



CODED CORRESPONDENCE

DATE: December 20, 2007	NUMBER: 07-25
TO: All Individuals and Groups Interested in the Activities of the Commission on Teacher Credentialing	FROM: Dale A. Janssen Executive Director Commission on Teacher Credentialing
SUBJECT: Implementation of Senate Bill 132 Pertaining to Certificated Assignment Monitoring Changes	

Summary:

Senate Bill (SB) 132 (Chap. 730, Stats. 2007), signed by the Governor on October 12, 2007, makes changes to certificated assignment monitoring that county offices of education must complete. The current law requires county offices of education to monitor schools in deciles 1, 2, and 3 of the Academic Performance Index (API). The bill changes the API reporting year for the determining decile 1, 2, and 3 schools from 2003 to 2006. Under SB 132, this list will be updated every three years. The updated list of schools to be monitored is available on the California Department of Education (CDE) website at the link provided in the Reference section.

In addition to the change in the API reporting year, county offices will now be collecting and reporting to the Commission assignment monitoring data aggregated to the district level including local teaching assignment options and misassignments.

Other changes in SB 132 will be addressed in a separate Commission correspondence.

Key Provisions:

County offices of education are required to monitor certificated assignments, collect English learner (EL) data, and annually report the results to the Commission. SB 132 requires county offices of education, beginning with the 2007-2008 school year, to monitor the decile 1, 2, and 3 schools found in the 2006 Base API rather than the 2003 Base API. The Commission is required to complete this monitoring for the seven single district counties in California. Below are details for the types of monitoring that must be completed by the county offices of education.

Monitoring Responsibilities

For Decile 1, 2, and 3 schools in the 2006 Base API, county superintendents and the Commission are responsible for:

- 1) submitting annual reports regarding teachers who lack the proper authorization to teach English learners and are providing services to a class with 20% or more English learners; and
- 2) reviewing and reporting on all assignments and vacancies on either:
 - (a) an annual basis, if the school is not under review through a state or federal intervention program or if the school is under state or federal review but determined by the county based on past experience or other available information to be likely to have problems with teacher misassignments and teacher vacancies;
or
 - (b) the regular four-year cycle, if the school is under state or federal review *or* is found to have no misassignments or vacancies for two consecutive years as determined by the county office.

If a decile 1, 2, and 3 school (2003 API) had no misassignments or vacancies for two consecutive years, it may return to the regular four-year cycle as determined by the county. This is regardless if the school continues to be a decile 1, 2, and 3 school in the 2006 API. Decile 1, 2, and 3 schools that are likely to have problems with teacher misassignments and teacher vacancies must be annually monitored at the discretion of the county office, even if they have been found to have no misassignments or vacancies for two consecutive years.

NOTE: 5 California Code of Regulations §17101 defines which schools are considered “under review” for purposes of implementation of the *Williams v. State of California* settlement. A link to the regulation section may be found in the Reference section.

For all other schools and school districts, county superintendents and the Commission are responsible for reviewing all assignments and reporting misassignments and vacancies on either:

- 1) an annual basis if the school or school district is likely to have problems with teacher misassignments and teacher vacancies, or
- 2) the regular four-year cycle.

Additional Data Collection and Reporting

County offices must report the results of their monitoring to the Commission and the CDE by July 1st via the Commission’s web-based reporting system. The Commission is in the process of redesigning the databases used in 2006-2007 to include data fields for reporting the additional district level information, vacancy data, and changes in the API year for the decile 1, 2, and 3 schools. The Commission will contact the county offices of education in spring 2008 when the 2007-2008 databases are ready for use.

One of the new data collection fields that will be added to the online database will allow the county offices of education to report the total number of teacher vacancies, by

district, for all districts in the county. A source for the teacher vacancy information is the School Accountability Report Card (SARC). Counties may also become aware of teacher vacancies through direct surveys by the county, *Williams* uniform complaints, media reports etc. Every school district is required to annually report teacher vacancy information to the CDE on their SARC. ‘Teacher Vacancy’ is defined in EC §33126(b)(5)(A)(B) and 5 California Code of Regulations §4600. Information on these citations may be found in the Reference section.

Important Dates:

Starting in the school year 2007-2008, monitoring of the decile 1, 2, and 3 schools will be according to the 2006 API.

All other data collection changes, district-level reporting and vacancy information also start in the 2007-2008 school year.

Background:

EC §44258.9 was amended in 2004 and 2005 as a result of the *Williams* settlement. Subdivision (c)(4) of EC §44258.9 was amended at that time to provide that, on an annual basis, county offices must report if teachers in K-12 classes in deciles 1, 2, and 3 schools according to the 2003 API hold the appropriate EL certification for classes with 20 percent or more ELs. In addition, subdivision (b)(1)(B) of EC §44258.9 was amended to require annual monitoring of all assignments in the decile 1, 2, and 3 schools according to the 2003 API.

Source:

Education Code §44258.9

References:

Commission’s Administrator’s Assignment Manual (*Manual will be updated separately with the provisions of this bill.*): <http://www.ctc.ca.gov/credentials/manuals-handbooks/Administrator-Assignment-Manual.pdf>

List of 2006 API schools (CDE web site):

<http://www.cde.ca.gov/eo/ce/wc/wmsschools.asp>

5 Cal Code of Regulations §17101:

For the purposes of ensuring the use and sufficiency of state adopted textbooks and instructional materials and standards-aligned textbooks and instructional materials that are adopted by local governing boards, pursuant to Section 1240(i)(3) of the Education Code, schools “under review” are schools undergoing interventions pursuant to Sections 52055.5(b)(2), 52055.51, or 52055.650(e) of the Education Code.

EC §33126 § (b)(5)(A)(B):

For purposes of this paragraph, “vacant teacher position” means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position

of which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

5 Cal Code of Regulations §4600(b):

“Beginning of the year or semester” means the first day classes necessary to serve all the students enrolled are established with a single designated certificated employee assigned for the duration of the class, but not later than 20 working days after the first day students attend classes for that semester.

Contact Information:

Commission’s Assignment Unit by telephone at (916) 322-5038 (voice mail line) or by email at cawassignments@ctc.ca.gov.