

## COMMISSION FOR TEACHER PREPARATION AND LICENSING

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76-7716

TO: Persons Interested in the Activities of the Commission  
for Teacher Preparation and Licensing

FROM: Peter L. LoPresti, Executive Secretary

SUBJECT: Examination Appeal Process - Update

The Commission for Teacher Preparation and Licensing, at its June 1976 meeting, adopted an appeal process. This appeal process is applicable only to examinations relating to the multiple and single subject teaching credentials. This letter updates our letter dated September 27, 1976 listing the minimum scores required for an appeal, by including the minimum score standards for the November 1976 administration of the examination.

The adopted appeal states that:

Effective July 1, 1976, the Common Examinations scores may be considered for appeal if all of the following (1, 2, and 3) are met:

- (1) the score is at least equivalent to the 25th percentile among California candidates at the same test administration;
- (2) the candidate has either -
  - (a) an overall grade point average of 3.0, or
  - (b) an excess score in one area of the Common Examinations equivalent to at least twice the shortage in the area(s) in question;
- (3) a grade point average of 2.5 has been earned in at least 12 semester hours of course work in the area(s) in question.

Effective July 1, 1976, Single Subject Matter Area Examinations scores may be considered for appeal if all of the following are met:

- (1) the score is at least equivalent to the 40th percentile among California candidates at the same test administration provided that at least 100 California candidates take the examination; if fewer than 100 California candidates take the examination, the score must be equivalent to the 40th percentile among national examinees at that test administration;
- (2) the candidate has an overall grade point average of 2.5;
- (3) the candidate has a grade point average of 3.0 in at least 18 semester hours of course work in the subject area for which the examination is to be waived.

Commission policy provides that anyone meeting these standards who took the examination after July 1, 1974 may request an appeal by writing to the Commission; providing evidence required above, including a copy of the report of scores and complete transcripts; and submitting the required \$20 processing fee for each examination to be considered. This fee is not refundable. Scores will remain valid and may be used for appeal purposes for two years following the date of the examination on which the score was achieved.

