a child development program:

- (1) Supervise a child development program consisting of any number of children's facilities.
- (2) Perform services in the care, development and instruction of children in a child development program.

Life Children's Center Supervision Permit

Each applicant shall verify all requirements for the regular Children's Center Supervision Permit as listed above. In addition he/she must verify:

Five years of full-time experience in the last 10 years, earned while possessing or eligible for the permit, at least two years of which have been continuous full-time employment while holding a regular Supervision Permit.

Term and Renewal.

Issued for the life of the holder unless revoked or suspended.

Definitions.

As used in this leaflet, each of the following terms has the meaning herein shown:

- (1) "Approved institution" means any collegiate institution approved by the Commission.
(2 year or 4 year accredited college)
- (2) "Coursework" means coursework successfully completed in an "approved institution".
- (3) "A year of experience" means paid or volunteer services in an instructional capacity in a child development program for not less than two hours per day, for at least 100 days during not more than three school years; only one year of experience may be earned in a school year.
- (4) "Child development program" means any type of group child care or early childhood education program for children operated by a person, association, organization or school district legally authorized to conduct such programs. Child development programs include but are not limited to the following:
 - (a) Children's center and child care programs for pre-school and school-age children.
 - (b) Pre-school programs for children under the minimum age for admission to public schools.
 - (c) Parent-cooperative nursery schools.
 - (d) Play groups for pre-school children.
 - (e) Infant development programs.
- (5) "General education" means college-level coursework in subject areas other than early childhood education and/or child development.
- (6) "Advanced level" means coursework in which the content is beyond that required for the regular children's center instructional permit.

* A summary adapted from California Education Code and Administrative Code, Title 5.