



## CODED CORRESPONDENCE

<b>DATE:</b> March 20, 2007	<b>NUMBER:</b> 07-06
<b>TO:</b> All Individuals and Groups Interested in the Activities of the Commission on Teacher Credentialing	<b>FROM:</b> Dale A. Janssen Executive Director Commission on Teacher Credentialing
<b>SUBJECT: School Counselor Credentials and Assignments</b>	

### **Summary:**

Assembly Bill 1802 (Chap. 79, Stats. 2006) was an urgency measure signed by the Governor on July 19, 2006. This bill established the Supplemental School Counseling Program to increase the number of school counselors that serve seventh- through twelfth-grade students. Funding for this program is available and distributed to school districts by the California Department of Education. As a result of AB 1802, the Commission has received inquiries concerning the requirements and authorization for Pupil Personnel Services credentials and specifically the School Counseling area. This coded correspondence provides information on the four area authorizations for Pupil Personnel Services areas, including School Counseling.

### **Key Provisions:**

In 1999, the Commission developed regulations that included specific authorization statements for each of the four Pupil Personnel Services areas (School Counseling, School Social Work, School Child Welfare and Attendance, and School Psychology) to clarify the specific services each area authorizes the holder to perform. In addition, the regulations include the requirements for the Pupil Personnel Services Credential. The Commission distributed Coded Correspondence 99-9928 in December 1999 which included a summary of each of the four area authorizations as found below. See the Reference section for a link to the leaflet with the requirements. Questions concerning funding available as a result of AB 1802 may be found in the Contact Information section.

#### *Pupil Personnel Services: School Counseling Credential*

- 1) develop, plan, implement and evaluate a school counseling and guidance program that includes academic, career, personal and social development;

- 2) advocate for the high academic achievement and social development of all students;
- 3) provide school-wide prevention and intervention strategies and counseling services;
- 4) provide consultation, training and staff development to teachers and parents regarding students' needs; and
- 5) supervise a district-approved advisory program as described in Education Code section 49600.

*Pupil Personnel Services: School Social Work Credential*

- 1) assess home, school, personal and community factors that may affect a student's learning;
- 2) identify and provide intervention strategies for children and their families including counseling, case management, and crisis intervention;
- 3) consult with teachers, administrators and other school staff regarding social and emotional needs of students; and
- 4) coordinate family, school and community resources on behalf of students.

**Note:** The credential does not authorize the holder to serve as the regular school counselor providing academic, personal, social and vocational counseling. An individual would need to also hold a school counseling authorization to provide these services. While a school social worker is authorized to provide counseling services, it is for a specialized group of students who have been referred for social work services.

*Pupil Personnel Services: School Psychology Credential*

- 1) provide services that enhance academic performance;
- 2) design strategies and programs to address problems of adjustment;
- 3) consult with other educators and parents on issues of social development, behavioral and academic difficulties;
- 4) conduct psycho-educational assessments for purposes of identifying special needs;
- 5) provide psychological counseling for individuals, groups and families; and
- 6) coordinate intervention strategies for management of individual and school-wide crises.

**Note:** The holder of school psychologist credential may not provide academic, personal, social and vocational counseling services to all students. However, the holder may provide counseling, including academic, personal, social and vocational, in conjunction with the psychological counseling.

*Pupil Personnel Services: Child Welfare and Attendance Credential*

- 1) access appropriate services from both public and private providers, including law enforcement and social services;
- 2) provide staff development to school personnel regarding state and federal laws pertaining to due process and child welfare and attendance laws;
- 3) address school policies and procedures that inhibit academic success;
- 4) implement strategies to improve student attendance; participate in school-wide reform efforts; and

- 5) promote understanding and appreciation of those factors that affect the attendance of culturally-diverse student populations.

**Background:**

Prior to 1991, the Commission issued the Pupil Personnel Services Credential in the subject areas of Basic Pupil Personnel Services and/or School Psychology. The 'basic' authorization included three areas of service: school counseling, school social work, and child welfare and attendance. In 1991, the Commission changed the organization of the credential and split it into four separate subjects: School Counseling, School Social Work, School Child Welfare and Attendance, and School Psychology.

**Source:**

AB 1802 (Chap. 79, Stats. 2006)  
5 Cal Code, Sections 80049 and 80049.1

**References:**

Coded Correspondence 99-9928: <http://www.ctc.ca.gov/notices/coded/1999/999928.pdf>  
Pupil Personnel Services Credential information leaflet (including requirements):  
<http://www.ctc.ca.gov/credentials/leaflets/cl606.pdf>

**Contact Information:***Requirements to earn a Pupil Personnel Services Credential*

Contact the Commission's Information Services Unit by telephone at 1-888-921-2682, Monday through Friday between 1:00 pm to 4:45 pm or by email at [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov).

*Authorization for the Pupil Personnel Services Credential*

Contact the Commission's Assignment Unit by telephone at 916-322-5038 (voice mail only) or by email at [cawassignments@ctc.ca.gov](mailto:cawassignments@ctc.ca.gov).

*Supplemental School Counseling Program and Funding*

Questions concerning the program and the funds available under AB 1802 may be addressed to:

George Montgomery, Education Programs Consultant  
Counseling, Student Support, and Service-Learning Office  
California Department of Education (CDE)  
By telephone at 916-319-0540 or by email at [gmontgomery@cde.ca.gov](mailto:gmontgomery@cde.ca.gov).

For more information on CDE counseling and student support resources, visit <http://www.cde.ca.gov/ls/cg>.