



PROGRAM SPONSOR ALERT

Date:	October 1, 2008	Number: 08-07
Subject:	Intern Programs: 120 Hour Pre-Service and Early Completion Option (ECO)	

Summary:

This notice provides information related to two issues that apply to teacher preparation, specifically preparation programs offered through an intern delivery model. All teacher preparation programs operating in an intern delivery model (state-funded and not state-funded) are responsible for both of the following:

- 120 Hour Pre-service Requirement for all Teaching Interns (Multiple Subject, Single Subject and Education Specialist) and
- Early Completion Option (ECO) for Multiple Subject and selected content areas for Single Subject (English, Mathematics, and Science).

120 Hour Pre-service Requirement for all Teaching Interns (Multiple Subject, Single Subject and Education Specialist)

As of July 1, 2008 an Internship credential may only be recommended for an individual who has completed the 120 hour Pre-service requirement. Coded Correspondence 08-03 explained the Pre-service requirement and the *Intern Program Pre-service Report* which all approved intern programs were required to complete and submit by July 1, 2008.

If any modifications are made to the Pre-service instructional components and field experiences, these modifications must be documented on an updated *Intern Program Pre-service Report*.

Review of Intern Program Pre-service Reports during Accreditation Activities

During the Program Assessment year, each program must submit its current ***Intern Program Pre-service Report***. This report will be reviewed for compliance with the 120 hour requirement in the five (5) specified areas at that time. During the Accreditation Site Visit, team members will review documentation of pre-service for individuals recommended for intern credentials and confirm that candidates are receiving services as outlined in the program's Intern Program Pre-Service Report.

Early Completion Option (ECO) for Multiple Subject and selected content areas for Single Subject (English, Mathematics, and Science)

The Early Completion Internship Option (ECO) is intended to provide individuals who have requisite skills and knowledge an opportunity to challenge the course work portion of a Multiple or Single Subject Internship Program and demonstrate pedagogical skills through a performance assessment while in a Commission approved internship program. All Commission-approved internship programs (both university and district) must offer early completion options to qualified candidates (EC §44468).

In March 2003, all approved multiple and single subject teacher preparation programs offered through an intern delivery model were required to submit a program amendment describing how the ECO option would be implemented in the intern program. At this time, the ECO option is available in multiple subjects and single subjects in the content areas of English, mathematics, and science. Additional subject areas may be added in the future.

If an individual has satisfied the entry requirements for the Early Completion Option, including passage of the appropriate Teaching Foundations Examination, the intern is not subject to the 120 hour pre-service requirement discussed above.

Review of the Implementation of the Early Completion Option for Intern Programs during Accreditation Activities

During the Program Assessment year, each program must review and update its Early Completion Plan. This plan defines how the intern program will notify all candidates of the Early Completion Option and implement the program option for those candidates that qualify. During the Program Assessment activities, the plan will be submitted to the Commission and reviewed for compliance with the ECO requirements. During the Accreditation Site Visit, it is essential that your interns be identified for the team and that ECO candidates be included in the interview process and are clearly identified for the reviewers.

References:**120 Hour Pre-service Requirement for all Teaching Interns (Multiple Subject, Single Subject and Education Specialist)**

- Coded Correspondence 08-03: <http://www.ctc.ca.gov/notices/coded/2008/0803.pdf>
- Intern Program Pre-service Report: <http://www.ctc.ca.gov/educator-prep/intern/docs/intern-pre-service-report.doc>

Early Completion Option (ECO) for Multiple Subject and selected content areas for Single Subject (English, Mathematics, and Science)

- Coded Correspondence 02-0013: <http://www.ctc.ca.gov/notices/coded/020013/020013.pdf>
- Leaflet CL 840: <http://www.ctc.ca.gov/credentials/leaflets/cl840.pdf>
- Early Completion Guidelines (March 2003): <http://www.ctc.ca.gov/educator-prep/intern/EarlyCompInternGuidelines.pdf>

Contact Information:

The Professional Services Division provides a full list of topic specific dedicated email addresses as well as program areas with the most up to date Commission staff member's email address here: <http://www.ctc.ca.gov/educator-prep/PSD-contact.html>.