

**COMMISSION ON TEACHER CREDENTIALING**

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**OFFICE OF THE EXECUTIVE DIRECTOR**

DATE: December 15, 2005 05-0020

TO: All Individuals and Groups Interested in the Activities of the Commission on Teacher Credentialing

FROM: Sam W. Swofford, Ed.D.  
Executive Director

SUBJECT: Approved Emergency Regulations Authorizing Special Temporary Certificates to Replace Voided Individualized Internship Certificates

On November 3, 2005 the Commission distributed Coded Correspondence 05-0018 outlining the stipulated judgment in *Californians for Justice Education Fund v. California Commission on Teacher Credentialing*, San Francisco Superior Court Case No. CPF-05-505517. The court determined that the Commission did not have the authority to issue Individualized Internship Certificates (IIC) without first promulgating regulations and that IICs are therefore void. One of the stipulations required the Commission to promulgate emergency regulations establishing a Special Temporary Certificate (STC) that replaces the voided (IIC).

**Current Holders of Individualized Internship Certificates**

The Office of Administrative Law approved the emergency regulations on December 12, 2005. Employing agencies, as a condition of receiving the STC authorization for its IIC holders, must replace references in their official records to individuals who formerly held IICs as now holding STCs. As a further condition of receiving the STC replacement authorization, districts must notify the current affected IIC holders of their new STC authorization and that the IIC is void.

In order to minimize disruptions in classrooms, to employing agencies and holders of IICs, the stipulated judgment provides that a holder of an STC should be entitled to the same employment classification, pay and benefits that were previously available to the holder under the IIC. There are no additional requirements for holders of IICs to receive the STC. In addition, the requirements for school districts and institutions of higher education do not change from those of the former IIC.

The STC shall be a one-time, non-renewable certificate that will be available only to current IIC holders and shall expire upon the issuance of another valid teaching document to the holder from the CCTC or on the date of expiration for the original IIC document, whichever occurs first. The employing agency does not need to notify IIC holders about the replacement STC if the holders have subsequently earned a preliminary or professional clear credential or whose IIC expired on or before December 1, 2005.

Effective December 14, 2005, the Commission's online credential lookup system will display all current IIC holders to hold STCs. These individuals will not receive a new STC document from the Commission. Applications for IICs that have been submitted to the Commission prior to November 15, 2005, but have not yet been processed will be issued as STCs.

### **Internship Regulations**

At its December 1, 2005, meeting the Commission voted to postpone the public hearing on Title 5 regulations sections 80033 and 80033.1 concerning internship credentials pending further discussion of the topic. The Commission will continue to issue district and university internship credentials but will no longer issued IICs until regulations are approved. Coded Correspondence will be distributed in the future regarding proposed regulations.

### **Transitioning to District or University Internship**

Previous holders of IICs who are now issued STCs may transition to either the district or university internship credentials. The internship credential will be issued effective the date the internship is requested but will retain the original expiration date. The application packet will need to include:

- 1) application for 41-4,
- 2) current fee (\$55.00), and
- 3) letter from the district internship program director or designee verifying enrollment in their program and requesting a change from the STC to the district internship credential or letter from the university internship dean/director of education or designee verifying enrollment in their program and requesting a change from the STC to the university internship credential.

### **Questions**

For answers to further questions, contact the Commission's Information Services Unit either by email at [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov) or toll-free at 888 921-2682 between 12 noon and 4:45 p.m., weekdays.